

BOISE PUBLIC LIBRARY BOARD OF TRUSTEES
September 10, 2020, Meeting Packet Cover Page

AGENDA

DIRECTOR'S REPORT

SUPPORTING DOCUMENTS

- Second Renewal of Interfaith Sanctuary Temporary Agreement
- Selection of Meeting Dates for Fiscal Year 2020
 - Proposed Schedule of Library Board Meeting Dates
- Review, Amend, Repeal or Adopt Bylaws, Policies and Procedures
 - Boise Public Library Board of Trustees Bylaws

MISCELLANEOUS

- Purchase Suggestions Responses, FY20, Quarters 2-4

BOISE PUBLIC LIBRARY STATISTICS

- System Statistics Reports, July 2020

Agenda



BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | INTERIM DIRECTOR: Kristine Miller

Boise Public Library Board of Trustees Regular/Annual Meeting Agenda Thursday, September 10, 2020, 11:30 a.m. • **Maryanne Jordan City Council Chambers, City Hall, 150 N. Capitol Blvd., Boise, ID 83702**

Public can attend the meeting in person, or via Zoom by registering at the following link:
https://cityofboise.zoom.us/webinar/register/WN_npjw-lt-TNeacu10mADjfQ

BOARD OF TRUSTEES Margo Healy, President Tonya Westenskow, Vice President Sonia Galaviz Rachel Goochey Phil Magnuson	MISSION The Boise Public Library improves community members' quality of life by supporting their efforts to enhance knowledge, realize creative potential, and share ideas and stories.
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AGENDA

1. **Call to Order and Introductions**
2. **Communications**
None
3. **Minutes-Action Item**
August 13, 2020, Regular Meeting
August 27, 2020, Special Meeting
4. **Consent Agenda-Action Item**
All matters on the consent agenda are considered routine and may be approved in a single motion. A trustee may ask that an item be removed from the consent agenda and considered separately.
 - a. **Payment of Bills and Payroll**
 - b. **Financial Reports**
Year-to-Date through July 31, 2020
Gift Fund activity for July 31, 2020
5. **Reports**
 - a. Friends of the Boise Public Library
 - b. Boise Public Library Foundation
 - c. Library Director including administration and management

MAIN LIBRARY
715 S. Capitol Blvd., Boise, Idaho 83702
P: 208-972-8200 | TDD/TTY: 800-377-3529

LIBRARY! AT
BOWN CROSSING
P: 208-972-8360

LIBRARY! AT
COLE & USTICK
P: 208-972-8300

LIBRARY! AT
COLLISTER
P: 208-972-8320

LIBRARY! AT
HILLCREST
P: 208-972-8340

BOISE CITY COUNCIL: Elaine Clegg (President), Holli Woodings (President Pro Tem), Patrick Bageant, Lisa Sánchez, Jimmy Hallyburton, TJ Thomson

BOISEPUBLICLIBRARY.ORG

6. Old Business

a. Director Search Update

June Garcia of June Garcia, LLC will provide the Trustees with an update on the Director search. This is a discussion item only and requires no action.

b. Second Renewal of Temporary Agreement with Interfaith Sanctuary Housing Services, Inc.-Action Item

Trustees will consider the second renewal of a temporary non-exclusive agreement with Interfaith Sanctuary Housing Services, Inc. for the use of the Hayes Auditorium in the Main Library for members of the public experiencing exposure.

Action: the Board will make a motion to approve, revise, or reject the thirty day renewal with Interfaith Sanctuary Housing Services, Inc.

7. New Business

a. Selection of Meeting Dates for Fiscal Year 2021- Action Item

Per Idaho state code, the Board of Trustees is required to adopt and establish the regular board meeting schedule on an annual basis. A copy of the recommended schedule is included in the supporting document section of the packet.

Action: the Board will make a motion to approve, revise, or reject the Fiscal Year 2021 meeting schedule as presented.

8. Election of Officers for Fiscal Year 2021- Action Item

Article IV, Section 1 of the Library Board of Trustees Bylaws states: The Board shall elect at its annual meeting from its members a President and Vice President who shall serve for a term of one (1) year or until his/her successor is elected. No officer shall serve more than two full consecutive terms.

Action: the Board will nominate and elect a president and vice president for a one-year term commencing October 2020.

9. Review, Amend, Repeal or Adopt Bylaws, Policies and Procedures

Library policies were reviewed monthly with the annual review completed at the August 13, 2020 meeting. Library Board bylaws will be reviewed at the meeting.

This is a discussion item only and requires no action unless the Trustees direct a change in the presented bylaws.

10. Selection of Trustee to Review Payment Vouchers

Trustee review for September vouchers by Magnuson.

11. Selection of Meeting Date

Next regular meeting Thursday, October 8, 2020.

12. Adjourn

Any person needing special accommodations to participate in the above notice meeting should contact the library administration office at 208-972-8258 no later than three working days before the scheduled meeting.



Director's Report

BOISE PUBLIC LIBRARY

Library Director's Update

September 2020

EXPANDED OPERATIONS

As we approach six months of modified operations due to COVID19, BPL and other City Departments will be using all we've learned about safe operations to expand in-person service options for our community. We will continue to promote our 'low contact' services as the preferred option, and offer drop-in, in-person services for community members who need them.

Our in-person service expansion will begin on Monday, September 28. We will be using the time between now and then to ensure staffing, training and facilities preparations are complete and that we've communicated what the 'new normal' looks like to customers to ensure they are prepared to make the best use of their new experience.

An overview of services by time and location follows:

Downtown Library

Monday – Friday, 10am-6pm

10am-2pm, **Existing Services – preferred method**

- Curbside Delivery (adding texting enhancement)
- Personalized Picks selections worked on by staff
- AskALibrarian (email/phone)
- Contactless Library Cards
- Staff pulling holds, shelving, etc.

2pm-6pm, **In-Person Services**

- Collection Browsing
- Hold Pick-Up (Curbside still available)
- Computer Access (walk-in & some appts., 2nd floor)
- Reference Services
- Account Assistance (new cards, lost items, holds, etc)

Saturdays, 10am-2pm

- **In-Person Services** (see above)

Neighborhood Branches

Monday – Friday, 10am-6pm

10am-4pm, **Existing Services – preferred method**

- Curbside Delivery (adding texting enhancement)
- Personalized Picks selections worked on by staff
- Ask a Librarian (email/phone)
- Contactless Library Cards
- Staff pulling holds, shelving, etc.
- Computer Appointments – Could be available at Cole & Ustick, Bown Crossing, and Hillcrest due to proximity to front door and/or availability to exit via a different door and because the labs are in rooms separate from the main areas. Collister's PC's are in the main part of the building, challenging for staff to pull holds, personalized picks, etc. and stay socially distanced from computer users.

4pm-6pm, **In-Person Services**

- Collection Browsing
- Hold Pick-Up (Curbside still available)
- Computer Access (walk-in & some appts.)
- Reference Services
- Account Assistance (new cards, lost items, holds, etc)

Saturdays, 10am-2pm

10am-2pm, **Existing Services** (see above)

Administration and Management Reports:

USER-DRIVEN COLLECTION ASSESSMENT

Tully Gerlach and Elaine Sloan presented Assess to Impress: Using Polaris data to curate a user-driven collection for the City's Data Community of Practice series, August 31. The presentation was originally developed for the Innovative User's Group Conference in Minneapolis that was canceled in April. They developed the assessment to better understand the Library's collections. This tool allows them to track the materials that are circulating, their age and the relative demand for the items in the various collections and Dewey ranges.

Supporting Documentation

**SECOND RENEWAL
OF
TEMPORARY AND NON-EXCLUSIVE LICENSE AGREEMENT**

THIS SECOND RENEWAL AGREEMENT (“**Second Renewal**”) is made this 10th day of September, 2020 between the city of Boise City, by and through the Boise Public Library, (“**Licensor**”) and Interfaith Sanctuary Housing Services, Inc. (“**Licensee**”) (each individually a “**Party**” and, collectively, the “**Parties**”).

BACKGROUND

- A. On July 29, 2020, the Parties entered into a Temporary and Non-Exclusive License Agreement (“**License Agreement**”) to permit Licensee to use Licensor’s library auditorium for a thirty-day period to provide space for members of the public experiencing the effects of heat exposure.
- B. On August 27, 2020, the Parties entered into an Amendment and Renewal of Temporary and Non-Exclusive License Agreement (“**First Renewal**”) that amended the License Agreement to permit renewal terms and renewed the License Agreement for an additional thirty-day period.
- C. The Parties desire to renew the License Agreement for a second renewal term.
- D. Section 2 of the License Agreement, as amended by the First Renewal, permits renewal of the initial license term in thirty-day increments upon mutual written agreement of the Parties.

AGREEMENT

The Parties agree as follows:

- 1. References. Each reference herein to the License Agreement means and is a reference to the License Agreement as amended by the First Renewal. Capitalized terms used and not defined in this Second Renewal have the respective meanings assigned to them in the License Agreement.
- 2. Renewal. The License Agreement is renewed for a second Renewal Term of thirty (30) calendar days commencing on September 28, 2020.
- 3. Limited Effect. Except as expressly provided in this Second Renewal, all of the terms and provisions of the License Agreement are and will remain in full force and effect throughout the second Renewal Term and are hereby ratified and confirmed by the Parties.
- 4. Representations and Warranties. Each Party hereby represents and warrants to the other Party that:

SECOND RENEWAL AGREEMENT

- a. It has the full right, power and authority to enter into this Second Renewal and to perform its obligations hereunder and under the License Agreement.
- b. The Execution of this Second Renewal by the individual whose signature is set forth at the end of this Amendment on behalf of each Party, and the delivery of this Second Renewal by such Party, have been duly authorized by all necessary action on the part of such Party.
- c. EXCEPT FOR THE EXPRESS REPRESENTATIONS AND WARRANTIES SET FORTH IN THE LICENSE AGREEMENT AND IN THIS SECOND RENEWAL, LICENSOR HAS MADE AND MAKES NO EXPRESS OR IMPLIED REPRESENTATIONS OR WARRANTIES WHATSOEVER, EITHER ORAL OR WRITTEN, WHETHER ARISING BY LAW, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE, OR OTHERWISE, ALL OF WHICH ARE EXPRESSLY DISCLAIMED. LICENSEE ACKNOWLEDGES THAT IT HAS NOT RELIED UPON ANY REPRESENTATION OR WARRANTY MADE BY LICENSOR OR ANY OTHER PERSON ON LICENSOR'S BEHALF EXCEPT AS SPECIFICALLY PROVIDED IN THIS SECTION 5.

5. Miscellaneous.

- a. This Second Renewal may be executed in identical counterparts, each of which is deemed an original, but all of which constitute one and the same agreement. Delivery of an executed counterpart of this Second Renewal electronically shall be effective as delivery of an original executed counterpart of this Second Renewal.
- b. The License Agreement, as modified by the First Renewal and together with this Second Renewal, constitute the sole and entire agreement between the Parties with respect to the subject matter contained herein, and supersede all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, with respect to such subject matter.

IN WITNESS WHEREOF, the Parties have executed this Second Renewal as of the date first set forth above.

Interfaith Sanctuary Housing Services, Inc.

Boise Public Library

Jodi Peterson-Stigers
Executive Director

Date

Margo Healy

Date

President, Library Board of Trustees

SECOND RENEWAL AGREEMENT

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Proposed Schedule of Library Board Meeting Dates

October 2020 to September 2021

The Library Board of Trustees established a regular meeting schedule for the second Thursday of each month, 11:30 a.m. at the Main Library in the Marion Bingham Room.

Month	Day	Year	Comments
October	8	2020	
November	12	2020	
December	10	2020	
January	14	2021	
February	11	2021	
March	11	2021	
April	8	2021	
May	13	2021	
June	10	2021	
July	8	2021	
August	12	2021	
September	9	2021	September is the annual meeting.

BOISE PUBLIC LIBRARY BOARD OF TRUSTEES

BYLAWS

ARTICLE I LEGAL BASIS AND PURPOSE

The Board of Trustees of the Boise Public Library exists by virtue of the provisions of Title 33, Chapter 26 of the Idaho Code. The Board exercises the authority and assumes the responsibility delegated to it by said statutes for the provision of public library service in Boise City.

ARTICLE II SELECTION AND APPOINTMENT

Section 1. Number of Trustees

A Board of five Library Trustees, selected from the residents of Boise City, shall be appointed by the Mayor and confirmed by the City Council. The Board favors the established custom of the inclusion of one non-voting member of the City Council who will attend board meetings and act as liaison for the Board and City Government.

Section 2. Term of Office

A term of office shall be for five years; the term of one Trustee shall expire each year on June 30th. Trustees shall hold their office from appointment until the term expires and until their successors are appointed. In accordance with City Policy, appointees shall serve no more than two terms or more than ten consecutive years.

By accepting appointment to the Board, Trustees agree to attend a minimum of three-fourths of the regularly-scheduled meetings annually. Unless excused by the president, missing three consecutive regular meetings for other than health-related reasons is considered a resignation from the Board.

Section 3. Salary

All Trustees, officers included, shall serve without salary or any compensation, except that they may receive actual and necessary expenses when engaged in the business of the Library.

Section 4. Vacancies

All vacancies on the Board shall be reported to the Mayor and City Council within five days by the Board, with a request that the vacancy be advertised. The process for filling a vacancy will be prescribed by the Mayor's office.

ARTICLE III POWERS AND DUTIES

Section 1. Policies

The Board shall have the power to establish all library policies and rules of use and to determine any question of policy.

Section 2. Budget

The Board shall have the power to prepare and adopt an annual budget with the advice and assistance of the Library Director, allocating the proper amounts for materials, salaries, maintenance, and other operating expenses.

Section 3. Expenditures

The Board shall have exclusive control of the expenditure of all moneys collected for the Library Fund.

Section 4. Property

The Board shall have the supervision, care, and custody of any room or building constructed, leased, or set apart for library purposes, and it may, with the approval of the Council, lease and occupy or purchase or erect on purchased ground any appropriate building. The Board shall take charge of the public library, reading rooms, and its branches, and of all real and personal property belonging to it, or what may be acquired by loan, purchase, gift, devise, or otherwise, when not inconsistent with the terms and conditions of the gift, devise, or with the terms and conditions of the gift, devise, or bequest. The Board shall have the power to make and enforce all rules, regulations, and bylaws necessary to administer, govern,

and protect the Library, reading rooms, and branches, and all property belonging or loaned to it.

Section 5. Appointments

The Board of Trustees shall appoint a Library Director, who will serve at the pleasure of the Board. The Director will act in accordance with the policies of Boise City to hire such employees as may be necessary for the proper operation of the Library, and may recommend their salaries, prescribe rules for their conduct, and remove any employee for good and sufficient cause.

Section 6. Gifts and Trusts

The Board shall receive and administer any trust or any other fund declared or created by gift or otherwise for such library and branches.

Section 7. Other Duties

Additional duties of the Board shall include, but not necessarily be limited to:

- a. promoting and interpreting the Library and its services to the public;
- b. obtaining adequate funds for library operation; and
- c. developing a program of planned growth and improvement of the Library and library services.

**ARTICLE IV
OFFICERS**

Section 1. Election

The Board shall elect at its annual meeting from its members a President and Vice President who shall serve for a term of one (1) year or until his/her successor is elected. No officer shall serve more than two full consecutive terms.

Section 2. Duties

- a. President

The President shall preside at all meetings of the Board, authorize calls for special meetings, regulate and control public participation,

appoint all committees, execute documents authorized by the Board, serve as ex-officio member of all committees, insure that a true and accurate record is maintained of all meetings of the Board, plan the meeting agenda with the Director, and perform all other duties associated with that office.

b. Vice President

In the absence of the President, the Vice President shall preside and perform all other duties associated with the President's office.

Section 3. Vacancies

Vacancies occurring in any office shall be filled by majority vote of those Trustees present at the next regular meeting of the Board. Any officer selected to fill a vacancy shall serve from the time of the next election of officers.

Section 4. Removal from Office

Any officer may be removed from office by the Board whenever, in the judgment of the Board, the best interests of the Library shall be served by such removal.

**ARTICLE V
MEETINGS**

Section 1. Frequency

The Board shall meet for business purposes monthly, except as shall be determined in advance by the Board at a regular meeting. The Board shall hold its annual meeting each year in September.

Section 2. Special Meetings

Special meetings may be called by the President, or upon written request of three members, for the transaction of business stated in the Notice of Special Meeting. Only that business so specified may be acted upon at the Special Meeting. Notification procedures will comply with Idaho Code and Boise City Policies.

Section 3. Quorum

A majority of the Board shall constitute a quorum for the transaction of business.

Section 4. Voting

An affirmative vote by the majority of Board members present shall be necessary to approve any action of the Board. The President may introduce, vote upon, move, or second a proposal before the Board.

Section 5. Meeting Records

Records of meetings shall be maintained by the Library Director or the Director's designate.

ARTICLE VI PARLIAMENTARY AUTHORITY

The parliamentary authority shall be Roberts Rules of Order, current edition, except as stated in these Bylaws.

ARTICLE VII AMENDMENTS

These Bylaws may be amended at any regular meeting of the Board with a quorum present, by majority vote of the Board members present. Proposed amendments shall be distributed at least two weeks prior to said meeting.

Miscellaneous

Customer Responses to Purchase Suggestions

FY20, Quarters 2-4

Tally of simple "Thank You" responses: 74

- 1/8/20: Thank you for both of these! I love the Library so much. You folks are such a critical piece of our community and in this new year I wish on you all the funding that you deserve.
- 1/10/20: Thanks so much for your help. I love my library!
- 1/13/20: Thanks so much! Boise library is totally awesome!
- 1/15/20: Brilliant! Thanks so much.
- 1/23/20: Thank You So much for the in depth wonderful explanation. I believe that the march 3rd copy will make it and it will be much worth it to wait. If the movie never gets released than it is meant to be. Thank You again and I hope you have a wonderful day.
- 1/30/20: Thank you so much for your quick reply. I am grateful for your desire to share this with others in our community. *(Customer inquired about getting their son's book into the collection.)*
- 2/3/20: Ohhhhhhh, thank you so much! I've been binge watching the first five seasons (and it is so wonderful), but I just don't want to be left hanging in the middle!
- 2/15/20: Thank you for the explanation and for getting the ILL request set up.
- 2/19/20: Appreciate you guys! :)
- 2/24/20: Wow! I am deeply moved by your thoughtful and near-immediate reply, as well as heartened by your commitment to reintroduce two (and possibly more) Iceberg Slim works to the BPL inventory. Thank you so much! *(Customer was concerned about the lack of books by author Iceberg Slim in our collection.)*

- 2/25/20: Thanks for getting back to me on this and I totally understand not being able to order FC3. I really appreciate the wide selection of PS4 titles you provide.
- 2/27/20: Thank you so much for ordering this book; it sounds inspiring.
- 3/3/20: Thank you for the information. It is a good process to have, I am fine with it. *(Customer's response to a magazine request that will be considered at the time of the annual renewal.)*
- 3/9/20: Thank you for your hard work.
- 3/11/20: I appreciate the opportunity to make requests.
- 3/12/20: Thanks so much!! Yay, I'm so excited to read them!! 🍌😊
- 3/12/20: Thanks for being such a great feature of life here in "the most livable city in the country" (smirking here.....)
- 3/16/20: Thank you. You are always very responsive.
- 3/16/20: Thank you for the quick response!
- 4/9/20: Thank you so much. That is wonderful. Thank you for your work!
- 4/13/20: All of my love and appreciation goes with these requests!
- 4/19/20: By the way, I hope the library can open soon. While it's nice to be able to download audio and e-books, I miss the experience of just browsing the shelves and seeing what grabs me next. I honestly believe society needs you folks more than ever these days.
- 4/21/20: Oh thank you so much, always!
- 4/21/20: So awesome! I love that you can change the playback speed. This is going to be great. I really appreciate all your help :)
- 4/23/20: That's great, I didn't assume you'd have it available that soon. I'll check on Tuesday. Thank you. I've been a regular library patron and big fan for 20 years, from taking my young kids to programs to frequently checking out e-books and audio books. Thanks to all of you for your good work and I hope you are able to reopen before too long (as soon as it's safe for everyone), and I hope we all have a new main library in the near future.
- 05/05/20: Thank you for your help. I am pleasantly surprised.
- 05/13/20: Thank you! I love the library!

05/28/20: Thank you for anything you can do. We love our library!

06/01/20: Thank you for being so helpful.

06/16/20: thank you for the recommendation. :)

06/18/20: I appreciate all the books!

06/30/20: Hi, a belated thank you!

7/7/20: YAY!!! Boise Library ROCKS!

7/14/20: You all at BPL are THE BEST. I am amazed at how many books you get, so quickly. My daughter and I feel like we have every book we've ever wished for, and we have you to thank.

7/18/20: Thank you so much on this quick response

7/19/20: Thanks for your prompt response

7/21/20 Thank you for all you do! Love seeing all the new books on Tuesdays!!

7/21/20: The library has an excellent variety of books regarding whole brain education. As a teacher, I am grateful for the books the library provides so that I can read and learn how to better educate my students.

7/27/20: Thanks for the fast response! Thanks for purchasing this for the library's collection and for the awesome service as always!

8/6/20: Thank you! I appreciate your communication about all of my requests.

8/6/20: Thank you so much. You guys are wonderful.

8/7/20: Thank you so much, BPL!

8/11/20: Oh thank you, thank you, thank you!

8/11/20: Thank you so much for your message! I am so happy that this title was purchased for the Boise Library, thank you for your consideration!

8/15/20: Thank you! Plus, I really appreciate the curbside hold/check-out process

8/20/20: Oh wonderful! Thank you so much!

8/20/20: You're awesome. Thanks so much!

8/21/20: Thank you for your quick and informative reply. Per your instructions, I just "The Biggest Estate On Earth" through ILL – thanks for the direct link. We love our librarians!

Statistics

BOISE PUBLIC LIBRARY

SYSTEM STATISTICS REPORT

July 2020

	<u>This Month</u>	<u>Last Year This Month</u>	<u>Percent Change</u>	<u>This Year To Date</u>	<u>Last Year To Date</u>	<u>Percent Change</u>
<u>CIRCULATION/Books</u>						
Adult	31,839	60,858	-47.68	394,033	553,719	-28.84
Young Adult	4,493	10,654	-57.83	53,029	75,374	-29.65
Juvenile	25,182	72,924	-65.47	438,790	620,389	-29.27
Sub Total	61,514	144,436	-57.41	885,852	1,249,482	-29.10

<u>CIRCULATION /Audio Visual</u>						
Adult	15,518	46,165	-66.39	269,981	431,591	-37.45
Young Adult	747	2,055	-63.65	10,967	16,226	-32.41
Juvenile	4,762	14,648	-67.49	78,267	119,779	-34.66
Sub Total	21,027	62,868	-66.55	359,215	567,596	-36.71

<u>CIRCULATION/Digital</u>						
eAudio	21,454	19,707	8.86	196,892	170,651	15.38
eBooks	26,885	19,305	39.26	222,193	173,042	28.40
eVideo	129	26	396.15	867	528	64.20
eMusic	13,279	8,932	48.67	104,218	87,131	19.61
eMagazine	2,473	1,739	42.21	23,203	19,979	16.14
Sub Total	64,220	49,709	29.19	547,373	451,331	21.28
TOTAL CIRCULATION	146,761	257,013	-42.90	1,792,440	2,268,409	-20.98

<u>CIRCULATION SUMMARY</u>						
Main Library	36,291	101,030	-64.08	614,748	909,681	-32.42
Collister	7,477	16,607	-54.98	106,795	151,457	-29.49
Hillcrest	6,356	15,257	-58.34	92,413	133,024	-30.53
Cole & Ustick (C&U)	15,752	36,161	-56.44	207,830	305,113	-31.88
Bown	15,426	36,465	-57.70	210,145	307,279	-31.61
Home Service	1,239	1,784	-30.55	13,136	10,524	24.82
Digital Collection	64,220	49,709	29.19	547,373	451,331	21.28
TOTAL CIRCULATION	146,761	257,013	-42.90	1,792,440	2,268,409	-20.98

<u>PATRON COUNT</u>						
Main Library	8,971	87,784	-89.78	347,976	844,756	-58.81
Collister	2,770	8,262	-66.47	50,257	84,449	-40.49
Hillcrest*	1,928	8,834	0.00	50,406	77,438	-34.91
Cole & Ustick	311	14,415	-97.84	76,008	141,747	-46.38
Bown	2,856	14,300	-80.03	78,520	134,149	-41.47
TOTAL PATRON COUNT	16,836	133,595	-87.40	603,167	1,282,539	-52.97

<u>POLARIS CATALOG</u>						
System External Use Counts	380,107	310,080	22.58	2,844,801	3,168,135	-10.21
Main Internal Use Counts	15,031	82,565	-81.79	360,526	904,139	-60.12
Collister Internal Use Counts	364	3,266	-88.85	18,068	30,454	-40.67
Hillcrest Internal Use Counts	305	3,304	-90.77	18,013	31,537	-42.88
C&U Internal Use Counts	880	9,927	-91.14	46,081	83,430	-44.77
Bown Internal Use Counts	1,836	9,045	-79.70	55,885	72,788	-23.22

	<u>This Month</u>	<u>Last Year This Month</u>	<u>Percent Change</u>	<u>This Year To Date</u>	<u>Last Year To Date</u>	<u>Percent Change</u>
<u>NEW CARDS ISSUED</u>						
Resident	307	1,049	-70.73	5,884	9,614	-38.80
Non-Resident	0	5	-100.00	38	64	-40.63
Internet Only	1	0	100.00	6	32	-81.25
TOTAL CARDS ISSUED	308	1,054	-70.78	5,928	9,710	-38.95

INTERLIBRARY LOANS

Out-of-State	61	137	-55.47	465	1,152	-59.64
In-State	20	74	-72.97	249	765	-67.45

INTERLIBRARY BORROWING

Out-of-State	71	224	-68.30	1,284	2,065	-37.82
In-State	20	54	-62.96	412	687	-40.03

REFERENCE SUMMARY

Main Adult Desk	190	3,326	-94.29	14,367	29,482	-51.27
Main Adult Telephone	1,263	736	71.60	11,954	6,343	88.46
Main Adult Electronic	205	164	25.00	2,168	1,879	15.38
Sub Total Adult Reference	1,658	4,226	-60.77	28,489	37,704	-24.44

Main Youth Desk	0	2,310	-100.00	6,169	15,569	-60.38
Main Youth Telephone	1,727	107	1514.02	2,376	615	286.34
Main Youth Electronic	77	0	0.00	96	18	433.33
Sub Total Youth Reference	1,804	2,417	-25.36	8,641	16,202	-46.67

Information Desk

Readers Advisory	0	21	-100.00	68	195	-65.13
Directional/Informational	4,787	2,299	108.22	19,149	22,219	-13.82
Sub Total Information Desk	4,787	2,320	106.34	19,217	22,414	-14.26

Collister Desk	1,533	2,157	-28.93	12,371	19,811	-37.55
Collister Phone	135	156	-13.46	1,070	1,620	-33.95
Sub Total Collister Reference	1,668	2,313	-27.89	13,441	21,431	-37.28

Hillcrest Desk	1,209	1,759	-31.27	11,252	15,930	-29.37
Hillcrest Phone	232	169	37.28	1,241	1,404	-11.61
Sub Total Hillcrest Reference	1,441	1,928	-25.26	12,493	17,334	-27.93

Cole & Ustick Desk	2,610	2,550	2.35	19,462	27,339	-28.81
Cole & Ustick Phone	293	189	55.03	1,590	1,918	-17.10
Sub Total C&U Reference	2,903	2,739	5.99	19,462	29,257	-33.48

Bown Desk	2,654	1,914	38.66	11,447	15,715	-27.16
Bown Phone	539	106	408.49	1,303	1,064	22.46
Sub Total Bown Reference	3,193	2,020	58.07	12,750	16,779	-24.01
TOTAL REFERENCE	17,454	17,963	-2.83	116,083	161,121	-27.95

	<u>This Month</u>	<u>Last Year This Month</u>	<u>Percent Change</u>	<u>This Year To Date</u>	<u>Last Year To Date</u>	<u>Percent Change</u>
MEETING ROOM USE SUMMARY						
Programs						
Main Adult Programs	124	55	125.45	705	583	20.93
Main Youth Programs	4	135	-97.04	329	1,071	-69.28
Main Community Programs	0	284	-100.00	2,446	3,286	-25.56
Sub Total Main	128	474	-73.00	3,480	4,940	-29.55
Collister Adult Programs	0	31	-100.00	168	387	-56.59
Collister Youth Programs	34	50	-32.00	305	479	-36.33
Collister Community Programs	0	56	-100.00	480	770	-37.66
Sub Total Collister	34	137	-75.18	953	1,636	-41.75
Hillcrest Adult Programs	21	21	0.00	188	193	-2.59
Hillcrest Youth Programs	6	34	-82.35	227	276	-17.75
Hillcrest Community Programs	0	66	-100.00	570	570	0.00
Sub Total Hillcrest	27	121	-77.69	985	1,039	-5.20
C&U Adult Programs	57	15	280.00	142	135	5.19
C&U Youth Programs	0	83	-100.00	202	658	-69.30
C&U Community Programs	0	78	-100.00	433	945	-54.18
Sub Total Cole & Ustick	57	176	-67.61	777	1,738	-55.29
Bown Adult Programs	0	23	-100.00	162	173	-6.36
Bown Youth Programs	3	69	-95.65	380	449	-15.37
Bown Community Programs	0	76	-100.00	553	790	-30.00
Sub Total Bown	3	168	-98.21	1,095	1,412	-22.45
TOTAL PROGRAMS	249	1,076	-76.86	7,290	10,765	-32.28

Program Attendance						
Main Adult Attendance	775	298	160.07	4,897	4,400	11.30
Main Youth Attendance	47	2,810	-98.33	11,833	33,754	-64.94
Main Comm Attendance	0	1,055	-100.00	10,210	13,917	-26.64
Sub Total Main	822	4,163	-80.25	26,940	52,071	-48.26
Collister Adult Attendance	0	218	-100.00	1,363	3,133	-56.50
Collister Youth Attendance	1,341	906	48.01	8,686	11,272	-22.94
Collister Comm Attendance	0	325	-100.00	2,996	4,358	-31.25
Sub Total Collister	1,341	1,449	-7.45	13,045	18,763	-30.47
Hillcrest Adult Attendance	79	131	-39.69	1,547	1,672	-7.48
Hillcrest Youth Attendance	421	495	-14.95	4,029	6,488	-37.90
Hillcrest Comm Attendance	0	680	-100.00	5,452	6,068	-10.15
Sub Total Hillcrest	500	1,306	-61.72	11,028	14,228	-22.49
C&U Adult Attendance	141	133	6.02	1,082	1,536	-29.56
C&U Youth Attendance	0	2,657	-100.00	4,178	12,109	-65.50
C&U Comm Attendance	0	935	-100.00	6,595	9,082	-27.38
Sub Total Cole & Ustick	141	3,725	-96.21	11,855	22,727	-47.84
Bown Adult Attendance	0	242	-100.00	1,681	1,972	-14.76
Bown Youth Attendance	150	1,569	-90.44	9,508	15,016	-36.68
Bown Comm Attendance	0	733	-100.00	6,880	8,503	-19.09
Sub Total Bown	150	2,544	-94.10	18,069	25,491	-29.12
TOTAL PROGRAM ATTENDANCE	2,954	13,187	-77.60	80,937	133,280	-39.27

On March 16, 2020 the Boise Public Library closed all locations due to the outbreak of COVID-19. This will impact statistical information for FY2020.

BOISE PUBLIC LIBRARY RECIPROCAL BORROWING STATISTICS July 2020

Items checked out at BPL by consortium members' patrons.

	Percent of				Percent of			
	<u>This Month</u>	<u>This Month</u>	<u>Last Year</u>	<u>Percent</u>	<u>This Year</u>	<u>To Date</u>	<u>Last Year</u>	<u>Percent</u>
CHECKOUTS	<u>Circulation</u>	<u>This Month</u>	<u>This Month</u>	<u>Change</u>	<u>To Date</u>	<u>Circulation</u>	<u>To Date</u>	<u>Change</u>
Ada Community	1,306	0.89	4,484	-70.87	28,027	1.56	44,046	-36.37
Caldwell	100	0.07	753	-86.72	3,519	0.20	4,603	-23.55
Eagle	209	0.14	977	-78.61	5,790	0.32	8,069	-28.24
Emmett	45	0.03	242	-81.40	970	0.05	1,546	-37.26
Garden City	466	0.32	1,860	-74.95	12,698	0.71	17,146	-25.94
Hailey	0	0.00	1	-100.00	2	0.00	20	-90.00
Meridian	1,332	0.91	2,818	-52.73	25,615	1.43	34,055	-24.78
Mountain Home	128	0.09	397	-67.76	2,606	0.15	3,689	-29.36
Nampa	333	0.23	1,062	-68.64	8,334	0.46	11,565	-27.94
Twin Falls	0	0.00	18	-100.00	177	0.01	472	-62.50
Total	4,010	2.73	12,612	-68.20	88,886	4.96	125,211	-29.01

Total BPL Circulation 146,761 257,013 1,792,440 2,268,409

Items checked out at consortium member locations by BPL patrons.

	<u>This Month</u>	<u>Last Year</u>	<u>This Year</u>	<u>Last Year</u>
CHECKOUTS	<u>This Month</u>	<u>This Month</u>	<u>To Date</u>	<u>To Date</u>
Ada Community	7,186	17,584	91,174	138,629
Caldwell	127	188	1,162	1,908
Eagle	5,178	9,703	51,952	82,909
Emmett	107	142	1,269	469
Garden City	5,020	11,951	58,905	95,621
Hailey	0	1	49	102
Meridian	4,198	11,320	65,211	108,516
Mountain Home	32	7	284	285
Nampa	126	732	5,104	6,240
Twin Falls	3	19	63	188
Total	22,077	51,647	276,470	434,867

