

BOISE PUBLIC LIBRARY
BOARD OF TRUSTEES

Minutes of the Regular Board Meeting
October 6, 1999

The Boise Public Library Board of Trustees met for its regular meeting at 11:30 am on Wednesday, October 6, 1999, in the Marion Bingham room of the library.

BOARD MEMBERS PRESENT:

Mr. Howard Olivier, President; Mr. Willis Sullivan, Vice-President; and Mr. Ed Simmerman.

OTHERS PRESENT:

Marilyn Poertner, Library Director; Susannah Price, Youth Services Supervisor; Dena Duncan, Automation Services Supervisor; Kevin Booe, Assistant Director/Technical Services Supervisor; Laurel White, Circulation and Systems Manager; Toni Hansen, Administrative Assistant; Carol Gramann, Adult Services Librarian; Rosemary Cooper, Adult Services Librarian; Fran Beuttel, representative of the Friends of Boise Public Library; Jenifer Spurling, Administration Secretary.

CALL TO ORDER:

Mr. Olivier called the meeting to order at 11:35 am.

I. MINUTES

Mr. Sullivan moved and Mr. Simmerman seconded that the regular meeting minutes of the September 1, 1999 Board meeting be approved. Two in favor, none opposed.

II. BILLS AND PAYROLL

Mr. Sullivan moved and Mr. Simmerman seconded, that the bills and payroll be approved as they were presented. Two in favor, none opposed.

III. CONTINUING EDUCATION

Ms. Gramann gave a demonstration of the LiLI, Ebsco and other electronic database resources. It is anticipated that these resources will help students and others get information in a more timely manner.

IV. CONSENT ITEMS

The consent items were reviewed by the Board. There were no questions.

V. DIRECTOR'S REPORT

Ms. Poertner shared the awards won by the Library at the Boise City "Budgeteers" picnic. Ms. Poertner was awarded a pin that recognized her as a "Living Legend" and a Certificate of Appreciation was awarded to her for "outstanding contributions in the preparation of the FY2000/01 two year budget." The Library was given a certificate in recognition of "Contribution to the Preparation of the FY2000/01 two year budget with development of capital projects that captured the vision of the Mayor and Council," and with the certificate the library was given a pair of binoculars for "vision." The library was also awarded a plaque that recognized the library as "most improved" in performance standards.

Ms. Poertner briefly mentioned the Adaptive Technology Implementation Grant and the development of a plan for a web-based obituary index from the Idaho Statesman. Both of these are LSTA grant applications that were presented for the Board President's signature.

Much appreciation was expressed by Ms. Poertner for the tremendous job done by the Friends during the "Fall at the Mall" Book Sale during September where about \$13,000 was grossed.

It was reported by Ms. Poertner, when questioned, that no one protesting the non-use of filters on the Internet emerged during the Bookfest event.

Ms. Poertner mentioned the "good news/bad news" results of the Idaho Room collection appraisal. The development of the "Idaho Collection Development Guidelines" was a

companion effort.

VI. REPORTS FROM DIVISION MANAGERS

Ms. Price, Ms. White, Ms. Duncan and Mr. Booe reported briefly on the activities of their respective divisions.

VII. OLD BUSINESS

None.

VIII. NEW BUSINESS

Special Collections Policy Revision

Ms. Cooper reported that a collaborative effort had been made by a group made up of representatives from almost every division, to come up with new guidelines. The draft resulting was discussed and how best to revise the "special collections" section of the policy manual was considered.

A new draft policy referring to "special collections" instead of "Idaho collection" will be prepared for the November Board meeting.

Capital Projects Update

Ms. Poertner shared information regarding the progress of lease negotiations for Towne Square Library with the Board and others present.

Possible plans for the South East Boise Branch are in negotiation.

Ms. Poertner explained the history behind the draft RFP for library building consultation services for Boise Public Library. The boiler plate was provided by Mr. Chris Hunt of Boise City Customer and Support Services and the format model was recommended by Ms. Marj Hooper of Idaho State Library. The Board and others present discussed how to move forward.

Mr. Simmerman departed from the meeting at 12:57 pm leaving the meeting without a quorum. The remainder of the meeting was spent in informal discussion and information sharing.

Boise 2000 Grant Application--Review Draft

The draft Boise 2000 Lasting Legacy Project application was rejected after discussion, and will not be submitted.

IX. MISCELLANEOUS

None.

X. FRIENDS OF THE LIBRARY REPORT

Ms. Beuttel reported on the successful outcome of the "Fall at the Mall" book sale which grossed sales of about \$13,000, and the on-going booksale which so far this year has resulted in \$4,000. The money is continually being used on projects and this year to date \$23,000 has been used. At this point two CDs are earmarked for the new branch library.

XI. FOUNDATION REPORT

None.

XII. SELECTION OF TRUSTEE TO REVIEW PAYMENT VOUCHERS

Mr. Henderson is the next Board member in rotation to review the payment vouchers until the next Board meeting.

XII. SELECTION OF MEETING DATE

The next regular meeting of the Board of Trustees is scheduled for Wednesday, November 10, 1999 at 11:30 am in the Marion Bingham Room at the library.

XIV. ADJOURNMENT

There being no further business to come before the Board, Mr. Olivier adjourned the meeting at 1:20 pm.

APPROVED

Marilyn Poertner Howard Olivier

Library Director President, Board of Trustees