

BOISE PUBLIC LIBRARY
BOARD OF TRUSTEES

Minutes of the Regular Board Meeting
March 1, 2000

The Boise Public Library Board of Trustees met for its regular meeting at 11:30 am on Wednesday,

March 1, 2000, in the Marion Bingham Conference room of the library.

BOARD MEMBERS PRESENT:

Mr. Howard Olivier, President; Ms. Jessica Havey, Mr. Al Henderson, Ms. Helen Lowder, and Mr. Ed Simmerman.

OTHERS PRESENT:

Marilyn Poertner, Library Director; Vicki Kreimeyer Brown, Adult Services Supervisor; Kevin Booe, Assistant Director/Technical Services Manager; Laurel White, Circulation and Systems Manager; Toni Hansen, Administrative Assistant; Linda Brilz, Youth Services Librarian; Kim Youmans, Circulation Senior Department Specialist; Sterling Hegg, representative of the Friends of Boise Public Library; and Jenifer Spurling, Secretary.

CALL TO ORDER:

Mr. Olivier called the meeting to order at 11:36 am.

I. MINUTES

Ms. Lowder moved and Mr. Simmerman seconded that the regular meeting minutes of the February 2, 2000 Board meeting be approved. Three in favor, none opposed.

II. BILLS AND PAYROLL

Ms. Lowder moved and Mr. Simmerman seconded, that the bills and payroll be approved as they were presented. Three in favor, none opposed.

III. CONTINUING EDUCATION

None.

IV. CONSENT ITEMS

Explanation was given by Ms. Poertner concerning the new financial summary that is included with the expenditures report.

The consent items were reviewed by the Board. There were no questions.

V. DIRECTOR'S REPORT

Ms. Poertner and Ms. Lowder reported that the visit to Denver Central Library was well worth it. Even though the Denver library is much larger than the remodeled Boise Public Library will be, many of the concepts may be used to enhance it.

Time for presentation of the Community Survey to PreCouncil on February 29, 2000 was sparse. However a shortened version was presented by Ms. Kath Giel of Strategicmeasures. Ms. Terteling-Payne complimented the survey results and how they reflected on the Library.

The packet that was handed out to all staff in preparation for the Management Team survey feedback meeting was given to Board members.

Ms. Poertner expressed her thanks to Ms. White for her help with the reorganization process the library is now going through.

Friends of the Boise Public Library will again be hosting the Annual Spring Library Book Sale in the Boise Public Library William F. Hayes Memorial Auditorium. Thursday, March 30, 4:00 p.m. to 7:00 p.m. will be the Friends preview night, only Friends members will be allowed to preview. The public is invited to the sale on Friday, March 31, 9:00 a.m. to 7:00 p.m., Saturday, April 1, 9:00 a.m. to 5:00 p.m., and everything is half-price on the last day, Sunday, April 2, from noon to 4:00 p.m.

VI. REPORTS FROM DIVISION MANAGERS

Ms. Brilz, who spoke for Ms. Price in her absence; Ms. White, Ms. Kreimeyer Brown and Mr. Booe updated everyone present on current library activities in their divisions.

VII. OLD BUSINESS

Status report on library building consultant contract award

Ms. Poertner shared that we are past the first hurdle and on to the next. Copies of the Award Recommendation have been given to the Mayor and City Council and if the Council approves our recommendation to make the contract award to Providence Associates, Inc., then Mr. Waters will be invited to Boise for April 4 and April 5. April 5 will be the staff Doughnut Delight meeting and Mr. Waters will present an outline of how staff members will be involved in providing input for the building services plan. Mr. Waters will also present information at the Library Board meeting on April 5, 2000.

VIII NEW BUSINESS

Possible action steps based on the Community Survey recommendations

Ms. Poertner explained that these possible action steps were discussed in connection with the recommendations from the Community Survey. Additional ideas will be sought from library staff members. Any action steps that have budget implications-for new staff positions or enhanced services-will come before the Board when the FY01 budget review is scheduled.

Mr. Olivier expressed excitement about the actions we could take without a lot of expense.

Ms. Havey suggested that her age group needs to be advertised to more effectively, as many don't realize that there are so many resources available.

Mr. Booe reminded the group that because we are a government agency we do serve all of the public whether or not they use us.

Draft work release policy

The Board considered both drafts presented.

It was decided that they would like to see the shorter draft become the policy and that the more detailed draft could be considered the procedure under that policy. The Staff Development and Orientation Team will work on the drafts to bring back to the Board at the April meeting.

IX. MISCELLANEOUS

Trustee Video

Mr. Simmerman shared that he was able to take part in the Idaho State Library video for Library Trustees. The video should be out by the first part of April.

X. FRIENDS OF THE LIBRARY REPORT

Mr. Hegg reported that many of the books that were donated by Parnassus books, that went out of business, will be included in the Friends Book Sale that will be open to the public from March 31 through April 2.

The Friends have obtained their credit cards which will be used for the purpose of offering up some of their more valuable items on an Internet auction.

XI. FOUNDATION REPORT

Ms. Hansen passed around the "At Home For May Day" brochure. This is the fourth year this fundraiser has been used. This year it should require even less time as the florist will be delivering the flowers, instead of volunteers.

XII. SELECTION OF TRUSTEE TO REVIEW PAYMENT VOUCHERS

Mr. Henderson is the next Board member in rotation to review the payment vouchers until the next Board meeting.

XIII. SELECTION OF MEETING DATE

The next regular meeting of the Board of Trustees is scheduled for Wednesday, April 5, 2000 at 11:30 am in the Marion Bingham room at the library.

XV. ADJOURNMENT

There being no further business to come before the Board, Mr. Olivier adjourned the meeting
at

1:00 pm.

APPROVED

Marilyn Poertner Howard Olivier

Library Director President, Board of Trustees