

**BOISE PUBLIC LIBRARY  
BOARD OF TRUSTEES**

**Minutes of the Regular Board Meeting  
July 10, 2002**

The Boise Public Library Board of Trustees met for its regular meeting at 11:30 a.m. on Wednesday, July 10, 2002, in the Marion Bingham Conference Room of the library.

**BOARD MEMBERS PRESENT:**

Ms. Helen Lowder, President; Ms. Carol Bounds, Vice President; Mr. A.J. Balukoff; Ms. Martie Brennan; Mr. Al Henderson.

**OTHERS PRESENT:**

Marilyn Poertner, Library Director; Alec Andrus, Boise City Budget Director; Karen Bubb, Boise City Arts Commission Public Arts Coordinator; Marge Ewing, Friends Representative; Denise McNeley, Boise City Budget Analyst; Ron Redmond, Boise City Assistant Engineer; Hal Simmons, Boise City Planner III; James Wickham, Boise City Legal Department; Kevin Booe, Assistant Library Director and Acquisitions and Technical Services Manager; Toni Hansen, Administrative Assistant; Jim Jatkevicius, Adult Services Librarian; Vicki Kreimeyer, Adult Services Division Manager; Laurel White, Circulation and I.T. Manager; and Julie AutumnCook, Sr. Secretary.

**CALL TO ORDER:**

Ms. Lowder called the meeting to order at 11:29 a.m.

**I. MINUTES**

Ms. Brennan moved and Mr. Henderson seconded that the minutes of the May 1, 2002 Board meeting be approved. Four in favor, none opposed.

**II. BILLS AND PAYROLL**

Ms. Brennan moved and Ms. Bounds seconded that the bills and payroll be approved as presented. Four in favor, none opposed.

**III. COMMUNICATIONS**

None.

**IV. CONTINUING EDUCATION**

The Idaho Collection

Mr. Jatkevicius discussed the Idaho Collection, and the current efforts of the Idaho Collections Group to raise awareness of these collections and make them more accessible to the public.

**V. CONSENT ITEMS**

The consent items were reviewed by the Board. There were no questions.

## **VI. ASSISTANT DIRECTOR'S REPORT**

Ms. Poertner expressed her appreciation to Mr. Booe for filling in for her during her vacation. Mr. Booe highlighted Boise Public Library's Employees of the Year for 2001. The Library Employees of the Year are: Brad Smith, Library Employee of the Year, and nominee for Boise City Employee of the Year; Azam Houle, Library Part Time Employee of the Year; and Toni Hansen, Library Mid-Manager of the Year, and nominee for Boise City Mid-Manager of the Year. Mr. Booe stated that construction of the Anne Frank Human Rights Memorial is on schedule.

## **VII. REPORTS FROM DIVISION MANAGERS**

Ms. White, Ms. Kreimeyer Brown, and Mr. Booe updated everyone present on current library activities in their divisions. All reported a record-breaking busy summer. Ms. Kreimeyer invited Board of Trustees members to attend a demonstration of live Virtual Reference interview software with Los Angeles Public Library on August 7, 2002.

## **VIII. OLD BUSINESS**

### Bicycle Rack/Public Art selection committee recommendation

Ms. Bubb gave an account of the process of the bicycle rack selection. Committee members Ms. Ewing, Ms. Bounds, and Ms. Poertner gave details of why the bicycle rack design proposed by Clercx Works was a unanimous choice. Mr. Balukoff moved and Ms. Brennan seconded that the artist's proposal for a bicycle rack be accepted, and directed Ms. Bubb to take the project forward to the Arts Committee and City Council. Four in favor, none opposed.

## **IX. NEW BUSINESS**

### Branch library project management approach

Ms. Poertner introduced Mr. Redmond to the Library Board, and complimented Public Works on its excellent project management. She stated that she and Mr. Booe feel that the key to the branch library project management is strong local involvement. Mr. Redmond commented that next week's contract negotiations are key to the project. Any contract questions will be resolved during the negotiations.

### Evergreen Plaza Mixed Use Planning Project

Ms. Poertner explained the concept for a design charette that originated in this year's City Council strategic budget presentation for a mixed-use development at the Evergreen Plaza. Mr. Simmons reported that the Cole and Ustick area was identified over a year ago as a Boise urban reinvestment site, and stated that City Planning and Zoning feels the library branch construction is a very good project for this site, and can be a groundbreaking example for other City projects. Mr. Simmons invited the Board to the design charette on July 29 and 30, 2002. Mr. Booe stated that although the City Council had directed the Planning and Development Department to proceed with the project, Board approval was also required. Ms. Bounds moved and Mr. Henderson seconded to direct Ms. Poertner and staff to proceed with the project. Four in favor, none opposed.

## **X. MISCELLANEOUS**

None.

**XI. FRIENDS OF THE LIBRARY REPORT**

Ms. Ewing announced that the Friends are getting ready for the Fall at the Mall Booksale, which will be taking place September 20, 21, and 22, 2002.

**XII. FOUNDATION REPORT**

The Boise Public Library Foundation is setting up a meeting for August or September. Ms. Hansen distributed the "At Home for May Day 2002 Fundraiser" Final Report.

**XIII. SELECTION OF TRUSTEE TO REVIEW PAYMENT VOUCHERS**

Ms. Brennan is the next Trustee in rotation to review vouchers.

**XIV. SELECTION OF MEETING DATE**

The next regular meeting of the Board of Trustees is 11:30 a.m. on Wednesday, August 7, 2002 in the Marion Bingham Room at the library.

**XV. EXECUTIVE SESSION: POTENTIAL LITIGATION [IDAHO STATE CODE 67-2345 (1) (f)]**

Mr. Henderson moved and Ms. Bounds seconded that the meeting go into Executive Session, under Idaho Code 67-2345 (1) (f): To consider and advise regarding potential litigation. Motion carried on the following roll call: Mr. Balukoff, yes; Ms. Bounds, yes; Ms. Brennan, yes; Mr. Henderson, yes; Ms. Lowder, yes.

Mr. Booe, Ms. Bubb, Ms. Ewing, Ms. Hansen, Mr. Jatkevicius, Ms. Kreimeyer, Mr. Redmond, Mr. Simmons, Ms. White, and Ms. AutumnCook left the meeting.

The Board recessed to an Executive Session at 12:43 p.m. for the purpose of considering and advising regarding potential litigation.

Mr. Henderson moved and Ms. Brennan seconded that the meeting go into Regular Session. Three in favor, none opposed. The Board reconvened in regular session at 1:05 p.m. Brief discussion followed.

**XVI. ADJOURNMENT**

There being no further business to come before the Board, Ms. Lowder adjourned the meeting at 1:08 p.m.

**APPROVED**

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Marilyn Poertner  
Library Director

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Helen Lowder  
President, Board of Trustees