

**BOISE PUBLIC LIBRARY  
BOARD OF TRUSTEES**

**Minutes of the Regular Board Meeting  
September 4, 2002**

The Boise Public Library Board of Trustees met for its regular meeting at 11:30 a.m. on Wednesday, September 4, 2002, in the Hayes Memorial Auditorium.

**BOARD MEMBERS PRESENT:**

Ms. Helen Lowder, President; Ms. Carol Bounds, Vice President; Mr. A.J. Balukoff; Ms. Martie Brennan; Mr. Connor Moran.

**OTHERS PRESENT:**

Marilyn Poertner, Library Director; Bonnie Longstreth, Friends Representative; Denise McNeley, Boise City Budget Analyst; James Wickham, Boise City Legal Department; Kevin Booe, Assistant Library Director and Acquisitions and Technical Services Manager; Toni Hansen, Administrative Assistant; Vicki Kreimeyer, Adult Services Division Manager; Susannah Price, Youth Services Manager; Laurel White, Circulation and I.T. Manager; Glenna Rhodes, Librarian; Michael Stevens, I.T. Senior Computer System Technician; Julie AutumnCook, Bookmobile Specialist and Linda Ugrin, Senior Secretary.

**CALL TO ORDER:**

Ms. Lowder called the meeting to order at 11:36 a.m. Ms. Lowder welcomed A.J. Balukoff as a regular member filling his appointed five-year term and Connor Moran as Youth Trustee.

**I. MINUTES**

Ms. Brennan moved and Ms. Bounds seconded that the minutes of the July 3, 2002 and the July 10, 2002 Board meetings be approved. Three in favor, none opposed.

**II. BILLS AND PAYROLL**

Ms. Bounds moved and Ms. Brennan seconded that the bills and payroll be approved as presented. Three in favor, none opposed.

**III. COMMUNICATIONS**

None.

**IV. CONTINUING EDUCATION**

Demonstration of On-line Interactive Reference Service

Ms. Vicki Kreimeyer introduced Glenna Rhodes, Electronic Resources Librarian, who gave a demonstration of on-line reference service. Boise Public Library Adult Services staff members are working with representatives of BSU and of Ada Community Library on an LSTA grant application to introduce this service.

**V. CONSENT ITEMS**

The consent items were reviewed by the Board. There were no questions.

## **VI. DIRECTOR'S REPORT**

Ms. Poertner made an oral report on the following items, supplementing her written report of August 7, 2002. Ms. Poertner noted that Judge Copsey's rejection of the City's request for judicial confirmation of debt for the police headquarters will be considered by the City Council at their meeting of September 10, 2002. This will be in Executive Session. Ms. Poertner reported that she plans to submit a FUNDSY 2004 grant application for supplemental funding for the West Boise branch library facility. She informed Board members that she has instructed library protective services staff members to regard visitors to the Idaho Anne Frank Human Rights Memorial as equivalent to library patrons, who are welcome to use the library's public parking for that purpose. As neighbors we are in support of this wonderful exhibit. Ms. Poertner reported that she has agreed that the library will purchase the two benches that enhance the ClercxWorks bike rack public art project. She will ask the Friends of the Library for a donation to cover the purchase price.

## **VII. REPORTS FROM DIVISION MANAGERS**

Mr. Booe, Ms. Kreimeyer, Ms. Price and Ms. White updated everyone present on current library activities in their divisions.

## **VIII. OLD BUSINESS**

None.

## **IX. NEW BUSINESS**

### Discussion of the Revised LYNX Consortium Agreement

There was an in-depth discussion regarding the Information Technology Group memorandum recommending the restructuring of the Wide Area Network for the LYNX Consortium. This question was discussed in tandem with consideration of the revised LYNX Consortium Agreement. The present LYNX Consortium Agreement will expire at the end of October 2002. Ms. White and Mr. Stevens discussed the IT Group recommendation and responded to questions asked by Board members. Ms. Bounds moved and Ms. Brennan seconded to approve the LYNX Consortium Agreement and recommend it for approval by the Boise City Council. Three in favor, none opposed. The Library Board deferred a decision on restructuring the Wide Area Network until the October Board meeting. This will allow staff to present alternatives to the LYNX Library Directors at their next regular quarterly meeting on September 20, 2002, prior to Board action.

### Policy Addition Regarding Special Services to Schools

The Library Board postponed this item until the October Board meeting.

### Friends of the Boise Public Library Proposal for a Bookstore

Bonnie Longstreth, representative of the Friends of the Library, commented on the Friends' proposal to begin a small combination used bookstore and gift shop in the office presently shared by IT and Circulation Supervisor Laurel White and Assistant Circulation Supervisor Vicki Rae. This was brought to the Library Board's attention for policy direction, as the larger room next door will be converted from public meeting space to a new, shared office for staff. Ms. Bounds moved and Mr. Balukoff seconded to approve the Friends of the Library request for a space to open a bookshop. Three in favor, none opposed.

### Approval of Library Board Meeting Dates – October 2002 to September 2003

Ms. Brennan moved and Ms. Bounds seconded to approve the Library Board meeting schedule as amended, changing the meeting dates for the following months to October 9, 2002, June 11, 2003 and July 9, 2003. Three in favor, none opposed.

Appointment of Library Board Subcommittee for Director's Performance Review

Ms. Lowder and Ms. Bounds agreed to serve as the Subcommittee for the Director's performance review.

**X. MISCELLANEOUS**

The Open Access Agreement requires that when patrons of any participating library account for 10% or more of the total circulation of another library, compensation is due. Ms. Poertner included her plans to reimburse Garden City Library for services to Boise citizens in the amount of \$72,133 for FY02. She will be accompanied by Budget Analyst Denise McNeley to present the proposal at the Garden City Library Board meeting on September 9, 2002.

**XI. FRIENDS OF THE LIBRARY REPORT**

Ms. Longstreth announced that the Friends are getting ready for the Fall at the Mall Booksale, which will be taking place September 20, 21 and 22, 2002 at the Towne Square Mall, Center Court. Posters and bookmarks advertising the sale were available for distribution at the Board meeting.

**XII. FOUNDATION REPORT**

Ms. Lowder and Ms. Poertner reported on the Library Foundation meeting of August 20, 2002. There was a discussion of the Foundation's role in fund raising at that meeting.

**XIII. ELECTION OF OFFICER**

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The following slate of officers was nominated and elected by unanimous consent:

Ms. Carol Bounds, President

Mr. Al Henderson, Vice President

**XIV. SELECTION OF TRUSTEE TO REVIEW PAYMENT VOUCHERS**

Mr. Balukoff is the next Trustee in rotation to review vouchers.

**XV. SELECTION OF MEETING DATE**

The next regular meeting of the Board of Trustees is 11:30 a.m. on Wednesday, October 9, 2002, in the Marion Bingham Room at the library.

**XVI. ADJOURNMENT**

There being no further business to come before the Board, Ms. Lowder adjourned the meeting at 1:43 p.m.

**APPROVED**

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Marilyn Poertner  
Library Director

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Helen Lowder  
President, Board of Trustees