

**BOISE PUBLIC LIBRARY
BOARD OF TRUSTEES**

**Minutes of the Regular Board Meeting
October 9, 2002**

The Boise Public Library Board of Trustees met for its regular meeting at 11:30 a.m. on Wednesday, October 9, 2002, in the Marion Bingham Conference Room of the library.

BOARD MEMBERS PRESENT:

Ms. Carol Bounds, President; Ms. Martie Brennan; Ms. Helen Lowder; Mr. Connor Moran.

OTHERS PRESENT:

Marilyn Poertner, Library Director; Kevin Booe, Assistant Library Director and Acquisitions and Technical Services Manager; James Wickham, Boise City Legal Department; Denise McNeley, Boise City Budget Analyst; Bill Mattox, Friends Representative; Chuck Winder, The Winder Company; Ron Redmond, Boise City Public Works Department Assistant City Engineer; Toni Hansen, Administrative Assistant; Alec Andrus, Boise City Budget Director; Michael Stevens, I.T. Senior Computer System Technician; Laurel White, Circulation and I.T. Manager; Vicki Kreimeyer, Adult Services Division Manager; Susannah Price, Youth Services Manager; and Linda Ugrin, Senior Secretary.

CALL TO ORDER:

Ms. Bounds called the meeting to order at 11:30 a.m.

I. EXECUTIVE SESSION: LAND ACQUISITION [IDAHO STATE CODE 67-2345(1)(c)]

Ms. Lowder moved that under provisions of Idaho Code 67-2345(1)(c) this Board recess to an Executive Session for the purpose of discussing property acquisition issues and that a roll call vote be taken on this motion. Motion seconded by Ms. Brennan, and carried on the following roll call vote: Mr. Balukoff, absent; Ms. Brennan, here; Mr. Henderson, absent; Ms. Lowder, here; Ms. Bounds, here.

The Board recessed to an Executive Session at 11:34 a.m. for the purpose of discussing property acquisition issues.

Ms. Brennan moved and Ms. Lowder seconded that the meeting go into Regular Session. All in favor, none opposed. The Board reconvened in Regular Session at 12:04 p.m.

Ms. Lowder moved and Ms. Brennan seconded the motion to accept Mr. Winder's report on the offer made to purchase the Shaver property adjacent the main library, and to direct that the Board's recommendation to purchase the property go forward to the City Council for their consideration. All in favor, none opposed.

II. FRIENDS OF THE LIBRARY REPORT

Mr. Mattox gave an account of \$19,000 made at the Fall at the Mall Book Sale this year. These funds are being set aside for the branch libraries. There is a current balance of \$200,000 invested in CDs. Mr. Mattox stated that Ms. Bonnie Longstreth, Ms. Marge Ewing and Ms. Melissa Sanders work long and hard hours, and the Friends organization appreciates all their endeavors.

III. MINUTES

Ms. Brennan moved and Ms. Lowder seconded that the minutes of the September 4, 2002 Board meeting be approved. All in favor, none opposed.

IV. BILLS AND PAYROLL

Ms. Lowder moved and Ms. Brennan seconded that all bills and payroll be approved as presented. All in favor, none opposed.

V. COMMUNICATIONS

None.

VI. CONTINUING EDUCATION

None.

VII. CONSENT ITEMS

The consent items were reviewed by the Board. There were no questions.

VIII. DIRECTOR'S REPORT

Ms. Poertner reported that although Eagle Public Library Board members are in agreement to sign the LYNX Consortium Agreement, Eagle City Council is reluctant to do so. Eagle's City Attorney, Susan Buxton, is proposing an amendment that would restrict Eagle Public Library's annual cost to no more than \$20,000. Ms. Poertner has been working with Mr. Wickham on the issues of the proposed amendment. Ann Gallinger, Eagle Public Library Director, will continue to work with Eagle City Council on the matter, but the LYNX Agreement will proceed to Boise City Council for approval without Eagle's acceptance.

Ms. Poertner informed the Board members of Mayor Coles' citywide e-mail message to employees noting the rising costs of health insurance for FY03. She stated that a restructuring of benefits and/or a greater employee cost-share might be unavoidable.

IX. REPORTS FROM DIVISION MANAGERS

Mr. Booe, Ms. Kreimeyer, Ms. Price and Ms. White updated everyone present on current library activities in their divisions.

X. OLD BUSINESS

Policy Addition Regarding Special Services to Schools

Ms. Price explained the Youth Services division's current procedures for providing class visits and other services to schools within the Boise School district. Presently these services are not offered to those schools that are part of the Meridian School district, even though they are located within Boise's city limits. Two versions of a suggested policy addition were presented and discussion followed. Ms.

Brennan moved and Ms. Lowder seconded that they defer the selection of the proposed policy until staff has reworded the proposed alternates.

Ms. Lowder left the meeting at 1:00 p.m.

Proposal to Restructure the Wide Area Network: Update

Ms. White reported that in their meeting of September 20, the library directors of the LYNX Consortium agreed to share equally in the expense of the Internet services contract. For three libraries payments will be subsidized from the IOLS shared account for the current budget year. Mr. Stevens also attended that LYNX directors' meeting to explain the proposed restructuring of the Wide Area Network. We will work with Consortium members and bring back an Amendment relating to changes in Internet access over the coming year.

XI. NEW BUSINESS

Branch Library Projects Work Session

Because there was no longer a quorum of the Library Board members present, this work session was deferred to the November 6, 2002 Board meeting.

XII. MISCELLANEOUS

None.

XIII. FOUNDATION REPORT

None.

XIV. SELECTION OF TRUSTEE TO REVIEW PAYMENT VOUCHERS

Ms. Bounds is the next Trustee in rotation to review vouchers.

XV. SELECTION OF MEETING DATE

The next regular meeting of the Board of Trustees is 11:30 a.m. on Wednesday, November 6, 2002, in the Marion Bingham Room in the library.

XVI. ADJOURNMENT

There being no further business to come before the Board, Ms. Bounds adjourned the meeting at 1:15 p.m.

APPROVED

Marilyn Poertner
Library Director

Carol Bounds
President, Board of Trustees