

**BOISE PUBLIC LIBRARY
BOARD OF TRUSTEES
Minutes of the Regular Board Meeting
January 5, 2005**

The Boise Public Library Board of Trustees met for its regular meeting at 11:30 a.m. on Wednesday, January 5, 2005, in the Marion Bingham Conference Room of the Library.

BOARD MEMBERS PRESENT:

Mr. A. J. Balukoff, President; Ms. Julie Cheever, Vice President; Ms. Carol Bounds; Ms. Martie Brennan; Ms. Libby Molina; and Mr. Jim Thompson.

OTHERS PRESENT:

Steve Cottrell, Library Director; Kevin Booe, Assistant Library Director; Elaine Clegg, Boise City Council Pro-Tem; Jim Wickham, Boise City Legal Department; Marge Ewing, Friends of the Library Representative; Vicki Kreimeyer, Adult Services Division Manager; Laurel White, I.T. and Circulation Services Division Manager; Denise McNeley, Administrative Assistant; Susannah Price, Youth Services Division Manager; and Linda Ugrin, Senior Secretary.

CALL TO ORDER:

Mr. Balukoff called the meeting to order at 11:30 a.m.

Mr. Balukoff stated that there will be a change in the agenda. Ms. Clegg will be addressing the Library Board members regarding a library branch in Boise's Central Bench area.

I. MINUTES

Mr. Thompson moved and Ms. Cheever seconded that the minutes of the December 1, 2004, Regular Board meeting and the minutes of the December 14, 2004, Special Board meeting be approved. All in favor, none opposed.

II. BILLS AND PAYROLL

Ms. Bounds moved and Ms. Brennan seconded that all bills and payroll be approved as presented. All in favor, none opposed.

III. COMMUNICATIONS

None

IV. CONTINUING EDUCATION

None

V. CONSENT ITEMS

The consent items were reviewed by the Board. There were no questions.

Mr. Thompson moved and Ms. Cheever seconded to approve the consent items. All in favor, none opposed.

VI. DIRECTOR'S REPORT

Mr. Cottrell relayed to the Library Board members that a letter was received from Gail Hawkins resigning as a Trustee from the Boise Public Library Foundation Board effective December 13, 2004.

Mr. Cottrell gave an update from his written Director's Report on the removal of 30 of the 74 Ginkgo trees lining 8th Street from 8th Street Market Place to the Idaho Anne Frank Human Rights Memorial. The female Ginkgo trees bear fruit that produces a foul odor. The City of Boise has posted a notice that the trees will be removed. Mr. Cottrell reported that some people in the community are protesting this action. The Library staff is referring any questions to Boise's Parks and Recreation Department.

Mr. Cottrell commented on the legislative reception held on December 14, 2004, hosted by the Boise Public Library Board members and Library staff. Mr. Cottrell was pleased with the attendance and stated all of the legislators who attended are very interested and supportive of library issues.

Ms. Clegg arrived at the meeting at 11:34 a.m.

VII. COUNCIL PRO-TEM ELAINE CLEGG ADDRESSED THE BOARD REGARDING LIBRARY BRANCHES

Mr. Balukoff welcomed Ms. Clegg to the Library Board meeting. Ms. Clegg gave an overview of her concerns that Boise's Central Bench area does not have easy access to library services. The first phase of the Master Library Facility Plan proposes an East Regional Branch (located at Bown Crossing), a West Regional Branch (located at Cole and Ustick) and for the main library located at 715 South Capitol Blvd. to serve the Central Bench area and North Boise.

Ms. Clegg requested that the Board consider moving Towne Square Library branch to a leased storefront building in the Central Bench area. She asked the Board if the Library would calculate costs for a Central Bench branch and see if it makes sense to be included in a possible bond election, possibly in February 2006. Ms. Clegg stated she is supportive of a bond election for the construction of branch libraries and wants an election to move forward and it is not her purpose to hold up the election. Library Board members and staff answered Ms. Clegg's questions and discussion followed.

Ms. Clegg left the meeting at 12:07 p.m.

VIII. FRIENDS OF THE LIBRARY REPORT

Ms. Ewing reported that the Friends raised approximately \$100,000 in 2004 for future branch libraries. This includes approximately \$57,000 in used book sales from the Friends Book Store.

IX. FOUNDATION REPORT

None

X. REPORTS FROM DIVISION MANAGERS

Mr. Balukoff commented that the Board appreciates the written report from the division managers included in the Board packets.

Ms. Kreimeyer invited the Library Board to attend the Idaho State Library Legislative Day Continental Breakfast on January 20, 7:00-10:00 a.m. This will be a "meet and greet" event. On January 19, 6:00-7:00 p.m. there will be a briefing of the event at Boise State University. Board members will be receiving invitations in the mail.

Mr. Balukoff volunteered to help on the Idaho Library Association Legislative committee and asked for other Board members to participate if possible.

Mr. Booe noted the Library met the requirement to submit the library statistical report to the State of Idaho. A copy of the 2004 Idaho Public Library Survey report was made available to the Board members.

Mr. Booe gave an update on the renewal of the extended lease agreement with General Growth Properties for the Towne Square Library branch located at Boise Towne Square mall. The proposed extended agreement is for a three-year term instead of a two-year term as in past years. All other terms of the agreement are the same as the existing agreement. The proposed agreement has been submitted to General Growth Properties for review.

XI. OLD BUSINESS

Discussion of Branch Libraries

Mr. Cottrell asked if Board members needed a repeat of the updated Master Library Facility Plan report given to Boise City Council in September 2004. Board members all agreed they are familiar with the plan.

Mr. Cottrell reported the Mayor's office has scheduled a meeting on January 11, 2005, at 1:15 p.m. with Mayor Bieter, Mr. Cottrell, Mr. Booe, Mr. Balukoff and Ms. Cheever to discuss the branch library projects. Ms. Cheever will be unable to attend the meeting so Ms. Bounds volunteered to attend.

Mr. Cottrell reported that Mr. Booe, Mr. Balukoff and he met with Mayor Bieter. Mayor Bieter requested that Jade Riley from the Mayor's office schedule the Library on the January 18, 2005, pre-City Council agenda to present the updated Master Library Facility Plan and request the City Council's approval of a bond election in February 2006 for construction costs of the branch libraries.

Mr. Thompson left the meeting at 12:50 p.m.

Mr. Thompson returned to the meeting at 12:52 p.m.

Mr. Cottrell presented for the Board's review the following: a map of the Library planning regions (with a modification of region one); a graph in draft form of the branch construction timeline; and a library four mile radius map. Discussion followed on the update of the Master Library Facility Plan and the presentation that will be presented to Boise City Council on January 18. Copies of the presentation packet will be sent to the Library Board members.

Ms. Molina left the meeting at 12:59 p.m.

Ms. Molina returned to the meeting at 1:01 p.m.

XII. NEW BUSINESS

None

XIII. SELECTION OF TRUSTEE TO REVIEW PAYMENT VOUCHERS

Mr. Thompson is the next Trustee in rotation to review vouchers.

XIV. SELECTION OF MEETING DATE

The next regular meeting of the Board of Trustees is scheduled for February 2, 2005, at 11:30 a.m. in the Marion Bingham Room at the Library.

XV. ADJOURNMENT

Mr. Thompson moved and Ms. Brennan seconded to adjourn the meeting. All in favor, none opposed. Mr. Balukoff adjourned the meeting at 1:25 p.m.

APPROVED

Steve Cottrell
Library Director

A. J. Balukoff
President, Board of Trustees