

**BOISE PUBLIC LIBRARY
BOARD OF TRUSTEES
Minutes of the Regular Board Meeting
November 2, 2005**

The Boise Public Library Board of Trustees met for its regular meeting at 11:30 a.m. on Wednesday, November 2, 2005, in the Marion Bingham Conference Room of the Library.

BOARD MEMBERS PRESENT:

Mr. A. J. Balukoff, President; Ms. Julie Cheever, Vice President; Ms. Martie Brennan; Mr. Marc C. Johnson; and Ms. Claire Steven, Youth Member.

OTHERS PRESENT:

Steve Cottrell, Library Director; Kevin Booe, Assistant Library Director; Jim Wickham, Boise City Legal Department; Dee Craig, Friends of the Library Representative; Vicki Kreimeyer, Adult Services Division Manager; Laurel White, I.T. and Circulation Services Division Manager; Denise McNeley, Administrative Assistant; Susannah Price, Youth Services Division Manager; and Linda Ugrin, Senior Secretary.

CALL TO ORDER:

Mr. Balukoff called the meeting to order at 11:35 a.m.

I. MINUTES

Two typographical errors were noted on the October 12, 2005, Board minutes. Ms. Cheever moved and Ms. Brennan seconded that the October 12, 2005, Regular Board Meeting minutes be approved as corrected. All in favor, none opposed.

II. BILLS AND PAYROLL

The bills and payroll report was not submitted for Board approval because the FY2005 budget is not finalized. Mr. Booe explained the October expenditures would be presented at the December 7, 2005, Library Board meeting.

III. COMMUNICATIONS

None

IV. CONTINUING EDUCATION

None

V. CONSENT ITEMS

The financial report through September 30, 2005, was not submitted for Board approval because the FY2005 budget is not finalized. Mr. Booe explained the report would be presented at the December 7, 2005, Library Board meeting.

VI. DIRECTOR'S REPORT

Mr. Cottrell informed the Board that the dedication on October 18, 2005, of the painting *Welcome Home* by Elizabeth Wolf in memory of Angela Jewett Abdullah was very well received. Mayor Bieter, the family of Ms. Abdullah and the media attended the event. The oil pastel painting was donated to Boise City by Andrea and Said Ahmed-Zaid. The painting is displayed in the Boise Public Library lobby.

Mr. Cottrell reported that he, Jade Riley from the Mayor's office and Parks and Recreation Superintendent Doug Holloway reported to City Council at the October 18 work session on the final estimated construction figures and allocation of space for the neighborhood libraries/community centers. The City Council gave their approval and directed city staff to begin preparing an ordinance and ballot language for the bond election on February 7, 2006.

On October 27 Jade Riley gave a presentation on the neighborhood libraries/community centers to the Boise Metro Chamber's Local Government Affairs Committee for the Chamber's endorsement. The committee unanimously voted to present the project to the Boise Metro Chamber of Commerce Board for their endorsement. Mr. Cottrell presented the same PowerPoint presentation given to the Local Government Affairs Committee to the Library Board attendees.

VII. FRIENDS OF THE LIBRARY REPORT

Ms. Craig announced that at the October Friends of the Boise Public Library Board meeting two scholarships were presented to library staff members Barbara Carter and Carrie Scarr for \$1,000 each. These were the first scholarships to be presented by the Friends scholarship program.

Ms. Craig reported that the Fall Holiday Book Sale in October was very successful. Approximately \$16,000 in book sales was raised. Congratulations to the Friends!

VIII. FOUNDATION REPORT

None

IX. REPORTS FROM DIVISION MANAGERS

Division managers submitted their written reports in the November Library Board packet.

Ms. Price informed the Library Board that children's author Karen Hesse visited Boise Public Library the afternoon of October 30. Ms. Hesse discussed her books, her characters and writing process to a crowd of 79 people and answered questions from the audience.

Ms. Kreimeyer announced the upcoming event on May 20-29, 2006, Circle of Cultures: The Boise Lewis and Clark Experience. The event is sponsored by the Cultural Network.

X. OLD BUSINESS

Neighborhood Branch Library Bond Election Update

Mr. Johnson related to the Board that the Mayor's staff is working on creating a list of community leaders to form the bond election campaign committee. An announcement regarding the selection of the campaign manager will be made soon.

Preliminary Year-end Projections for the FY2005 Budget

Mr. Booe briefed the Board on the preliminary budget results for FY2005. A copy of the preliminary projections was enclosed in the November Board packet for the Board's review. The final figures are not expected to be dramatically different than those presented today. The final report will hopefully be presented at the December 7 Board meeting.

XI. NEW BUSINESS

FY2005/2006 Rebudget Requests

The rebudget line item requests from FY2005 budget to move over to FY2006 budget was presented in the November Board packet for the Board's review. Mr. Booe stated the rebudget requests are primarily donation accounts and capital accounts related to the branch library projects and library vision project. Discussion and questions followed.

Ms. Brennan moved and Mr. Johnson seconded to approve the proposed rebudget request list and present the list to Boise City Council for approval. All in favor, none opposed.

Proposed Revisions to the "Agreement for LYNX! Consortium Services"

Mr. Cottrell explained that at the request of the Idaho State Library the LYNX! Consortium directors reviewed and updated the agreement based on the experience of operating under the existing agreement. A working draft copy and final copy of the proposed revision of the Agreement for LYNX! Consortium Services was included in the November Board packet for the Board's review. In reviewing the agreement included in the packet, the Board discovered the working draft copy of the agreement showing deletions and additions did not coincide with the final draft. After discussion the Board agreed by consensus to delay action in approving the final agreement until the December 7 Board meeting and a list of changes can be presented.

XII. SELECTION OF TRUSTEE TO REVIEW PAYMENT VOUCHERS

Mr. Johnson was selected to be the next Trustee to review vouchers.

XIII. SELECTION OF MEETING DATE

The next regular meeting of the Board of Trustees is scheduled for 11:30 a.m., Wednesday, December 7, 2005, in the Marion Bingham Room at the Library.

XIV. ADJOURNMENT

Ms. Brennan moved and Ms. Cheever seconded to adjourn the meeting. All in favor, none opposed. Mr. Balukoff adjourned the meeting at 1:10 p.m.

APPROVED

Steve Cottrell
Library Director

A.J. Balukoff
President, Board of Trustees