

**BOISE PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**Minutes of the Regular Board Meeting**  
**April 5, 2006**

The Boise Public Library Board of Trustees met for its regular meeting at 11:30 a.m. on Wednesday, April 5, 2006, in the Marion Bingham Conference Room of the Library.

**BOARD MEMBERS PRESENT:**

Ms. Julie Cheever, Vice President; Ms. Martie Brennan; Mr. Jim Thompson; and Ms. Claire Steven, Youth Member.

**OTHERS PRESENT:**

Kevin Booe, Assistant Library Director; Jim Wickham, Boise City Legal Department; Bill Mattox, Friends of the Library Representative; Vicki Kreimeyer, Adult Services Division Manager; Laurel White, I.T. and Circulation Services Division Manager; Susannah Price, Youth Services Division Manager; Joanne Hinkel, Public Relations Coordinator; Vicki Rae, Circulation Supervisor; and Linda Ugrin, Administration Senior Secretary.

**CALL TO ORDER:**

Ms. Cheever called the meeting to order at 11:30 a.m.

**I. MINUTES**

Ms. Brennan moved and Mr. Thompson seconded that the minutes of the March 1, 2006, Regular Board meeting and the minutes of the March 10, 2006, Special Board meeting be approved. All in favor, none opposed.

**II. BILLS AND PAYROLL**

Mr. Thompson moved and Ms. Brennan seconded that all bills and payroll be approved as presented. All in favor, none opposed.

**III. COMMUNICATIONS**

None

**IV. CONTINUING EDUCATION**

None

**V. CONSENT ITEMS**

The consent items were reviewed by the Board. There were no questions. Ms. Brennan moved and Mr. Thompson seconded to approve the consent items through February 28, 2006. All in favor, none opposed.

## **VI. ASSISTANT DIRECTOR'S REPORT**

Mr. Booe reported on the following:

Public feedback on the new carpet has generated a mixed reaction, but mostly positive. Some carpet tiles in the Youth Services division will be replaced by the manufacturer. There is a flaw in the print around the seam area. The replacement project will take approximately two days.

The first quarter performance measures summary sheet and Acquisitions and Technical Services outcome report was presented to the Board. Mr. Booe stated the performance measure template is being revised for next quarter to supply performance metrics for each division. This report will be included in the Board packets.

The Mountain Home Public Library will become a member of the LYNX! Consortium. Mountain Home's membership level will only include the shared database and integrated online service.

A Proclamation from the Office of the Mayor was received for the Friends of Boise Public Library as one of 40 beneficiaries to receive \$10,000 from 2006 FUNDSY auction. The funds will be used to help build one of Boise's future library facilities. In 1989 FUNDSY helped fund the library's third floor renovation.

Ms. Hinkel noted that the Sixth Annual Read the Same Book sponsored by The Idaho Statesman, Ada Community Library, Boise Public Library and the BSU Department of Literacy began in late March. The library will also host two events for The Log Cabin Literary Center's The Big Read.

## **VII. FRIENDS OF THE LIBRARY REPORT**

Mr. Mattox reported the Friends annual spring book sale will start with preview night Thursday, April 6 and the sale will continue April 7-9, 2006.

The bookstore continues to average approximately \$36,000 a year.

The Friends scholarship program completed their first year. They will make a selection in April for awarding a scholarship for the 2006 fall semester. Their goal is to help produce professionalism at the library.

Ms. Hinkel thanked the Friends for sponsoring events during National Library Week, April 2-9, 2006.

## **VIII. FOUNDATION REPORT**

Mr. Booe informed the Board that the annual May Basket fund raising project will launch this month. Administrative Assistant Denise McNeley is in the process of printing the order/donation forms for mailing next week. Last year the event grossed approximately \$4,000. Mr. Booe and Mr. Cottrell will request the Foundation Board to consider a different type of fund raiser for next year.

## **IX. ADMINISTRATION AND MANAGEMENT REPORT**

Administration and division managers submitted their written reports in the April Library Board packet.

Ms. Kreimeyer highlighted events, speakers, music and historic re-enactment scheduled at “A Circle of Cultures” -- Boise Lewis and Clark Experience, May 20-29 at Julia Davis Park. Ms. Kreimeyer invited Board members to attend the opening ceremony. She will present a more detailed schedule of events at a later date.

Ms. Rae reported Sunday, April 2, 2006, the first day of National Library Week, patron count was 4,444. Sunday hours are shortened from noon - 5:00 p.m., which makes the patron count even more impressive.

Ms. Hinkel gave an update on “How I changed my world @ my library” essay project. The project is one of the scheduled events during National Library Week. There were 90 participants. The essays are posted on the Hayes Auditorium wall. The drawing for the winning adult and child/teen category will be Thursday, April 6.

Ms. Hinkel noted there was an Idaho Statesman article on April 3 featuring how the bookmobile brings books to neighborhoods.

## **X. OLD BUSINESS**

### Branch Library Projects

Mr. Booe gave an update of assignments generated from the March 28 Special Library Board meeting:

A report was received from library planning consultant Mr. Dick Waters, PROVIDENCE Associates, Inc. on the economic impact of libraries in the community. The report is not yet completed.

Library Director Steve Cottrell, with the assistance of City Council Liaison David Eberle, will be arranging a schedule for a City Council Library Liaison, Library Board Trustee and a library staff member to accompany Mayor Bieter to the neighborhood associations meetings to discuss library facility issues. Mr. Cottrell is waiting to receive information on the Mayor’s neighborhood meeting schedule.

Library Board member Mr. Marc C. Johnson was unable to attend today’s Library Board meeting. He will be creating an outline of a six-month communication plan and talking points for Council, Board and staff to speak when gathering information from the community regarding library facilities.

## **XI. NEW BUSINESS**

None

## **XII. SELECTION OF TRUSTEE TO REVIEW PAYMENT VOUCHERS**

Mr. Johnson was selected to be the next Trustee to review vouchers.

**XIII. SELECTION OF MEETING DATE**

The next regular meeting of the Board of Trustees is scheduled for 11:30 a.m., Wednesday, May 3, 2006, in the Marion Bingham Room at the Library.

**XIV. ADJOURNMENT**

Mr. Thompson moved and Ms. Brennan seconded to adjourn the meeting. All in favor, none opposed. Ms. Cheever adjourned the meeting at 12:15 p.m.

**APPROVED**

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Kevin Booe  
Assistant Library Director

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Julie Cheever  
Vice President, Board of Trustees