

BOISE PUBLIC LIBRARY
BOARD OF TRUSTEES
Minutes of the Regular Board Meeting
October 4, 2006

The Boise Public Library Board of Trustees met for its regular meeting at 11:30 a.m. on Wednesday, October 4, 2006, in the Marion Bingham Conference Room of the Library.

BOARD MEMBERS PRESENT:

Mr. Jim Thompson, President; Ms. Martie Brennan, Vice President; Mr. A. J. Balukoff, Trustee; Ms. Julie Cheever, Trustee; Mr. Marc C. Johnson, Trustee; and Ms. Rachel Harman, Youth Trustee.

OTHERS PRESENT:

Kevin Booe, Assistant Library Director; Jim Wickham, Boise City Legal Department; Marge Redford, Friends of the Library Representative; Vicki Kreimeyer, Adult Services Division Manager; Linda Brilz, Youth Services Librarian; Joanne Hinkel, Public Relations Coordinator; Mark Rivers, CEO, Brix & Company; Denise McNeley, Administrative Assistant; Joe Estrella, Idaho Statesman; Shea Andersen, Boise Weekly; Mike Vogel, KTVB Channel 7 News; and Linda Ugrin, Administration Senior Secretary.

CALL TO ORDER:

Mr. Thompson called the meeting to order at 11:30 a.m.

Mr. Thompson announced there will be two changes to the agenda. Under Old Business, item "Presentation from Mark Rivers Regarding 'Library Blocks' Proposal," Mr. Rivers will give his presentation before the Assistant Director's report. The second agenda change will be an Executive Session called after the Selection of the Meeting Date.

I. MINUTES

Ms. Brennan moved and Mr. Balukoff seconded that the minutes of the September 6, 2006, Regular/Annual Board meeting be approved. All in favor, none opposed.

II. BILLS AND PAYROLL

Mr. Balukoff moved and Ms. Cheever seconded that all bills and payroll be approved as presented. All in favor, none opposed.

III. COMMUNICATIONS

None

IV. CONTINUING EDUCATION

None

V. CONSENT ITEMS

The consent items were reviewed by the Board. Ms. Cheever moved and Mr. Balukoff seconded to approve the consent items through August 31, 2006. All in favor, none opposed.

At 11:35 a.m. Mr. Johnson arrived at the meeting.

VI. OLD BUSINESS

Presentation from Mark Rivers Regarding “Library Blocks” Proposal

Mr. Rivers, Boise developer who was responsible for the new BoDo Eighth Street Market development south of Front Street, gave a PowerPoint presentation on his proposal to further expand Eighth Street Market across Myrtle Street to the Boise River.

The proposal includes a six-block development, west by 9th Street and east by Capitol Boulevard, extending south of Myrtle to the Idaho Anne Frank Human Rights Memorial. This would include a public parking garage, retail, housing and a new main public library.

Mr. Rivers’ proposal to the Library Board includes a new 100,000 square foot to 140,000 square foot facility, in the current location, for \$30 million to \$42 million. Currently these city blocks generate city revenue of \$55,000 a year in property tax. Under the proposed new project city revenue would generate \$2 million a year.

The economics presented were, as follows:

Building size:	100,000 square foot (\$300 per square foot)
Total cost:	\$30 million
Less land trade:	\$14.5 million
Less library land value:	\$4 million
Less philanthropy and/or federal assistance:	\$5.5 million
Net cost to city:	\$6 million

Last summer the Capital City Development Corporation (CCDC) sent out a request for proposals to develop the northwest corner of 8th Street and River Street. The proposals are to be comprised of a public parking garage, retail and housing. Bonus points are to be awarded for additional development in the surrounding area. Mr. River’s proposal to CCDC included a new main library block. The final selection of the developer will be awarded in late November.

In the plan submitted by Mr. Rivers to CCDC, he proposed a new \$42 million main library that he planned to sell to CCDC. The agency would then lease the facility to Boise City for \$2 million a year. This finance plan was revised to address potential legal concerns regarding property and facility acquisition.

Mr. Rivers stated that if he is not awarded the CCDC proposal, he will continue to engage the community for the “Library Blocks” development.

The proposal was received well by Board members, but with caution. Discussion followed.

Mr. Rivers, Mr. Estrella, Mr. Andersen, Mr. Vogel and Ms. Brilz left the meeting.

VI. ASSISTANT DIRECTOR'S REPORT

Mr. Booe reminded Board members that the library will be closed Monday, October 9, for the all-staff training day. Signage has been posted around the library and on the library's website. A public service announcement has also been sent out to inform library patrons of the closure.

Mr. Booe announced that the Horizon migration has been a success. Staff is still working on some issues and problems with Sirsi/Dynix.

VII. FRIENDS OF THE LIBRARY REPORT

Ms. Redford invited the Board members to the upcoming Fall Holiday Book Sale October 27-29, 2006. She added that Board members are eligible to visit preview night on Thursday, October 26.

Mr. Booe reported that the Friends will be receiving \$10,000 from Fundsy this month as one of the past chosen beneficiaries. The \$10,000 is marked for the branch libraries.

VIII. FOUNDATION REPORT

None

IX. ADMINISTRATION AND MANAGEMENT REPORT

Administration and division managers submitted their written reports in the October Library Board packet.

Ms. Kreimeyer added from her report that the library is partnering with the Steering Committee for the Idaho Friends of C.G. Jung for a panel discussion on a Global Warming In*Forum October 24 in the Hayes Auditorium. Michael Zuzel from the Mayor's office will be among the panelists.

X. OLD BUSINESS (CONTINUED FROM IV. OLD BUSINESS)

Master Library Facility Plan Update—Progress Report and Discussion

Mr. Booe presented to the Library Board members the PowerPoint presentation draft that will be presented to the Facility Planning Committee within the next two weeks and City Council October 24, 2006, on the branch library system.

Short-term proposal:

- Two 15,000 square feet community libraries in existing east and west sites
- Two 7,500 square feet neighborhood storefront libraries in central bench and northwest Boise (sites to be determined)
- To be conducted in a phase-in approach:
 - FY07 Open store front libraries/break ground on west Boise branch
 - FY08 Break ground on east Boise branch
 - FY09 Open west branch
 - FY10 Open east branch

The Mayor has set a goal of opening four branches without raising property taxes. Two and a half million dollars in the city's general fund have been earmarked for branch library operations. The City Council will consider additional funding strategies for both capital and additional operating costs. The goal for FY07 is to open two storefront/neighborhood libraries.

The Library Board agreed by consensus that the committee and the proposal is moving in the right direction and a step forward in implementing the Master Library Facility Plan. Concerns were expressed about the public input timeframe due to the holiday season coming up. Mr. Booe said this could delay things for a few weeks.

Boise Public Library Strategic Plan

The revised draft of the library's Strategic Plan, 2006-2008, was included in the October Board packet for the Board's review. Comments from Board members at the March 28, 2006, Library Board meeting were taken and incorporated into the new draft. The revised draft included combining the strategic issues from nine to three. Mr. Booe stated if the plan is adopted by the Board, then it will be taken to the City's strategic plan meeting to be folded in and become a part of the City's business plan component. The City's first strategic plan FY2007 meeting is to start Friday. Mr. Booe added that the Management Team reviews the library's strategic plan on a quarterly basis.

Mr. Balukoff moved and Mr. Johnson seconded to adopt the Boise Public Library Strategic Plan Update 2006-2008, as presented. All in favor, none opposed.

XI. NEW BUSINESS

Rebudget Request for FY2007

Mr. Booe discussed a list of line item rebudget requests, capital projects and maintenance and operations that were included in the October Board packet for the Board's review. The rebudget requests are items to be rebudgeted from the FY2006 budget into the FY2007 budget.

Mr. Johnson moved and Mr. Balukoff seconded to approve the rebudget request to be presented to Boise City Council, as presented. All in favor, none opposed.

Review of the City's Performance Review Form for Department Heads

Director Steve Cottrell was on the agenda to present forms currently used by City Hall to conduct department head performance reviews for the Board's consideration to use in the process of the Library Director's performance review. Since Mr. Cottrell was unable to attend the October meeting, the form was not available. Mr. Thompson will inquire at the Mayor's office to get a copy of the form.

XII. SELECTION OF TRUSTEE TO REVIEW PAYMENT VOUCHERS

Mr. Thompson was selected to be the next Trustee to review vouchers.

XIII. SELECTION OF MEETING DATE

The next regular meeting is scheduled for 11:30 a.m. on Wednesday, November 1, 2006, in the Marion Bingham Room at the Library.

XIV. EXECUTIVE SESSION

Ms. Brennan moved that under provisions of Idaho Code 67-2345 (1)(b) this Board recess to an Executive Session and that a roll call vote be taken on the motion. Motion seconded by Ms. Cheever, and carried on the following roll call vote: Mr. Balukoff, yes; Ms. Brennan, yes; Mr. Johnson, yes; Mr. Thompson, yes; Ms. Cheever, yes.

Mr. Booe, Ms. McNeley, Ms. Hinkel, Ms. Kreimeyer, Ms. Redford and Ms. Ugrin left the meeting.

The Board recessed to an Executive Session at 1:03 p.m. regarding personnel issues.

Ms. Brennan moved and Ms. Cheever seconded that the meeting go into Regular Session. All in favor, none opposed. The Board reconvened in Regular Session at 1:20 p.m.

XV. ADJOURNMENT

Mr. Balukoff moved and Mr. Johnson seconded to adjourn the meeting. All in favor, none opposed. Mr. Balukoff adjourned the meeting at 1:21 p.m.

APPROVED

Kevin Wayne Booe
Assistant Library Director

Jim Thompson
President, Board of Trustees