

BOISE PUBLIC LIBRARY
BOARD OF TRUSTEES
Minutes of the Special Board Meeting
May 21, 2008

The Boise Public Library Board of Trustees met for a Special Board meeting at 2:30 p.m. on Wednesday, May 21, 2008, in the William F. Hayes Memorial Auditorium at the Main Library.

BOARD MEMBERS PRESENT:

James Thompson, President; Martie Brennan, Vice President; Denise Baird, Trustee; A. J. Balukoff, Trustee; and Marc Johnson, Trustee.

OTHERS PRESENT:

Kevin Booe, Library Director; Jim Wickham, Boise City Legal Department; Matt Shriver, Legal Intern Boise City Legal Department; and Linda Ugrin, Administration Senior Secretary.

CALL TO ORDER:

Mr. Thompson called the meeting to order at 2:30 p.m.

Roll Call: Baird, present; Balukoff, present; Brennan, present; Johnson, present; Thompson, present.

I. WEST BOISE BRANCH CONSTRUCTION BID CONTRACT

Mr. Booe stated that to keep on the June 2008 groundbreaking timeline for the West Boise library branch, a Special Library Board meeting was called for the Library Board's approval of the winning contractor bid to be presented to City Council on May 27 for funding approval.

Project manager Rob Bousfield submitted a memo to the Board members reporting the construction bid results with Petra, Inc. being the low bidder at \$3,387,000. A copy of the standard agreement between the contractor and the City of Boise was also submitted for review. It was determined that Petra, Inc. met the requirements of the bidding document after staff from the City's Public Works, Finance, Legal and Library departments reviewed the accuracy and completeness of the bid responses.

Mr. Booe reported that yesterday Petra, Inc. construction workers broke a waterline at the Collister library site and some areas in the library were flooded. The incident is being investigated.

The Board members expressed concerns about the West Boise branch construction bid going to Petra, Inc. since there have been issues raised at the Collister site. Mr. Wickham stated that the City is obligated to accept the low bid as long as all specifications are met. Mr. Booe stated that Petra's West Boise construction manager has greater experience than the manger for the Collister project.

Mr. Balukoff moved and Mr. Johnson seconded to approve the contract with Petra, Inc. in the amount of \$3,387,000. A roll call vote was taken: Baird, yes; Balukoff, yes; Brennan, yes, Johnson, yes; and Thompson, yes. All in favor, motion carried.

ADJOURNMENT

There being no further business, Mr. Thompson adjourned the meeting at 2:42 p.m.

APPROVED

Kevin Wayne Booe
Library Director

James Thompson
President, Board of Trustees