

BOISE PUBLIC LIBRARY
BOARD OF TRUSTEES
Minutes of the Regular Board Meeting
October 7, 2009

The Boise Public Library Board of Trustees met for its Regular Board meeting at 11:30 a.m. on Wednesday, October 7, 2009, in the Marion Bingham room at the Main Library.

BOARD MEMBERS PRESENT:

Martie Brennan, President; Denise Baird, Trustee; James Thompson, Trustee; Caroline Biggs, Youth Trustee; and Connor Sheldon-Modrow, Youth Trustee.

OTHERS PRESENT:

Kevin Booe, Library Director; Pat Riceci, Boise City Legal Department; Carol Bounds, Friends of the Library President; Joanne Hinkel, Community Relations Coordinator; William Nation, Main Library/Public Services Manager; Denise McNeley, Operations and Outreach Manager; Chrisanne Brown, Acquisitions and Technical Services Manager; Jillian Subach, Collister Library Branch Supervisor; Linda Brilz, Youth Services Librarian; Rebecca Stroebel, Adult Services Librarian; and Linda Ugrin, Administration Senior Secretary.

CALL TO ORDER:

Ms. Brennan called the meeting to order at 11:30 a.m. and requested a roll call be taken.

ROLL CALL: Baird, present; Balukoff, absent; Johnson, absent; Thompson, present; Biggs, present; Sheldon-Modrow, present; and Brennan, present.

I. MINUTES

MOTION by Mr. Thompson and seconded by Ms. Baird that the September 2, 2009, Regular/Annual Board meeting minutes be approved as presented. All in favor, motion carried.

II. BILLS AND PAYROLL

MOTION by Mr. Thompson and seconded by Ms. Baird that all bills and payroll be approved as presented. All in favor, motion carried.

III. COMMUNICATIONS

None

IV. CONTINUING EDUCATION

Adult Services librarian Rebecca Stroebel shared her travel experiences to Paraguay as part of her graduate studies for her Master of Library Science degree through Emporia

State University. The PowerPoint presentation focused on exploring information literacy and its effects in Paraguay.

V. CONSENT ITEMS

MOTION by Mr. Thompson and seconded by Ms. Baird to approve the consent items through August 31, 2009. All in favor, motion carried.

VI. FRIENDS OF THE LIBRARY REPORT

Friends of the Library president, Carol Bounds, invited Board members to the Fall Holiday Booksale preview night October 22 and the sale on October 23-25.

VII. FOUNDATION REPORT

Mr. Booe reported the Foundation Directors are exploring the possibility of hiring an executive director and reviewing a job description.

The Library Foundation is one of the recipients of the Estate of Elizabeth Paget. Mr. Booe will report more details as new information is learned.

The Board is planning to invite three new members to join the Foundation Board. This will bring the total to fifteen Directors.

VIII. DIRECTOR'S REPORT

Mr. Booe added and highlighted the following from his written Director's Report.

Retired Youth Services librarian, Susannah Price, received the Librarian of the Year award at the Idaho Library Association's annual conference this month. Ms. Price has been involved in library services for over forty years.

The end of FY 2009 ended with an 18% circulation increase, two million items circulated, 10% customer visit increase, 1.4 million customer visits in 2009, 14.5% program attendance increase, 118% external searches increase and 1.8 million internal searches on the Horizon System, and 251,000 reference questions.

The Library's Leadership Circle managers and supervisors participated in an all-day working retreat to "tweak" the FY 2010 strategic business plan.

The LYNX! directors are achieving progress in revising the consortium agreement. The directors hope to complete the revised agreement by January.

Boise City Council approved the Open Access agreements with Eagle Public Library and Garden City Library on September 29.

Boise Public Library will be closed October 12 for a staff in-service day. Mr. Booe thanked the Board for approving the closure.

Boise Public is partnering with the Idaho Humanities Council presenting its second program on Abraham Lincoln on October 15 at the Library! at Cole & Ustick. Library Board Trustee Marc C Johnson will be the Humanities Council speaker.

IX. ADMINISTRATION AND MANAGEMENT REPORT

Ms. Hinkel reported that the results of the marketing efforts with KTVB and KTVB.com promoting Boise Public Library are not yet known; although there have been many positive comments received. Mr. Booe added that new library card applications were up 45% from last year at this time and up 21% from last month.

X. OLD BUSINESS

None

XI. NEW BUSINESS

East Boise Branch Update

Mr. Booe gave an update on the East Boise library branch project that will be located at Bown Crossing. The preliminary design team will consist of two committees:

Staff Design Committee:

Rob Bousfield, City Engineer

Kevin Booe, Library Director

Denise McNeley, Library Building Operations/Outreach Manager

Laurel White, Neighborhood Library Branch Manager

Cheryl Zobel, Collection Development Librarian

Design Steering Committee:

Staff Design Committee Members

Jade Riley, Mayors Office

Martie Brennan, Library Board of Trustees President

Caroline Biggs, Library Board of Trustees Youth Member

Celynda Roach, Library Foundation Board of Directors

Carol Bounds, Friends of the Library President

The staff design committee will meet October 8 to outline responsibilities.

The preliminary design will include a 15,000 square foot facility with some level of a “green” building. The estimated cost as of September 21, 2009, is \$6.8 million.

Ms. Brown negotiated the renewal of the Baker and Taylor contract for the branch’s opening day collection.

Ms. McNeley commented that the property owners of the Hillcrest Shopping Center have submitted an application to the City's Public Works, Zoning and Planning department to demolish the old vacated Fred Meyer space and Honk's One Dollar Store. The plans include rebuilding eleven retail storefront spaces. Ms. McNeley will keep the Board updated on the potential impact to the Hillcrest branch.

XII. SELECTION OF TRUSTEE TO REVIEW PAYMENT VOUCHERS

Mr. Balukoff was selected to be the next Trustee to review vouchers for October.

XIII. SELECTION OF MEETING DATE

The Regular Board of Trustees meeting is scheduled for 11:30 a.m., Wednesday, November 4, 2009, in the Marion Bingham Room at the Main Library.

XIV. EXECUTIVE SESSION: [I.C. 67-2345 (1) (b)] PERSONNEL MATTERS

MOTION by Mr. Thompson and seconded by Ms. Baird that under provisions of Idaho Code 67-2345 (1) (b) this Board recess to an Executive Session and that a roll call vote be taken on the motion.

YEAS: Baird, Thompson, and Brennan.

MOTION carried.

Mr. Nation, Ms. Hinkel, Ms. Brilz, Ms. Subach, Ms. McNeley, Ms. Bounds, Ms. Stroebel, Ms. Brown and Ms. Ugrin left the meeting.

The Board recessed to an Executive Session at 12:40 p.m. regarding personnel matters.

MOTION by Ms. Baird and seconded by Mr. Thompson that the meeting go into Regular Session. All in favor, motion carried.

The Board reconvened into Regular Session at 12:48 p.m.

XV. ADJOURNMENT

There being no further business, Ms. Brennan adjourned the meeting at 12:49 p.m.

APPROVED:

Kevin Wayne Booe
Director

Martie Brennan
Board of Trustees President