

**BOISE PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
Minutes of the Regular Board Meeting  
January 6, 2010

The Boise Public Library Board of Trustees met for its regular board meeting at 11:30 a.m. on Wednesday, January 6, 2010, in the Marion Bingham room at the Main Library.

**BOARD MEMBERS PRESENT:**

Martie Brennan, President; Marc C. Johnson, Vice President; Denise Baird, Trustee; A.J. Balukoff, Trustee; James Thompson, Trustee; Caroline Biggs, Youth Trustee; and Connor Sheldon-Modrow, Youth Trustee.

**OTHERS PRESENT:**

Kevin Booe, Library Director; Kelley Fleming, Boise City Legal Department; Donna Cartee, Friends of the Library Representative; Rob Bousfield, Boise City Engineer; Linda Brilz, Youth Services Librarian; Julie Davis, Adult Services Librarian; Joanne Hinkel, Community Relations Coordinator; Vicki Kreimeyer, Adult Services Manager; Denise McNeley, Operations and Outreach Manager; William Nation, Main Library/Public Services Manager; Jillian Subach, Collister Library Branch Supervisor; Laurel White, Neighborhood Branch Manager; Sherry Blanchard, Administration Secretary; and Linda Ugrin, Administration Senior Secretary.

**CALL TO ORDER:**

Ms. Brennan called the meeting to order at 11:30 a.m. and requested a roll call be taken.

ROLL CALL: Baird, present; Balukoff, present; Johnson, absent; Thompson, present; Biggs, present; Sheldon-Modrow, present; and Brennan, present.

**I. MINUTES**

MOTION by Mr. Thompson and seconded by Mr. Balukoff that the December 2, 2009, regular board meeting minutes be approved as presented. All in favor, motion carried.

**II. BILLS AND PAYROLL**

MOTION by Mr. Thompson and seconded by Mr. Balukoff that all bills and payroll be approved as presented. All in favor, motion carried.

**III. COMMUNICATIONS**

Mr. Booe conveyed that former library director Marilyn Poertner sent her congratulations to the Library Board and staff on the success of the library branches project. Ms. Poertner keeps up to date on Boise Public Library online.

Mr. Booe presented a painting that was donated to the Library in December by Dr. and Mrs. Everett Jones, Jr. The painting was discovered inside a wall during a renovation of the old Carnegie Library and later purchased by the Jones family. The painting will hang in the Youth Services area at the Main Library.

#### **IV. CONTINUING EDUCATION**

Adult Services librarian Julie Davis, the coordinator for the Federal Depository collection, reviewed the system and the importance of a Federal Depository library. Boise Public Library has been a Depository since 1929. There is a “core” collection that is required and a suggested list of documents for public libraries that Ms. Davis manages. She highlighted the link between the nation and Boise’s history during World War II. A question and answer period followed.

#### **V. CONSENT ITEMS**

MOTION by Mr. Balukoff and seconded by Mr. Thompson to approve the consent items through November 30, 2009. All in favor, motion carried.

Mr. Johnson entered the meeting at 12:05 p.m.

#### **VI. FRIENDS OF THE LIBRARY REPORT**

Ms. Cartee introduced herself as the new membership chairperson for the Friends and reviewed some of the membership changes. In order to cut expenses, there will be only one letter of invitation mailed to members, in February, for the spring and fall book sale events; a family membership was added to the membership categories; and membership cards will be delivered at the spring book sale and no longer mailed to members.

The Friends board members are continuing the search for a board president.

#### **VII. FOUNDATION REPORT**

Mr. Thompson reported that at the Foundation’s December board meeting, Mayor Bieter shared the status of the new Main Library project. Presently, the project has been delayed, but it is still a major priority with City Council. The City’s main focus now is the completion of the library branch projects (Bown Crossing).

Mr. Booe stated that discussions with the Mayor included the possibility of the City funding a benefits package for an executive director position that could be modeled after Zoo Boise’s director position.

The Foundation’s Board of Directors concluded that recruiting efforts for new members and the hiring of an executive director will be put on hold.

Ms. Brennan added that the monthly meetings will begin a half hour earlier at 10:30 a.m. beginning in January.

## VIII. DIRECTOR'S REPORT

Mr. Booe added and highlighted the following from his written director's report.

With the downward trend of building permits and sales tax revenues, cost containment strategies will continue in FY 2010. Frozen positions in FY 2009 will carryover to FY 2010. Discussions followed on Boise's economic outlook.

The Gates Foundation's Opportunity Online broadband grant program has partnered with the Idaho Commission for Libraries to help Idaho libraries receive broadband funds from the Foundation. It appears that 149 different libraries across Idaho may receive Gates funding for broadband.

Mr. Bousfield announced that the Library! at Cole & Ustick has officially received Gold LEED certification.

Ms. Hinkel cited several incidents of Boise Public Library recently receiving national attention: the blog site *Retiring Guy's Digest* by Paul Everett Nelson chose Boise Public as "website of the day" and recognized the Library's newly designed cards by Foerstel Design; and the American Library Association referred to Boise Public as an example of public libraries using Twitter.

## IX. ADMINISTRATION AND MANAGEMENT REPORT

Ms. Kreimeyer announced that nationally recognized librarian Nancy Pearl will be the kickoff speaker for Summer Reading 2010. Ms. Pearl will be in Boise June 3 at the Hayes Memorial auditorium presenting the "Pleasures and Perils of a Life of Reading." On June 4, she will conduct a Readers Advisory workshop for library staff.

Ms. Hinkel announced The Big Read kickoff is January 14. This year's read is Harper Lee's *To Kill a Mockingbird*. Charles Shields, author of *Mockingbird: a portrait of Harper Lee*, will be at the Hayes Memorial auditorium on the 14<sup>th</sup> at 7:00 p.m.

Ms. Brilz reported that two Youth Services librarians are visiting the Parks and Recreation emergency shelter two days a week conducting storytimes for children and their families.

## X. OLD BUSINESS

### Bown Crossing Branch Update

Mr. Bousfield gave an update on the preliminary design committee's efforts designing the layout and how it relates to the site and the overall development. There are concerns with the traffic flow and the parking area around Riverside Elementary school. The committee plans to narrow details and space allocation considerations at the January 14 meeting.

A design concept and construction estimate is expected to be presented at the March Library Board meeting. Public meetings with neighborhood associations and the Parent Teacher Organization in east Boise will be planned for March.

Mr. Booe added that funding options are being discussed to proceed with the design phase in FY 2010 and construction in FY 2011.

## **XI. NEW BUSINESS**

### Five-Year Statistical Review

Mr. Thompson left the meeting at 1:00 p.m.

Mr. Thompson returned to the meeting at 1:04 p.m.

Mr. Nation presented an overview on Boise Public's usage patterns and trends over the last five-year period. Since 2004, circulation (checkouts) has increased 35%; customer visits have increased 27%; reference questions increased 34%; program attendance increased 20%; and new card registration increased 43%. It is expected when the library branches project is completed, trends will level out.

### Lynx! Consortium Agreement Review and Update

The Lynx! Consortium Agreement is a 38-year old inter-government partnership. Mr. Booe reported that the fourth draft of the Agreement is being reviewed by each consortium library's legal counsel. The modified Agreement includes tier levels of memberships.

## **XII. SELECTION OF TRUSTEE TO REVIEW PAYMENT VOUCHERS**

Ms. Baird was selected to be the next Trustee to review vouchers for January.

## **XIII. SELECTION OF MEETING DATE**

The next regular Board of Trustees meeting is scheduled for 11:30 a.m., Wednesday, February 2, 2010, in the Marion Bingham room at the Main Library.

## **XIV. EXECUTIVE SESSION: [I.C. CHAPTER 3, TITLE 9] CONSIDERATION OF RECORDS THAT ARE EXEMPT FROM DISCLOSURE**

MOTION by Mr. Thompson and seconded by Mr. Balukoff that under provisions of Idaho Code Chapter 3, Title 9, this Board recess to an Executive Session and that a roll call vote be taken on the motion.

YEAS: Baird, Balukoff, Johnson, Thompson, and Brennan.

MOTION carried.

Ms. Cartee, Mr. Bousfield, Ms. Brilz, Ms. Davis, Ms. Hinkel, Ms. Kreimeyer, Ms. McNeley, Ms. Subach, Ms. Blanchard, and Ms. Ugrin left the meeting.

The Board recessed to an Executive Session at 1:16 p.m. regarding consideration of records that are exempt from disclosure.

MOTION by Mr. Thompson and seconded by Mr. Johnson that the meeting go into Regular Session. All in favor, motion carried.

The Board reconvened into Regular Session at 1:37 p.m.

**XV. ADJOURNMENT**

There being no further business, Ms. Brennan adjourned the meeting at 1:38 p.m.

**APPROVED:**

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Kevin Wayne Booe  
Director

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Martie Brennan  
Board of Trustees President