

BOISE PUBLIC LIBRARY BOARD OF TRUSTEES

May 4, 2011, Regular Board Meeting Packet

Main Library

715 South Capitol Blvd.

Marion Bingham Room, Third Floor

NOTE: MEETING TIME IS 10 A.M. – 2 P.M.

AGENDA AND AGENDA NOTES

DIRECTOR'S REPORT

SUPPORTING DOCUMENTS

- Board of Trustees Bylaws
 - Boise Public Library Bylaws (marked up version for reference)
 - Boise Public Library Bylaws (final version for approval)
- Fiscal Year 2012-2016 Strategic Business Planning
 - Strategic Planning Feedback Worksheet
 - Strategic Planning Staff Responses, April 2011
 - Library Goals and Objectives for FY11
 - Strategic Plan Management Team

MISCELLANEOUS

- Letter from Idaho Power to Brandon Frasier, "Easy Upgrades Incentive Check"
- Report by Kathleen Callahan, "Third Annual Idaho Conference on Refugees"

BOISE PUBLIC LIBRARY STATISTICS

- Boise Public Library System Statistics Report, March 2011

AGENDA
BOISE PUBLIC LIBRARY BOARD OF TRUSTEES
Regular Board Meeting
May 4, 2011, 10:00 A.M. – 2:00 P.M.
Main Library
Marion Bingham Room

I. MINUTES

Approval of April 6, 2011, Regular Meeting Minutes

II. BILLS AND PAYROLL

Authorization Requested for Payment of Bills and Payroll

III. COMMUNICATIONS

None

IV. CONTINUING EDUCATION

None

V. CONSENT ITEMS

Upon request of any Trustee, the following consent items may be considered separately:

A. March 31, 2011, Financial Report

B. March 1-31, 2011, Gift Fund Activity

This information will be available and distributed at the meeting.

VI. FRIENDS OF THE BOISE PUBLIC LIBRARY REPORT

VII. BOISE PUBLIC LIBRARY FOUNDATION REPORT

VIII. DIRECTOR'S REPORT

IX. ADMINISTRATION AND MANAGEMENT REPORTS

X. OLD BUSINESS

A. Board of Trustees Bylaws

XI. NEW BUSINESS

A. Fiscal Year 2012-2016 Strategic Business Planning

XII. SELECTION OF TRUSTEE TO REVIEW PAYMENT VOUCHERS

Trustee Review for May Vouchers by Ms. Baird

XIII. SELECTION OF MEETING DATE

Next Regular Meeting Date, June 1, 2011

XIV. ADJOURNMENT

AGENDA NOTES

May 4, 2011

COMMUNICATIONS:

None

CONTINUING EDUCATION:

None

ADMINISTRATION AND MANAGEMENT REPORTS:

Trustees may ask management questions on items of interest from the written report that is included in the director's report.

OLD BUSINESS:

A. Board of Trustees Bylaws

A draft copy of the revised Trustee bylaws is included in this month's supporting document section of the packet. A board subcommittee, including Marc Johnson and Jim Thompson, reviewed the existing bylaws with Kevin Booe and William Nation and suggested changes to the bylaws as outlined in the draft. The Trustees will discuss recommended changes.

Recommended Action: Discuss, adopt recommended changes.

Required Action: Motion to adopt with an effective date of July 1, 2011, or consensus to defer with additional changes pending discussion.

NEW BUSINESS:

A. Fiscal Year 2012- 2016 Strategic Business Planning

Trustees will participate in strategic planning and feedback exercises to aid in preparing the next five-year strategic plan for the Library. Included in this month's packet is feedback from library staff, the Management Team, and a draft copy of the "plan in progress." Trustees are encouraged to prepare for the session by filling out the enclosed worksheets for review at this month's planning session. Kevin Booe will lead the discussion and outline the steps in the process. Staff hopes to have a draft plan for Trustee consideration at the August meeting.

Recommended Action: No recommended action – an information and discussion item only.

Required Action: No action required.