

BOISE PUBLIC LIBRARY BOARD OF TRUSTEES

October 5, 2011, Regular Board Meeting Packet

Main Library
715 South Capitol Blvd.
Marion Bingham Room, Third Floor

AGENDA AND AGENDA NOTES

DIRECTOR'S REPORT

SUPPORTING DOCUMENTS

- Library Strategic Goals for Fiscal Year 2012-2013
 - Draft Mission, Customer Value, and Vision Statement
 - Draft Strategic Plan Goals (Fiscal Year 2012-2013)
- Boise Public Library Policy Review: Section 2.0, Personnel
 - Policy Review Cover Page
 - Policies 2.01 Personnel and 2.02 Continuing Education
- Innovation Table Initiative: Browsing Collection in Adult Nonfiction at the Main Library
 - Project Proposal

MISCELLANEOUS

- Staff In-Service Day Agenda, October 10, 2011, "Creating Connections"
 - 2011 Staff In-Service Day Breakout Sessions

BOISE PUBLIC LIBRARY STATISTICS

- Boise Public Library System Statistics Report, August 2011

AGENDA
BOISE PUBLIC LIBRARY BOARD OF TRUSTEES
Regular Board Meeting
October 5, 2011, 11:30 A.M.
Main Library
Marion Bingham Room

I. MINUTES

Approval of September 7, 2011, Regular/Annual Meeting Minutes

II. BILLS AND PAYROLL

Authorization Requested for Payment of Bills and Payroll

III. COMMUNICATIONS

None

IV. CONTINUING EDUCATION

Library Catalog "Discovery Layer"

V. CONSENT ITEMS

Upon request of any Trustee, the following consent items may be considered separately:

A. August 30, 2011, Financial Report

B. August 1-30, 2011, Gift Fund Activity

This information will be available and distributed at the meeting.

VI. FRIENDS OF THE BOISE PUBLIC LIBRARY REPORT

VII. BOISE PUBLIC LIBRARY FOUNDATION REPORT

VIII. DIRECTOR'S REPORT

IX. ADMINISTRATION AND MANAGEMENT REPORTS

X. OLD BUSINESS

A. Library Strategic Goals for Fiscal Year 2012-2013

B. Boise Public Library Policy Review: Section 2, Personnel

XI. NEW BUSINESS

A. Innovation Table Initiative: Browsing Collection in Adult Nonfiction at the Main Library

XII. SELECTION OF TRUSTEE TO REVIEW PAYMENT VOUCHERS

Trustee Review for October Vouchers by Balukoff

XIII. SELECTION OF MEETING DATE

Next Regular Meeting Date, November 2, 2011

XIV. EXECUTIVE SESSION: [I.C. 67-2345 (1) (b)] PERSONNEL MATTERS

XV. ADJOURNMENT

AGENDA NOTES
October 5, 2011

COMMUNICATIONS:

None

CONTINUING EDUCATION:

Library Catalog “Discovery Layer”

Brad Smith, City IT Senior Project Coordinator, will conduct a presentation on the new “discovery layer” on the Library’s online catalog and discuss the impact on customer service and usage.

ADMINISTRATION AND MANAGEMENT REPORTS:

Trustees may ask management questions on items of interest from the written report that is included in the director’s report.

OLD BUSINESS:

A. Library Strategic Goals for Fiscal Year 2012-2013

A draft copy of the Library’s proposed strategic goals for Fiscal Year 2012-2013 is included in the supporting documentation section of this month’s packet.

Administration will review highlights of the goals, revised vision statement, and review the process library management has engaged in to develop the new goals and strategic plan. The draft is presented for review prior to adoption at this meeting.

Recommended Action: Adopt the Library’s strategic goals for Fiscal Year 2012–2013.

Required Action: Motion to adopt, modify, or postpone the Library’s strategic goals for Fiscal Year 2012–2013.

B. Boise Public Library Policy Review: Section 2.0, Personnel

William Nation will review Section 2.0, Personnel of the Library’s policy manual and discuss any suggested revisions with Trustees. This continues the ongoing review of library policies with the Library Board.

Recommended Action: Adopt the recommended changes to the presented policy manual.

Required Action: Motion to adopt, modify, or reject the presented changes to the policy manual, Section 2.0, Policy 2.01 as presented.

NEW BUSINESS:

A. Innovation Table Initiative: Browsing Collection in Adult Nonfiction at the Main Library

Denise McNeley will present a new initiative from the Innovation Table, creating a browsing collection in the adult nonfiction section of the Main Library designed to showcase nonfiction titles in a “browsable” manner and boost circulation in the adult nonfiction collection. This is the third innovation developed by this year’s Innovation Table, a cross-divisional library team tasked with developing service innovations for the library system.

Recommended Action: No recommended action - discussion and information item.

Required Action: No action required.