

# FRIENDS OF THE BOISE PUBLIC LIBRARY, INC.

## VOLUNTEER APPLICATION

Thank you for your interest in volunteering for the Friends of the Boise Public Library. Potential volunteers are required to be:

At least 14 years of age

Willing to work 2-3 hours per week or occasionally do volunteer work

Willing to have a background check and be fingerprinted

—these requirements are applicable depending on specific volunteer position.

**Name** (First & Last Names) \_\_\_\_\_

Other Names You Have Used \_\_\_\_\_

Street or Mailing Address \_\_\_\_\_

City, State, Zip Code, \_\_\_\_\_

Previous Address (If less than 3 years at current address) \_\_\_\_\_

Telephone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Occupation \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Business Telephone \_\_\_\_\_

Business Address \_\_\_\_\_

**Emergency Contact:** Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Relationship \_\_\_\_\_

**Age Group** (Minimum 14 years of age)

Youth \_\_\_\_\_ Adult \_\_\_\_\_ Senior (65+) \_\_\_\_\_

**Education Completed:**

High School \_\_\_\_\_ Some College \_\_\_\_\_ College Degree \_\_\_\_\_

Graduate/Doctoral Degree \_\_\_\_\_ Other Degree \_\_\_\_\_

Continued--

**How did you learn about Friends of the Boise Public Library?** \_\_\_\_\_

**Volunteer Preferences & Skills**

**How many hours per week do you wish to volunteer?** Include specific days and times if you have a preference: \_\_\_\_\_

The Library! is open six days a week, except for national or state holidays. In addition, The Library! is open 1:00 to 4:00 pm, the First Sunday after Labor Day until the Sunday before Memorial Day.

**Types of volunteer opportunities available with Friends:**

- Sorting books
- Cleaning and repairing books
- Stocking the bookstore
- Working in the book store
- Working the large public book sales
- Shift work
- Shift work
- April and October

**I am interested in occasional volunteer work:**

- Special projects \_\_\_\_\_
- Substituting in the book store \_\_\_\_\_
- Spring book sale (April) \_\_\_\_\_
- Fall book sale (October) \_\_\_\_\_

**What is the date you wish to begin volunteering?** \_\_\_\_\_

**Please list your previous volunteer experience** \_\_\_\_\_

**Please list any office, keyboarding, or computer skills you have** \_\_\_\_\_

**Please list some of your interests, hobbies, or special skills** \_\_\_\_\_

**Health:** Is there any health issue which may limit your ability to volunteer or limit the types of activities, such as lifting boxes of books, you can perform? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please explain briefly. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***Please read the following carefully before signing this application:***

I understand this is an application for and not a commitment or promise of volunteer opportunity.

I certify I have and will provide information throughout the selection process, including on this application for a volunteer position and in interviews with Friends of the Boise Public Library, Inc., that is true, correct and complete to the best of my knowledge.

I certify I have and will answer all questions to the best of my ability and that I have not and will not withhold any information that would unfavorably affect my application for a volunteer position.

I understand the information contained on my application will be verified by Friends of the Boise Public Library, Inc.

I understand misrepresentations or omissions may be cause for my immediate rejection as an applicant for a volunteer position with the Friends of the Boise Public Library, Inc., or my termination as a volunteer.

I agree to sign the Friends of the Boise Public Library, Inc., Conflict of Interest form upon notification of my acceptance as a volunteer of the Friends of the Boise Public Library, Inc.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return to: Friends of the Boise Public Library, 715 S. Capitol Blvd. Boise, ID 83702

Friends Intake Data:

Date Received: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

Decision: Yes \_\_\_\_\_ No \_\_\_\_\_

Date Individual Notified: \_\_\_\_\_

Friends Member Who Called: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_