AGENDA AND AGENDA NOTES

DIRECTOR'S REPORT

SUPPORTING DOCUMENTS

- **Library Policy Review: Section 5.00 Collection Development and Maintenance**
  - Cover Page
  - Policy 5.01, Collection Development and Maintenance
    - Exhibit 5.01a, Library Bill of Rights
    - Exhibit 5.01b, Freedom to Read Statement
    - Regulation 5.01c, The Nature and Quality of Materials
  - Policy 5.02, Exclusion of Materials
    - Exhibit 5.02a, Request for Reconsideration of Library Materials

- **Step Ahead Idaho Sublease**
  - Sublease

BOISE PUBLIC LIBRARY STATISTICS

- System Statistics Reports, January 2018
- Monthly Self-Checkout Statistics
AGENDA
BOISE PUBLIC LIBRARY BOARD OF TRUSTEES
Regular Board Meeting
March 7, 2018, 11:30 A.M.
715 S. Capitol Blvd.
Main Library, Marion Bingham Room

I. MINUTES
   Approval of the February 7, 2018, Regular Meeting Minutes

II. BILLS AND PAYROLL
    Authorization Requested for Payment of Bills and Payroll

III. COMMUNICATIONS
     None

IV. LIBRARY TRENDS AND ISSUES
    Collection Assessment Project

V. CONSENT ITEMS
   Upon request of any Trustee, the following consent items may be considered separately:
      A. Acceptance of financial report through January 31, 2018
      B. Gift Fund activity, approval, and acceptance of donations and grants
   This information will be available and distributed at the meeting.

VI. FRIENDS OF THE BOISE PUBLIC LIBRARY REPORT

VII. BOISE PUBLIC LIBRARY FOUNDATION REPORT

VIII. DIRECTOR’S REPORT

IX. ADMINISTRATION AND MANAGEMENT REPORTS

X. OLD BUSINESS
   A. Boise Public Library Policy Review: Section 5.00, Collection Development and Maintenance
   B. Main Library Vision Project Update

XI. NEW BUSINESS
   A. Step Ahead Idaho Sublease

XII. SELECTION OF TRUSTEE TO REVIEW PAYMENT VOUCHERS
    Trustee Review for January Vouchers by Westenskow

XIII. SELECTION OF MEETING DATE
      Next Regular Meeting April 4, 2018

The City of Boise is committed to ensuring accommodations for, and effective communications with, all citizens. Should you have questions about accessibility, auxiliary aids, or services, call 972-8258, TTY 1-800-377-3529.
AGENDA NOTES
March 7, 2018

COMMUNICATIONS:
None

LIBRARY TRENDS AND ISSUES:

Collection Assessment Project
Collection Development Librarian Tully Gerlach will provide the Trustees with an introduction and overview of the Collection Assessment Project.

ADMINISTRATION AND MANAGEMENT REPORTS:

Trustees may ask management questions on items of interest from the written director’s report.

OLD BUSINESS:

A. Boise Public Library Policy Review: Section 5.00, Collection Development and Maintenance
Shanna Decker, Interim Public Services Manager, will review section 5.00 of the policy manual. Staff recommends no changes to this section of the manual. This continues the Library Board of Trustees annual policy review for Fiscal Year 2018 as stipulated by the Board’s bylaws.

Recommended Action: Discussion item only.

Required Action: No action is required unless the Trustees direct a change in the presented policy.

B. Main Library Vision Project Update
Staff will provide an update on the Main Library Vision Project.

Recommended Action: Discussion item only.

Required Action: No action is required.

NEW BUSINESS:

A. Step Ahead Idaho Sublease
Staff will review the Step Ahead Idaho sublease. A copy of the document is included in the supporting document section of the meeting packet.

Recommended Action: Approval of the recommended Step Ahead Idaho sublease.
Required Action: Motion to approve, reject, or change the presented Step Ahead Idaho sublease.