AGENDA AND AGENDA NOTES

DIRECTOR’S REPORT

SUPPORTING DOCUMENTS

- Review of Fiscal Year 2018 Goals and Objectives
  - Goals and Objectives for Fiscal Year 2018 – Year-End Summary

- Selection of Meeting Dates for Fiscal Year 2019
  - Proposed Schedule of Library Board Meeting Dates

- Fiscal Year 2019 Goals and Objectives
  - Goals and Objectives for Fiscal Year 2019 and 2020

- Review, Amend, Repeal or Adopt Bylaws, Policies and Procedures
  - Boise Public Library Board of Trustees Bylaws

BOISE PUBLIC LIBRARY STATISTICS

- System Statistics Reports, July 2018

- Monthly Self-Checkout Statistics
Boise Public Library Board of Directors Regular/Annual Meeting Agenda
Wednesday, September 5, 2018, 11:30 a.m. • Main Library, 715 S. Capitol Blvd, Boise, ID 83702

BOARD OF TRUSTEES
Dwaine Carver, President
Elizabeth Cooper, Vice President
Denise Baird
Margo Healy
Tonya Westenskow
Mae Davis, Youth member
Sage Warner, Youth member

MISSION
The Boise Public Library improves community members’ quality of life by supporting their efforts to enhance knowledge, realize creative potential, and share ideas and stories.

AGENDA

1. Call to Order and Introductions

2. Communications
None

3. Minutes-Action Item
August 1, 2018, Regular Meeting

4. Consent Agenda-Action Item
All matters on the consent agenda are considered routine and may be approved in a single motion. A trustee may ask that an item be removed from the consent agenda and considered separately.

   a. Payment of Bills and Payroll
   b. Financial Reports
      Year-to-Date through July 31, 2018
      Gift Fund activity for July 31, 2018

5. Library Trends and Issues
None

6. Reports
   a. Friends of the Boise Public Library
   b. Boise Public Library Foundation
   c. Library Director including administration and management

7. Old Business
   a. Main Library Vision Project Update
      Staff will provide an update on the Main Library Vision Project. This is a discussion item only and requires no action.
b. Review of Fiscal Year 2018 Goals and Objectives
The goals and objectives for Fiscal Year 2018 will be reviewed by Kevin Booe and
items that will carry over to Fiscal Year 2019 will be discussed.

8. New Business
a. Selection of Meeting Dates for Fiscal Year 2019-Action Item
Per Idaho state code, the Board of Trustees is required to adopt and establish the
regular board meeting schedule on an annual basis. A copy of the recommended
schedule is included in the supporting document section of the packet.

   Action: the Board will make a motion to approve, revise, or reject the Fiscal Year
   2019 meeting schedule as presented.

b. Fiscal Year 2019 Goals and Objectives- Action Item
Kevin Booe will review the goals and objectives for Fiscal Year 2019 and highlight new
items during discussion. A copy of the document is included in the supporting
document section of the meeting packet.

   Action: the Board of Trustees will make a motion to approve, revise, or table the
   Fiscal Year 2019 goals and objectives as presented.

9. Election of Officers for Fiscal Year 2019- Action Item
Article IV, Section 1 of the Library Board of Trustees Bylaws states: The Board shall elect at
its annual meeting from its members a President and Vice President who shall serve for a
term of one (1) year or until his/her successor is elected. No officer shall serve more than
two full consecutive terms.

   Action: the Board will nominate and elect a president and vice president for a one-year
   term commencing October 2018.

10. Review, Amend, Repeal or Adopt Bylaws, Policies and Procedures
Library policies were reviewed monthly with the annual review completed at the June 6,
2018 Library Board meeting. Library Board bylaws will be reviewed at the meeting.

   Action: discussion item only, unless the Board directs a change in the presented bylaws.

11. Selection of Trustee to Review Payment Vouchers
Trustee review for September vouchers by Cooper.

12. Selection of Meeting Date
Next regular meeting October 10, 2018.

13. Executive Session: IC 74-206 (1)(b) Personnel Matters

14. Adjourn