



BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

BOISE PUBLIC LIBRARY BOARD OF TRUSTEES Regular Meeting Minutes March 13, 2024

The Boise Public Library Board of Trustees met at the Main Library in the Marion Bingham Room for their regular meeting at 11:30 a.m. on Wednesday, March 13, 2024.

City Staff and Partners Present

Jessica Dorr, Library Director
Kathleen Stalder, Library Acquisitions and Technical Services Senior Manager
Sarah Kelley-Chase, Library Services Senior Manager
Kari Davis, Library Administrative Manager I
Amber Mitchell, Library Administrative Specialist Senior
Joshua Letsinger, Library Communications Manager
Becca Gray, IT Senior Project Manager
Ed Jewell, Boise City Legal Counsel
Lynette Gould, Boise City Financial Services Supervisor (Remote)
Zac Monahan, President of the Friends of the Boise Public Library (Remote)
Camille Franks, Chair of the Boise Public Library Foundation (Remote)

1. Call to Order and Introductions

The meeting was called to order at 11:30a.m., and a roll call was conducted.

Present: Nicole Trammel Pantera, President; Rebecca Lemmons, Vice President; Reshma Kamal; Brian Klene; Ron Pisaneschi.

Absent: None.

There were no introductions.

2. Communications

None.

3. Minutes - Action Item

MOTION to approve the February 14, 2024 regular meeting minutes.

Motion: Klene

Second: Pisaneschi

Result: Motion carried

MAIN LIBRARY
715 S. Capitol Blvd., Boise, Idaho 83702
P: 208-972-8200 | TTY: 800-377-3529

LIBRARY! AT
BOWN CROSSING
P: 208-972-8360

LIBRARY! AT
COLE & USTICK
P: 208-972-8300

LIBRARY! AT
COLLISTER
P: 208-972-8320

LIBRARY! AT
HILLCREST
P: 208-972-8340

BOISE CITY COUNCIL: Colin Nash (President), Meredith Stead (President Pro Tem), Kathy Corless, Jimmy Hallyburton, Jordan Morales, Luci Willits

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4. Consent Agenda - Action Item

a. Payment of Bills and Payroll

b. Financial Reports

MOTION to approve the January bills and payroll, the expenditure/revenue reports for the period ending January 31, 2024, and the gift fund activity report for January 2024.

Motion: Pisaneschi

Second: Lemmons

Result: Motion carried

5. Reports

a. Boise Public Library Foundation

Franks introduced herself to the Trustees with it being her first meeting as Chair of the Foundation.

Franks reported that the Foundation has welcomed a new Board member, Xavi Saona.

b. Friends of the Boise Public Library

Monahan shared that the Friends will be holding a pop-up event at the upcoming Treefort Music Fest.

Monahan addressed a question raised by the Trustees at the previous meeting relating to the Friends online sales data.

c. Library Director's Report including Administration and Management

Dorr shared with Trustees the 2023 Library Annual Report. The report will be available in print at all Library branches this week.

Dorr provided an update on the library-related bills presented in the Idaho legislature. Dorr reiterated that if any legislation should pass, the board will have time to carefully consider the legislation and determine what, if any changes, will need to be made to library policy.

Trustees received a preview of the April meeting agenda, which will include discussion on the Fiscal Year 2025 Budget Build and an update on the Master Facilities Planning.

Dorr invited Trustees to mark their calendars for key events in the coming months, including the Summer Reading & Learning Celebration at JUMP on May 18 and the Boise Comic Arts Festival at the Boise Centre on August 24-25.

Trustees praised the annual report for its comprehensive overview, noting its value as a tool to inform the community about the Library's wide range of services.



6. Old Business

a. Boise Public Library Policy Review

Section 4.00, Use of the Library, Subsection 4.04, Security

Section 4.00, Use of the Library was presented to the Board with no changes recommended.

This continued the Library Board of Trustees annual policy review for Fiscal Year 2024 as stipulated by the Board's bylaws.

b. Library Website Redesign

Gray outlined the Library Website Redesign for the Trustees, detailing the collaborative process that involved Library staff, Information Technology, and the City of Boise Community Engagement Department. Dorr and Gray emphasized that the shared objective was to ensure the website's technical platform will be accessible, sustainable, and supported for the long term.

Trustees received a preview of the new website and its features. The new website will launch to the public on April 2, 2024.

7. New Business

None.

8. Selection of Trustee to Review Vouchers

Pisaneschi was selected to be the Trustee to review vouchers.

9. Selection of Meeting Date

The next regular meeting is April 10, 2024.

10. Executive Session: IC 74-206 (1)(b) Personnel Matters - Action Item

MOTION under provisions of Idaho code §74-206(1)(b) the Board recess to an executive session to discuss personnel matters.

Motion: Lemmons

Second: Klene

Result: Motion carried on roll call vote of Kamal, yes; Klene, yes; Lemmons, yes; Pisaneschi, yes; Pantera, yes.

The Board recessed to an executive session at 12:17 p.m.

MOTION to reconvene into regular session.

Motion: Lemmons

Second: Klene

Result: Motion carried on roll call vote of Kamal, yes; Klene, yes; Lemmons, yes; Pisaneschi, yes; Pantera, yes.

The Board reconvened into regular session at 12:31 p.m.



11. Adjourn

MOTION to adjourn the meeting.

Motion: Pisaneschi

Second: Kamal

Result: Motion carried

The meeting ended at 12:32 p.m.

Approved:

Jessica Dorr, Director

Nicole Trammel Pantera, President

