



BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

BOISE PUBLIC LIBRARY BOARD OF TRUSTEES Regular Meeting Minutes January 08, 2025

The Boise Public Library Board of Trustees met at the Main Library in the Marion Bingham Room for their regular meeting at 11:30 a.m. on Wednesday, January 08, 2025

City Staff and Partners Present

- Jessica Dorr, Library Director
- Emily Johnson, Chief Administrative Officer
- Kathleen Stalder, Acquisitions & Technical Services Sr Manager
- Heidi Lewis, Public Services Sr Manager
- Sarah Kelley-Chase, Public Services Sr Manager
- Kate Nelson, Deputy Chief of Staff of Community Programs
- Kari Davis, Library Administrative Manager
- Megan McIntosh, Library Administrative Specialist
- Kelly Fleming, Boise City Legal Counsel
- Tiffany Bryner, Librarian Sr – Home-based Services
- Vesca Grace, Library Assistant I – Home-based Services
- Lindsay Erb, Public Works Senior Project Manager
- Maggie Smith, Senior Budget Analyst
- Camille Franks, Chair of the Boise Public Library Foundation (Remote)
- Luci Willits, Boise City Councilmember
- Colin Nash, Boise City Council President

1. Call to Order and Introductions

The meeting was called to order at 11:30a.m., and a roll call was conducted.

Present: Rebecca Lemmons, President; Ron Pisaneschi, Vice President; Reshma Kamal (Remote); Nicole Trammel Pantera (Remote); Brian Klene.

Absent: None.

2. Communications

None

MAIN LIBRARY
715 S. Capitol Blvd., Boise, Idaho 83702
P: 208-972-8200 | TTY: 800-377-3529

LIBRARY! AT
BOWN CROSSING
P: 208-972-8360

LIBRARY! AT
COLE & USTICK
P: 208-972-8300

LIBRARY! AT
COLLISTER
P: 208-972-8320

LIBRARY! AT
HILLCREST
P: 208-972-8340

BOISE CITY COUNCIL: Colin Nash (President), Meredith Stead (President Pro Tem), Kathy Corless, Jimmy Hallyburton, Jordan Morales, Luci Willits

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3. Minutes-Action Item

MOTION to approve the December 11, 2024 regular meeting minutes.

Motion: Klene

Second: Pisaneschi

Result: Motion carried on a roll call vote of Kamal, yes; Klene, yes; Pantera, yes; Pisaneschi, yes; Lemmons, yes.

4. Consent Agenda-Action Item

a. Payment of Bills and Payroll

b. Financial Reports

Trustees inquired about the Lynx Library Consortium expense noted as ILS transfer for \$1,212,672.98. Dorr clarified that the Lynx Library Consortium has been established as its own joint power agreement. The payment transfers the funding reserve from the City to the Consortium as outlined in the agreement.

MOTION to approve the December bills and payroll, the expenditure/revenue reports for the period ending November 30, 2024, and the gift fund activity report for November 2024.

Motion: Pisaneschi

Second: Klene

Result: Motion carried on a roll call vote of Kamal, yes; Klene, yes; Pantera, yes; Pisaneschi, yes; Lemmons, yes.

5. Reports

a. Friends of the Boise Public Library

A representative of the Friends of the Boise Public Library was unavailable, so no report was presented. Lemmons shared that December 2024 was the last month Zac Monahan served as President of the Friends of the Boise Public Library. She expressed gratitude and thanks for his service. Lemmons announced Kirsten Ocker as the new President of the Friends.

b. Boise Public Library Foundation

Franks reported on the \$24 for '24 fundraising campaign which ran from mid-November through December 31st. The Foundation received \$17,232 in donations from 76 total donors. Franks shared that the Foundation is thrilled with the results and are grateful for the generosity and support of the community. The Foundation will meet again on Thursday, January 09, 2025.

Trustees congratulated the Foundation on the success of the \$24 for '24 fundraising campaign and in exceeding the original goal of \$15,000. Lemmons conveyed the Trustees eagerness to support and promote the Foundation, as well as appreciation for their partnership and collaboration.



c. Library Director's Report including Administration and Management

Dorr announced the 2025 Ultimate Book Nerd Challenge has officially begun. The launch party for the 5th anniversary of the challenge will be held later this month. Dorr expressed the Ultimate Book Nerd is a wonderful program to help people explore and learn.

The City's Community Engagement team has filled the open position that supports the Library and the individual will begin next week. Dorr shared that due to the gap in community awareness regarding the diverse programs and services the Library offers as illuminated by the Strategic Plan work, Community Engagement focused on finding a candidate with a strong marketing skillset to help highlight all the Library provides.

Dorr suggested Trustees consider an Idaho Library Association (ILA) Board membership. The Association is the professional development organization for the state and an excellent resource. Trustees agreed the membership would be a worthwhile purchase as it would be beneficial in fostering relationships with and insight into boards across the state.

The 2nd Annual Community Holiday and Resource Fair was held on December 20, 2024. Trustees thanked everyone who brought the event together. The event was a festive, party-like atmosphere with food and live music for attendees. Trustees emphasized how valuable it is connecting with community workers and grassroot organizations that serve the community. Dorr voiced the staff's appreciation for the Trustees' participation.

Dorr introduced the new Deputy Chief of Staff for Community Programs, Kate Nelson, who will oversee the Library, Parks & Rec, and Arts & History departments. Nelson has been with the City since 2021 and served as the Director of Community Partnerships. She shared with Trustees how growing up around libraries was a formative part of her youth and thanked Trustees for their contributions. Trustees shared their excitement in working with Nelson whose experience being a voice and an advocate within the community will be incredibly beneficial to the Library.

Trustees commended the Information Services team for the planning and execution of both the Ultimate Book Nerd and the Holiday Resource Fair.

6. Requests for Reconsideration

None

7. Educational Item

a. Home-based Services

Home-based Services Librarian Tiffany Bryner and Home-based Services Library Assistant Vesca Grace presented to the Trustees an overview of the Library's Home-based services program. The Home-based Services team fosters relationships by making regular deliveries to those in the community



who are unable to visit Library locations. The program highlights how important community support is and having community connections. Trustees inquired if the program needed further resources as community need seemed greater. Bryner and Grace emphasized that there was room for growth, and the program was not turning those who qualify away.

8. Old Business

a. Boise Public Library Policy Review

Section 3.00, Services

Kelley-Chase reviewed section 3.00 of the Boise Public Library Policy Manual with the Trustees. The staff recommended no changes to this section of the policy manual.

This continued the Library Board of Trustees annual policy review for Fiscal Year 2025 as stipulated by the Board's bylaws.

b. Debrief of Joint Session between Library Board of Trustees and Boise City Council

Library Board President Rebecca Lemmons lead the discussion and debrief of the December 17, 2024, joint session between the Boise Public Library Board and Boise City Council. The joint session concerned the update and progress on the Library Facilities Plan. A key theme emerged of working to establish service goals and identifying if the Library is meeting community needs. During the session, Councilmembers emphasized accounting for all community infrastructure while also considering demographics and accessibility. Numerous areas of focus were highlighted including ensuring the plan considers true cost and overall cost of materials; centering on what is realistic and feasible; new vs. established infrastructure and buildings; and focusing on being creative and innovative with what already exists within the community. Trustees stressed the necessity of articulating the challenges and nuances between owning and leasing for library facilities.

Lindsay Erb emphasized Public Works is still in the data collection phases and moving forward with joint pricing models. Facilities plan consultant Group 4 has started pricing and calculations using local prices to assess options. Listening sessions will be scheduled for the week of March 10th and will be held at various locations with Trustees asked to attend. Dorr shared that a more detailed plan, and highlights will be presented in February.

Trustees discussed how to increase impact and community awareness of library services. They also considered the ways people are engaging and how the Library assesses program capacity. Trustees inquired about City priorities and possible collaborative partnerships for community needed facilities. Dorr stated that meetings were held with Group 4 and other city departments.



Trustees emphasized exploring ways to engage youth and adolescence within the listening sessions. For the resettlement community, finding a solution to providing circulation of culturally aligned books was highlighted. Dorr revealed the Library Collection Development Team will give two presentations to the Board in upcoming meetings. One will provide a framework about the collections and one will focus on world languages.

The Library spent the last year participating in a pilot with the Library of Congress to bring in more materials. Dorr detailed the difficulty in sourcing non-English language materials. The impact is predominately with books written in a native language, and not translated materials.

There was a concern with the phase one data originating before the pandemic and the shift in usage post pandemic. Erb clarified that Group 4 have updated information and are evaluating peer cities.

Trustees thanked Councilmembers Willits and Nash for their support attending the board meeting and their willingness to collaborate.

9. New Business

None

10. Selection of Trustee to Review Vouchers

Pisaneschi was selected to be the Trustee to review vouchers.

11. Selection of Meeting Date

The next regular meeting is February 12, 2025.

12. Adjourn

MOTION to adjourn the meeting.

Motion: Pisaneschi

Second: Klene

Result: Motion carried.

The meeting ended at 12:44 p.m.

Approved:

Jessica Dorr, Director

Rebecca Lemmons, President

