



BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

BOISE PUBLIC LIBRARY BOARD OF TRUSTEES Regular Meeting Minutes March 12, 2025

The Boise Public Library Board of Trustees met at the Main Library in the Marion Bingham Room for their regular meeting at 11:30 a.m. on Wednesday, March 12, 2025

City Staff and Partners Present

- Jessica Dorr, Library Director
- Emily Johnson, Chief Administrative Officer
- Kathleen Stalder, Acquisitions & Technical Services Sr Manager
- Heidi Lewis, Public Services Sr Manager
- Sarah Kelley-Chase, Public Services Sr Manager
- Megan McIntosh, Library Administrative Specialist
- Shivaun Korfanta, Library Marketing Manager
- Monique Gaddy, Librarian Sr – Information Services
- Tiffany Bryner, Librarian Sr – Home-based Services
- Ed Jewell, Boise City Legal Counsel
- Maggie Smith, Senior Budget Analyst
- Camille Franks, Chair of the Boise Public Library Foundation (Remote)
- Kirsten Ocker, President of the Friends of the Boise Public Library (Remote)

1. Call to Order and Introductions

The meeting was called to order at 11:30 a.m., and a roll call was conducted.

Present: Rebecca Lemmons, President; Ron Pisaneschi, Vice President; Reshma Kamal (Remote); Brian Klene.

Absent: Nicole Trammel Pantera.

Trustee Pantera (Remote) joined the meeting at 11:32 a.m.

2. Communications

City Council President Colin Nash has been assigned as the Library's Council Liaison.

Lemmons announced that she is stepping down from the Board as her family is relocating out of state. Lemmons thanked the Trustees, City support, Dorr, and Library staff. Having started her career as a library page in high school, she stated that she is grateful to be the Library's advocate and champion. Lemmons last board meeting will be on Wednesday, June 11.

MAIN LIBRARY
715 S. Capitol Blvd., Boise, Idaho 83702
P: 208-972-8200 | TTY: 800-377-3529

LIBRARY! AT
BOWN CROSSING
P: 208-972-8360

LIBRARY! AT
COLE & USTICK
P: 208-972-8300

LIBRARY! AT
COLLISTER
P: 208-972-8320

LIBRARY! AT
HILLCREST
P: 208-972-8340

BOISE CITY COUNCIL: Colin Nash (President), Meredith Stead (President Pro Tem), Kathy Corless, Jimmy Hallyburton, Jordan Morales, Luci Willits

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3. Minutes-Action Item

MOTION to approve the February 12, 2025 regular meeting minutes.

Motion: Pisaneschi

Second: Klene

Result: Motion carried on a roll call vote of Kamal, yes; Klene, yes; Pantera, yes; Pisaneschi, yes; Lemmons, yes.

4. Consent Agenda-Action Item

a. Payment of Bills and Payroll

b. Financial Reports

Trustees inquired about the professional services provided by Cushing Terrell. Dorr clarified that Cushing Terrell is part of the group involved in the Library renovations. A gift of \$75,822.10 was noted by Trustees. Dorr stated that this gift was from a legacy estate and a thank you letter has been sent to the family.

MOTION to approve the January bills and payroll, the expenditure/revenue reports for the period ending January 31, 2025, and the gift fund activity report for January 2025.

Motion: Pantera

Second: Klene

Result: Motion carried on a roll call vote of Kamal, yes; Klene, yes; Pantera, yes; Pisaneschi, yes; Lemmons, yes.

5. Reports

a. Friends of the Boise Public Library

Ocker reported the Friends held their first sale in their new location. They are assessing adjustments to future sale hours. The Friends are looking to hold monthly book sales in the new space. Trustees inquired about the revenue and Ocker provided an estimate of \$4,600.00 generated from the sale.

b. Boise Public Library Foundation

Franks thanked Lemmons for her leadership with the Board. The Foundation released the 2025 disbursement of the Mary Clara Allison Charitable Trust to the Library. The \$30,000 funding supports the purchase of new print material for the Library's collection. The Foundation continues to receive donations and provide ongoing support to the Library. The Foundation will meet Thursday, March 13th.

c. Library Director's Report including Administration and Management

Dorr thanked Lemmons for her support and impact on the community and the Library. To fill the vacated term, the Library and the Mayor's Office will begin the process of appointing a new trustee. The application will open for three weeks, and the appointment process will conclude with City Council confirmation scheduled on Tuesday, June 17th. A new Board president and vice president will be selected to finish the fiscal year per the Board's bylaws.



The concluding Community Listening Session will be held on Thursday, March 13th at the Bown Crossing branch. Dorr thanked Trustees, Shivaun Korfanta, and the Community Engagement team for their contributions and work during the sessions. A more in-depth discussion is on the April board meeting agenda. Trustees thanked Dorr for the opportunity to converse with the community and receive feedback.

Dorr invited Trustees to “Meet Up with the Mayor” on Tuesday, March 18th. Mayor McLean and Dorr will meet community members for casual conversation and questions at the Bown Crossing branch.

A diverse range of author visits are scheduled at the Library through the end of April. Dorr emphasized the visits are free to attend and have something for everyone.

6. Requests for Reconsideration

None

7. Educational Item

a. Library Support for Local Businesses

Information Services Librarian Monique Gaddy presented the Library's Business Value Calculator results from the Urban Libraries Council. The calculator is designed to monetarily quantify contributions and economic impact through resources the Library provides to local businesses. The metrics are measured through training and education, research services, physical spaces, and technology and equipment. The Library provided \$2,000,551 worth of resources to local businesses for Fiscal Year 2024. This surpassed Fiscal Year 2023 by \$334,719.

Trustees inquired about the cost for the Mergent Intellect database. Kathleen Stalder advised the cost was within the range of \$20,000 - \$25,000. Trustees and Gaddy discussed further community outreach and opportunities for Fiscal Year 2025.

8. Old Business

a. Boise Public Library Policy Review

Section 4.00, Use of the Library, subsection 4.04

Kelley-Chase reviewed section 4.00 of the Boise Public Library Policy Manual with the Trustees, specifically subsection 4.04, Security. The staff recommended no changes to this section of the policy manual. Kelley-Chase noted regulation 4.04a was updated August 08, 2024 to clarify wording regarding service animals in the Library. Trustees inquired if the Library has seen an increase in aggressive behavior toward staff. Kelley-Chase stated that there have always been instances of verbal and physical confrontations. The Library has strived to be clear on what constitutes unacceptable conduct while providing necessary support to staff.



This continued the Library Board of Trustees annual policy review for Fiscal Year 2025 as stipulated by the Board's bylaws.

9. New Business

None

10. Selection of Trustee to Review Vouchers

Klene was selected to be the Trustee to review vouchers.

11. Selection of Meeting Date

The next regular meeting is April 09, 2025.

12. Adjourn

MOTION to adjourn the meeting.

Motion: Klene

Second: Pisaneschi

Result: Motion carried.

The meeting ended at 12:09 p.m.

Approved:

Jessica Dorr, Director

Rebecca Lemmons, President

