



# BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

## Boise Public Library Board of Trustees Regular Meeting Agenda

Wednesday, April 10, 2024, 11:30 a.m. • Main Library, Marion Bingham Room, 715 S. Capitol Blvd., Boise, ID 83702

Public can attend the meeting in person or via YouTube at the following link:

<https://www.youtube.com/channel/UCJo0NAsCybsN0DtzuAI3LGA>

<p><b>BOARD OF TRUSTEES</b>          Nicole Trammel Pantera, President          Rebecca Lemmons, Vice President          Reshma Kamal          Brian Klene          Ron Pisaneschi</p>	<p><b>MISSION</b>          The Boise Public Library's mission is to provide access and opportunity for everyone by connecting people to ideas, information, and community.</p>
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**MAIN LIBRARY**

715 S. Capitol Blvd., Boise, Idaho 83702  
P: 208-972-8200 | TTY: 800-377-3529

**LIBRARY! AT BOWN CROSSING**  
P: 208-972-8360

**LIBRARY! AT COLE & USTICK**  
P: 208-972-8300

**LIBRARY! AT COLLISTER**  
P: 208-972-8320

**LIBRARY! AT HILLCREST**  
P: 208-972-8340

BOISE CITY COUNCIL: Colin Nash (President), Meredith Stead (President Pro Tem), Kathy Corless, Jimmy Hallyburton, Jordan Morales, Luci Willits

# AGENDA

## Boise Public Library Board of Trustees Regular Meeting Agenda

Wednesday, April 10, 2024, 11:30 a.m. • Main Library, Marion Bingham Room,  
715 S. Capitol Blvd., Boise, ID 83702

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**1. Call to Order and Introductions**

**2. Communications**

None

**3. Minutes-Action Item**

March 13, 2024, Regular Meeting

**4. Consent Agenda-Action Item**

All matters on the consent agenda are considered routine and may be approved in a single motion. A trustee may ask that an item be removed from the consent agenda and considered separately.

**a. Payment of Bills and Payroll**

**b. Financial Reports**

Year-to-Date through February 29, 2024

Gift Fund activity for February 2024

**5. Reports**

**a. Friends of the Boise Public Library**

**b. Boise Public Library Foundation**

**c. Library Director including administration and management**

**6. New Business**

**a. Financial Forecast**

Eric Bilimoria, Boise City Department of Finance and Administration Chief Budget Officer, will update the Trustees on the City's financial forecast and budget process.

**b. Idaho Legislation Update**

Staff will update Trustees on 2024 legislation affecting Idaho libraries.

**7. Old Business**

**a. Boise Public Library Policy Review:**

**Section 4.00, Use of the Library, Subsections 4.05-4.07-Action Item**

Public Services Senior Manager Sarah Kelley-Chase will review section 4.00, Use of the Library specifically subsections 4.05, Use of Technology, 4.06, Public Internet Access and Public Safety, and 4.07, Confidentiality of Records of the Boise Public Library Policy Manual with the Trustees. Recommended changes to policy 4.07, are included in the meeting packet. A motion to approve the recommended changes will be requested.

This continues the Library Board of Trustees annual policy review for Fiscal Year 2024 as stipulated by the Board's bylaws.

8. **Selection of Trustee to Review Payment Vouchers**  
Trustee review of vouchers by Kamal.
9. **Selection of Meeting Date**  
Next regular meeting on Wednesday, May 8, 2024.
10. **Executive Session: IC 74-206 (1)(b) Personnel Matters-Action Item**
11. **Adjourn**

*Any person needing special accommodations to participate in the above notice meeting should contact the library administration office at 208-972-8258 no later than three working days before the scheduled meeting.*

# BOISE PUBLIC LIBRARY

## Library Director's Report

April 2024

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### Operations

#### *Hours and Services Status*

All locations experienced normal operations during March without the need for adjustments to hours or services for any reason.

#### *Website Platform Upgrade Update*

In March, the Website Platform Upgrade project made steady and significant progress in preparation for the April 2<sup>nd</sup> launch of the new website to the public. Milestones achieved include successful testing of the library website, continued network integrations, and finalization of content review by Library staff. Library staff were introduced to the new website through a series of orientation meetings and were able to use the site while it was still in development. The new website was previewed in the March Board of Trustee meeting and the launch to the public went as scheduled the evening of April 1<sup>st</sup>.

#### *Library Facilities Planning*

On March 5<sup>th</sup>, the Boise City Council approved the city's contract with Group 4 to conduct the facilities plan for the Library. Council President Nash removed the contract from the consent agenda for discussion. Council members expressed their excitement for the work, their confidence in the plan and the consultant, and their desire for the work to inform future budget planning as soon as possible. Following their discussion, the contract was approved unanimously. You can watch their discussion starting at the 2:49 mark: [Boise City Council - Evening Session \(youtube.com\)](https://www.youtube.com/watch?v=...)

With a contract for work in place, Library and City staff have begun to meet with Group 4 on planning. The effort will be on the agenda for the May Board of Trustee meeting.

#### *City of Boise FY25 Budget Build*

The Library has begun to engage in the City of Boise's FY25 Budget Build process. In May, the Board of Trustees will be provided with additional information and will have the opportunity to view the Council Budget Workshop on Tuesday, May 21<sup>st</sup>. In June the FY25 budget will be presented to the Board of Trustees for approval.

### Administration and Management Reports:

#### Programming

- The Library! at Bown Crossing celebrated world holidays of Ramadan, the Holi festival, and Easter. They also hosted an improv workshop over spring break.
- In collaboration with Bown, Home-based Services worked with Parks & Rec to offer [laughter yoga](#) at the [Memory Café](#) program.
- Youth Services staff hosted Family Literacy Night for kids and caregivers who participate in [My First Books](#) programs across Boise Library's five locations
- The Library! at Hillcrest started Books & Brews in partnership with Push and Pour.
- The Library! at Hillcrest partnered with the City's Arts & History and Parks & Rec departments for a [Ribbons of Jewels program](#).

## Staff Development

- The [Innovative Users Group \(IUG\) conference](#) (3/24-27) was attended by 3 staff members who leveraged the opportunity to request enhancements, be early adopters of technology roll-outs for consortia, and network with other ILS (Integrated Library System) members.
- Two staff from Information Services attended a six-week course on the Foundations of Library Service by [InfoPeople](#).
- Training Team hosted staff Q&A sessions prepping for the new website launch.
- [LYNX!](#) Consortium staff who serve home-based users met in Boise to tour the Downtown Library, share program ideas, and discuss services.
- Youth Services staff attended the [Idaho Children's Trust Fund Strengthening Families Training Institute](#). Topics included trauma stewardship and infant mental health.
- Youth Services staff attended part of the [Maternal Infant and Early Childhood Home Visiting conference](#). Librarians were assigned tables during lunch to talk about ways library workers can support home visiting staff.

## Community Partners

- The Library! at Bown Crossing kicked off a six-week series in partnership with the [Ada Soil and Water Conservation District](#) on water-wise gardening.
- The American Red Cross was hosted by the Library! at Hillcrest and had 24 people donate blood!
- Thanks to Library Outreach to Children funding from the Idaho Commission for Libraries, Youth Services staff were able to attend Reading Week at Jefferson Elementary for the 3rd year, where nearly 200 books were handed out to students from every class in grades K-5.
- Due to changes at other library systems, Cole and Ustick expanded their outreach with the West Ada school district and provided kindergarten registration outreach at 6 elementary schools and provided materials at 2 others. These additions doubled their outreach to incoming kindergartners from the previous year.
- Youth Services staff worked with CE to attend First Thursday at City Hall to celebrate youth art.
- The Library! at Cole & Ustick attended Valley View Elementary's Multi-Author Book Signing event, spoke with 162 residents about books, upcoming events, and library resources (including reader's advisory). Eight new library accounts were created and many more renewed.
- Youth Services staff hosted [Ozobot](#) activities at Longfellow Elementary's Science Fair and saw 83 attendees. Other school events included: Books & Bites at South Junior High with 21 attendees and BSU's Baby & Me Group.
- Youth Services staff hosted a special Preschool Storytime to celebrate [National Nutrition Month](#). Dieticians from WIC, Blue Cross, and B.U.G.S. attended and handed out crafts and sunflowers.
- Library! at Cole & Ustick staff led a Cookie in a Jar program for our friends from [Learning Lab](#). Participants were sent home with a recipe and ingredients list, so that they could bake the cookies at home and make the recipe again if they enjoyed it. The instructor used this activity as a jumping off point for participants to discuss what they like to cook/bake. Several people got to try butterscotch for the first time, and said this would be their first time baking.

## Communications

Monthly Email Newsletter: [March](#)

- Sent Tues, March 5 at 5:00 PM, 8,391 successful deliveries
- Open Rate 52.2% (4,379) / Click Rate 3.8% (489)

Ultimate Book Nerd Newsletter: [March](#)

- Sent Thursday, March 20 at 3:00 PM, 839 recipients
- Open Rate 62.0% (520) / Click Rate 3.5% (29)

March was the last month that our email newsletters will be delivered through Mailchimp. Everything has migrated over to Patron Point for communication.

#### Social Media

- In March, we posted about: Ribbon of Jewels, BCAF Teen mentorship program, Red Cross Blood Drive, Ben Clanton author visit, National Nutrition Month, carpet replacement at Bown, Scott Marchant event, and the new website launch.
- In March we plan to post about: National Library Week, BCAF, writer in residence, the new website, Ribbon of Jewels park tours, and Earth Day events.

# MAIN LIBRARY MRM & CAPITAL IMPROVEMENTS

## PROJECT STATUS REPORT

Project Start Date:	Summer 2022	Estimated Finish Date:	Ongoing
Project Manager:	Lindsay Erb	Department:	Library

**PROJECT STATUS:**

Period Covered:	March 2024
Project Summary	After a condition assessment evaluation completed in the of summer 2020 it was found that there are numerous major repair and maintenance items that need to be addressed to give the Main Library another 10+ years of life, along with space reconfigurations to better serve the public. This work will consist of a program of projects to occur over the next several years based on project prioritization and budget.
Bid Package Updates	<p><b><u>Roof Replacement</u></b></p> <ul style="list-style-type: none"> <li>✓ Project Scope: Includes both upper and lower portions.</li> </ul> <p>Status:</p> <ul style="list-style-type: none"> <li>• Roofing work is completed.</li> <li>• Per City request, lighting upgrades will be completed along the parapet for security purposes. This work is estimated to begin 4/22 through 5/3.</li> </ul> <p><b><u>Restroom Renovations</u></b></p> <ul style="list-style-type: none"> <li>✓ Project Scope: Includes four story portion only for restroom renovations, plumbing line replacement and fire pump replacement</li> </ul> <p>Status:</p> <ul style="list-style-type: none"> <li>• 1<sup>st</sup> floor restroom renovations are complete.</li> <li>• 2<sup>nd</sup> floor restroom construction is complete.             <ul style="list-style-type: none"> <li>○ Punchlist items in progress</li> </ul> </li> <li>• 3<sup>rd</sup> floor restroom abatement is in progress with estimated completion early June.</li> <li>• 4<sup>th</sup> floor restrooms will follow sequentially with estimated final completion early August.</li> <li>• Fire pump replacement is complete, commissioning planned for mid-April.             <ul style="list-style-type: none"> <li>○ Schedule impact due to subcontractor schedule</li> </ul> </li> </ul> <p><b><u>Partial 1<sup>st</sup> &amp; 4<sup>th</sup> Floor Renovations</u></b></p> <ul style="list-style-type: none"> <li>✓ Project Scope: First floor includes new office for Health Coordinator and bookstore area on the 1<sup>st</sup> floor.</li> <li>✓ Fourth floor includes reconfiguring &amp; constructing new offices for new ATS area, breakroom, IT space, Friends storage, maintenance office, Youth Services storage along with new mechanical HVAC system.</li> </ul> <p>Status:</p> <ul style="list-style-type: none"> <li>• 4<sup>th</sup> floor construction in progress with an estimated final completion date of 5/31/24.</li> <li>• 1<sup>st</sup> floor demo estimated to begin 6/27 with a final completion date of 9/5/24.</li> <li>• Allowing one month for staff to coordinate move-out between phases.</li> </ul>

**1st Floor Renovations**

- ✓ Project Scope: Includes 1 story portion of building only which includes renovations to information desk, Hayes auditorium and youth services areas.

Status:

- Schematic design is complete.
- City is reviewing construction estimate to confirm what can be completed next fiscal year.
- Design development phase kick-off planned for mid-April.

**Misc. projects:**

Parking lot repairs:

- ✓ Project Scope: Includes main parking area (east side) and south side parking area.

Status:

- Bid opening scheduled on 4/4.
- Planning to begin work mid-May if bids come within budget.
- Estimated 3-week duration and will be completed in 3 phases.

Brick repairs:

- ✓ Project Scope: Repair exterior cracks in mortar

Status:

- Plans are being finalized.
- Anticipate bidding out in April.
- This work would likely be completed after parking lot repairs are complete if bids come within budget.

Stairwell Railing

- ✓ Project Scope: Renovate existing staircase handrails and guards between all floors on both east and west sides of the building.

Status:

- Guaranteed Maximum Price (GMP) approved by Council on 3/26.
- Proceeding with exit stair railings only on East and West sides of the building, main center stair railing will hold until 1st floor work.
- Estimated to begin work mid-May.
  - Precon meeting will be scheduled to finalize schedule.

**Overall Project Health**

Summary:

For fiscal year 2024, we have budget to cover the 4<sup>th</sup> floor renovations and new office for Health Coordinator and bookstore area on the 1<sup>st</sup> floor, continuation of the restroom renovations project and exit stair railing replacement. Parking lot repairs and envelope repairs are anticipated to be completed as well depending on what bids come in at.

The project program will continue to be reviewed by Public Works and Library to determine sequence and timing for the remainder of the projects.



<b>Highlights</b>	The roofing renovations are completed along with the 1 <sup>st</sup> & 2 <sup>nd</sup> floor restrooms. Construction work on the 4 <sup>th</sup> floor for space reconfiguration has started along with the 3 <sup>rd</sup> floor restrooms.
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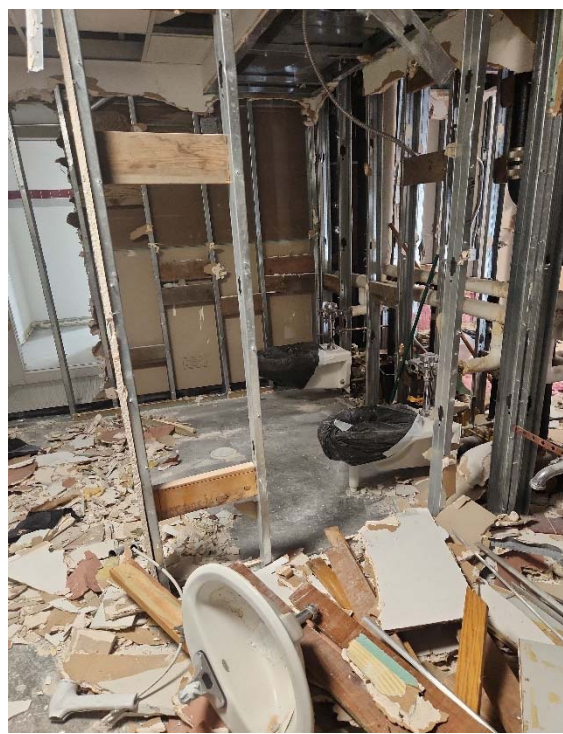
**PROJECT COMPONENTS:**

<i>Component</i>	<i>Notes</i>
<b>Scope</b>	Public Works is continuing to review the program of projects to determine proper prioritization based on the information provided in the condition assessment report, efficiencies, and budget.
<b>Budget</b>	The budget will continue to be monitored as we receive estimates and bids to determine the work that can be completed this fiscal year. We have City contingency set aside for each project to ensure we have funding for any potential change orders during construction.
<b>Schedule</b>	Any project specific schedule delays will be noted in the bid package updates section.
<b>Risks</b>	Construction market challenges, including finding multiple bidders and pricing.
<b>Resources</b>	

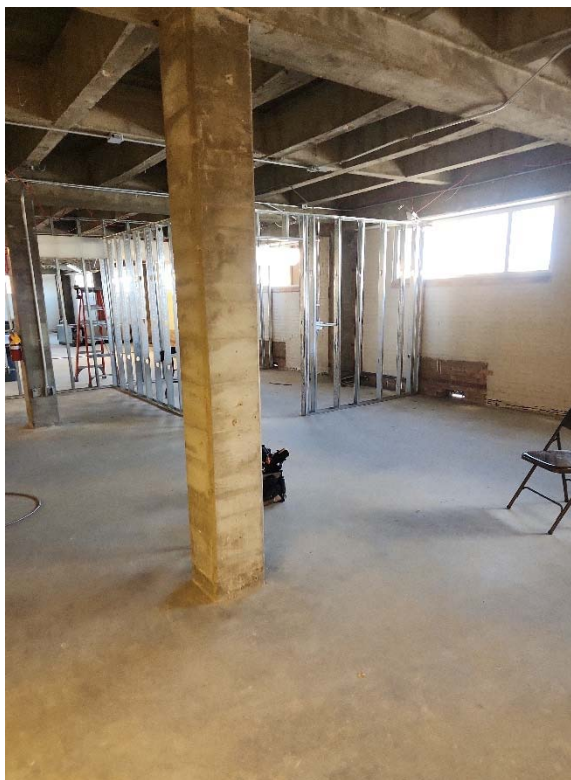
**SCOPE MANAGEMENT:**

<b>Status</b>	<b>Discussion</b>
<b>Accomplished</b>	<ul style="list-style-type: none"> <li>• Storage room wall and flooring demo on 4<sup>th</sup> floor to allow for extra storage space</li> <li>• Auto sorter room construction complete &amp; operational</li> <li>• Roof replacement</li> <li>• 1<sup>st</sup> floor restrooms</li> <li>• 2<sup>nd</sup> floor restrooms</li> <li>• Visioning work to establish alignment for interior design materials &amp; finishes</li> </ul>
<b>Planned</b>	<ul style="list-style-type: none"> <li>• Restroom/ plumbing construction work (3<sup>rd</sup> &amp; 4<sup>th</sup> floors remaining).</li> <li>• 4<sup>th</sup> &amp; partial 1<sup>st</sup> floor remodel in progress.</li> <li>• East and West exit stair railing replacement.</li> <li>• Other anticipated construction projects in FY 24: exterior brick repairs and parking lot repairs.</li> <li>• Design services for 1<sup>st</sup> floor renovations</li> </ul>

3<sup>rd</sup> Floor Restrooms Demo – week of 3/25



4<sup>th</sup> Floor Construction – week of 3/25



# Boise Public Library

## Policy Review April 10, 2024

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Policy items reviewed and presented are as follows:

SECTION 4.00, *Use of the Library*

- Policy 4.05, Use of Technology
- Policy 4.06, Public Internet Access and Safety
- Policy 4.07, Confidentiality of Records

*Staff Recommendations:*

Section 4.00, *Use of the Library*, subsections 4.05-4.07 of the Boise Public Library Policy Manual is presented to the Library Board for review. Recommended changes to Policy 4.07, Confidentiality of Records, are included.

A motion to approve the recommended changes will be requested.

Document Type:	Policy
Number:	4.05
Effective:	03-01-11
Revised:	03-01-11

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### USE OF TECHNOLOGY

The Library provides access to technological resources that create increased information access opportunities for all citizens. The Library attempts to maintain patron confidentiality at all times, but cannot guarantee the confidentiality of information sent, received, or printed by a patron.

The Library assumes no responsibility and no liability for any loss or damage incurred by anyone using the Library's computing resources. This includes any loss or harm incurred by a patron from giving personal or financial information across the Library's network and the Internet.

Document Type: Policy  
Number: 4.06  
Effective: 10-02-12  
Revised: 03-11-2020

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### PUBLIC INTERNET ACCESS AND SAFETY

The Library offers public internet access upon its premises through both computers/tablets that are made available for public use at the Library and wirelessly upon privately owned personal computing devices.

Internet access provided by the Library to any member of the public is subject to a technology protection measure in the form of a web filtering solution that protects against access to visual depictions that are obscene, child pornography, or harmful to minors. As used in this Policy, the terms "minor," "obscene," "child pornography," and "harmful to minors" share the definitions provided at Idaho Code § 33-2741(7). Any attempt to disable or otherwise interfere with the proper operation of the filter is prohibited.

Library staff must enforce operation of the filter in connection with the public's use of Library-provided internet access. If a staff member observes a violation of this Policy, the staff member shall promptly report it to security or a senior staff member who shall, in turn, advise the violator to conform his/her/their conduct to the requirements of this Policy, suspend the violator's privilege to use the Library, and/or report the matter to law enforcement. Security or senior staff will determine the appropriateness of the enforcement measure(s) to take on a case-by-case basis taking into consideration the severity of the violation, the disruption caused to other patrons, the violator's willingness to conform to the requirements of this Policy, and the violator's history of similar violations.

While the Library has measures in place to protect against access to the above-described material, the Library cannot and does not accept responsibility for any failure of the filtering software to block specific sites. Further, regardless of the operation of the technology protection measure, display of offensive sexual material as defined in Section 18-4105 of the Idaho Code is prohibited at all times.

The Library neither endorses the viewpoints presented nor vouches for the accuracy of information available on the internet.

Document Type: Policy  
Number: 4.07  
Effective: 03-01-11  
Revised: ~~05-01-19~~ 04-10-2024  
Last Reviewed: 04-10-2024

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## CONFIDENTIALITY OF RECORDS

Library user privacy is an important issue for public libraries, with a specific emphasis on circulation records and collection usage. Public libraries have earned a reputation as one of the most trusted government entities in public surveys because of the approach they take to protect library user information. There are also specific laws that govern how, when, and by whom user information can be accessed.

Pursuant to Idaho Code, Section 74-108, circulation records and other records identifying the names of library users with specific materials are confidential in nature. All Library employees are hereby advised that such records shall not be made available to any agency of state, federal, or local government except pursuant to such process, order, or subpoena as may be authorized under the authority of, and pursuant to, federal, state, or local law relating to civil, criminal, or administrative discovery procedures or by legislative investigatory power. No library employee may release information about an individual's circulation record to a private individual unless it is the personal record of the individual patron making the request, or, the personal circulation record of the requesting patron's legal dependent.

The Library may generate various forms of ephemeral records with patron phone numbers, addresses, and/or email addresses for administrative and/or various business purposes such as telephone or email reference requests and questions, patron hold requests, program requests, PC reservations, etc. These records may exist in hard copy or electronic form and are destroyed on a regular and routine basis.

This policy is not to be interpreted as restricting in any way the Library's own right to use circulation records or other borrower's records in its course of conducting normal library business. Additionally, the Library does not share library user data with other City Departments or outside organizations for any purpose other than to enhance library user experience at the Boise Public Library.

# BOISE PUBLIC LIBRARY SYSTEM STATISTICS REPORT February 2024

	<u>This Month</u>	<u>Last Year This Month</u>	<u>Percent Change</u>	<u>This Year To Date</u>	<u>Last Year To Date</u>	<u>Percent Change</u>
<b><u>CIRCULATION/Books</u></b>						
Adult	44,997	41,066	9.57	221,619	212,628	4.23
Young Adult	5,068	4,720	7.37	25,765	25,034	2.92
Juvenile	59,689	55,689	7.18	293,577	286,515	2.46
<b>Sub Total</b>	<b>109,754</b>	<b>101,475</b>	<b>8.16</b>	<b>540,961</b>	<b>524,177</b>	<b>3.20</b>

<b><u>CIRCULATION /Audio Visual</u></b>						
Adult	16,292	16,257	0.22	82,157	85,294	-3.68
Young Adult	932	891	4.60	4,908	4,531	8.32
Juvenile	4,722	4,899	-3.61	23,842	25,668	-7.11
<b>Sub Total</b>	<b>21,946</b>	<b>22,047</b>	<b>-0.46</b>	<b>110,907</b>	<b>115,493</b>	<b>-3.97</b>

<b><u>CIRCULATION/Digital</u></b>						
eAudio	38,347	28,526	34.43	186,851	145,441	28.47
eBooks	28,725	23,733	21.03	144,256	121,172	19.05
eVideo	1,058	407	159.95	4,881	1,832	166.43
eMusic	86	51	68.63	350	310	12.90
eMagazine	11,111	2,771	300.97	55,433	14,877	272.61
<b>Sub Total</b>	<b>79,327</b>	<b>55,488</b>	<b>42.96</b>	<b>391,771</b>	<b>283,632</b>	<b>38.13</b>
<b>TOTAL CIRCULATION</b>	<b>211,027</b>	<b>179,010</b>	<b>17.89</b>	<b>1,043,639</b>	<b>923,302</b>	<b>13.03</b>

<b><u>CIRCULATION SUMMARY</u></b>						
Main Library	59,951	57,595	4.09	300,033	300,940	-0.30
Collister	12,161	11,203	8.55	59,585	56,571	5.33
Hillcrest	8,641	8,365	3.30	43,520	40,282	8.04
Cole & Ustick (C&U)	24,531	21,714	12.97	119,393	111,888	6.71
Bown	23,605	22,515	4.84	116,187	117,358	-1.00
Home Service	2,811	2,130	31.97	13,150	12,631	4.11
Digital Collection	79,327	55,488	42.96	391,771	283,632	38.13
<b>TOTAL CIRCULATION</b>	<b>211,027</b>	<b>179,010</b>	<b>17.89</b>	<b>1,043,639</b>	<b>923,302</b>	<b>13.03</b>

<b><u>PATRON COUNT</u></b>						
Main Library	28,539	23,562	21.12	134,343	117,461	14.37
Collister	5,807	4,890	18.75	28,339	24,531	15.52
Hillcrest	5,592	5,067	10.36	27,825	23,370	19.06
Cole & Ustick	10,682	8,999	18.70	48,491	43,929	10.38
Bown	10,013	8,957	11.79	49,361	42,601	15.87
<b>TOTAL PATRON COUNT</b>	<b>60,633</b>	<b>51,475</b>	<b>17.79</b>	<b>288,359</b>	<b>251,892</b>	<b>14.48</b>

<b><u>POLARIS CATALOG</u></b>						
System External Use Counts	0	258,079	-100.00	0	1,162,835	-100.00
Main Internal Use Counts	0	32,499	-100.00	0	167,241	-100.00
Collister Internal Use Counts	0	2,117	-100.00	0	8,647	-100.00
Hillcrest Internal Use Counts	0	2,657	-100.00	0	10,644	-100.00
C&U Internal Use Counts	0	5,583	-100.00	0	29,320	-100.00
Bown Internal Use Counts	0	4,046	-100.00	0	20,409	-100.00

\*Software upgrade has delayed availability of data.

	<u>This Month</u>	<u>Last Year This Month</u>	<u>Percent Change</u>	<u>This Year To Date</u>	<u>Last Year To Date</u>	<u>Percent Change</u>
<b><u>NEW CARDS ISSUED</u></b>						
Resident	874	930	-6.02	4,319	4,268	1.19
Non-Resident	10	6	66.67	30	23	30.43
Internet Only	0	0	0.00	0	0	0.00
<b>TOTAL CARDS ISSUED</b>	<b>884</b>	<b>936</b>	<b>-5.56</b>	<b>4,349</b>	<b>4,291</b>	<b>1.35</b>

**INTERLIBRARY LOANS**

Out-of-State	108	98	10.20	564	524	7.63
In-State	55	66	-16.67	183	283	-35.34

**INTERLIBRARY BORROWING**

Out-of-State	72	106	-32.08	354	387	-8.53
In-State	20	40	-50.00	81	126	-35.71

**REFERENCE SUMMARY**

Main Adult Desk	2,392	1,304	83.44	10,389	6,071	71.13
Main Adult Telephone	540	564	-4.26	3,072	2,862	7.34
Main Adult Electronic	92	108	-14.81	546	461	18.44
<b>Sub Total Adult Reference</b>	<b>3,024</b>	<b>1,976</b>	<b>53.04</b>	<b>14,007</b>	<b>9,394</b>	<b>49.11</b>

Main Youth Desk	943	972	-2.98	4,579	4,282	6.94
Main Youth Telephone	0	12	-100.00	15	90	-83.33
Main Youth Electronic	1	1	0.00	60	14	328.57
<b>Sub Total Youth Reference</b>	<b>944</b>	<b>985</b>	<b>-4.16</b>	<b>4,654</b>	<b>4,386</b>	<b>6.11</b>

Information Desk

Readers Advisory	3	1	200.00	13	5	160.00
Directional/Informational	1,040	369	181.84	4,217	3,842	9.76
<b>Sub Total Information Desk</b>	<b>1,043</b>	<b>370</b>	<b>181.89</b>	<b>4,230</b>	<b>3,847</b>	<b>9.96</b>

Collister Desk	1,440	1,211	18.91	7,005	6,471	8.25
Collister Phone	152	138	10.14	860	627	37.16
<b>Sub Total Collister Reference</b>	<b>1,592</b>	<b>1,349</b>	<b>18.01</b>	<b>7,865</b>	<b>7,098</b>	<b>10.81</b>

Hillcrest Desk	684	603	13.43	3,050	2,167	40.75
Hillcrest Phone	116	107	8.41	749	497	50.70
<b>Sub Total Hillcrest Reference</b>	<b>800</b>	<b>710</b>	<b>12.68</b>	<b>3,799</b>	<b>2,664</b>	<b>42.61</b>

Cole & Ustick Desk	2,076	1,582	31.23	8,479	6,385	32.80
Cole & Ustick Phone	247	153	61.44	1,235	894	38.14
<b>Sub Total C&amp;U Reference</b>	<b>2,323</b>	<b>1,735</b>	<b>33.89</b>	<b>9,714</b>	<b>7,279</b>	<b>33.45</b>

Bown Desk	977	734	33.11	5,024	3,048	64.83
Bown Phone	205	22	831.82	1,016	162	527.16
<b>Sub Total Bown Reference</b>	<b>1,182</b>	<b>756</b>	<b>56.35</b>	<b>6,040</b>	<b>3,210</b>	<b>88.16</b>
<b>TOTAL REFERENCE</b>	<b>10,908</b>	<b>7,881</b>	<b>38.41</b>	<b>50,309</b>	<b>37,878</b>	<b>32.82</b>



	<u>This Month</u>	<u>Last Year This Month</u>	<u>Percent Change</u>	<u>This Year To Date</u>	<u>Last Year To Date</u>	<u>Percent Change</u>
<b>MEETING ROOM USE SUMMARY</b>						
<b>Programs</b>						
Main Adult Programs	27	13	107.69	93	55	69.09
Main Youth Programs	78	68	14.71	356	345	3.19
Main Community Programs	130	114	14.04	526	464	13.36
<b>Sub Total Main</b>	<b>235</b>	<b>195</b>	<b>20.51</b>	<b>975</b>	<b>864</b>	<b>12.85</b>
Collister Adult Programs	22	11	100.00	93	40	132.50
Collister Youth Programs	28	32	-12.50	151	166	-9.04
Collister Community Programs	107	99	8.08	469	395	18.73
<b>Sub Total Collister</b>	<b>157</b>	<b>142</b>	<b>10.56</b>	<b>713</b>	<b>601</b>	<b>18.64</b>
Hillcrest Adult Programs	21	20	5.00	84	64	31.25
Hillcrest Youth Programs	24	21	14.29	107	114	-6.14
Hillcrest Community Programs	158	120	31.67	593	482	23.03
<b>Sub Total Hillcrest</b>	<b>203</b>	<b>161</b>	<b>26.09</b>	<b>784</b>	<b>660</b>	<b>18.79</b>
C&U Adult Programs	17	8	112.50	88	44	100.00
C&U Youth Programs	59	30	96.67	259	159	62.89
C&U Community Programs	135	109	23.85	610	488	25.00
<b>Sub Total Cole &amp; Ustick</b>	<b>211</b>	<b>147</b>	<b>43.54</b>	<b>957</b>	<b>691</b>	<b>38.49</b>
Bown Adult Programs	12	13	-7.69	57	52	9.62
Bown Youth Programs	35	35	0.00	175	196	-10.71
Bown Community Programs	78	78	0.00	392	325	20.62
<b>Sub Total Bown</b>	<b>125</b>	<b>126</b>	<b>-0.79</b>	<b>624</b>	<b>573</b>	<b>8.90</b>
<b>TOTAL PROGRAMS</b>	<b>931</b>	<b>771</b>	<b>20.75</b>	<b>4,053</b>	<b>3,389</b>	<b>19.59</b>

### Program Attendance

Main Adult Attendance	208	159	30.82	1,233	615	100.49
Main Youth Attendance	2,931	2,646	10.77	12,136	10,950	10.83
Main Comm Attendance	849	933	-9.00	4,227	4,431	-4.60
<b>Sub Total Main</b>	<b>3,988</b>	<b>3,738</b>	<b>6.69</b>	<b>17,596</b>	<b>15,996</b>	<b>10.00</b>
Collister Adult Attendance	133	43	209.30	440	227	93.83
Collister Youth Attendance	1,763	1,498	17.69	6,622	5,012	32.12
Collister Comm Attendance	522	464	12.50	1,927	1,571	22.66
<b>Sub Total Collister</b>	<b>2,418</b>	<b>2,005</b>	<b>20.60</b>	<b>8,989</b>	<b>6,810</b>	<b>32.00</b>
Hillcrest Adult Attendance	327	339	-3.54	896	573	56.37
Hillcrest Youth Attendance	686	372	84.41	2,819	1,345	109.59
Hillcrest Comm Attendance	842	615	36.91	4,550	2,512	81.13
<b>Sub Total Hillcrest</b>	<b>1,855</b>	<b>1,326</b>	<b>39.89</b>	<b>8,265</b>	<b>4,430</b>	<b>86.57</b>
C&U Adult Attendance	83	35	137.14	516	191	170.16
C&U Youth Attendance	2,470	1,447	70.70	7,727	5,327	45.05
C&U Comm Attendance	611	972	-37.14	3,372	4,144	-18.63
<b>Sub Total Cole &amp; Ustick</b>	<b>3,164</b>	<b>2,454</b>	<b>28.93</b>	<b>11,615</b>	<b>9,662</b>	<b>20.21</b>
Bown Adult Attendance	120	111	8.11	478	445	7.42
Bown Youth Attendance	1,704	953	78.80	6,455	5,368	20.25
Bown Comm Attendance	594	375	58.40	2,502	1,776	40.88
<b>Sub Total Bown</b>	<b>2,418</b>	<b>1,439</b>	<b>68.03</b>	<b>9,435</b>	<b>7,589</b>	<b>24.32</b>
<b>TOTAL PROGRAM ATTENDANCE</b>	<b>13,843</b>	<b>10,962</b>	<b>26.28</b>	<b>55,900</b>	<b>44,487</b>	<b>25.65</b>

# BOISE PUBLIC LIBRARY

## RECIPROCAL BORROWING STATISTICS

### February 2024

Items checked out at BPL by consortium members' patrons.

	Percent of				Percent of			
	<u>This Month</u>	<u>This Month</u>	<u>Last Year</u>	<u>Percent</u>	<u>This Year</u>	<u>To Date</u>	<u>Last Year</u>	<u>Percent</u>
<u>CHECKOUTS</u>	<u>This Month</u>	<u>Circulation</u>	<u>This Month</u>	<u>Change</u>	<u>To Date</u>	<u>Circulation</u>	<u>To Date</u>	<u>Change</u>
Ada Community	2,628	1.25	2,636	-0.30	13,983	1.34	13,106	6.69
Caldwell	329	0.16	173	90.17	1,691	0.16	1,195	41.51
Eagle	623	0.30	515	20.97	2,705	0.26	2,750	-1.64
Emmett	10	0.00	0	100.00	45	0.00	173	-73.99
Garden City	1,095	0.52	970	12.89	5,129	0.49	5,006	2.46
Kuna	222	0.11	308	-27.92	1,111	0.11	1,601	-30.61
Meridian	2,795	1.32	2,390	16.95	13,651	1.31	13,123	4.02
Mountain Home	235	0.11	337	-30.27	1,165	0.11	1,238	-5.90
Nampa	722	0.34	734	-1.63	3,209	0.31	2,711	18.37
Twin Falls	39	0.02	3	1200.00	130	0.01	112	16.07
<b>Total</b>	<b>8,698</b>	<b>4.12</b>	<b>8,066</b>	<b>7.84</b>	<b>42,819</b>	<b>4.10</b>	<b>41,015</b>	<b>4.40</b>

Total BPL Circulation	211,027	179,010	1,043,639	923,301
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Items checked out at consortium member locations by BPL patrons.

	<u>This Month</u>	<u>Last Year</u>	<u>This Year</u>	<u>Last Year</u>
<u>CHECKOUTS</u>	<u>This Month</u>	<u>This Month</u>	<u>To Date</u>	<u>To Date</u>
Ada Community	9,413	8,363	45,894	45,122
Caldwell	146	165	684	912
Eagle	6,500	6,361	34,010	31,035
Emmett	19	1	99	70
Garden City	7,806	7,620	37,846	36,595
Kuna	81	113	497	713
Meridian	7,694	6,291	39,742	31,980
Mountain Home	30	7	111	30
Nampa	688	674	3,128	3,037
Twin Falls	18	12	48	42
<b>Total</b>	<b>32,395</b>	<b>29,607</b>	<b>162,059</b>	<b>149,536</b>