



BOISE PUBLIC LIBRARY

MAYOR: David H. Bieter | INTERIM DIRECTOR: Kristine Miller

Boise Public Library Board of Trustees Regular Meeting Agenda

Thursday, January 9, 2020, 11:30 a.m. • Main Library, 715 S. Capitol Blvd., Boise, ID 83702

BOARD OF TRUSTEES Margo Healy, President Tonya Westenskow, Vice President Dwayne Carver Sonia Galaviz Phil Magnuson Daisy O’Sullivan, Youth member Alekyia Tanikella, Youth member	MISSION The Boise Public Library improves community members’ quality of life by supporting their efforts to enhance knowledge, realize creative potential, and share ideas and stories.
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AGENDA

1. **Call to Order and Introductions**
2. **Communications**
None
3. **Minutes-Action Item**
December 12, 2019, Regular Meeting
4. **Consent Agenda-Action Item**
All matters on the consent agenda are considered routine and may be approved in a single motion. A trustee may ask that an item be removed from the consent agenda and considered separately.
 - a. **Payment of Bills and Payroll**
 - b. **Financial Reports**
Year-to-Date through November 30, 2019
Gift Fund activity for November 30, 2019
5. **Library Trends and Issues**
Stephanie Bailey-White and Kevin Tomlinson from the Idaho Commission for Libraries will share with the Board the role of their organization and information regarding library laws and the Idaho State Code. City of Boise Attorney Kelley Fleming will brief the Trustees concerning Boise City Code as it relates to library laws.
6. **Reports**
 - a. Friends of the Boise Public Library
 - b. Boise Public Library Foundation
 - c. Library Director including administration and management

MAIN LIBRARY
715 S. Capitol Blvd., Boise, Idaho 83702
P: 208-972-8200 | TDD/TTY: 800-377-3529

LIBRARY! AT
BOWN CROSSING
P: 208-972-8360

LIBRARY! AT
COLE & USTICK
P: 208-972-8300

LIBRARY! AT
COLLISTER
P: 208-972-8320

LIBRARY! AT
HILLCREST
P: 208-972-8340

BOISE CITY COUNCIL: Lauren McLean (President), Elaine Clegg (President Pro Tem), Scot Ludwig, Lisa Sánchez, TJ Thomson, Holli Woodings

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7. Old Business

a. Boise Public Library Policy Review: Section 3.00, Services, Subsections 3.04-3.05

Library Public Services Manager Sarah Kelley-Chase will review section 3.00, Services, specifically subsection 3.04, Interlibrary Loan and subsection 3.05, Homebound Services of the Boise Public Library Policy Manual with the Trustees. The staff recommends no changes to this section of the policy manual.

This continues the Library Board of Trustees annual policy review for Fiscal Year 2020 as stipulated by the Board's bylaws. This is a discussion item only and requires no action unless the Trustees direct a change in the presented policies.

b. Library Director Search Process

Staff will lead the Trustees in next steps for hiring a new director.

8. New Business

a. Certification of the Idaho Commission for Libraries Annual Report- Action Item

The Library Board of Trustees is required under state code to certify the annual data report to the Idaho Commission for Libraries. Library staff will review the report, which is included in the supporting document section of the meeting packet. The Trustees will be asked to certify the 2019 Idaho Public Library Survey as prepared and forward it to the Idaho Commission for Libraries.

9. Selection of Trustee to Review Payment Vouchers

Trustee review for January vouchers by Magnuson.

10. Selection of Meeting Date

Next regular meeting February 13, 2020.

11. Adjourn

Any person needing special accommodations to participate in the above notice meeting should contact the library administration office at 208-972-8258 no later than three working days before the scheduled meeting.

