AGENDA AND AGENDA NOTES

DIRECTOR’S REPORT

SUPPORTING DOCUMENTS

- Library Policy Review: Section 3.00, Services, Subsections 3.04 – 3.05
  - Cover Page
  - Policy 3.04, Interlibrary Loan
    - Regulation 3.04a, Limits on Interlibrary Loan Service
  - Policy 3.05, Homebound Services
    - Regulation 3.05a, Limits on Homebound Services

- Customer Comment Quarterly Report

BOISE PUBLIC LIBRARY STATISTICS

- System Statistics Reports, November and December 2016
MEETING AGENDA
BOISE PUBLIC LIBRARY BOARD OF TRUSTEES
February 1, 2017, 11:30 A.M.
715 S. Capitol Blvd.
Main Library, Marion Bingham Room

I. MINUTES
Approval of the January 4, 2017, Regular Meeting Minutes

II. BILLS AND PAYROLL
Authorization Requested for Payment of Bills and Payroll

III. COMMUNICATIONS
None

IV. LIBRARY TRENDS AND ISSUES
Virtual Reality in Public Libraries

V. CONSENT ITEMS
Upon request of any Trustee, the following consent items may be considered separately:
   A. Acceptance of financial report through December 31, 2016
   B. Gift Fund activity and approval and acceptance of donations and grants
This information will be available and distributed at the meeting.

VI. FRIENDS OF THE BOISE PUBLIC LIBRARY REPORT

VII. BOISE PUBLIC LIBRARY FOUNDATION REPORT

VIII. DIRECTOR’S REPORT

IX. ADMINISTRATION AND MANAGEMENT REPORTS

X. OLD BUSINESS
   A. Library Policy Review: Section 3.00, Services, Subsections 3.04 – 3.05
   B. Library! at Bown Crossing Project Update
   C. Main Library Vision Project

XI. NEW BUSINESS
   A. Step Ahead Idaho/Library Partnership Update
   B. Customer Comment Quarterly Report
XII. SELECTION OF TRUSTEE TO REVIEW PAYMENT VOUCHERS
    Trustee Review for February Vouchers by Elizabeth Cooper

XIII. SELECTION OF MEETING DATE
    Next Regular Meeting March 1, 2017

XIV. EXECUTIVE SESSION: IC 74-206 (1)(c) REAL PROPERTY
COMMUNICATIONS:

None

LIBRARY TRENDS AND ISSUES:

Virtual Reality in Public Libraries
Kate Radford, Assistant Information Services Supervisor, Eliza Krumpe, Information Services Librarian, and William Nation, Public Services Senior Manager, will guide Board members in a virtual reality tour and explain how and why public libraries are deploying the technology.

ADMINISTRATION AND MANAGEMENT REPORTS:

Trustees may ask management questions on items of interest from the written director’s report.

OLD BUSINESS:

A. Library Policy Review: Section 3.00, Services, Subsections 3.04 – 3.05
   William Nation will review section 3.00, Services, subsections 3.04 through 3.05 of the policy manual. Recommended changes are included in the supporting documentation section of the meeting packet. This continues the Library Board of Trustees annual policy review for Fiscal Year 2017 as stipulated by the Board’s bylaws.

   Recommended Action: Discussion item only.

   Required Action: No action is required unless the Trustees direct a change in the presented policies.

B. Library! at Bown Crossing Project Update
   Project coordinator Shawn Wilson will provide a project update on the Library! at Bown Crossing including updates on the schedule.

   Recommended Action: Discussion item only.

   Required Action: No action is required.

C. Main Library Vision Project
   Library Director Kevin Booe will provide an update on the Main Library Vision Project.

   Recommended Action: Discussion item only.

   Required Action: No action is required.
NEW BUSINESS:

A. Step Ahead Idaho/Library Partnership Update
   Kevin Booe will provide a project update on the Step Ahead partnership at the Library! at Hillcrest.

   **Recommended Action:** None, discussion item only.

   **Required Action:** No action is required.

B. Customer Comment Review for Third Quarter
   Kevin Booe will review the Customer Comment Card Statistics report for the first quarter Fiscal Year 2017, October-December and identify trends and issues. The report is included in the supporting document section of the meeting packet.

   **Recommended Action:** None, discussion item only.

   **Required Action:** No action is required.