AGENDA AND AGENDA NOTES

DIRECTOR’S REPORT

SUPPORTING DOCUMENTS

- **Library Policy Review: Section 4.00, Use of the Library, Subsections 4.04 – 4.07**
  - Cover Page
  - Policy 4.04, Security
    - Regulation 4.04a, Rules of Conduct
    - Regulation 4.04b, Security Appeal Process
  - Policy 4.05, Use of Technology
    - Regulation 4.05a, Hardware and Software
    - Regulation 4.05b, Prohibited Uses
  - Policy 4.06, Internet Use and Safety
    - Regulation 4.06a, Wireless Access
  - Policy 4.07, Confidentiality of Records

- **Goals and Objectives 2017 Progress Report**
  - Goals and Objectives for Fiscal Year 2017 Report – Summary
  - Goals and Objective for Fiscal Year 2017 - Details

- **Customer Comment Card Statistics, January – March 2017**
  - Customer Comment Card Statistics Report

MISCELLANEOUS


BOISE PUBLIC LIBRARY STATISTICS

- System Statistics Reports, February and March 2017

- Monthly Self-Checkout Statistics
MEETING AGENDA
BOISE PUBLIC LIBRARY BOARD OF TRUSTEES
May 3, 2017, 11:30 A.M.
715 S. Capitol Blvd.
Main Library, Marion Bingham Room

I. MINUTES

Approval of the April 5, 2017, Regular Meeting Minutes

II. BILLS AND PAYROLL

Authorization Requested for Payment of Bills and Payroll

III. COMMUNICATIONS

None

IV. LIBRARY TRENDS AND ISSUES

SummerFest 2017

V. CONSENT ITEMS

Upon request of any Trustee, the following consent items may be considered separately:
   A. Acceptance of financial report through March 31, 2017
   B. Gift Fund activity and approval and acceptance of donations and grants
This information will be available and distributed at the meeting.

VI. FRIENDS OF THE BOISE PUBLIC LIBRARY REPORT

VII. BOISE PUBLIC LIBRARY FOUNDATION REPORT

VIII. DIRECTOR'S REPORT

IX. ADMINISTRATION AND MANAGEMENT REPORTS

X. OLD BUSINESS

   A. Library Policy Review: Section 4.00, Use of the Library, Subsections 4.04–4.07
   B. Library! at Bown Crossing Project Update
   C. Main Library Vision Project

XI. NEW BUSINESS

   A. Goals and Objectives 2017 Progress Report
   B. Customer Comment Card Statistics, January – March 2017
XII. SELECTION OF TRUSTEE TO REVIEW PAYMENT VOUCHERS

Trustee Review for May Vouchers by Westenskow

XIII. SELECTION OF MEETING DATE

Next Regular Meeting June 7, 2017
AGENDA NOTES  
May 3, 2017

COMMUNICATIONS:

None

LIBRARY TRENDS AND ISSUES:

SummerFest 2017
Library staff members, Alison Hess and RE Zickau, will give an overview of Boise Public Library’s SummerFest 2017 activities and events. The kick off date is June 1 and runs through July 31.

ADMINISTRATION AND MANAGEMENT REPORTS:

Trustees may ask management questions on items of interest from the written director’s report.

OLD BUSINESS:

A. Library Policy Review: Section 4.00, Use of the Library, Subsections 4.04–4.07
Library Public Services manager William Nation will review section 4.00 of the policy manual, Use of the Library, including subsections 4.04-4.07. Staff recommends no changes in these subsections. This continues the Library Board of Trustees annual policy review for Fiscal Year 2017 as stipulated by the Board’s bylaws.

   Recommended Action: Discussion item only.

   Required Action: No action is required unless the Trustees direct a change in the presented policies.

B. Library! at Bown Crossing Project Update
Project coordinator Shawn Wilson will provide an update on the Library! at Bown Crossing including updates on the schedule.

   Recommended Action: Discussion item only.

   Required Action: No action is required.

C. Main Library Vision Project
Library director Kevin Boe will provide an update on the Main Library Vision Project. Trustees will continue discussion on project goals and objectives.

   Recommended Action: Discussion item only.

   Required Action: No action is required.
NEW BUSINESS:

A. Goals and Objectives 2017 Progress Report
The Library Leadership Circle group met April 20 to review initiatives established last October for Fiscal Year 2017. Main Library manager Heidi Lewis will give a progress report and review updated comments. The Goals and Objectives 2017 report is included in the supporting document section of the meeting packet.

Recommended Action: Discussion item only.

Required Action: No action is required.

B. Customer Comment Card Statistics, January – March 2017
Kevin Booe will review customer comments received from January through March 2017. Discussion will follow on identifying any trends or issues. The report is included in the supporting document section.

Recommended Action: Discussion item only.

Required Action: No action is required.