



**BOISE PUBLIC LIBRARY  
BOARD OF TRUSTEES**  
Regular Meeting Minutes  
April 8, 2026

The Boise Public Library Board of Trustees met at the Library! at Bown Crossing in the Martie Brennan Room for their regular meeting at 11:30 a.m. on Wednesday, April 08, 2026.

**City Staff and Partners Present**

- Jessica Dorr, Library Director
- Emily Johnson, Chief Administrative Officer
- Kathy Stalder, Acquisitions and Technical Services Sr Manager
- Heid Lewis, Public Services Sr Manager
- Sarah Kelley-Chase, Public Services Sr Manager
- Kari Davis, Library Administrative Manager
- Shivaun Korfanta, Library Marketing Manager
- Megan McIntosh, Library Administrative Specialist
- Ed Jewell, Boise City Legal Counsel
- Joni Hansen, Library Branch Manager
- Zac Clarke, Deputy Chief of Staff, Community Programs
- Maggie Smith, Senior Budget Analyst
- Lindsay Erb, Public Works Sr Project Manager
- Alisha McAndrews, Finance and Administration Budget Division Sr Manager
- Scott Fields, Information Technology Field Technician
- Lisa Rodriguez, Secretary of the Boise Public Library Foundation (Remote)
- Kirsten Ocker, Friends of the Boise Public Library President (Remote)

**1. Call to Order and Introductions**

The meeting was called to order at 11:31 a.m., and a roll call was conducted.

Present: Ron Pisaneschi, President; Nicole Trammel Pantera, Vice President; Reshma Kamal; Brian Klene.

Absent: Evelyn Johnson.

Dorr introduced Information Technology Field Technician Scott Fields and Budget Division Sr Manager Alisha McAndrews to the Board.

**2. Communications**

None

**3. Minutes-Action Item**

**February 24, 2026, Joint Meeting with Council  
March 11, 2026, Regular Meeting**

DOWNTOWN LIBRARY  
715 S. Capitol Blvd., Boise, Idaho 83702  
P: 208-972-8200 | TTY: 711

LIBRARY! AT  
BOWN CROSSING  
P: 208-972-8360

LIBRARY! AT  
COLE AND USTICK  
P: 208-972-8300

LIBRARY! AT  
COLLISTER  
P: 208-972-8320

LIBRARY! AT  
HILLCREST  
P: 208-972-8340

**MOTION** to approve the February 24, 2026 and March 11, 2026 meeting minutes.

**Motion:** Klene

**Second:** Pantera

**Result:** Motion carried on a roll call vote of Kamal, yes; Klene, yes; Pantera, yes; Pisaneschi, yes.

#### 4. Consent Agenda-**Action Item**

##### a. **Payment of Bills and Payroll**

##### b. **Financial Reports**

**MOTION** to approve the March bills and payroll, the expenditure/revenue reports for the period ending February 28, 2026, and the gift fund activity report for February 2026.

**Motion:** Klene

**Second:** Kamal

**Result:** Motion carried on a roll call vote of Kamal, yes; Klene, yes; Pantera, yes; Pisaneschi, yes.

#### 5. Reports

##### a. **Friends of the Boise Public Library**

Ocker reported the Friends revenue from their One Day Fiction Sale totaled \$3,000.00. Their upcoming Spring Sale is April 16 to April 19 in the bookstore off Fulton St. The Friends are in the process of setting up their online Amazon shop.

##### b. **Boise Public Library Foundation**

Rodriguez shared the Foundation is looking to expand their board; will be tabling at the Summer Reading and Learning Celebration at Jack's Urban Meeting Place (JUMP) in May; have received multiple generous donations; and will have more information coming regarding online advertising opportunities with Google for Nonprofits.

##### c. **Library Director's Report including Administration and Management**

Dorr announced the open call for Board applicants was published on March 30. The opening will be available to Boise city residents until April 24 at 5pm. More information is on the Library and City websites.

The 2026 Idaho Legislative Session concluded with the passing of two bills related to library operations. House Bill 715 amends existing state law to revise provisions regarding the powers and duties of library boards to hire and terminate library directors for city libraries. Senate Bill 1448 was described as a cleanup bill to allow 2024's House Bill 710, the "Children's School and Library Protection Act," to align with recent court decisions by the Ninth Circuit Court of Appeals. Both bills will go into effect July 1, 2026. Revised policy will be brought before the Board prior to this date.

The Lynx Library Consortium has selected Aspen Discovery as the new discovery layer for the online catalogue. Library user rollout is planned for April 20 with the official move scheduled for the end of May. Trustees inquired about the developer of Aspen and the system's customizability. Stalder clarified the discovery layer is open source software developed by Grove who does software development specific to the individual needs of libraries.



Dorr highlighted the George Prentice interview with Information Services Library Assistant Anne Marie Martin on Boise State Public Radio. The interview focused on staff efforts to help individuals apply for compensation under the 2025 Radiation Exposure Compensation Act (RECA), which expanded coverage to Idaho residents who developed certain cancers while living in the state between January 21, 1951, and November 6, 1962. Library users have inquired about how to provide proof of residency, and Library staff have been assisting by providing relevant resources.

## 6. Requests for Reconsideration

None

## 7. New Business

### a. Financial Forecast

McAndrews provided Trustees with an update on the city's financial forecast and budget process for Fiscal Year 2027. The city utilizes the budget process to ensure funding for the next fiscal year balances community priorities, department needs, legal requirements, and available funding. McAndrews noted that external considerations impact the budgeting process. Global conflict creates volatility in energy markets. Rising fuel costs can push inflation higher, increasing city operating costs. Trustees inquired about indirect costs and about the bond process for funding the Library Facilities Plan.

### b. Civic Makers Lab for Adults Grant - Action Item

Dorr reviewed with Trustees the \$15,000 Civic Makers Lab for Adults Grant the Library received from the Urban Libraries Council (ULC). Librarian Principal Erin Kennedy will be leading the program for the Library and joining a cohort of peers from nine other libraries across the country to implement local programs supporting civic engagement with young adults.

**MOTION** to approve the acceptance of the Civic Makers Lab for Adults Grant from the Urban Libraries Council and forward to City Council for approval.

**Motion:** Klene

**Second:** Pantera

**Result:** Motion carried on a roll call vote of Kamal, yes; Klene, yes; Pantera, yes; Pisaneschi, yes.

## 8. Old Business

### a. Boise Public Library Policy Review:

#### Section 4.00, Use of the Library-Action Item

Kelley-Chase reviewed section 4.00, Use of the Library, specifically subsections 4.05-4.07 of the Boise Public Library Policy Manual with Trustees. Kelley-Chase clarified the recommended changes to 4.06 are related to consistency across policy.

**MOTION** to approve the recommended changes to Policy 4.06.

**Motion:** Klene

**Second:** Kamal

**Result:** Motion carried on a roll call vote of Kamal, yes; Klene, yes; Pantera, yes; Pisaneschi, yes.



This continues the Library Board of Trustees annual policy review for Fiscal Year 2026 as stipulated by the Board's bylaws.

**b. Facilities Plan Discussion**

Dorr shared the outline for the April 28, 2026 Council Work Session on the Library Facilities Plan with Trustees. The work session will be focused on costs for projects for currently owned and currently leased facilities; expansion opportunities; expanding access through additional hours; and forecasting ongoing costs for additional footage. Trustees inquired about the two-mile radius goal. Dorrr noted that Public Works is working on scenarios and options based on real estate case studies.

Trustees noted the ULC report on the nationwide e-book pricing crisis in the Director's Report. Dorrr stated that digital material demand in libraries is growing at an unsustainable rate. Much of the work ULC is leading is starting to raise awareness regarding pricing and to advocate for more equitable lending practices for libraries.

**c. Interim Fiscal Year 2026 Budget Changes**

Erb and Johnson reviewed with Trustees requests for additional funding for FY26. Public Works requests approval to transfer \$200,000 from the Facilities and Operations (FSO) budget to the project budget for the Downtown Library First Floor renovations to support a full fire alarm system upgrade. The Library requests approval of a \$15,000 revenue-neutral appropriation to support participation in the ULC Civic Makers Lab for Adults initiative.

**MOTION** to approve the recommended items and forward to Council for consideration.

**Motion:** Pantera

**Second:** Klene

**Result:** Motion carried on a roll call vote of Kamal, yes; Klene, yes; Pantera, yes; Pisaneschi, yes.

**d. Update to Temporary Closure of the Downtown Library- Action Item**

Dorr presented to the Board an update to the temporary closure of the Downtown Library as part of electrical upgrades in the building. Contractor CM Company requested an extension on the previously approved closure. The Downtown Library will be closed from May 3 to May 12, 2026. The other Library locations will remain open during the closure.

**MOTION** to approve the temporary closure of the Downtown Library May 3-12, 2026 for electrical upgrades in the building.

**Motion:** Pantera

**Second:** Klene

**Result:** Motion carried on a roll call vote of Kamal, yes; Klene, yes; Pantera, yes; Pisaneschi, yes.

**9. Selection of Trustee to Review Payment Vouchers**

Trustee review for vouchers by Pisaneschi.

**10. Selection of Meeting Date**



Next regular meeting on Wednesday, May 13, 2026, at the Library! at Cole and Ustick.

**11. Adjourn**

**MOTION** to adjourn the meeting.

**Motion:** Pantera

**Second:** Klene

**Result:** Motion carried.

The meeting ended at 12:30 p.m.

**Approved**

---

Jessica Dorr, Director

---

Ron Pisaneschi, President





# FY 2027 BUDGET DISCUSSION

4/8/26 Library Board of Trustees

# HOW THE BUDGET IS BUILT

- **Budget developed over several months to balance:**
  - Community priorities
  - Department needs
  - Legal requirements
  - Available funding
- **Starting point is “base budget”:**
  - Cost to continue current services
  - Includes staff, programs, contracts
- **Finance sets citywide assumptions:**
  - Revenue forecasts
  - Cost increases (wages, benefits)
- **Departments then:**
  - Review prior spending and cost pressures
  - Adjust within their budgets where possible
  - Submit budget requests for adjustments, if needed
- **Iterative process**, with ongoing review and alignment to available resources

# WHAT THIS PROCESS ACCOMPLISHES

- **Funds current services first**
  - Most of the budget maintains existing service levels
- **Accounts for real cost pressures**
  - Especially personnel, biggest driver
- **Applies consistent assumptions citywide**
  - Fairness, transparency
- **Identifies gaps, tradeoffs**
  - Self-solve where possible
  - Remaining needs prioritized centrally
- **Supports strategic decision-making**
  - New investments are evaluated based on:
    - Community priorities
    - Urgency and impact
    - Available funding

# GENERAL FUND REVENUES

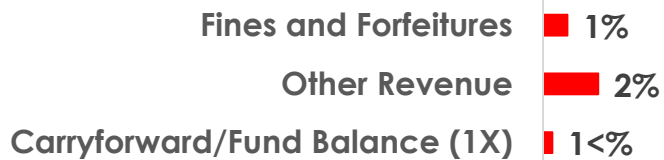
**Flexible: Available for general City operations (73%)**



**Dedicated: Reimbursements for services (24%)**

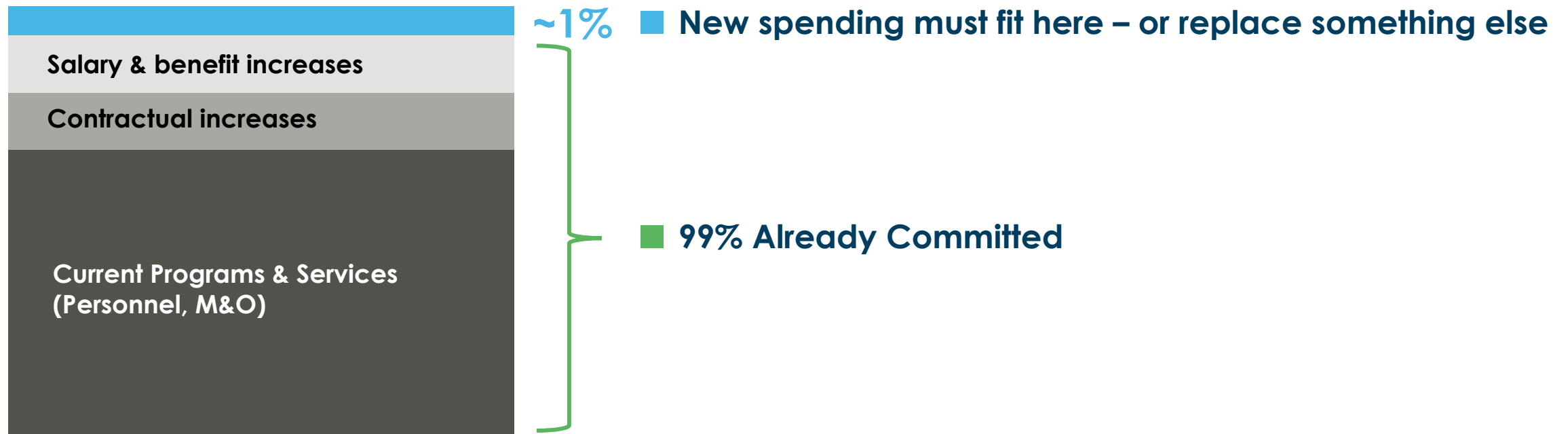


**One-Time/Unavailable for balancing (3%)**



# THE GENERAL FUND IS A FIXED BOX

- 1% (\$3-8M) of the General Fund is flexible each budget cycle.

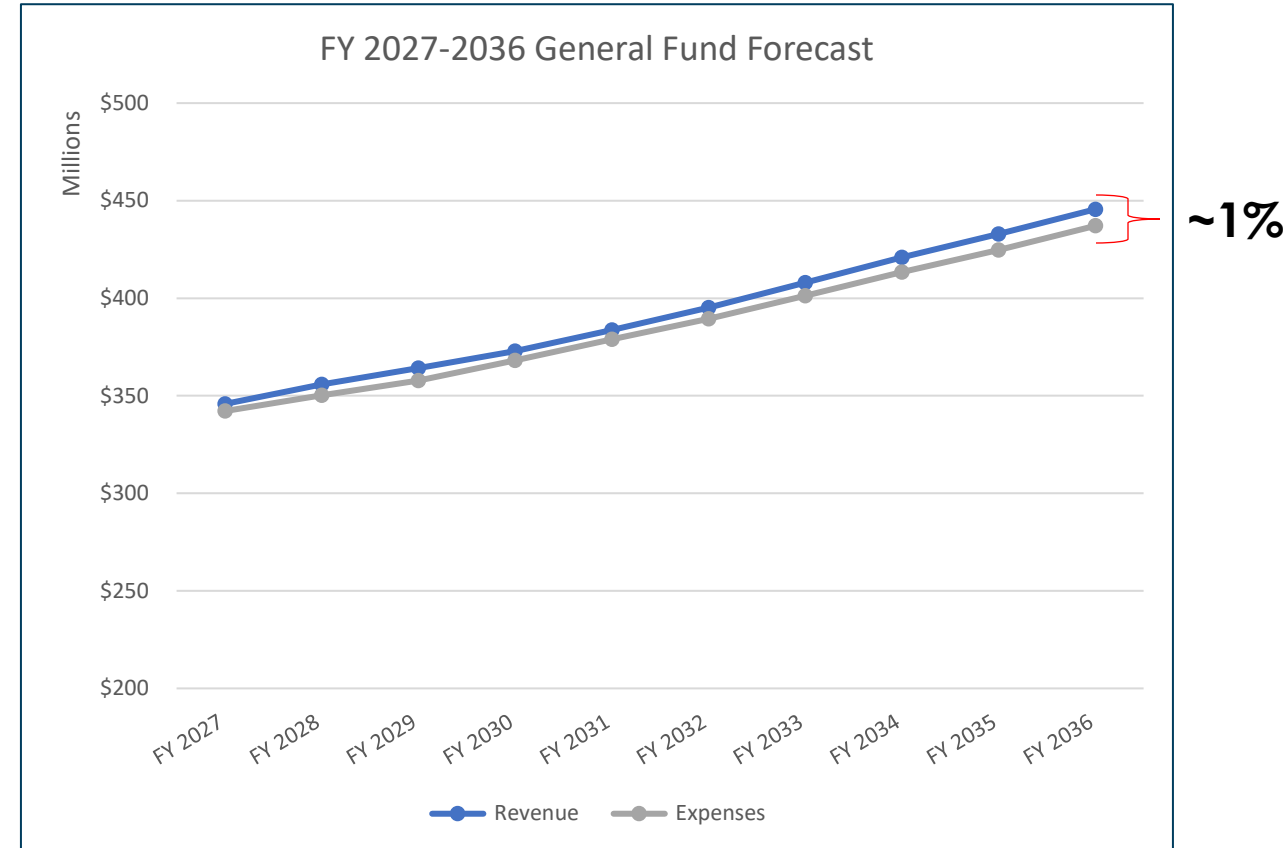


# EXTERNAL CONSIDERATIONS

- Global conflict is creating volatility in energy markets
- Rising fuel costs can push inflation higher
- Inflation increases city operating costs (fuel, construction, materials)
- Economic uncertainty can slow revenue growth
- Maintaining budget flexibility is especially important

# 10-YEAR GENERAL FUND FORECAST

- Our long-term forecast shows limited ongoing flexibility – about \$3-8M per year, ~1% of total General Fund revenue
- Most new investments can't be added without tradeoffs
- Small changes in cost assumptions (wages, benefits) can eliminate this margin entirely



*\*Subject to change as we get updated information but won't materially change structural reality.*

# BUDGET PROCESS OVERVIEW

## City Council

- 3/24:** Budget Work Session #1 Priorities Discussion
- 4/14:** Budget Work Session #2 (Follow-up from 3/24, CIP Plan)
- 5/19:** City Council Budget Workshop #1: Department Presentations
- 6/12:** Budget Book Released
- 6/23:** City Council Budget Workshop #2: Proposed Budget Presentation from Finance
- 7/14:** Public Hearing
- 8/25:** Budget Adoption; Approval of L-2

## Public Engagement

- 4/8:** Budget Feedback website goes live
  - Opportunity for the public to provide commentary on the city's strategic priority areas and how the budget can have an impact on the community
  - Feedback will be shared with the City Council throughout the process
- 7/14:** Public Hearing



Library!



# BOISE PUBLIC LIBRARY

Library Board of Trustees | April 8, 2026



# MISSION

The mission of the Boise Public Library is to provide access and opportunity for everyone by connecting people to ideas, information, and community.



# FACILITIES PLANNING

- A Facilities Plan will help us ensure that our Libraries are:
  - Welcoming
  - Accessible
  - Attractive
  - Comfortable spaces for the entire community
- The plan will recommend how to improve the Library's buildings over the next 10-20 years.

# OCTOBER 2025 RECOMMENDATIONS

## Invest in Current Facilities

- Schedule and fund replacement cycles for major repair and maintenance at all current locations
- Continue to participate in the Lynx Library Consortium
- Renew leases at Collister and Hillcrest

## Explore Innovation and Partnerships

- Look for opportunities to provide specialized services at suitable locations
- Consider non-staffed models of access to materials
- Explore partnerships for expanded programs and services with Lynx Library partners

## Increase Library Space

- Budget to secure, equip, and staff additional Library space
- Look for opportunities to collocate Library services with other City services
- Meet community expectations of Proposition 1 passed in 2019

# NEXT STEPS

December 16, 2025: Council Work Session:  
Downtown Library

February 24, 2026: Joint Work Session: Library Site  
Location Criteria and Service Goals

Council Work Session: Options to expand access  
and meet updated Service Goals (April 28, 2026)

Joint Work Session: Capital Plan (June 16, 2026)

# APRIL WORK SESSION OUTLINE

## Costs for projects for currently own facilities

- Downtown
  - Upcoming MRM
  - Internal investments (2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> floors)
  - Relocation of ATS and Admin
- Bown Crossing
  - Upcoming MRM
  - Internal investments
- Cole and Ustick
  - Upcoming MRM
  - Internal investments

## Costs for projects for currently leased facilities

- Lease renewals
- Upcoming MRM
- Improvements for the Hillcrest Front Porch

## Expansion opportunities

- Options for meeting the two-mile radius goal
  - Owned and leased facilities
  - One-time and ongoing costs
- Innovative ways of expanding access
  - Examples of locker models and kiosks
  - One-time and ongoing costs

## Expanding access through additional hours

## Forecasting ongoing costs for additional footage

- Staff
- Collections
- Technology

# DISCUSSION

**THANK YOU**

A decorative footer consisting of a solid orange band at the top and a patterned band below it. The pattern consists of numerous thin, vertical, light-colored lines of varying heights, creating a textured, barcode-like appearance.