



BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

BOISE PUBLIC LIBRARY BOARD OF TRUSTEES Regular Meeting Minutes July 9, 2025

The Boise Public Library Board of Trustees met at the Main Library in the Marion Bingham Room for their regular meeting at 11:30 a.m. on Wednesday, July 9, 2025

City Staff and Partners Present

Jessica Dorr, Library Director
Emily Johnson, Chief Administrative Officer
Kathleen Stalder, Acquisitions & Technical Services Sr Manager
Heidi Lewis, Public Services Sr Manager
Sarah Kelley-Chase, Public Services Sr Manager
Kari Davis, Library Administrative Manager
Megan McIntosh, Library Administrative Specialist
Ed Jewell, Boise City Legal Counsel
Kate Nelson, Deputy Chief of Staff – Community Programs
Shivaun Korfanta, Library Marketing Manager
Maggie Smith, Senior Budget Analyst
Lindsay Erb, Public Works Senior Project Manager
Kirsten Ocker, President of the Friends of the Boise Public Library (Remote)
Colin Nash, Boise City Council President

1. Call to Order and Introductions

The meeting was called to order at 11:30 a.m., and a roll call was conducted.

Present: Ron Pisaneschi, Vice President; Evelyn Johnson; Reshma Kamal; Brian Klene.

Absent: Nicole Trammel Pantera.

Pisaneschi welcomed newly appointed Trustee Evelyn Johnson to the Board.

2. Communications

None

3. Minutes-Action Item

MOTION to approve the June 11, 2025 regular meeting minutes.

Motion: Klene

Second: Kamal

Result: Motion carried on a roll call vote of Johnson, abstain; Kamal, yes; Klene, yes; Pisaneschi, yes.

MAIN LIBRARY
715 S. Capitol Blvd., Boise, Idaho 83702
P: 208-972-8200 | TTY: 800-377-3529

LIBRARY! AT
BOWN CROSSING
P: 208-972-8360

LIBRARY! AT
COLE & USTICK
P: 208-972-8300

LIBRARY! AT
COLLISTER
P: 208-972-8320

LIBRARY! AT
HILLCREST
P: 208-972-8340

BOISE CITY COUNCIL: Colin Nash (President), Meredith Stead (President Pro Tem), Kathy Corless, Jimmy Hallyburton, Jordan Morales, Luci Willits

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4. Consent Agenda-**Action Item**

a. **Payment of Bills and Payroll**

b. **Financial Reports**

MOTION to approve the June bills and payroll, the expenditure/revenue reports for the period ending May 31, 2025, and the gift fund activity report for May 2025.

Motion: Klene

Second: Johnson

Result: Motion carried on a roll call vote of Johnson, yes; Kamal, yes; Klene, yes; Pisaneschi, yes.

5. **Reports**

a. **Friends of the Boise Public Library**

Ocker reported the Friends are in the process of moving the Tree City Bookstore from the first floor of the Downtown Library to their location off Fulton. This move is in preparation for the first-floor renovations. The bookstore will reopen Monday, July 14th.

b. **Boise Public Library Foundation**

A representative of the Boise Public Library Foundation was unavailable, so no report was presented.

c. **Library Director's Report including Administration and Management**

Dorr welcomed Johnson to the Board and thanked Pantera for her reappointment.

The FY26 budget process continues with the public hearing for the full city budget on Wednesday, July 16th. The public are invited to attend the hearing and provide comments.

Dorr announced the open call for applications for the Boise City Writer-in-Residence program with Arts & History and the Cabin. The program selects two writers-in-residence who will each have a six-month residency conducting public workshops. Applications are due by Monday, July 28th.

6. **Requests for Reconsideration**

None

7. **Election of Officers – Action Item**

The Library Board of Trustees Bylaws, Article IV, Section I, states "The Board shall elect at its annual meeting from its members a President and Vice President who shall serve for a term of one (1) year or until his/her successor is elected. *In the event of a vacancy, the Board may elect an officer to succeed the vacant position prior to and until the next annual meeting election.*"

Pisaneschi nominated himself as President and Pantera as Vice President until the next annual meeting election on Wednesday, September 10, 2025.



MOTION to elect Ron Pisaneschi as President and Nicole Trammel Pantera as Vice President until the next annual meeting election on Wednesday, September 10, 2025.

Motion: Klene

Second: Kamal

Result: Motion carried on a roll call vote of Johnson, yes; Kamal, yes; Klene, yes; Pisaneschi, yes.

8. Educational Item

Stalder provided Trustees with an overview of the Library's World Languages collection in partnership with the Library of Congress (LoC) field offices across the globe. The Collection Development team identified four key areas and target languages for materials in the languages spoken by immigrants and refugees within the Boise community. Through the partnership, LoC field staff from the Africa, Middle East, South Asia, and Southeast Asia field offices purchase materials primarily for adults on the Library's behalf. Additionally, LOTE4Kids was added to the digital resources and over 400 books for youth were ordered to expand available diverse language materials in our youth collection.

Trustees thanked Stalder and staff for building the World Languages collection and shared positive feedback from the community.

9. Old Business

a. Boise Public Library Policy Review: Section 7.00, Use of Meeting rooms

Kelly-Chase reviewed section 7.00 of the Boise Public Library Policy Manual with Trustees. Staff recommend no changes to this section of the policy manual.

This continues the Library Board of Trustees annual policy review for Fiscal Year 2025 as stipulated by the Board's bylaws.

b. Strategic Initiatives Update

Johnson shared with Trustees an update on the Library's Strategic Framework for Impact half-way through the second year of the five-year strategy. The Library's four key strategic priorities are expanding access, increasing impact, optimizing resources, and measuring value. The strategic plan utilizes a two-prong approach with management-led initiatives and staff driven sprint teams. Addressing certain goals within the strategic priorities, the sprint teams use a method known as Strategic Doing to rapidly implement projects. The sprint teams have tackled numerous projects furthering system-wide collaboration and progress of the strategic plan since its establishment.

c. Capital Project Update

Dorr, Johnson, and Erb provided Trustees with updates to the upcoming First Floor Renovation Project at the Downtown Library. The project is a cumulation of work done to create a safe, welcoming space for everyone and prioritizing



children growing up in the Library. These investments include necessary deferred building maintenance and upgrades to meet the requirements of the Americans with Disabilities Act (ADA). A timeline for the construction; a high-level view of the reconfiguration of the second and third floors during the renovations; and tentative upcoming Library closures were shared with Trustees.

10. New Business

a. Donation by the Friends of the Boise Public Library - **Action Item**

Dorr reviewed with Trustees a \$1,000,000 gift by the Friends of the Boise Public Library to support the First Floor Renovation Project. Conversations around the gift date back to January 2024 and have included leadership from the Library Board, the Friends Board, and the City. Previous gift conditions did not meet Idaho Code or Board Bylaw requirements. In June 2025, the Friends confirmed a gift of \$1,000,000 disbursed in four quarterly installments.

The Library recommends Trustees decline the gift as it is currently structured. Library leadership will then request a revised offer and one-time payment before Wednesday, August 6th with a special board meeting to be held to accept the gift. Trustees discussed the nature of the gift conditions and expressed concern regarding the risk of declining the gift and not meeting necessary renovation deadlines. For the City's procurement process, it is necessary to have the full funding prior to going forward with the renovation plans.

A special board meeting was scheduled for Friday, August 1st.

MOTION to inform the Friends due to the gift conditions and the City's procurement process, the Board is unable to accept the gift as presented.

Motion: Klene

Second: Johnson

Result: Motion carried on a roll call vote of Johnson, yes; Kamal, yes; Klene, yes; Pisaneschi, yes.

11. Selection of Trustee to Review Vouchers

Kamal was selected to be the Trustee to review vouchers.

12. Selection of Meeting Date

The next regular meeting is August 13, 2025.

13. Adjourn

MOTION to adjourn the meeting.

Motion: Pisaneschi

Second: Klene

Result: Motion carried.

The meeting ended at 1:08 p.m.



Approved

Jessica Dorr, Director

Ron Pisaneschi, President

