

Document Type:	Regulation
Number:	3.04a
Effective:	12-12-11
Revised:	02-08-2023

SCOPE OF INTERLIBRARY LOAN SERVICE

Interlibrary Loan service is available only to holders of Borrower's, Non-Resident, or Corporate cards issued by Boise Public Library. A cardholder may have up to five Interlibrary Loan Service requests at a time.

Boise Public Library will process Interlibrary Loan service requests for materials owned by a lending library within the United States with a publishing date at least twelve (12) months old. A title may be requested once per rolling year.

Textbooks and audiovisual items such as videogames and computer software are not available through the Interlibrary Loan service.

Items requested via Interlibrary Loan Service will be held for pickup for ten days or for the duration of the loan period, whichever is shorter. Loan periods are set by the lending libraries and may be shorter than those set by Boise Public Library for similar items.

Cardholders will be charged the replacement cost of any items lost. Items are considered lost 30 days after the due date. Cardholders who return items late or fail to return items may have their Interlibrary Loan service privileges suspended or revoked.

Items may be renewed at the discretion of the lending library. One renewal may be requested per item and should be submitted within one week of the due date for best service.