



BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

BOISE PUBLIC LIBRARY BOARD OF TRUSTEES Regular Meeting Minutes June 11, 2025

The Boise Public Library Board of Trustees met at the Main Library in the Marion Bingham Room for their regular meeting at 11:30 a.m. on Wednesday, June 11, 2025

City Staff and Partners Present

Jessica Dorr, Library Director
Emily Johnson, Chief Administrative Officer
Kathleen Stalder, Acquisitions & Technical Services Sr Manager
Heidi Lewis, Public Services Sr Manager
Sarah Kelley-Chase, Public Services Sr Manager
Kari Davis, Library Administrative Manager
Megan McIntosh, Library Administrative Specialist
Ed Jewell, Boise City Legal Counsel
Shivaun Korfanta, Library Marketing Manager
Myndie Petersen, Librarian Principal
Ellie Epperson, Librarian Sr
Sarah Manning, Librarian Sr – Collection Development
Maggie Smith, Senior Budget Analyst
Lindsay Erb, Public Works Senior Project Manager (Remote)
Camille Franks, Chair of the Boise Public Library Foundation (Remote)
Kirsten Ocker, President of the Friends of the Boise Public Library (Remote)
Colin Nash, Boise City Council President

1. Call to Order and Introductions

The meeting was called to order at 11:30 a.m., and a roll call was conducted.

Present: Rebecca Lemmons, President (Remote); Ron Pisaneschi, Vice President; Nicole Trammel Pantera; Reshma Kamal (Remote); Brian Klene.

Absent: None.

The June Board Meeting was Lemmon's last meeting. Dorr thanked her for all that she has done for the community, the Library, and the Board of Trustees.

2. Communications

None

MAIN LIBRARY
715 S. Capitol Blvd., Boise, Idaho 83702
P: 208-972-8200 | TTY: 800-377-3529

LIBRARY! AT
BOWN CROSSING
P: 208-972-8360

LIBRARY! AT
COLE & USTICK
P: 208-972-8300

LIBRARY! AT
COLLISTER
P: 208-972-8320

LIBRARY! AT
HILLCREST
P: 208-972-8340

BOISE CITY COUNCIL: Colin Nash (President), Meredith Stead (President Pro Tem), Kathy Corless, Jimmy Hallyburton, Jordan Morales, Luci Willits

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3. Minutes-Action Item

MOTION to approve the May 14, 2025 regular meeting minutes.

Motion: Pisaneschi

Second: Klene

Result: Motion carried on a roll call vote of Kamal, yes; Klene, yes; Pantera, yes; Pisaneschi, yes; Lemmons, yes.

4. Consent Agenda-Action Item

a. Payment of Bills and Payroll

b. Financial Reports

MOTION to approve the May bills and payroll, the expenditure/revenue reports for the period ending April 30, 2025, and the gift fund activity report for April 2025.

Motion: Klene

Second: Pisaneschi

Result: Motion carried on a roll call vote of Kamal, yes; Klene, yes; Pantera, yes; Pisaneschi, yes; Lemmons, yes.

5. Reports

a. Friends of the Boise Public Library

Ocker announced the Friends book sale hosted from Friday, June 6th to Sunday, June 8th generated \$9,000 in revenue. The Friends are planning for the first-floor closure for renovations at the Downtown Library.

b. Boise Public Library Foundation

Franks reported the Foundation is preparing for events later this year including the Boise Comic Arts Festival (BCAF) and their end of year campaign. The Foundation will meet again Thursday, June 12.

c. Library Director's Report including Administration and Management

Dorr shared that Summer Reading had a successful launch with the Summer Reading and Learning Celebration at Jack's Urban Meeting Place (J.U.M.P) in May. The theme this year is "Color Our World."

Mayor McLean has selected Evelyn Johnson to serve on the Library Board of Trustees. Johnson is currently the Vice President of Research at Riverside Insights. Previously, she was a professor at Boise State University and the Executive Director at the Lee Pesky Learning Center. City Council confirmation is scheduled for June 24th and Johnson's first meeting will be in July.

Dorr provided an overview of the upcoming Board meetings. The July Board Meeting will include an update on First Floor Renovation Project schedule and specifics around Board approval for closures. The Facilities Plan will be the focus of the August meeting with possible conversations with Group 4. Another joint work session will be scheduled between Council and Trustees around October.



6. Requests for Reconsideration

None

7. Educational Item

Librarians Myndie Petersen and Ellie Epperson presented the newly launched 1,000 Books Before Kindergarten (1KB4K) program to Trustees. The goal is to encourage parents and caregivers to read with their children by providing a simple, innovative yet fun approach to establishing early literacy skills between birth and age 5. During the program, participants earn prizes for every 100 books read. With completion, participants receive a 1KB4K tote bag and an exclusive library card.

Collection Development Librarian Sarah Manning demonstrated the new Early Literacy Kits for Trustees. The purpose of these kits is to support parents and caregivers in teaching the components of early literacy and help their children develop early literacy skills. The kits consist of a selection of books, learning activities, and information about literacy. The target release date for the kits is in August. Trustees suggested possible community partnerships with the Lee Pesky Learning Center and the Idaho Association for the Education of Young Children.

8. Old Business

a. Boise Public Library Policy Review:

Section 4.00, Use of the Library-Action Item

Lewis reviewed section 4.00 of the Boise Public Library Policy Manual with the Trustees, specifically Regulation 4.02a, Library Cards and Policy 4.03, Fees. Lewis explained the recommended changes to Policy 4.03 are designed to align user and material settings across the Lynx Library Consortium with the goal of providing a more consistent library user experience.

MOTION to approve the recommended changes to Policy 4.03 as presented.

Motion: Pantera

Second: Klene

Result: Motion carried on a roll call vote of Kamal, yes; Klene, yes; Pantera, yes; Pisaneschi, yes; Lemmons, yes.

Section 6.00, Gifts & Bequests

Lewis reviewed section 6.00 of the Boise Public Library Policy Manual with Trustees. The staff recommended no changes to this section of the policy manual.

This continues the Library Board of Trustees annual policy review for Fiscal Year 2025 as stipulated by the Board's bylaws.

9. New Business

a. Fiscal Year 2026 Budget-Action Item

Johnson, Smith, and Erb presented the Fiscal Year 2026 proposed general fund (revenue, personnel, maintenance and operations), heritage fund (library donations), and capital fund (minor equipment, major equipment,



capital projects) budgets for the Board's review, discussion, and adoption. Trustees discussed community expectations for library services with a limited library budget and a steadily growing population. Dorr stated the Collection Development team is focusing on purchasing materials that the Library will own. Trustees discussed digital material offerings and how they function.

MOTION to approve Fiscal Year 2026 proposed general fund (revenue, personnel, maintenance and operations), heritage fund (library donations), and capital fund (minor equipment, major equipment, capital projects) budgets, and forwarded to City Council for approval.

Motion: Pisaneschi

Second: Klene

Result: Motion carried on a roll call vote of Kamal, yes; Klene, yes; Pantera, yes; Pisaneschi, yes; Lemmons, yes.

10. Selection of Trustee to Review Vouchers

Pisaneschi was selected to be the Trustee to review vouchers.

11. Selection of Meeting Date

The next regular meeting is July 9, 2025.

12. Adjourn

MOTION to adjourn the meeting.

Motion: Pantera

Second: Pisaneschi

Result: Motion carried.

The meeting ended at 12:39 p.m.

Approved:

Jessica Dorr, Director

Ron Pisaneschi, Vice President

