



BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

Boise Public Library Board of Trustees Regular Meeting Agenda

Wednesday, November 13, 2024, 11:30 a.m. • Main Library, Marion Bingham Room,
715 S. Capitol Blvd., Boise, ID 83702

Public can attend the meeting in person or via YouTube at the following link:

<https://www.youtube.com/channel/UCJo0NAsCybsN0DtzuAI3LGA>

BOARD OF TRUSTEES

Rebecca Lemmons, President
Ron Pisaneschi, Vice President
Reshma Kamal
Brian Klene
Nicole Trammel Pantera

MISSION

The Boise Public Library's mission is to provide access and opportunity for everyone by connecting people to ideas, information, and community.

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MAIN LIBRARY

715 S. Capitol Blvd., Boise, Idaho 83702
P: 208-972-8200 | TTY: 800-377-3529

LIBRARY! AT

BOWN CROSSING
P: 208-972-8360

LIBRARY! AT

COLE & USTICK
P: 208-972-8300

LIBRARY! AT

COLLISTER
P: 208-972-8320

LIBRARY! AT

HILLCREST
P: 208-972-8340

BOISE CITY COUNCIL: Jimmy Hallyburton (President), Patrick Bageant (President Pro Tem), Latonia Haney Keith, Meredith Stead, Colin Nash, Luci Willits

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AMENDED AGENDA

AGENDA

Boise Public Library Board of Trustees Regular Meeting Agenda

Wednesday, November 13, 2024, 11:30 a.m. • Main Library, Marion Bingham Room,
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1. Call to Order and Introductions

2. Communications

None

3. Minutes-Action Item

October 9, 2024, Regular Meeting

4. Consent Agenda-Action Item

All matters on the consent agenda are considered routine and may be approved in a single motion. A trustee may ask that an item be removed from the consent agenda and considered separately.

a. Payment of Bills and Payroll

b. Financial Reports

Year-to-Date through September 30, 2024

Gift Fund activity for September 2024

5. Reports

a. Friends of the Boise Public Library

b. Boise Public Library Foundation

c. Library Director including administration and management

6. Requests for Reconsideration- Action Item

Requests for the move, or removal of materials are brought to the Board for reconsideration at the Board President's discretion.

a. Gender Queer: A Memoir by Maia Kobabe

b. The Children's Illustrated Bible: Stories Retold by Selina Hastings

7. Old Business

a. Boise Public Library Policy Review:

Section 1.00, Board of Trustees- Action Item

Library Public Services Manager Sarah Kelley-Chase will review section 1.00 of the Boise Public Library Policy Manual with the Trustees. Recommended changes to this section are included in the meeting packet. A motion to approve the recommended changes will be requested.

This continues the Library Board of Trustees annual policy review for Fiscal Year 2025 as stipulated by the Board's bylaws.

b. Capital Project Update

Lindsay Erb, City of Boise Public Works Senior Project Manager will share with Trustees updates to projects at the Downtown Library.

8. New Business

a. Library Fiscal Year 2024 Rebudget Requests- Action Item

The Library is requesting rebudgets totaling \$4,342,192 from Fiscal Year 2024 into the Fiscal Year 2025 budget. A copy of the Library's rebudget list is included on page 35 of the meeting packet.

Action: A motion to approve the 2024 rebudget list as recommended and forward to Council for consideration will be requested.

b. Library 2025 Closure Calendar- Action Item

The list of Library recommended closures and reduced hours in 2025 is included on page 36 of the meeting packet. The closure list includes a tentative request to close all locations on Monday, October 13, 2025 for a staff in-service day.

Action: A motion to approve the recommended closures and reduced hours for calendar year 2025 will be requested.

9. Selection of Trustee to Review Payment Vouchers

Trustee review for vouchers by Lemmons.

10. Selection of Meeting Date

Next regular meeting on Wednesday, December 11, 2024.

11. Adjourn

Any person needing special accommodations to participate in the above notice meeting should contact the library administration office at 208-972-8258 no later than three working days before the scheduled meeting.

BOISE PUBLIC LIBRARY

Library Director's Report

November 2024

Operations

Hours and Services Status

All locations experienced normal operations during October without the need for adjustments to hours or services for any reason.

Friends of the Boise Public Library

On Saturday, October 12th, Library Director Jessica Dorr, Board President Rebecca Lemmons, and Board Vice-President Ron Pisaneshi joined the Friends of the Boise Public Library Volunteer Appreciation Event to share their appreciation for the Friends and their support of the Library.

Library Staff In-Service Day

On Monday, October 14th, Library staff participated in an In-Service Day designed to improve the skills and knowledge of Library staff, build professional relationships, and foster staff wellbeing and recognition. Board President Rebecca Lemmons and City Council President Colin Nash provided welcome remarks to attendees. The day featured a keynote speaker on visual literacy, sessions on topics such as collection development, interlibrary loan, communication, and the science of storytime.

We have a staff survey out to determine if the In-Service Day met our goals for staff development and training and to provide input as we consider a potential In-Service in 2025. As we needed to bring forward the Library's holiday closures in 2025 for board approval this month, you will see we have tentatively identified an In-Service Day closure for Monday, October 13, 2025. We will bring this back to the board for confirmation at a later date if we decide to hold another In-Service Day next year.

As part of the day, we promoted a Food Drive and asked staff to consider bringing with them non-perishable goods for donation. We collected 61 pounds of food for the Idaho Food Bank.

Library Statistics in the Board Packet

We are continuing work to update the Library statistics in the packet, and this packet has the first data for FY25. Work will continue to refine the information we share and upcoming improvements include:

- Consistently using the fiscal year for reporting
- Adding more year-to-year comparison views

Two additional details for this month's statistics:

- As this is the first report for FY25, some of the views show only one month of data which looks like a single point. Next month with another month of data, you will begin to see a line which, when added to a year-to-year comparison view will be more informative.
- We did not include the Active Cardholders view. We are working with the Idaho Commission for Libraries to make sure we report to the board the same information we share with the commission and will bring this to the board when this work is complete.

Administration and Management Reports:

Idaho Snapshot Day

Boise Public Library participated in Snapshot Day, organized by the Idaho Commission for Libraries (ICFL), on October 22, 2024. This is a designated day for public library staff to document the activities, events, usage, circulation, etc., in their library to capture the impact Idaho libraries have on their communities during a typical day. ICFL compiles data and stories from across the state to show the work of libraries across the state. Here is a [link](#) to the 2023 report.

Boise Public Library Statistics for the Day

- Physical Visits: 2,316
- Physical Item Circulation: 3,391
- Digital Circulation: 3,354
- In-Person Visits: 2,316
- Computer Sessions: 307
- Wifi Users: 942
- Public Programs: 13
- Program Attendees: 189

Boise Public Library Stories from the Day

- Bown: Today we've had a lot of additional traffic in the building as a result of being an early voting station. People have been coming into the library after voting to create a library card or renew a card they haven't used for years. We have had many people thank both library staff and poll workers for having an early polling station that is easy for them to access. The poll workers shared with Library staff they are seeing an average of 400 people voting a day and today looks to be on par with the last week.
- Collister: We had a class visit from Lowell Elementary. 28 second graders got a library tour, a story, and did a craft.
- Youth Services: In addition to our regular programs, we had a Books & Bites visit to South Junior High.
- Home-based: A regular shared that Tuesdays are her favorite day because our team visits! Additionally, while working with a new user, the team discovered her phone was so full of spam, she was unable to make/receive calls. They were able to connect with her family to get it sorted out.
- Hillcrest: We had 13 DIFFERENT public bookings utilizing our 2 study rooms and 2 meeting rooms!

Programming

Youth

- My First Books, a program of the Idaho Commission for Libraries, has started for this school year. The Downtown Library is serving about 175 children with storytimes, activities, and free books each month at three different schools, and we added a kindergarten class this year, in addition to our preschool classes from last year.
- Youth Services has started a new preschooler program. Preschool Explorers takes the place of Tales and Trails for the fall and winter months. In Preschool Explorers, children ages three- to five-years old and their caregivers learn about nature through storytime and hands-on activities, including one outdoor activity each month.

Adult/All Ages

- Information Services staff hosted the first in a three-part program series, Sewing 101, where participants walk away with completed sewing projects.
- Information Services staff hosted a legal clinic for Pro Bono week.

Home-Based Services

- Home-based Services staff introduced two new care-giving families of loved ones with dementia to the multiple support resources within the community.
- Home-based Services staff added a 95-year-old individual to our stops who both finished her ten books within a week and was able to get support from her family after HBS notified them of a potential safety concern.

Staff Development

Staff from Youth Services participated in the following:

- The Idaho Library Association Preconference Day of Early Learning workshops with sessions about nontraditional storytimes, music and outdoor programs, libraries as safe havens, and mindfulness in storytimes. Staff shared their experience running a brand new outdoor program this past summer- Tales and Trails- where families explored a wide variety of Boise's beautiful parks and trails.
- A webinar called Beyond Bilingual about storytimes

Community Partners

- Home-based Services staff attended a health fair at the Dick Eardley Senior Center and educated organizations about the existence of HBS and chatted with 74 individuals while there. We received lots of library love and ensured the individuals are visible and safe with new reflective wear.
- Information Services staff attended the Northwest Conference on Resettlement at The College of Idaho.

Communications

Information unavailable at the time of publishing.

MAIN LIBRARY MRM & CAPITAL IMPROVEMENTS

PROJECT STATUS REPORT

Project Start Date:	Summer 2022	Estimated Finish Date:	Ongoing
Project Manager:	Lindsay Erb	Department:	Library

PROJECT STATUS:

Period Covered:	October 2024
Project Summary	After a condition assessment evaluation completed in the of summer 2020 it was found that there are numerous major repair and maintenance items that need to be addressed to give the Main Library another 10+ years of life, along with space reconfigurations to better serve the public. This work will consist of a program of projects to occur over several years based on project prioritization and budget.
Bid Package Updates	<p><u>Roof Replacement</u></p> <ul style="list-style-type: none"> ✓ Project Scope: Includes both upper and lower portions. <p>Status:</p> <ul style="list-style-type: none"> • Roofing work is finished and lighting upgrades along the parapet to allow for better security have been installed. <p><u>Restroom Renovations</u></p> <ul style="list-style-type: none"> ✓ Project Scope: Includes four story portion only for restroom renovations, plumbing line replacement and fire pump replacement <p>Status:</p> <ul style="list-style-type: none"> • 1st, 2nd & 3rd floor restroom construction complete. Remaining punch list items to be addressed next month. One restroom at a time will be closed while punch list items are being completed. • 4th floor restrooms construction near completion. Partitions to be installed 11/1. Project tracked 43 days behind due to several construction related factors. <p><u>Partial 1st & 4th Floor Renovations</u></p> <ul style="list-style-type: none"> ✓ Project Scope: First floor includes new office for Staff and bookstore area on the 1st floor. ✓ Fourth floor includes reconfiguring & constructing new offices for new ATS area, breakroom, IT space, Friends storage, maintenance office, Youth Services storage along with new mechanical HVAC system. <p>Status:</p> <ul style="list-style-type: none"> • 1st & 4th floor construction is complete. Punchlist work in progress. • New flooring for 1st floor staff restroom will be installed mid-November which is a change order to project. <p><u>1st Floor Renovations</u></p> <ul style="list-style-type: none"> ✓ Project Scope: Includes 1st story portion of building only which includes renovations to information desk, Hayes auditorium, collections, and youth services areas. ✓ Deferred maintenance / building systems upgrades will be part of this project scope which includes updates and modifications to the existing mechanical, electrical and plumbing systems along with exterior window improvements. <p>Status:</p>

	<ul style="list-style-type: none"> • Design development in progress. Permit submittal estimated for late December/ early January. • Construction start is estimated to begin late spring/ early summer dependent on design timeline and budget review. <p><u>Major Parking Lot Replacement</u></p> <ul style="list-style-type: none"> ✓ Project Scope: Includes replacing existing parking lot storm drainage system and reconfiguring vehicular access, circulation, parking, bike / pedestrian traffic, geothermal line replacement feeding library, landscaping, and site amenities (Book Drop location). <p>Status:</p> <ul style="list-style-type: none"> • Schematic design is complete, and pricing received from CM Co for FY27 budget request preparation. • Design effort started early to get pricing for budgeting as well as coordinate with adjacent project design and future construction work at the Cabin, Capitol Blvd, Greenbelt re-routing project around Anne Frank Memorial, and Wassmuth Center. • Potential to do south end of parking upgrades if CCDC funding can cover geothermal line connecting Capitol Blvd and 8th Street lines and tie into existing line feeding the library. This portion of work will bid out as an alternate with CCDC work at Anne Frank Memorial and greenbelt re-alignment project at end of 8th Street. <p><u>Misc. projects:</u></p> <p><u>Brick repairs:</u></p> <ul style="list-style-type: none"> ✓ Project Scope: Repair exterior cracks in mortar <p>Status:</p> <ul style="list-style-type: none"> • Draft plans are under review by City. • Schedule timing is to be determined. Work is tentatively planned for Spring 2025. <p><u>Stairwell Railing</u></p> <ul style="list-style-type: none"> ✓ Project Scope: Renovate existing staircase handrails and guards between all floors on both east and west sides of the building. Main center stair railing will hold until 1st floor work. <p>Status:</p> <ul style="list-style-type: none"> • East & West stair work is now complete.
Overall Project Health	<p><u>Summary:</u></p> <p>In fiscal year 2024, the 4th floor renovations and new staff office area and bookstore on the 1st floor, restroom renovations (1st – 4th floors), exit stair railing replacement, fire pump replacement and parking lot repairs was completed.</p> <p>For fiscal year 2025, 1st floor remodel and exterior brick repairs are anticipated to begin.</p> <p>Major parking lot replacement construction is estimated to begin in fiscal year 2027 when funding is available.</p> <p>The project program will continue to be reviewed by Public Works and Library to determine sequence and timing for the remainder of the projects based on both budget & prioritization.</p>

Highlights	Only punch list items remain for the restrooms and 1 st / 4 th floor renovations. Stair railing work is now complete along with the lighting additions along the roofing parapet. Design is progressing on the 1 st floor remodel and deferred maintenance items.
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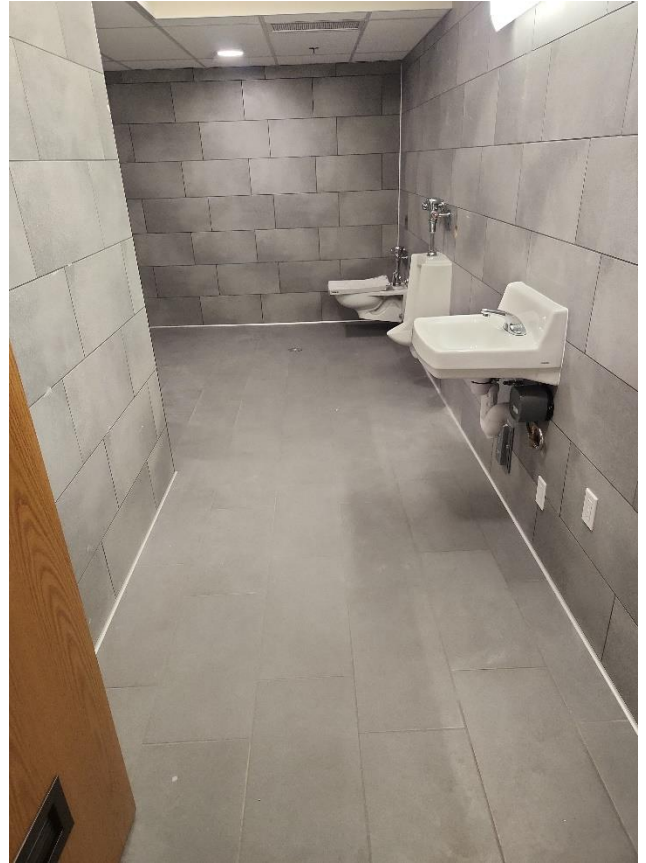
PROJECT COMPONENTS:

Component	Notes
Scope	Public Works is continuing to review the program of projects to determine proper prioritization based on the information provided in the condition assessment report, efficiencies, and budget.
Budget	The budget will continue to be monitored as we receive estimates and bids to determine the work that can be completed this fiscal year. We have City contingency set aside for each project to ensure we have funding for any potential change orders during construction.
Schedule	Any project specific schedule delays will be noted in the bid package updates section.
Risks	Construction market challenges, including finding multiple bidders and pricing. 1 st floor renovation project will include deferred maintenance and full electrical replacement for the building. Electricians are in high demand with large scale projects under construction in the valley.
Resources	

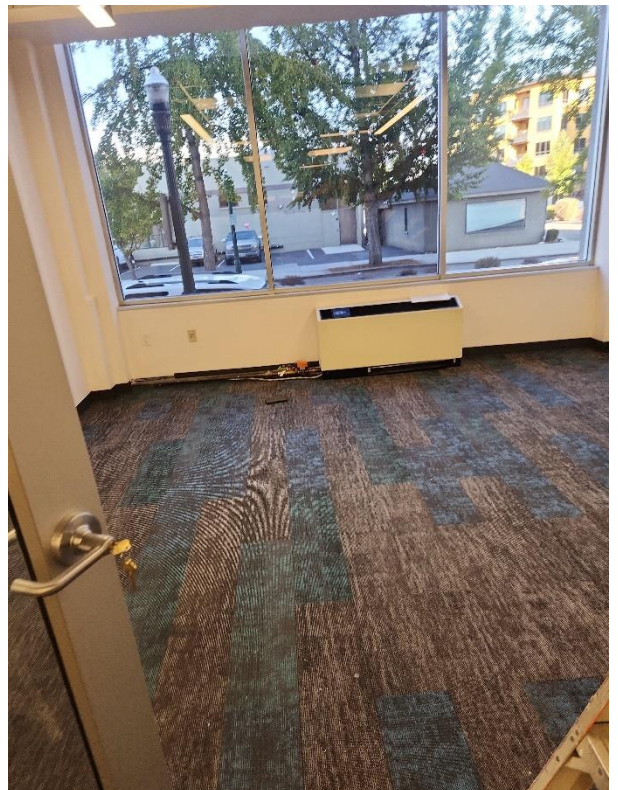
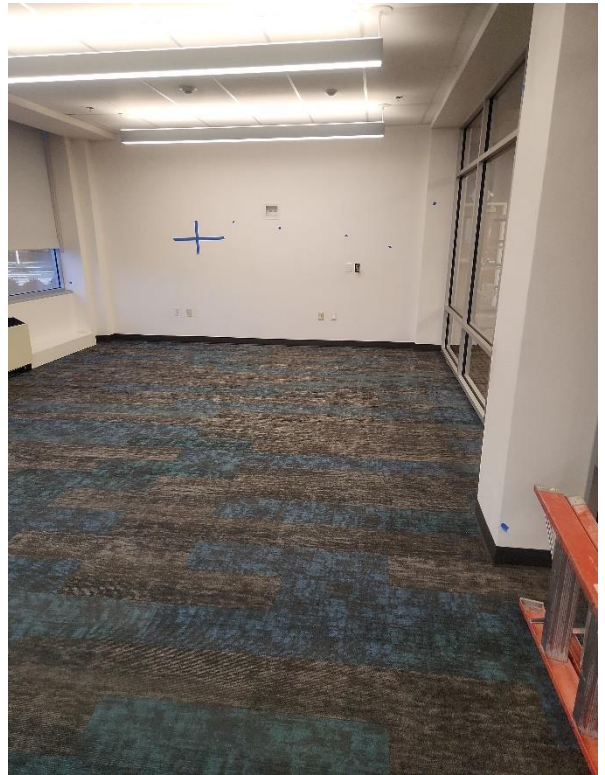
SCOPE MANAGEMENT:

Status	Discussion
Accomplished	<ul style="list-style-type: none"> • Storage room wall and flooring demo on 4th floor to allow for extra storage space • Auto sorter room construction complete & operational • Roof replacement • 1st – 3rd floor restrooms • 4th floor tenant improvement • Minor Parking Repairs • East & West stair railing work • Visioning work to establish alignment for interior design materials & finishes • Fire pump replacement
Planned	<ul style="list-style-type: none"> • Restroom/ plumbing construction work – punch list items remaining • 1st floor partial (4 story) remodel in progress. • Design services for 1st floor renovations • Exterior brick repairs • Major parking lot replacement

4th Floor Restroom – October 2024



1st Floor Construction – October 2024



Kathy Sta

Rec'd via mail 10/8/2024

Document Type:	Exhibit
Number:	5.02a
Effective:	03-01-11
Revised:	05-08-2024
Last Reviewed:	05-08-2024

REQUEST FOR RECONSIDERATION OF MATERIALS FORM

This form can be used to request reconsideration of Materials the Boise Public Library makes available. If your request is made pursuant to Idaho Code § 18-1517B, the “Children’s School and Library Protection Act,” and you are alleging that the Material is Material Harmful to Minors, fill out and submit Section 1 and Section 2 of this form. Doing so will constitute the Written Notice required by Idaho Code § 18-1517B(3). If you are not alleging the Material is Material Harmful to Minors, you only need to fill out and submit Section 1.

A completed Request for Reconsideration of Materials or Written Notice can be submitted by the following means. Only one means of submission is required.

A. Physical mail to:

Boise Public Library
ATTN: Acquisitions Manager – Material Challenge
715 S. Capitol Blvd.
Boise, ID 83702

B. E-mail to:

materialchallenge@cityofboise.org

C. Facsimile to:

1 (208) 384-4025

D. To submit in-person, the completed Request for Reconsideration of Materials or Written Notice can be given to a Library staff member at any service desk at all Boise Public Library locations.

Upon submission of this form, it will become a public record. The Boise Public Library will evaluate if any redactions to personal information contained in the form are required by Idaho law prior to making the completed form publicly available.

REQUEST FOR RECONSIDERATION OF MATERIALS

Please fill out the requested information to the best of your ability. The information you provide will be an important part of the Boise Public Library's review of the Materials. If you need additional space to answer the questions, you may attach additional pages.

I. Section 1 – Request for Reconsideration of Materials.

a. Information about the Material.

- i. Title: Gender Queer A Memoir
- ii. Author/Performer: Maia Kobabe
- iii. Publisher/Copyright Date: Oni Press
- iv. Item Barcode: 978-1-54930-400-2

b. Information about the requestor.

- i. Name: Kristine Heitman
- ii. Email Address: akheitman2016@gmail.com
- iii. Telephone Number: 208-353-5899
- iv. Preferred means of contact: cell phone
- v. Are you a minor? Y ☒ N
- vi. Are you filing this request on behalf of a dependent minor? Y ☒ N
- vii. Do you represent an organization? Y ☒ N
 - a. If so, which organization? _____
- viii. Do you have legal representation? Y ☒ N
 - a. If so, who are they and how do we contact them? _____
- ix. Are you a Boise Public Library cardholder? Y ☒ N
- x. Did you obtain the Material from the Boise Public Library? Y ☒ N
- xi. Did you check out, request, or use the Material that is the subject of this request? Y ☒ N

c. Information about the request.

- i. To what in the Material do you object? Why do you object? (Please be specific; for example, cite pages and specific passages. Use additional sheet if necessary.)

The pornographic pictures/illustrations
pages 61, 124, 135, 167

- ii. Did you read, view or listen to the entire Material? NO
- iii. If not, what parts did you read, view or listen to? The pornographic images were viewed to write this complaint.
- iv. What do you feel would be the result of reading, viewing, or listening to this Material? Underage children being exposed to pornographic material
- v. What parts of the Material do you think are accurate and valuable? _____
- vi. What do you believe the theme of this Material to be? Graphic memoir
- vii. Are you aware of judgments of this Material by professional critics? yes of the pornographic nature/cartoons
- viii. For what age group would you recommend this Material? over 18yrs overall wouldn't recommend pornographic material.
- ix. What action are you requesting the library take in regard to this Material? Remove the book from the library where children do not have access to.
- x. Is there additional information that the Library Board should be aware of while reviewing your request? This book was on display in the first row of bookshelves, within reach for children to obtain.



Signature

10/3/24

Date

By signing this section of the form I understand that I am making a formal request to the Boise Public Library about a Material they have made available. I acknowledge that this document will become a public record as soon as it is received by library staff and will be posted to the library's website.

II. Section 2 – Complaints Alleging Material Harmful to Minors.

FILLING OUT AND SUBMITTING THIS SECTION OF THE FORM CONSTITUTES WRITTEN NOTICE PURSUANT TO THE “CHILDREN’S SCHOOL AND LIBRARY PROTECTION ACT.”

[] Initial this box and fill out this section if you intend for this form to constitute Written Notice pursuant to Idaho Code § 18-1517B(3). By initialing this box, you affirm your belief that the Materials are Materials Harmful to Minors as defined by Idaho Code and Boise Public Library policy, and you request the Materials be relocated to a section designated for adults only within sixty (60) days of the Boise Public Library’s receipt of this notice.

Idaho Code defines material harmful to minors as:

“Harmful to minors” includes in its meaning the quality of any material or of any performance or of any description or representation, in whatever form, of nudity, sexual conduct, sexual excitement, or sado-masochistic abuse, when it:

(a) Appeals to the prurient interest of minors as judged by the average person, applying contemporary community standards; and

(b) Depicts or describes representations or descriptions of nudity, sexual conduct, sexual excitement, or sado-masochistic abuse which are patently offensive to prevailing standards in the adult community with respect to what is suitable material for minors and includes, but is not limited to, patently offensive representations or descriptions of:

(i) Intimate sexual acts, normal or perverted, actual or simulated; or

(ii) Masturbation, excretory functions or lewd exhibition of the genitals or genital area. Nothing herein contained is intended to include or proscribe any matter which, when considered as a whole, and in context in which it is used, possesses serious literary, artistic, political or scientific value for minors[.]”

Idaho Code § 18-1514(6).

The following subdefinitions found in Idaho Code § 18-1514 apply to the above definition of “harmful to minors:

“Minor” means any person less than eighteen (18) years of age.

“Nudity” means the showing of the human male or female genitals, pubic area or buttocks with less than a full opaque covering, or the showing of the female breast with less than a full opaque covering of any portion thereof below the top of the nipple, or the depiction of covered male genitals in a discernibly turgid state.

“Sexual conduct” means any act of masturbation, homosexuality, sexual intercourse, or physical contact with a person’s clothed or unclothed genitals, pubic area, buttocks or, if such person be a female, the breast.

“Sexual excitement” means the condition of human male or female genitals when in a state of sexual stimulation or arousal.

“Sado-masochistic abuse” means flagellation or torture by or upon a person who is nude or clad in undergarments, a mask or bizarre costume, or the condition of being fettered, bound or otherwise physically restrained on the part of one who is nude or so clothed.

“Material” means anything tangible which is harmful to minors, whether derived through the medium of reading, observation or sound.

“Performance” means any play, motion picture, dance or other exhibition performed before an audience.

“Promote” means to manufacture, issue, sell, give, provide, deliver, publish, distribute, circulate, disseminate, present, exhibit or advertise, or offer or agree to do the same.

“Knowingly” means having general knowledge of, or reason to know, or a belief or reasonable ground for belief that warrants further inspection or inquiry.

“School” means any public or private school providing instruction for students in kindergarten through grade 12.

a. Complainant’s Information.

- i. Name: Kristine Heitman
- ii. Address: 4225 S River Basin Ave Boise ID 83716

b. Complaint Information.

- i. Please fill out Section I of this form. The information you provide will be an important part of the Boise Public Library’s review of the Materials.
- ii. How did you, or your dependent Minor, obtain the Material? Please include the format of the Material and the Boise Public Library location the Material was obtained.

[CONTINUED ON NEXT PAGE]

iii. In what ways do you believe the challenged Material meets the definition of Material Harmful to Minors? Please state the basis of the claims and provide all explanation that may be helpful.

The material is pornography

a. How does the Material appeal to the prurient interests of minors, as judged by the average person applying contemporary community standards?

Children are drawn to pictures in books, when a book is within children's reach that contains pornographic illustrations there is now the issue of a child's safety.

b. In what ways is the Material patently offensive to prevailing standards in the adult community with regard to what is suitable for Minors?

It is pornography

c. Does the Material, when considered as a whole and in the context in which it is used possess serious literary, artistic, political or scientific value for Minors? Why or why not?

No it does not possess any value for minors to view pornographic material and is harmful to their mental and emotional health.



Signature

10/3/24

Date

By signing this section of the form I understand that I am making a formal complaint to the Boise Public Library about a Material they have made available. I acknowledge that this document will become a public record as soon as it is received by library staff and will be posted to the library's website.



BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

MEMO

TO: Rebecca Lemmons, Board President
FROM: Jessica Dorr, Library Director
CC: Boise Public Library Board of Trustees
DATE: 11/7/2024
RE: Request to Withdraw a Request for Reconsideration – *Gender Queer: A Memoir*

Overview

On October 8, 2024, Library Staff received a Request for Reconsideration and Written Notice for *Gender Queer: A Memoir* by Maia Kobabe (the "Notice") requesting the Library "remove the book from the library where children do not have access to[.]"

Following the Library's receipt of the Notice, the requestor contacted the Library on October 15, 2024, to confirm the Notice had been received and was being reviewed. The Library confirmed the Notice was received and posted the Notice to its website on October 15, 2024. The Library received a public comment in opposition to the Notice on October 24, 2024, and posted the public comment to its website on October 30, 2024.

On October 24, 2024, the requestor contacted the Library asking for their personal information to be redacted from the Notice. On October 24, 2024, I responded informing the requestor that Library policy states the Library will only apply redactions to personal information required by Idaho law, and the requested redactions are not required by Idaho law.

On October 27, 2024, the requestor emailed the Library asking their request be withdrawn but also reiterating their desire for the book to be removed from the Bown Crossing branch. On October 28, 2024, I responded informing the requestor that removing the book only from the Bown Crossing branch is not feasible and due to the potential cause of action created by the Library's receipt of the Notice, and to comply with Library policy, I could not withdraw their request but I would refer their request to withdraw to the Board for its consideration.

Analysis

Neither the "Children's School and Library Protection Act" nor Library policy discuss a request for withdrawal. The law creates a cause of action for the requestor 60 days

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COLLISTER
P: 208-972-8320

LIBRARY! AT
HILLCREST
P: 208-972-8340

BOISE CITY COUNCIL: Colin Nash (President), Meredith Stead (President Pro Tem), Kathy Corless, Jimmy Hallyburton, Jordan Morales, Luci Willits

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Library Board of Trustees
November 13, 2024
Page 17

after the Board receives a notice if the Board does not move the material to an adult access only section.

The form is clear about the effect of submitting a notice stating in multiple places it will become a public record and posted to the library's website. This is to ensure the Board and community have as much information as possible about the request to remove access to Library materials and in keeping with our commitment to transparency and conducting "public business in the public eye." While the person who submitted the request shared concerns about having their personal information available and ultimately expressed a strong desire for their request to be withdrawn, the requestor has also continued to express a desire for their request to be granted by removing access to the book at Bown Crossing.

In the interest of respect for a library user's ultimate request—which would not unlawfully restrict access to materials for others if granted—I recommend the Board grant the request to withdraw the Notice and direct Library administration to close the public case file on the Library's website.

Recommendation

I recommend the Board 1) grant the request to withdraw the Notice and 2) direct Library administration to remove the case file and all related documents from the Library's website and denote on the website that the Notice was withdrawn at the request of the complainant and by approval of the Board.

If the Board does not wish to grant the request for withdrawal, the Library will publish a recommendation memo from me to the board for *Gender Queer: A Memoir*. We will also schedule a special meeting for the board to discuss the request for reconsideration within the 60 days the board has to respond to the request submitted on October 8, 2024.



REQUEST FOR RECONSIDERATION OF MATERIALS

Please fill out the requested information to the best of your ability. The information you provide will be an important part of the Boise Public Library's review of the Materials. If you need additional space to answer the questions, you may attach additional pages.

I. Section 1 – Request for Reconsideration of Materials.

a. Information about the Material.

- i. Title: _____
- ii. Author/Performer: _____
- iii. Publisher/Copyright Date: _____
- iv. Item Barcode: _____

b. Information about the requestor.

- i. Name: _____
- ii. Email Address: _____
- iii. Telephone Number: _____
- iv. Preferred means of contact: _____
- v. Are you a minor? Y / N
- vi. Are you filing this request on behalf of a dependent minor? Y / N
- vii. Do you represent an organization? Y / N
 - a. If so, which organization? _____
- viii. Do you have legal representation? Y / N
 - a. If so, who are they and how do we contact them? _____
- ix. Are you a Boise Public Library cardholder? Y / N
- x. Did you obtain the Material from the Boise Public Library? Y / N
- xi. Did you check out, request, or use the Material that is the subject of this request? Y / N

c. Information about the request.

- i. To what in the Material do you object? Why do you object? (Please be specific; for example, cite pages and specific passages. Use additional sheet if necessary.)

- ii. Did you read, view or listen to the entire Material? yes
- iii. If not, what parts did you read, view or listen to? _____
- iv. What do you feel would be the result of reading, viewing, or listening to this Material? Presentation of a myth as reality. The sexual content is secondary
- v. What parts of the Material do you think are accurate and valuable? _____
I do not believe any parts of the book are accurate. It is valuable as fictional storytelling.
- vi. What do you believe the theme of this Material to be? _____
Religious indoctrination
- vii. Are you aware of judgments of this Material by professional critics? _____
No
- viii. For what age group would you recommend this Material? _____
21+
- ix. What action are you requesting the library take in regard to this Material? _____
Not offer to minors
- x. Is there additional information that the Library Board should be aware of while reviewing your request? In addition to sexual content, there is substantial writing about murder, genocide, slavery and religiously inspired violence.


Signature

10/23/2024
Date

By signing this section of the form I understand that I am making a formal request to the Boise Public Library about a Material they have made available. I acknowledge that this document will become a public record as soon as it is received by library staff and will be posted to the library's website.

II. Section 2 – Complaints Alleging Material Harmful to Minors.

FILLING OUT AND SUBMITTING THIS SECTION OF THE FORM CONSTITUTES WRITTEN NOTICE PURSUANT TO THE “CHILDREN’S SCHOOL AND LIBRARY PROTECTION ACT.”

[] Initial this box and fill out this section if you intend for this form to constitute Written Notice pursuant to Idaho Code § 18-1517B(3). By initialing this box, you affirm your belief that the Materials are Materials Harmful to Minors as defined by Idaho Code and Boise Public Library policy, and you request the Materials be relocated to a section designated for adults only within sixty (60) days of the Boise Public Library’s receipt of this notice.

Idaho Code defines material harmful to minors as:

“Harmful to minors” includes in its meaning the quality of any material or of any performance or of any description or representation, in whatever form, of nudity, sexual conduct, sexual excitement, or sado-masochistic abuse, when it:

(a) Appeals to the prurient interest of minors as judged by the average person, applying contemporary community standards; and

(b) Depicts or describes representations or descriptions of nudity, sexual conduct, sexual excitement, or sado-masochistic abuse which are patently offensive to prevailing standards in the adult community with respect to what is suitable material for minors and includes, but is not limited to, patently offensive representations or descriptions of:

(i) Intimate sexual acts, normal or perverted, actual or simulated; or

(ii) Masturbation, excretory functions or lewd exhibition of the genitals or genital area. Nothing herein contained is intended to include or proscribe any matter which, when considered as a whole, and in context in which it is used, possesses serious literary, artistic, political or scientific value for minors[.]”

Idaho Code § 18-1514(6).

The following subdefinitions found in Idaho Code § 18-1514 apply to the above definition of “harmful to minors:

“Minor” means any person less than eighteen (18) years of age.

“Nudity” means the showing of the human male or female genitals, pubic area or buttocks with less than a full opaque covering, or the showing of the female breast with less than a full opaque covering of any portion thereof below the top of the nipple, or the depiction of covered male genitals in a discernibly turgid state.

“Sexual conduct” means any act of masturbation, homosexuality, sexual intercourse, or physical contact with a person’s clothed or unclothed genitals, pubic area, buttocks or, if such person be a female, the breast.

“Sexual excitement” means the condition of human male or female genitals when in a state of sexual stimulation or arousal.

“Sado-masochistic abuse” means flagellation or torture by or upon a person who is nude or clad in undergarments, a mask or bizarre costume, or the condition of being fettered, bound or otherwise physically restrained on the part of one who is nude or so clothed.

“Material” means anything tangible which is harmful to minors, whether derived through the medium of reading, observation or sound.

“Performance” means any play, motion picture, dance or other exhibition performed before an audience.

“Promote” means to manufacture, issue, sell, give, provide, deliver, publish, distribute, circulate, disseminate, present, exhibit or advertise, or offer or agree to do the same.

“Knowingly” means having general knowledge of, or reason to know, or a belief or reasonable ground for belief that warrants further inspection or inquiry.

“School” means any public or private school providing instruction for students in kindergarten through grade 12.

a. Complainant’s Information.

i. Name: _____

ii. Address: _____

b. Complaint Information.

i. Please fill out Section I of this form. The information you provide will be an important part of the Boise Public Library’s review of the Materials.

ii. How did you, or your dependent Minor, obtain the Material? Please include the format of the Material and the Boise Public Library location the Material was obtained.

[CONTINUED ON NEXT PAGE]

Document Type:	Exhibit
Number:	5.02a
Effective:	03-01-11
Revised:	05-08-2024
Last Reviewed:	05-08-2024

REQUEST FOR RECONSIDERATION OF MATERIALS FORM

This form can be used to request reconsideration of Materials the Boise Public Library makes available. If your request is made pursuant to Idaho Code § 18-1517B, the “Children’s School and Library Protection Act,” and you are alleging that the Material is Material Harmful to Minors, fill out and submit Section 1 and Section 2 of this form. Doing so will constitute the Written Notice required by Idaho Code § 18-1517B(3). If you are not alleging the Material is Material Harmful to Minors, you only need to fill out and submit Section 1.

A completed Request for Reconsideration of Materials or Written Notice can be submitted by the following means. Only one means of submission is required.

A. Physical mail to:

Boise Public Library
ATTN: Acquisitions Manager – Material Challenge
715 S. Capitol Blvd.
Boise, ID 83702

B. E-mail to:

materialchallenge@cityofboise.org

C. Facsimile to:

1 (208) 384-4025

D. To submit in-person, the completed Request for Reconsideration of Materials or Written Notice can be given to a Library staff member at any service desk at all Boise Public Library locations.

Upon submission of this form, it will become a public record. The Boise Public Library will evaluate if any redactions to personal information contained in the form are required by Idaho law prior to making the completed form publicly available.

The Children's Illustrated Bible
Stories Retold by Selina Hastings
Illustrated by Eric Thomas

Barcode: 3 1150 01711 7306

Publisher Dorling, Kindersley Publishing, 14050 Broadway, Suite 01, New York, NY 10018

Published 2004

Copyright 1994, 2003

ISBN 978-0-7566-0261-1

- Page 37: Sodom and Gomorrah - "I would rather give you my daughters, to do with as you please" - rape
- Page 42: The Sacrifice of Isaac - "tying Isaac's arms tightly by his sides, he placed the boy atop the pile. Abraham lifted the knife high above his head..." Sado-Masochistic terror
- Page 45: Isaac and Rebekah - "... and Isaac took Rebekah by the hand and led her to his tent. Soon afterward they were married" - Pre-marital sex
- Page 52: Jacob's Wedding - "... he sent Leah to Jacob in Rachel's place... finish the wedding weeks festivities, then you may marry Rachel as well...Of his two wives, Jacob loved Rachel best" - unmarried sex, polygamy, slavery
- Page 58: Joseph the Slave "...Potiphar's wife. She tried very hard to seduce him (Joseph)" - attempted adultery
- Page 99: Jephthah's Daughter "Then she returned to her father, and he sacrificed her, according to the vow he had made" - Filicide
- Page 102: Samson and Delilah "As if in play, Delilah then tied him fast with seven bowstrings given her by the Philistines" - Bondage
- Page 130: David and Bathsheba "He talked to her, courted her, and made love to her. In time, she told him she was carrying his child" "Joab did as he was ordered and during the next battle Uriah was killed", "Bathsheba grieved for her husband, but once the period of mourning was over, she agreed to marry David" - polygamy, adultery, sado-masochistic abuse
- Page 132: Absalom's Rebellion "... but King David had many other children by many different wives..." - polygamy



BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

MEMO

TO: Rebecca Lemmons, Board President
FROM: Jessica Dorr, Library Director
CC: Boise Public Library Board of Trustees
DATE: 11/7/2024
RE: Request for Reconsideration – *The Children's Illustrated Bible: Stories Retold*

Overview

On October 24, 2024, Library Staff received a Request for Reconsideration form regarding *The Children's Illustrated Bible: Stories Retold* by Selina Hastings. This memo provides an overview of the title and its circulation history, an analysis of the title through the lens of the "Children's School and Library Protection Act," and a recommendation to the Board for consideration in the November meeting.

Background

The Children's Illustrated Bible: Stories Retold by Selina Hastings was first published in 1994 and remains in print today. *The Children's Illustrated Bible: Stories Retold* was well-received when published and has had multiple reprints due to continued interest including a new edition in 2004. After receiving the Request for Reconsideration, staff searched the collection and found that the Boise Public Library owns five copies of the title with a copy at each of our five locations. All copies are in the youth non-fiction collection.

The title was added to the collection in accordance with the Library's [Collection Development and Maintenance](#) Policy. While staff were unable to find professional reviews, articles, or awards regarding *The Children's Illustrated Bible: Stories Retold*, they were able to find public reviews as well as analyze title placement within the youth non-fiction collection. (Screenshots and links to pertinent sites are included at the end of this memo beginning on page five.)

Due to ongoing community interest in children's bibles and stories, staff purchased copies of *The Children's Illustrated Bible: Stories Retold* for all locations in November 2019 to meet ongoing community interest. Since that time, the copies have been checked out 76 times from the Boise Public Library. In 2023, youth non-fiction titles checked out an average of four times. So far this year, copies of *The Children's Illustrated Bible: Stories Retold* have met that average.

MAIN LIBRARY
715 S. Capitol Blvd., Boise, Idaho 83702
P: 208-972-8200 | TTY: 800-377-3529

LIBRARY! AT
BOWN CROSSING
P: 208-972-8360

LIBRARY! AT
COLE & USTICK
P: 208-972-8300

LIBRARY! AT
COLLISTER
P: 208-972-8320

LIBRARY! AT
HILLCREST
P: 208-972-8340

BOISE CITY COUNCIL: Colin Nash (President), Meredith Stead (President Pro Tem), Kathy Corless, Jimmy Hallyburton, Jordan Morales, Luci Willits

[BOISEPUBLICLIBRARY.ORG](https://www.boisepubliclibrary.org)

Library Board of Trustees
November 13, 2024
Page 25

Applicability to the “Children’s School and Library Protection Act”

This Request for Reconsideration does not meet the legal requirements for being considered under the “Children’s School and Library Protection Act” due to the following reasons:

- The request was not filed by or on behalf of an impacted minor.

Request to remove *The Children’s Illustrated Bible: Stories Retold* from the Boise Public Library collection

Staff reviewed *The Children’s Illustrated Bible: Stories Retold* based on the concerns raised in the Request for Reconsideration form:

- “Presentation of a myth as reality. The sexual content is secondary”
- “Religious indoctrination”
- “Not offer to minors” “21+”
- “In addition to sexual content, there is substantial writing about murder, genocide, slavery and religiously inspired violence.”
- The Request for Reconsidered cited nine pages with specific concerns for each page

Staff researched the Dewey Decimal assigned area within the collection, looked at age recommendation by publisher and book vendor, and considered public feedback from review sites. Based on Boise Public Library’s [The Nature and Quality of Materials Regulation](#), *The Children’s Illustrated Bible: Stories Retold* meets the criteria to remain in the collection:

- suitability of subject and style for intended audience
- present and potential relevance to community needs
- insight into human and social condition
- skill, competence, and purpose of author
- attention of critics, reviewers, and public
- scope and authority of subject matter
- representation of challenging, though, extreme or minority, point of view
- scope and authority of subject matter

Regarding the concerns that *The Children’s Illustrated Bible: Stories Retold* presents myth as a reality and is not appropriate for minors, staff considered the Dewey Decimal placement of the title, recommended ages for the title as well as the public feedback available on review sites.

- The Dewey Decimal system of classification has a range for religion 220-290.
- More specifically, 220.9505 is for “Bible stories retold”, which is where *The Children’s Illustrated Bible: Stories Retold* is located.
- The publisher markets the title for 8- to 12-year-olds.
- One of our primary book vendors, Ingram, has included the title on their September 2024 Expertly Curated Lists of Top Juv {juvenile} 100s & 200s.



- Public reviews on two sites referenced use of the title with children and grandchildren, and one site referenced use with a 5th/6th grade Catholic religious education program.

Regarding the concerns that *The Children's Illustrated Bible: Stories Retold* is pornographic, staff considered its content under the three prongs of the Miller/Ginsberg Test:

- Based on the opinion of BPL staff and the public ratings on Amazon and Good Reads, as well as the number of times the title has been checked out by users of the Boise Public Library, *The Children's Illustrated Bible: Stories Retold*, does not violate contemporary community standards.
 - It does not appeal to the prurient interest of minors as judged by the average person.
- While the book does reference sexual content, murder, violence, etc., that in and of itself does not constitute prurient interest and is not patently offensive.
- The Library's version of *The Children's Illustrated Bible: Stories Retold* has 320 pages and with nine called out as concerning. Taken as a whole, BPL staff believe the title has serious literary, artistic, political, and/or scientific value. This is supported by the public reviews linked below.

Then staff considered the concern that *The Children's Illustrated Bible: Stories Retold* is harmful to minors.

- While some reviewers indicate that *The Children's Illustrated Bible: Stories Retold* is also useful for adults, they did not indicate it was not appropriate for minors. Most reviewers referenced use with older children including several specifically calling out upper elementary ages, which indicates that the publisher age range recommendation of 8-12 years old is appropriate for the content.
- Staff also considered that the title has been reprinted at least three times and has been available since 1994. The fact that it is still showing up on a "Top Juv" list from Ingram, a vendor many libraries use and trust, indicates the strong continuing interest in the topic and the specific title.

Recommendation

Staff acknowledge that *The Children's Illustrated Bible: Stories Retold* is not a title that is of interest to everyone in the Boise community. As stated in the Library's Collection Development and Maintenance Policy, the Board recognizes that the residents of Boise possess widely diverse and separate interests, backgrounds, cultural heritages, social values, and needs. Specifically, *The Children's Illustrated Bible: Stories Retold* provides material for social/religious customs at a younger reading and interest level, which encourages informal self-education.

As noted, *The Children's Illustrated Bible: Stories Retold* is in the youth non-fiction collection. The youth non-fiction collection includes a wide range of topics including religious stories and mythology from various cultures, unexplained phenomenon such as aliens, UFOs and bigfoot, historical accounts of times before humans, narrative non-



fiction, and a range of other topics that some people believe in and some people do not. Staff use the Dewey Decimal Classification system to catalog and shelve materials in a way that will allow people to find topics of interest without the need for them to engage with topics they don't agree with or find of interest.

Based on these findings, staff recommend keeping *The Children's Illustrated Bible: Stories Retold* in the collection and in its current classification number in the youth non-fiction collection.



Documentation:

Dewey Decimal Placement:

← → ↺ dewey.org/webdewey/index_11.html?recordId=ddc%3a220.1-.9

[SEARCH](#) [ADVANCED SEARCH](#) [BROWSE](#) [COMMENTS](#) [UPDATES \(136\)](#) [MARC](#)

Search [GO](#) Build

220.1-220.9 Generalities

- [200](#) ▾ Religion
- [220-290](#) ▾ Bible and specific religions
- [220](#) ▾ The Bible
- [220](#) ▾ Bible

220.1-220.9 Generalities

- [220.1](#) ▾ Origins and authenticity
- [220.3](#) Encyclopedias and topical dictionaries
- [220.4-220.5](#) ▾ Texts, versions, translations
- [220.6](#) ▾ Interpretation and criticism (Exegesis)
- [220.7](#) ▾ Commentaries
- [220.8](#) ▾ Nonreligious subjects treated in Bible
- [220.9](#) ▾ Geography, history, chronology, persons of Bible lands in Bible times

← → ↺ dewey.org/webdewey/index_11.html?recordId=ddc%3a220.95

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Search [GO](#)

220.95 History

- [200](#) ▾ Religion
- [220-290](#) ▾ Bible and specific religions
- [220](#) ▾ The Bible
- [220](#) ▾ Bible
- [220.1-220.9](#) ▾ Generalities
- [220.9](#) ▾ Geography, history, chronology, persons of Bible lands in Bible times

220.95 History

- [220.95/001-220.95/009](#) Standard subdivisions
- [220.95/05](#) Bible stories retold



Other review sites:


Good Reads: <https://www.goodreads.com/book/show/237432>

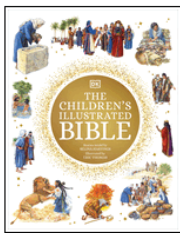
Amazon:

<https://www.amazon.com/Childrens-Illustrated-Bible-Selina-Hastings/dp/1405303255>

Alibris: <https://www.alibris.com/reviews/book/1058634/The-children%27s-illustrated-Bible>

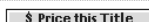
[return to list](#)

The Children's Illustrated Bible (Reissue) (DK Bibles and Bible Guides) 
Contributor(s): [DK](#) (Author)



ISBN: 0744039622 **EAN:** 9780744039627

Publisher: [DK Publishing \(Dorling Kindersley\)](#) ([View Publisher's Titles](#))


US SRP: \$25.99 US 

Binding: Hardcover

Pub Date: September 07, 2021

Annotation:
Presents more than one hundred stories from the Old and New Testaments, accompanied by photographs, maps, and illustrations.


This item is **Returnable**



Additional Information

BISAC Categories:
- [Juvenile Nonfiction](#) | [Religion](#) | [Biblical Reference](#)

LC Subjects:
- [Bible stories, English](#) [-Bible stories](#)

 **Expertly Curated Lists**
• [Top Juv 100s & 200s](#)

Dewey: [220.9505](#)

LC Call Number: [B5551.2](#)

Series:
[DK Bibles and Bible Guides](#)

Features: Index , Maps , Illustrated , Ikids , Price on Product , [Table of Contents](#)

Target Age Group: 08 to 12

Physical Info: 0.94" H x 10.16" L x 8.03" W (2.7 lbs) 320 pages

Carton Quantity: 10

Number of Units in Package: 1

Boise Public Library

Policy Review November 13, 2024

Policy items reviewed and presented are as follows:

SECTION 1.00, *Board of Trustees*

- Policy 1.01, Board of Trustees
- Policy 1.02, Public Complaints

Staff Recommendations:

Section 1.00, *Board of Trustees* of the Boise Public Library Policy Manual is presented to the Library Board for review. Recommended changes to policy 1.01, Board of Trustees and policy 1.02, Public Complaints, are included. A motion to approve the recommended changes is requested.

Document Type:	Policy
Number:	1.01
Effective:	03-01-2011
Revised:	03-01-2011 11-13-2024
Last Reviewed:	10-11-2023 10-09-2024

BOARD OF TRUSTEES

Pursuant to Title 33, Chapter 26 of the Idaho Code, and Boise City Code Title 2, Chapter 7, the Board has among its powers the authority to establish policies for the governance of the Library. The Board authorizes the Director to establish regulations to further the Board's policies.

The Board will review these policies on an annual basis, prior to its September meeting.

The Board may amend these policies at any time.

The Board shall conduct its business in accordance with By-Laws established by the Board for its own governance. The Board may amend its By-Laws at any time.

Document Type:	Policy
Number:	1.02
Effective:	03-01-2011
Revised:	03-01-2011
	11-13-2024
Last Reviewed	10-11-2023
	10-09-2024

PUBLIC ~~FEEDBACK AND COMPLAINTS~~

The Boise Public Library is committed to meeting the needs of its community. In order to understand and serve its users, the Library frequently requests input and feedback on services and facilities in a variety of formats and contexts. Library user feedback is sought to inform Library planning for programs, operations, facilities, services, and more.

The ~~Board~~ Library also welcomes constructive criticism to improve the Library. All complaints about the Library should be addressed ~~resolved~~ through the proper channels in the following order:

1. Staff
2. Management
3. Director
4. Board

~~Any complaint about the Library, including policies, regulations, facilities, or services, should be referred through proper administrative channels before being presented to the Board for consideration and action.~~

Fiscal Year 2024 Rebudgets

Rebudgets enable departments to carry forward unspent funds from the prior year into the current year. Each year, as part of the End of Year process, departments work with Finance Managers to submit rebudget requests to the Budget Office. Similarly, departments request to carry forward encumbrances from the prior fiscal year into the current fiscal year as part of the End-of-Year process. The Budget Office compiles these requests for Mayor's Office review, and ultimately for City Council approval in mid-December.

The rebudget requests we are submitting for approval by the Board of Trustees follow the guidelines put forward by the Budget Office including:

- All rebudget requests should support high priority items
- Personnel rebudgets are generally not allowed as these costs are included in the base budget
- Rebudget requests for M&O Funds generally should not be submitted when annual base funding exists (e.g., supplies, utilities, etc.).
- Funds should be rebudgeted no more than once (does not apply to multi-year capital projects).

Boise Public Library

Fiscal Year 2024 Rebudget Requests (to move the unspent Budget into FY 2025)

Description	Budget	FY24 Expenses	Encumbrance	Remaining Balance	Rebudget into FY25	Comments
Building Envelope	306,704	202,257	89,723	14,724	104,447	There was a change order processed for exterior lighting upgrades along parapet for better security that will fall under this activity. This work won't be completed until partial first floor renovations are finished in October as the same electrical subcontractor is being utilized and is focusing on 1st floor work before moving to exterior work. Construction costs have been encumbered but the remaining funds will be utilized for any potential change orders if needed.
Building Remodels	2,951,247	2,092,598	765,914	92,735	858,649	Downtown 1st floor partial remodel construction is in progress and estimated to be completed early October 2024. 4th floor restroom work is estimated to be complete end of September 2024. Costs under this activity also include IT/ Security expenses and furniture for the 1st & 4th floor remodel. Any remaining funding will be utilized for the remaining 1st floor renovations & maintenance upgrades.
Cameras & Cabling	49,622	19,500	1,364	28,758	30,122	Cabling for badge access on first floor remodel - no new funds coming in FY2025
Carpet Replacement	22,000	9,324		12,676	12,676	As the library continues to reinvest in the downtown library location, new flooring and carpet is planned for the first floor remodel. This work is planned for early 2025. The library is requesting to rebudget \$12,676 in carpet funding and will be used as part of the reflooring of the Youth Services update. An additional \$50,000 has been received in FY 2025.
Finishes for Projects	233,000	94,539	126,653	11,808	138,461	Staircase handrail and guards between all floors on east and west side of the building is under construction and estimated completion is mid-October. Construction costs have been encumbered but the remaining funds will be utilized for any potential change orders if needed.
Furniture	145,106	54,935	81,771	8,400	90,171	The library has encumbered the funds to purchase furniture for the 1st floor of the Downtown Library. The furniture will arrive in early 2025. We are requesting to rebudget these funds to allow time for the furniture on order to arrive. In FY 2025, we will receive another \$100,000.
Library System Strategic Plan	605,000	397,846	205,140	2,014	207,154	An additional \$50,000 will be included in FY 2025
Parent Fund for Major Repairs & Maintenance	2,022,748			2,022,748	2,022,748	These funds will be utilized in the first floor remodel and maintenance upgrades which will occur on all floors. We're just starting design development phase and construction is estimated to begin spring/ summer 2025 after budget has been vetted. It is anticipated that the Library will be seeking funds from the Friends of the Library as well as the City received a Department of Energy EECBG voucher for \$263,780.00 for the energy efficient lighting upgrades that are associated with the first floor remodel project. An additional \$2,000,000 has been received for FY 2025.
Parking Lot Repairs	209,780	177,773	27,891	4,116	32,007	Initial parking repairs are wrapping up with some outstanding invoices to be paid. Remaining funds will go towards parking repairs anticipated with adjacent CCDC work on Capitol Blvd and Anne Frank Memorial project.
Project Soft Costs	879,504	258,496	483,733	137,275	621,008	Architect, preconstruction fees, special inspections and cross charges for all the active construction projects in progress which will proceed through the anticipated 1st floor remodel and maintenance upgrade project estimated to begin construction spring/ summer 2025.
Shelving	224,749			224,749	224,749	Replacement shelving for the youth services, teen and general materials collection spaces on the 1st floor of the Downtown Library with mobile shelving in October 2024 to allow for more flexibility for public programming and better user experiences. We have waited to purchase the shelving order to ensure the new shelves purchased are compatible with the upcoming remodel design of the 1st floor. The library is requesting to rebudget these funds to allow time for contracting with vendor & awaiting arrival for the shelving units. An additional \$150,000 has been received in FY 2025.
Totals	7,649,460	3,307,268	1,782,189	2,560,003	4,342,192	

Boise Public Library

Proposed Closures for Calendar Year 2025

The Library will be closed for each Boise City recognized holiday. Proposed variations are indicated in italics with an asterisk (*) and are not considered paid staff holidays. Staff will flex their schedules as necessary.

PROPOSED CLOSURES:

Wednesday, January 1, 2025	New Year's Day
Monday, January 20, 2025	Martin Luther King Jr. Day/ Idaho Human Rights Day
Monday, February 17, 2025	President's Day
Monday, May 26, 2025	Memorial Day
Thursday, June 19, 2025	Juneteenth
Friday, July 4, 2024	Independence Day
Monday, September 1, 2025	Labor Day
Monday, October 13, 2025	Staff In-Service Day- <i>tentative</i> (All locations close on Columbus Day/ Indigenous Peoples' Day for staff appreciation/ training)
Tuesday, November 11, 2025	Veteran's Day
Thursday, November 27, 2025	Thanksgiving Day
Thursday, December 25, 2025	Christmas Day

PROPOSED REDUCED HOURS:

* <i>Wednesday, December 24, 2025</i>	<i>Christmas Eve (Traditionally the library has operated reduced hours on Christmas Eve closing at 2 p.m.)</i>
* <i>Wednesday, December 31, 2025</i>	<i>New Year's Eve (Traditionally the library has operated reduced hours on Christmas Eve closing at 6 p.m.)</i>



BOISE PUBLIC LIBRARY

Library Statistics Report to the Board of Trustees | November 2024

In-Person Visits

6,950

Month-to-date Visitors

72,459

Prior Month

57,779

Prior Month Prior Year

+25%

Month Percent Change

79,409

YTD Fiscal

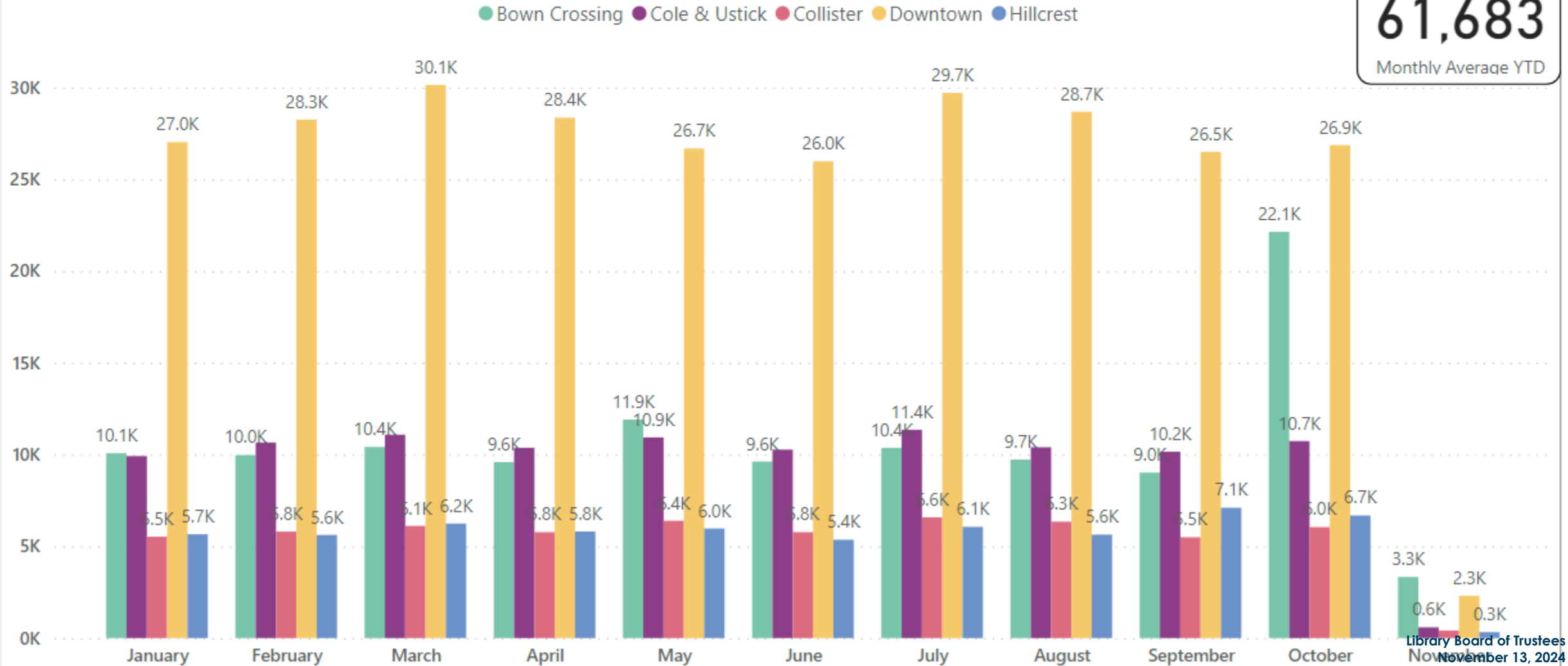
65,970

LastYTD Fiscal

+20%

YTD Percent Change

In-Person Visits



6,950

Month-to-date Visitors

72,459

Prior Month

57,779

Prior Month Prior Year

+25%

Month Percent Change

79,409

YTD Fiscal

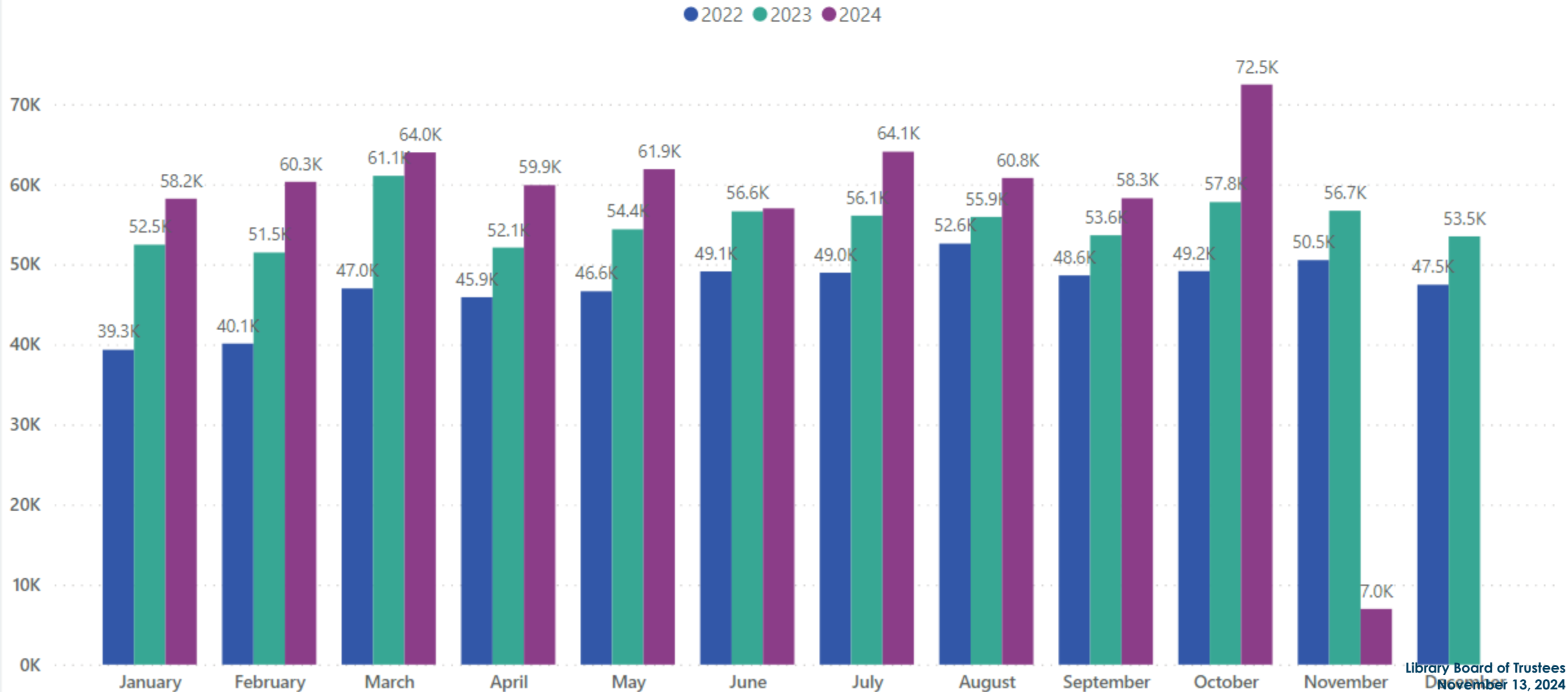
65,970

LastYTD Fiscal

+20%

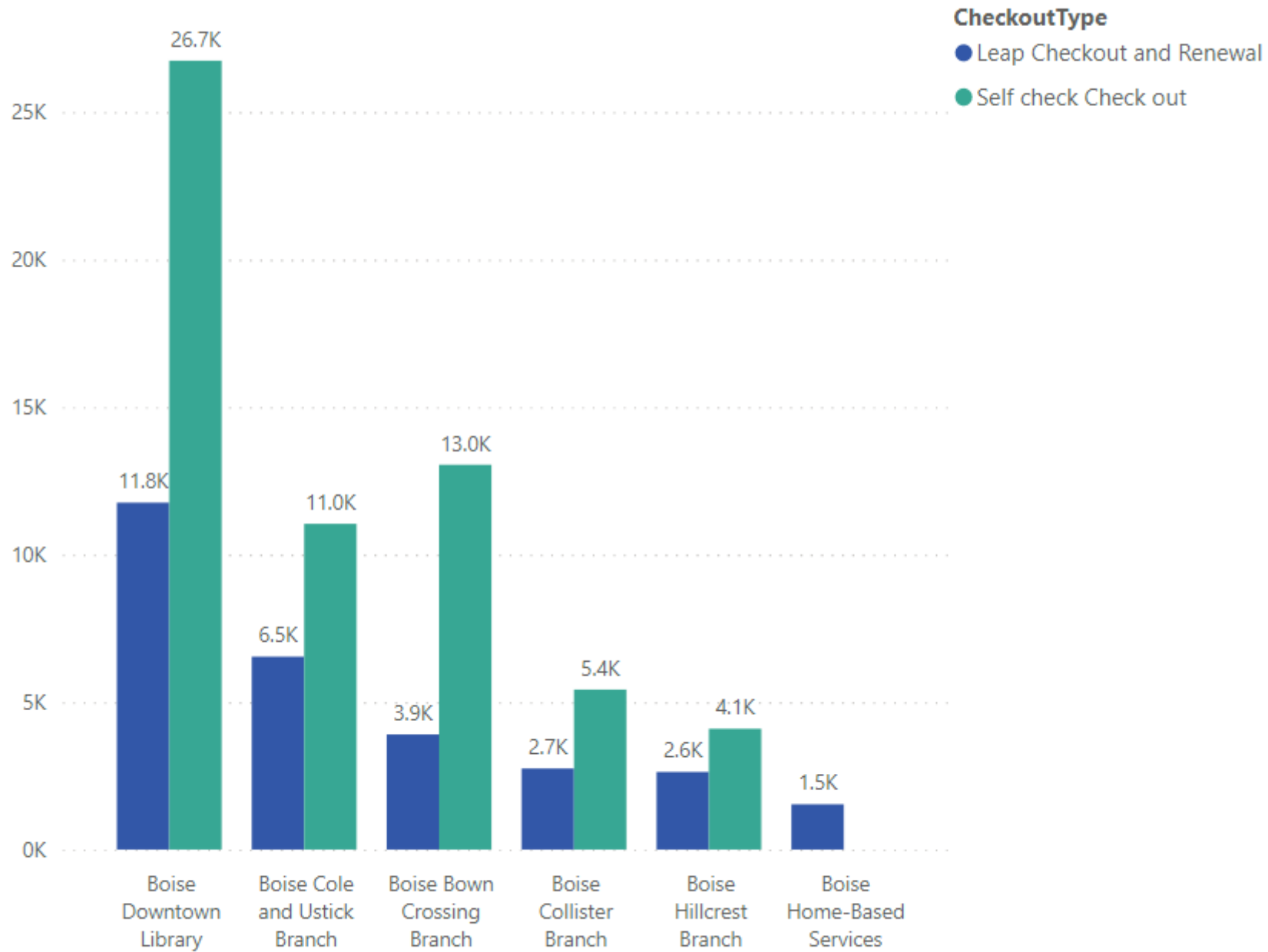
YTD Percent Change

All In-Person Visits by Year



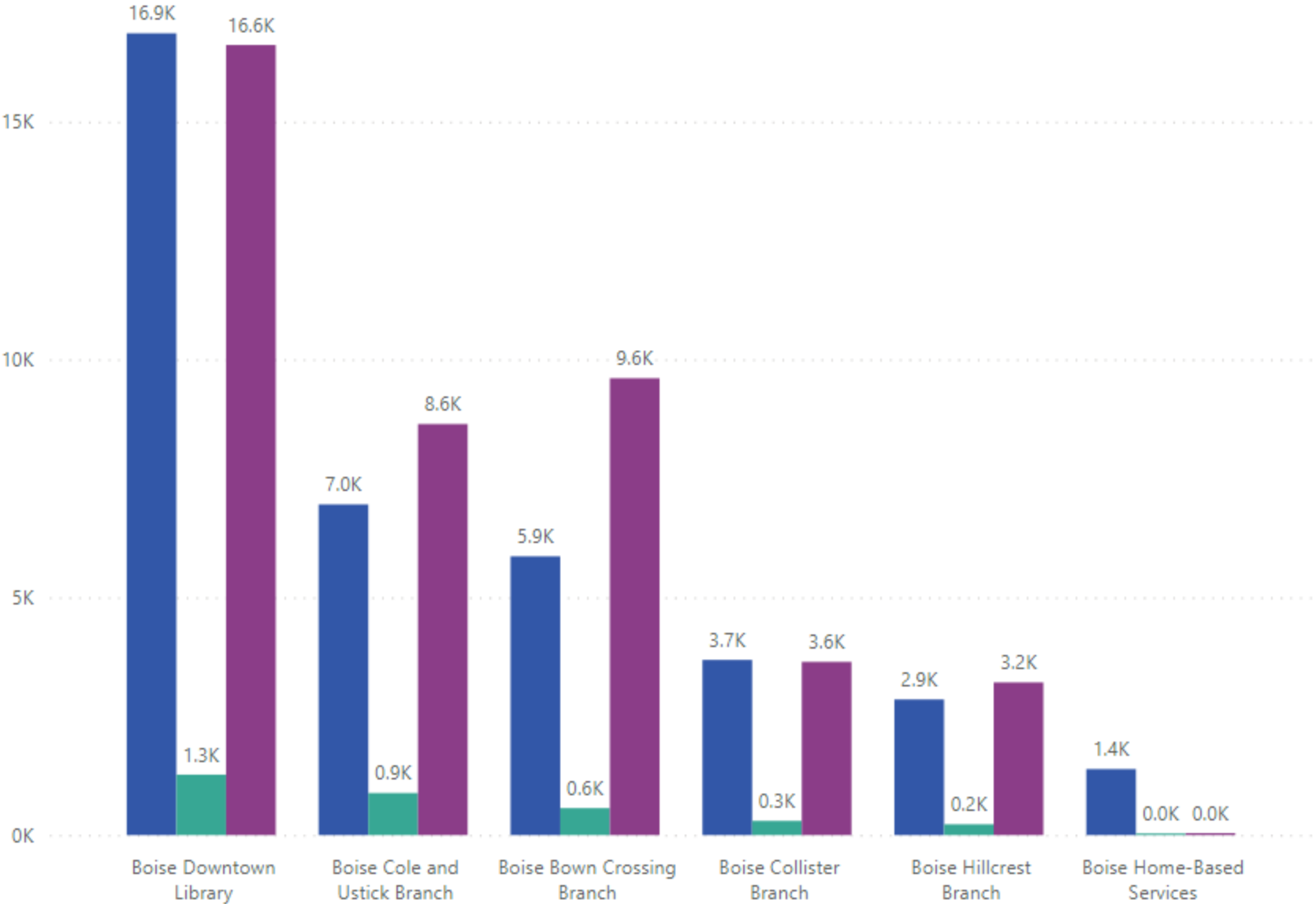
Physical Circulation

Physical Circ by Location FYTD25

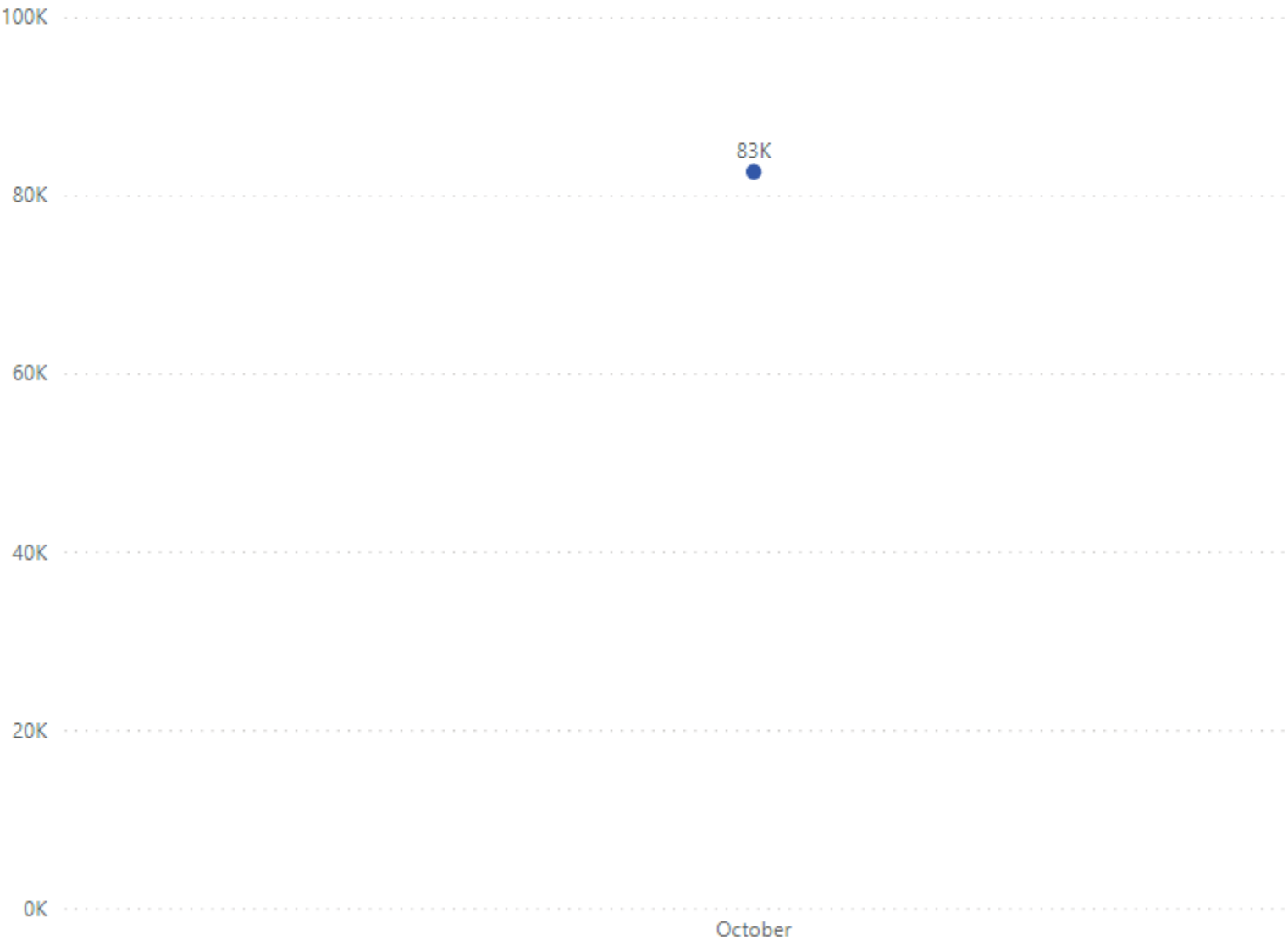


Physical Circulation by Audience FYTD '25

Audience ● Adult ● Teen ● Youth

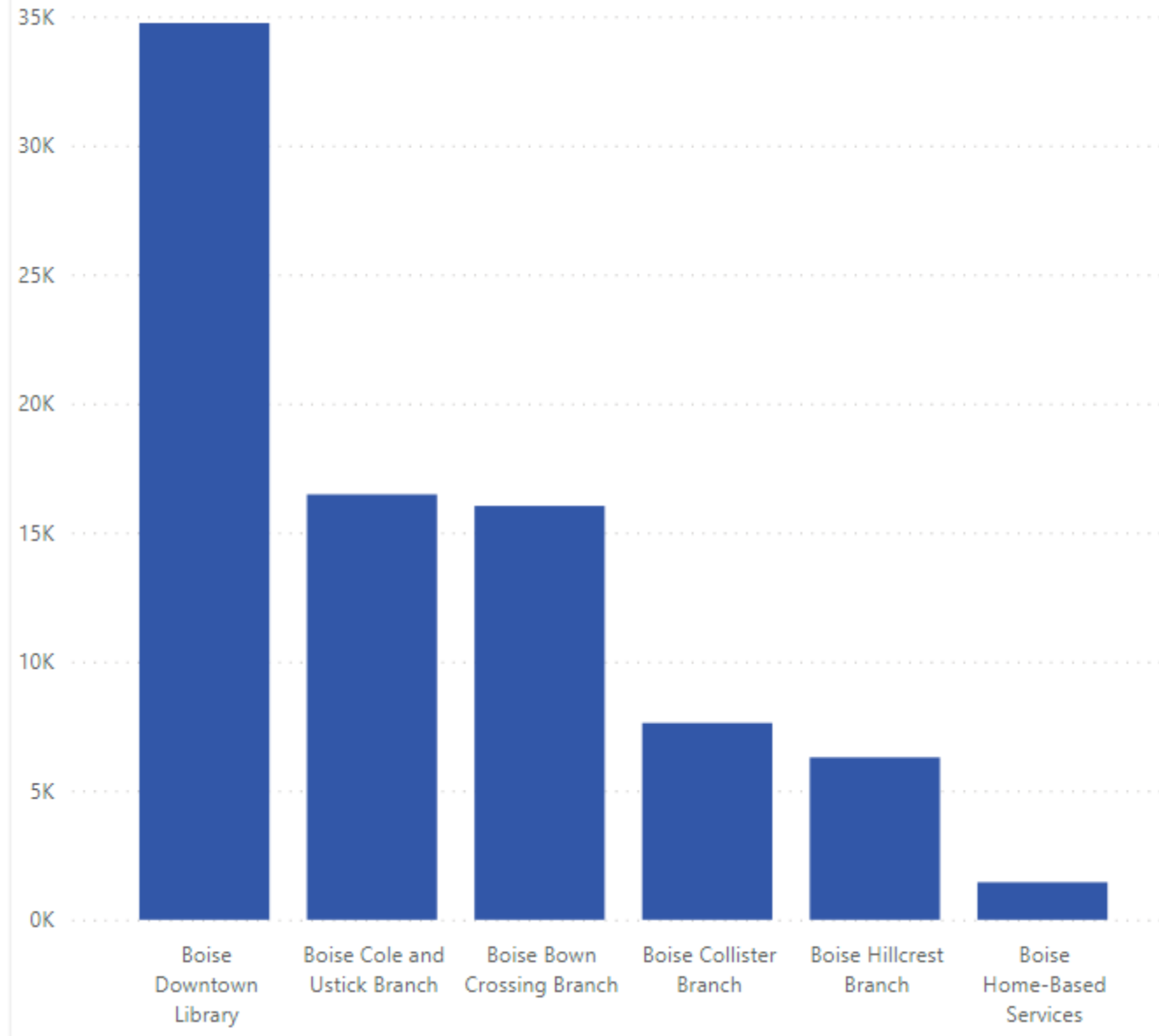


Physical Circulation - Fiscal Year '25



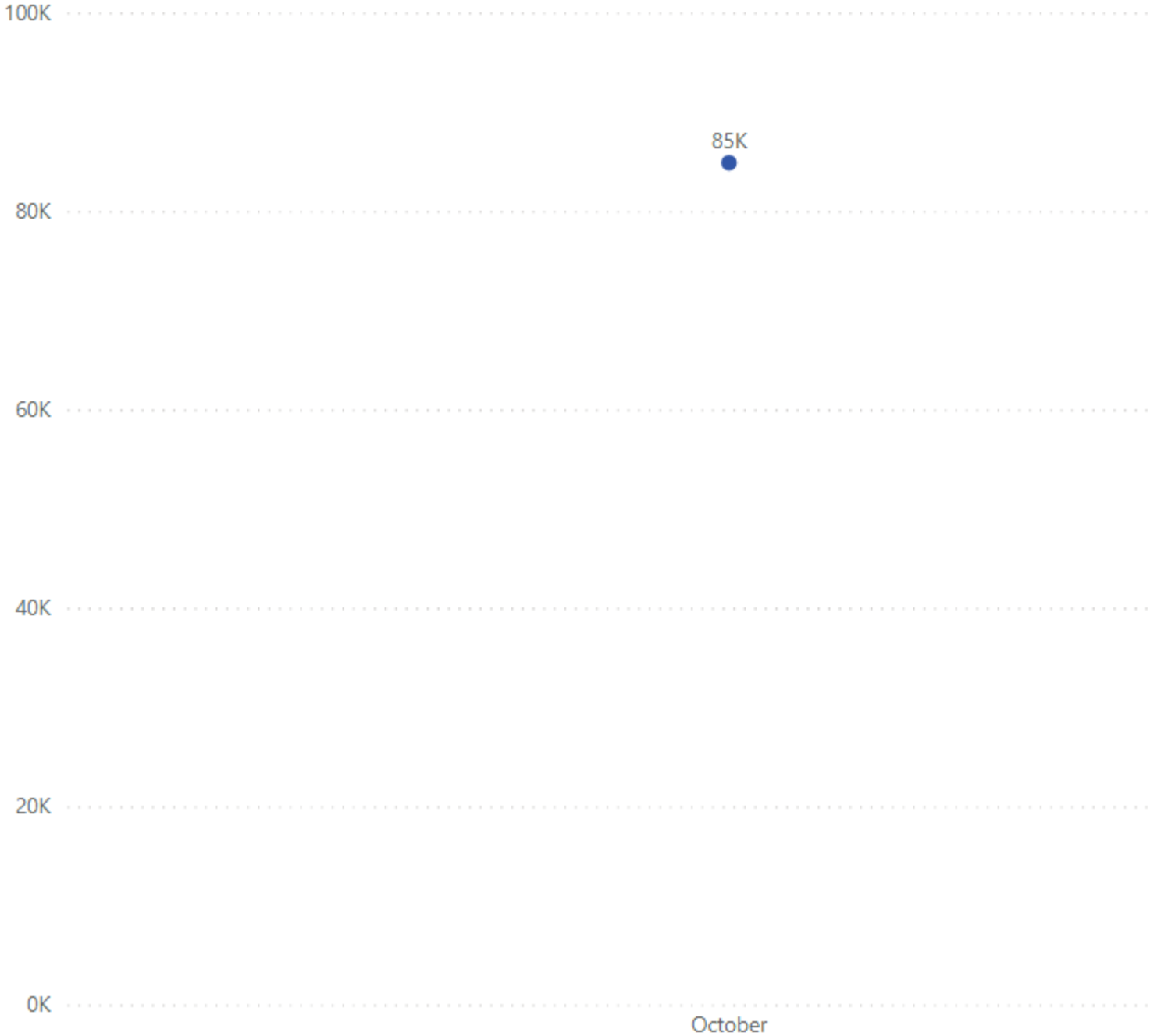
Physical Circulation for Fiscal Year '25

Month ● October



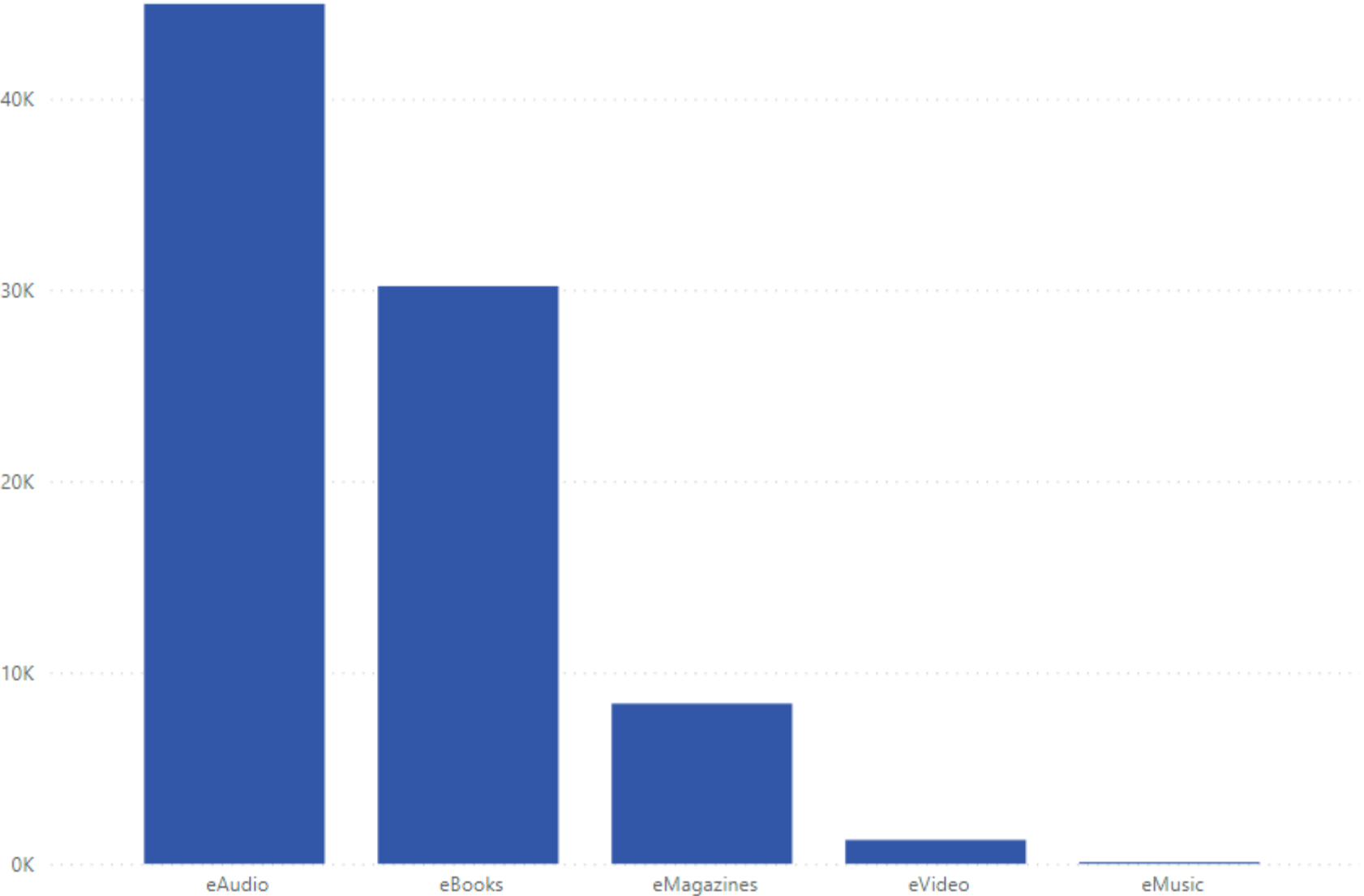
Digital Circulation

Digital Circulation by Month - FY25



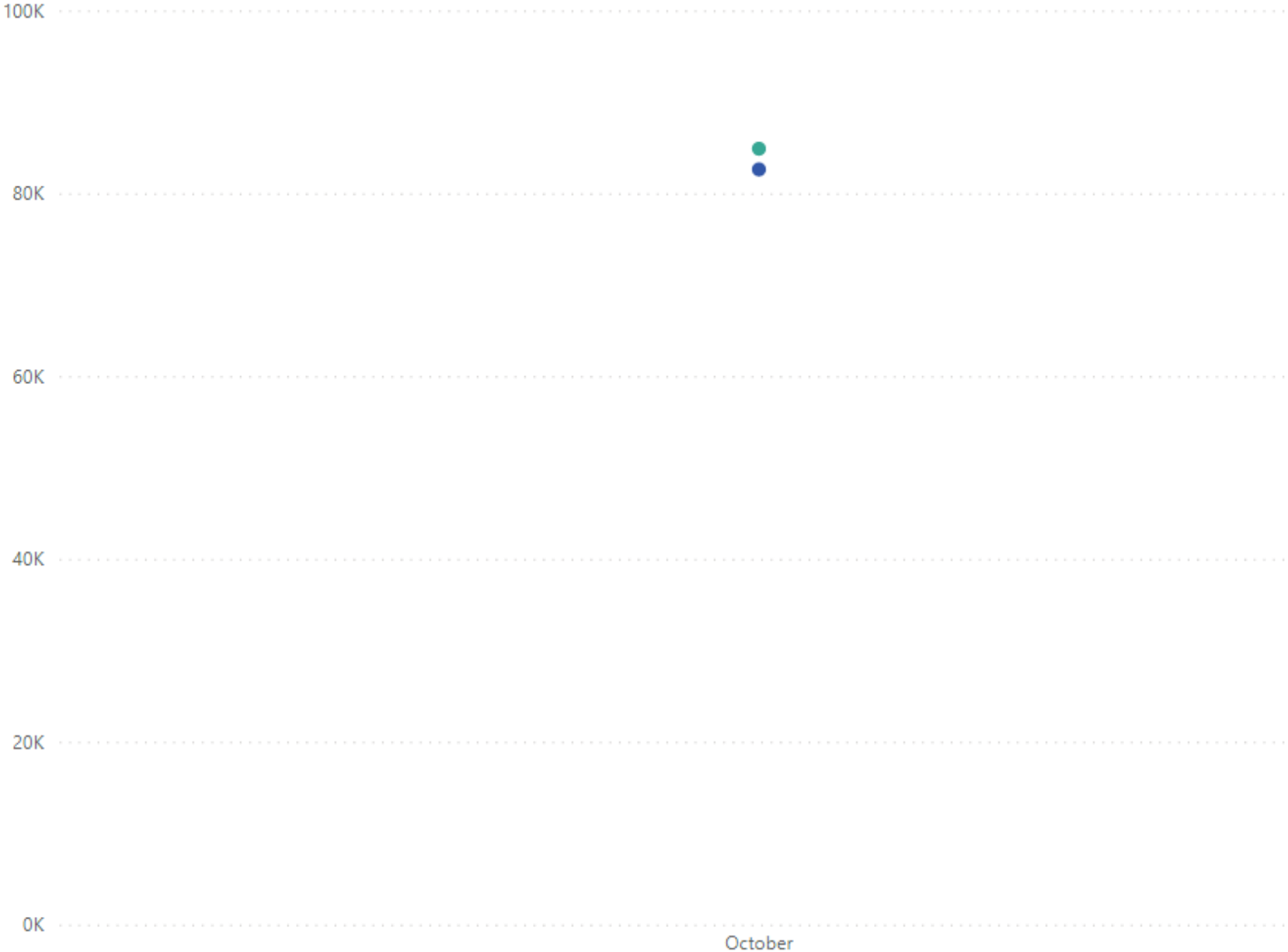
Digital Circulation by Format FY '25

Month ● October



Physical and Digital Circulation FY25

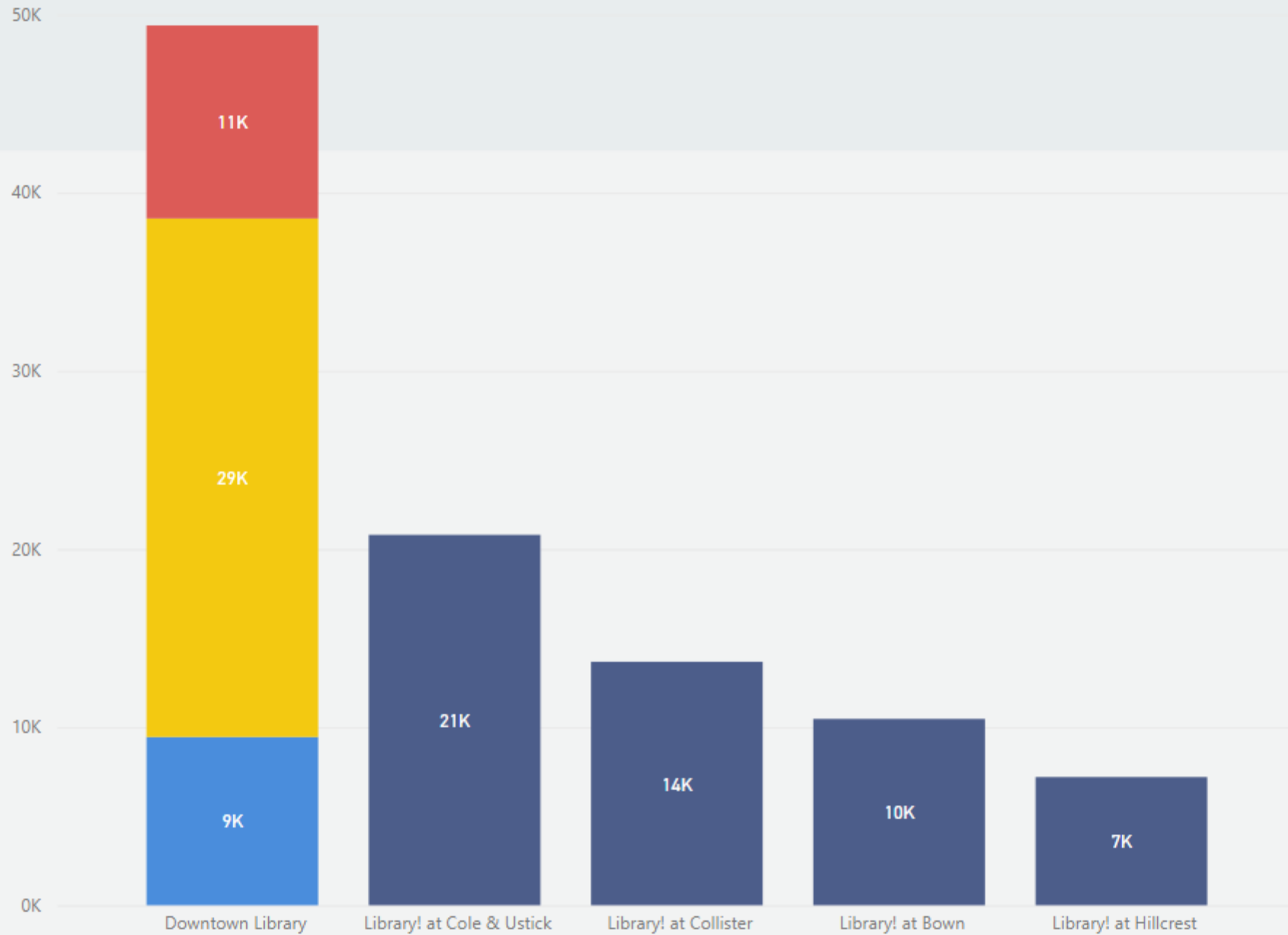
● Physical Circulation ● Digital Circulation



Reference

Question Count by Desk and Location CY24

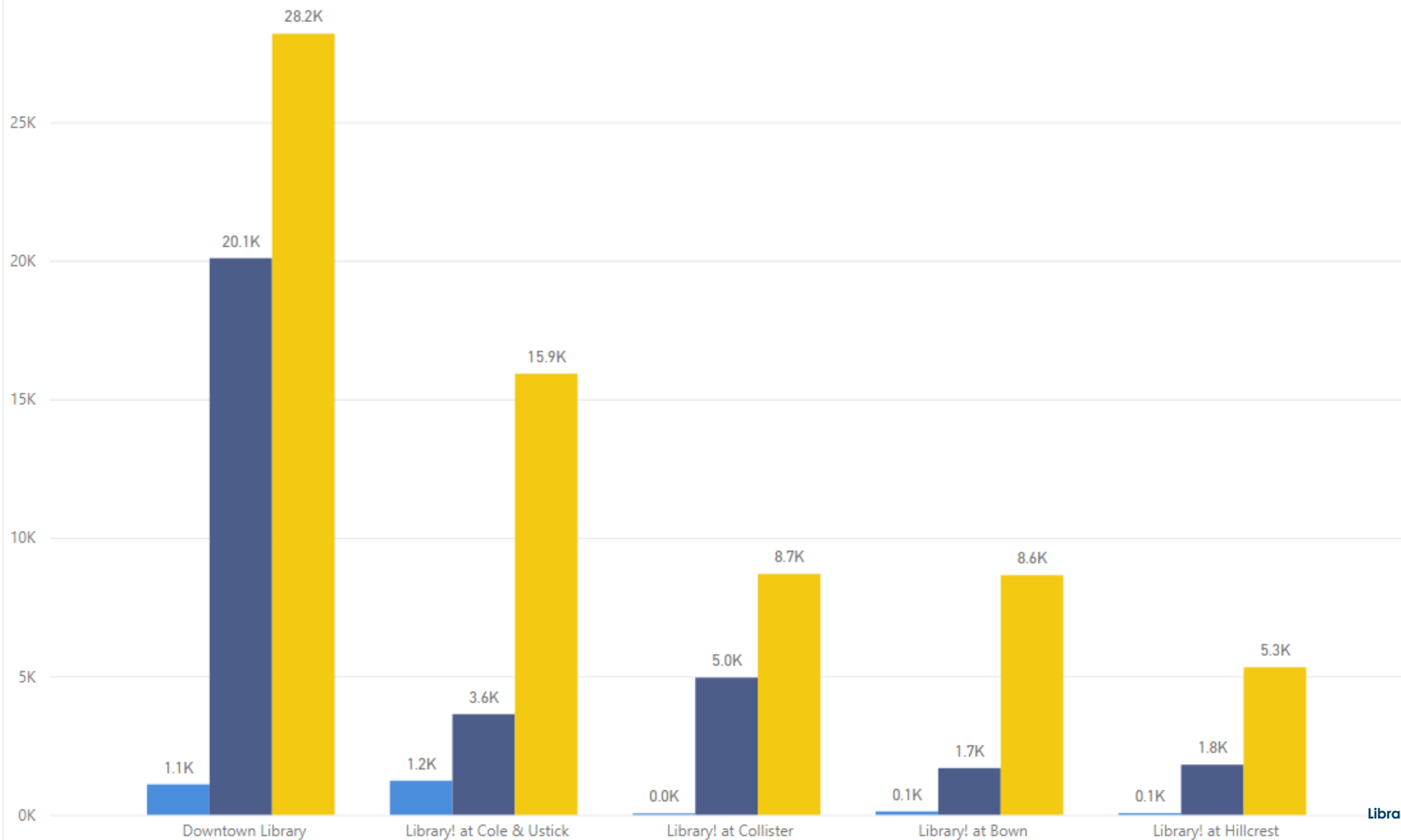
Location ● Circulation ● Desk ● Info Services ● Youth Services



Question Type by Location CY24

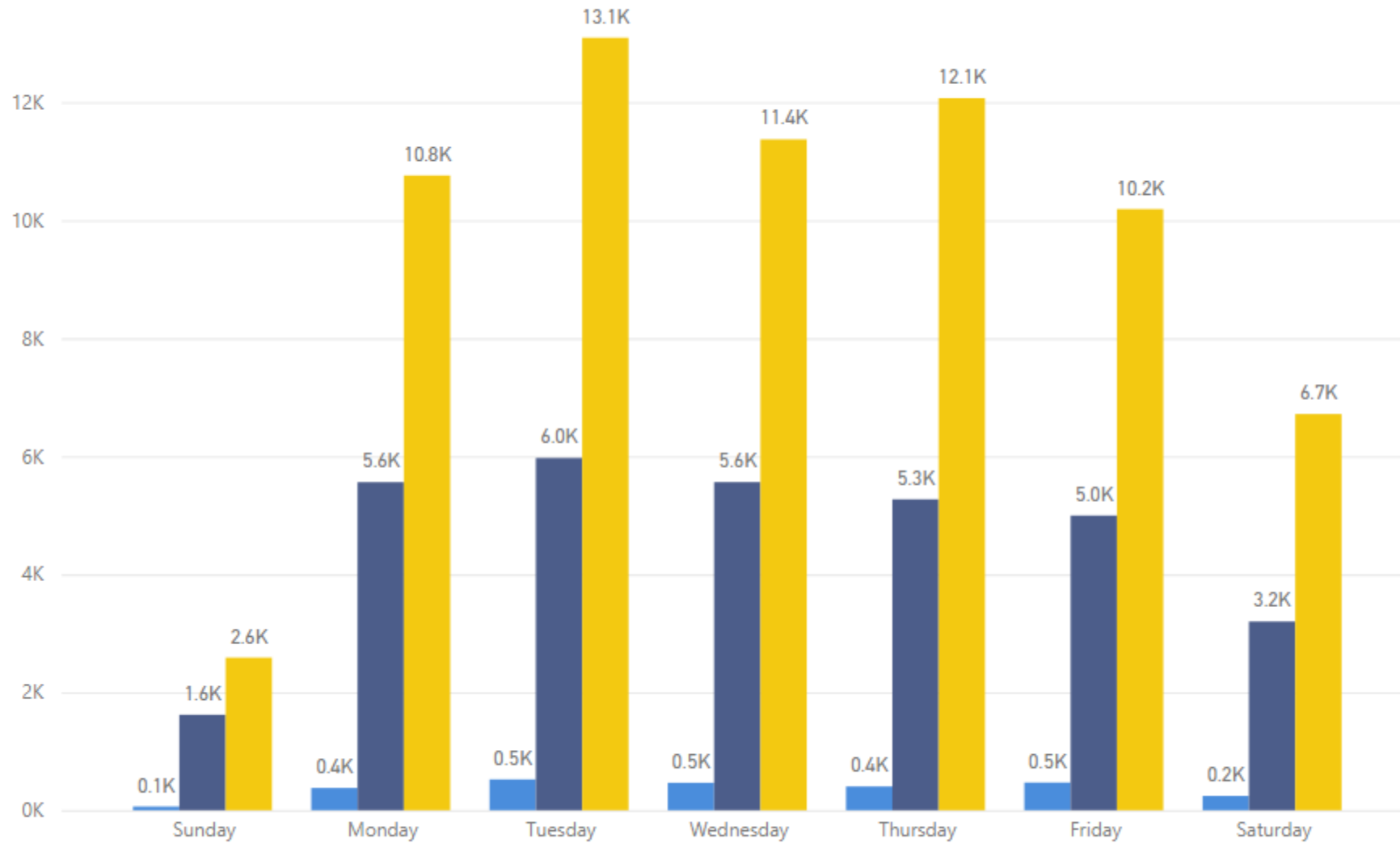


Question Kind ● Curbside Holds Pickup ● Directional ● Reference



Question Type by Day of Week CY24

Question Kind ● Curbside Holds Pickup ● Directional ● Reference



Programs

Events by Audience Each Month CY24

Audience Type ● Adults (18 & Over) ● Teens (12-17) ● Youth

