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REQUEST FOR RECONSIDERATION OF MATERIALS FORM

This form can be used by City of Boise residents or by non-residents who own property within the City of Boise to request reconsideration of Materials the Boise Public Library makes available. If your request is made pursuant to Idaho Code § 18-1517B, the “Children’s School and Library Protection Act,” and you are alleging that the Material is Material Harmful to Minors, fill out and submit form 5.02b. Doing so will constitute the Written Notice required by Idaho Code § 18-1517B(3). If you are not alleging the Material is Material Harmful to Minors, fill out and submit this form.

A completed Request for Reconsideration of Materials can be submitted by the following means. Only one means of submission is required.

A. Physical mail to:

Boise Public Library
ATTN: Acquisitions Manager – Material Challenge
715 S. Capitol Blvd.
Boise, ID 83702

B. E-mail to:

materialchallenge@cityofboise.org

C. Facsimile to:

1 (208) 384-4025

D. To submit in-person, the completed Request for Reconsideration of Materials can be given to a Library staff member at any service desk at all Boise Public Library locations.

Upon submission of this form, it will become a public record. The Boise Public Library will evaluate if any redactions to personal information contained in the form are required by Idaho law prior to making the completed form publicly available.

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REQUEST FOR RECONSIDERATION OF MATERIALS

If you are a City of Boise resident or non-resident who owns property within the City of Boise, please fill out the requested information to the best of your ability. The information you provide will be an important part of the Boise Public Library's review of the Materials. If you need additional space to answer the questions, you may attach additional pages.

I.

a. Information about the Material.

- i. Title: _____
- ii. Author/Performer: _____
- iii. Publisher/Copyright Date: _____
- iv. Item Barcode: _____

b. Information about the requestor.

- i. Name: _____
- ii. Email Address: _____
- iii. Telephone Number: _____
- iv. Preferred means of contact: _____
- v. Are you a minor? Y / N
- vi. Do you represent an organization? Y / N
 - a. If so, which organization? _____
- vii. Are you a Boise Public Library cardholder? Y / N
- viii. Did you obtain the Material from the Boise Public Library? Y / N
- ix. Did you check out, request, or use the Material that is the subject of this request? Y / N

c. Information about the request.

- i. To what in the Material do you object and why? (Please be specific; for example, cite pages and specific passages. Use additional sheet if necessary.)

- ii. Did you read, view or listen to the entire Material? _____
- iii. If not, what parts did you read, view or listen to? _____

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- iv. What do you feel would be the result of reading, viewing, or listening to this Material? _____
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- v. What parts of the Material do you think are accurate and valuable? _____
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- vi. What do you believe the theme of this Material to be? _____
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- vii. Are you aware of judgments of this Material by professional critics? _____
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- viii. For what age group would you recommend this Material? _____
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- ix. What action are you requesting the library take in regard to this Material? _____
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- x. Is there additional information that the Library Board should be aware of while reviewing your request? _____
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Signature

Date

By signing this section of the form I understand that I am making a formal request to the Boise Public Library about a Material they have made available. I acknowledge that this document will become a public record as soon as it is received by library staff and will be posted to the library's website.

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