



BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

BOISE PUBLIC LIBRARY BOARD OF TRUSTEES Regular Meeting Minutes February 12, 2025

The Boise Public Library Board of Trustees met at the Downtown Library in the Marion Bingham Room for their regular meeting at 11:30 a.m. on Wednesday, February 12, 2025

City Staff and Partners Present

- Jessica Dorr, Library Director
- Emily Johnson, Chief Administrative Officer
- Kathleen Stalder, Acquisitions & Technical Services Sr Manager
- Heidi Lewis, Public Services Sr Manager
- Sarah Kelley-Chase, Public Services Sr Manager
- Kari Davis, Library Administrative Manager
- Megan McIntosh, Library Administrative Specialist
- Kelly Fleming, Boise City Legal Counsel
- Shivaun Korfanta, Library Marketing Manager
- Tiffany Bryner, Librarian Sr – Home-based Services
- Tully Gerlach, Librarian Principle – Collection Development
- Lindsay Erb, Public Works Senior Project Manager
- Maggie Smith, Senior Budget Analyst
- Camille Franks, Chair of the Boise Public Library Foundation (Remote)
- Kirsten Ocker, President of the Friends of the Boise Public Library (Remote)

1. Call to Order and Introductions

The meeting was called to order at 11:37a.m., and a roll call was conducted.

Present: Rebecca Lemmons, President; Ron Pisaneschi, Vice President; Reshma Kamal; Nicole Trammel Pantera; Brian Klene.

Absent: None.

2. Communications

None

3. Minutes-Action Item

MOTION to approve the January 08, 2025 regular meeting minutes.

Motion: Pisaneschi

Second: Klene

Result: Motion carried on a roll call vote of Kamal, yes; Klene, yes; Pantera, yes; Pisaneschi, yes; Lemmons, yes.

MAIN LIBRARY
715 S. Capitol Blvd., Boise, Idaho 83702
P: 208-972-8200 | TTY: 800-377-3529

LIBRARY! AT
BOWN CROSSING
P: 208-972-8360

LIBRARY! AT
COLE & USTICK
P: 208-972-8300

LIBRARY! AT
COLLISTER
P: 208-972-8320

LIBRARY! AT
HILLCREST
P: 208-972-8340

BOISE CITY COUNCIL: Colin Nash (President), Meredith Stead (President Pro Tem), Kathy Corless, Jimmy Hallyburton, Jordan Morales, Luci Willits

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4. Consent Agenda-Action Item

- a. Payment of Bills and Payroll
- b. Financial Reports

MOTION to approve the January bills and payroll, the expenditure/revenue reports for the period ending December 31, 2024, and the gift fund activity report for December 2024.

Motion: Klene

Second: Pisaneschi

Result: Motion carried on a roll call vote of Kamal, yes; Klene, yes; Pantera, yes; Pisaneschi, yes; Lemmons, yes.

5. Reports

a. Friends of the Boise Public Library

Ocker shared the Friends are holding a sale in their new warehouse location on W Fulton St. at the end of the month. Donations are still being accepted during the Capitol Boulevard construction project. Trustees welcomed Ocker as the new President of the Friends of the Boise Public Library.

b. Boise Public Library Foundation

Franks shared that the Foundation is beginning their event involvement planning process for 2025, as well as focusing on normal operations. The Foundation will meet on Thursday, February 13, 2025.

c. Library Director's Report including Administration and Management

Dorr reported two bills related to libraries were introduced in the House Local Government Legislative Committee yesterday. House Bill 212 concerns the process to propose a new library district and is not applicable to the Boise Public Library. House Bill 209 is a proposed change to the Idaho Code overseeing public libraries. It is designed to increase city government discretion and involvement in the employment process for library directors. The bill would give city councils the ability to designate the library director as a position to be hired and terminated in the same manner as other categories of city employees. The bill does not require cities to adopt this structure but would grant them the ability. At this time, the bill is not on a committee agenda but will have a hearing scheduled.

Dorr invited Trustees to the "Returning to Language" writing workshop of Susan Bruns, the Boise Writer-in-Residence. The workshop will be held this evening, February 12th, and explores tools to make music with words.

6. Requests for Reconsideration

None



7. Educational Item

a. Collection Development

Collection Development Librarian Tully Gerlach provided Trustees with an overview of the Library's Collection Assessments. The Collection Development team uses this process to manage and regulate the health, performance, and size of the Library's numerous collections. The Collection Assessments is vital in tracking fluctuations and changes in community collection utilization and engagement, as well as determining if community needs are being met.

Trustees inquired about how the Library identifies when to reduce certain materials that experience a decline in checkouts. Gerlach clarified the Library has a regular weeding schedule and can implement the Collection Assessments data to evaluate the availability and longevity of Library materials.

8. Old Business

a. Boise Public Library Policy Review

Section 4.00, Use of the Library, subsections 4.01-4.03

Kelley-Chase reviewed section 4.00 of the Boise Public Library Policy Manual with the Trustees, specifically sections 4.01-4.03. The staff recommended no changes to this section of the policy manual. Trustees suggested looking at changes for the next policy review.

This continued the Library Board of Trustees annual policy review for Fiscal Year 2025 as stipulated by the Board's bylaws.

b. Facilities Project Update

Dorr presented to the Board the upcoming Library Facilities Community Listening Sessions schedule and draft agenda. Beginning on Wednesday, March 5th at the Hillcrest branch, a session is scheduled at each of the Library's five locations. In these sessions, Dorr will share current trends, community feedback, and key findings from work done to date. The purpose of these sessions is to engage the community in conversation and hear how the Library should prioritize future investments regarding existing and future facilities. Trustees provided suggestions and feedback to the agenda and session structure. Adjusting the phrasing of the discussion questions and providing context to attendees prior to the feedback exercise were highlighted. A separate and connected teen outreach effort is being led by Community Engagement. The goal is to meet teens where they are. Dorr requested Trustees attend at least one session and help identify key themes to discuss at the April board meeting.

9. New Business

None



10. Selection of Trustee to Review Vouchers

Kamal was selected to be the Trustee to review vouchers.

11. Selection of Meeting Date

The next regular meeting is March 12, 2025.

12. Adjourn

MOTION to adjourn the meeting.

Motion: Klene

Second: Pisaneschi

Result: Motion carried.

The meeting ended at 12:36 p.m.

Approved:

Jessica Dorr, Director

Rebecca Lemmons, President

