

BOISE PUBLIC LIBRARY MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

Boise Public Library Board of Trustees Regular Meeting Agenda

Wednesday, August 10, 2022, 11:30 a.m. • Main Library, Marion Bingham Room, 715 S. Capitol Blvd., Boise, ID 83702

Public can attend the meeting in person or via YouTube at the following link: <u>https://www.youtube.com/channel/UCJo0NAsCybsN0DtzuAl3LGA</u>

| MISSION |
|---|
| The Boise Public Library improves community members' quality of |
| life by supporting their efforts to enhance knowledge, realize |
| creative potential, and share ideas and stories. |
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MAIN LIBRARY 715 S. Capitol Blvd., Boise, Idaho 83702 P: 208-972-8200 | TTY: 800-377-3529 LIBRARY! AT BOWN CROSSING P: 208-972-8360 LIBRARY! AT COLE & USTICK P: 208-972-8300 LIBRARY! AT COLLISTER P: 208-972-8320 LIBRARY! AT HILLCREST P: 208-972-8340

BOISE CITY COUNCIL: Elaine Clegg (President), Holli Woodings (President Pro Tem), Patrick Bageant, Jimmy Hallyburton, Lisa Sánchez, Luci Willits

AGENDA

Boise Public Library Board of Trustees Regular Meeting Agenda

Wednesday, August 10, 2022, 11:30 a.m. • Main Library, Marion Bingham Room, 715 S. Capitol Blvd., Boise, ID 83702

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1. Call to Order and Introductions

- 2. Communications
 - None
- 3. Minutes-Action Item July 13, 2022, Regular Meeting

4. Consent Agenda-Action Item

All matters on the consent agenda are considered routine and may be approved in a single motion. A trustee may ask that an item be removed from the consent agenda and considered separately.

a. Payment of Bills and Payroll

b. Financial Reports Year-to-Date through June 30, 2022 Gift Fund activity for June 2022

5. Reports

- a. Friends of the Boise Public Library
- **b.** Boise Public Library Foundation
- c. Library Director including administration and management

6. Old Business

a. Boise Public Library Policy Review:

Section 8.00, Displays & Exhibits- Action Item

Kate Radford, Information Services Supervisor, will review section 8.00 of the Boise Public Library Policy Manual with the Trustees. The staff recommends changes to Policy 8.01, Displays and Policy 8.02, Bulletin Boards and are included in the packet. A motion to approve, revise, or reject the recommended changes will be requested.

Recommended changes to regulations 8.01a, Display Cases and 8.02a, Bulletin Board Guidelines, are included in the supporting documentation section of the meeting packet. Regulation changes do not require the Board's approval and are included for information purposes only.

This concludes the Library Board of Trustees annual policy review for Fiscal Year 2022 as stipulated by the Board's bylaws.

b. Strategic Planning

Main Library Manager Heidi Lewis will provide an update on the strategic planning process the Library is currently engaged in.

Phil Magnuson will also provide Trustees with an update as the Board representative on the steering committee.

c. Friends of the Library Memorandum Of Understanding (MOU) -Action Item Dorr will review and submit to the Trustees for approval a memorandum of understanding between the Boise Public Library and the Friends of the Boise Public Library.

Action: a motion to approve the Friends of the Library memorandum of understanding as presented and submit to the Mayor's Office.

7. New Business

None

- 8. Selection of Trustee to Review Payment Vouchers Trustee review for July vouchers by Pantera.
- Selection of Meeting Date Next regular/annual meeting on Wednesday, September 14, 2022.
- 10. Adjourn

Any person needing special accommodations to participate in the above notice meeting should contact the library administration office at 208-972-8258 no later than three working days before the scheduled meeting.

BOISE PUBLIC LIBRARY Library Director's Report

August 2022

Operations

Hours and Services Status

We had one service adjustment for the Library! at Bown Crossing in August due to staffing capacity. For three Saturdays, Bown Crossing offered curbside pick-up only. We continue to monitor COVID-19 indicators and remain prepared to adjust services if necessary.

Chief Administrative Officer

I'm very pleased to share with you that Emily Johnson officially joined the Library on Monday, July 18th as our new Chief Administrative Officer.

Emily comes to us from Big Brothers Big Sisters where she worked for the past ten years, including serving as CEO for the last six. Throughout her career she has focused on ensuring everyone has access to the resources they need to build their own success in life. She has experience working to support college access programs as well as with Corpus Christi House, where she helped build an education center. Emily earned her BS in Education at Arizona State University and her Masters of Administration from Northern Arizona University. An Idaho resident for the past 12 years, Emily and her husband enjoy exploring all that Idaho has to offer, including camping, traveling and spending time with their two adorable dogs.

She looks forward to working with all of you to create an even stronger Boise community because she believes strongly there is nothing that we can't do better.

Administration and Management Reports:

Programming

- The Library! at Bown Crossing engaged visitors at the annual Bown Crossing Summer Community Block Party with activities for families and opportunities to give input into the Strategic Plan.
- The Library! at Bown Crossing's <u>creative writing series</u> for kids concluded. Works by five young authors were loaned to the branch for the month of August for all library users to read. Visitors can read the books and sign their name on the "checkout card" so the authors can see how much circulation their books got during the month.
- In collaboration with Rediscovered Books, the Library hosted two author events at the Main Library: an afternoon with children's author <u>Mat Hagerty</u> and a special, after-hours event featuring two best-selling young adult authors in conversation: <u>Tricia Levenseller and Cynthia Hand</u>.
- After a multi-year hiatus, the popular event <u>"Board Wars"</u> was back at the Library! Eight teams competed for 48 hours to develop and prototype a playable board game.

Staff Development

• The training team held a hybrid (recorded and in-person) event for staff to learn about organizing and running large or annual programs. Five staff members were able to attend in person.

Community Partners

• Jesse Tree and Catch pop-ups continued at the Main Library and Hillcrest.

Communications

Monthly Email Newsletter

- <u>Strategic Plan Kick-off</u> Sent July 14 to 6988 contacts open rate 53%
- <u>Community Listening Sessions Reminder</u> Sent July 19 to 6958 contacts open rate 55%
- <u>August</u> Sent August 1 to 7290 contacts open rate 50%

Ultimate Book Nerd Newsletter

• July - Sent July 21 to 475 contacts – open rate 59%

Social Media

- In July, we posted about the strategic planning project, several upcoming author visits, summer reading reminders, and Boise Comic Arts Festival updates.
- In August, we will continue to post about the strategic planning project, Boise Comic Arts Festival updates, fall programs, and finishing up the summer reading program.

Boise Public Library

Policy Review August 10, 2022

Policy items reviewed and presented are as follows:

SECTION 8.00, Displays & Exhibits

- Policy 8.01, Displays
 - Regulation 8.01a, Display Cases
 - Regulation 8.01b, Display Form
- Policy 8.02, Bulletin Boards
 - Regulation 8.02a, Bulletin Board Guidelines

Staff Recommendations:

Section 8.00, *Displays & Exhibits,* of the Boise Public Library Policy Manual is presented to the Library Board for review. Staff have recommended changes on Policy 8.01, Displays and Policy 8.02, Bulletin Boards, and a motion to approve, revise, or reject the recommended changes will be requested.

Changes to Regulation 8.01a, Display Cases and Regulation 8.02a, Bulletin Board Guidelines are included. Regulation changes do not require the Board's approval and are for information purposes only.

| Document Type: | Policy |
|----------------|---------------------|
| Number: | 8.01 |
| Effective: | 03-01-11 |
| Revised: | 03-01-11 |
| | 08-10-2022 |

DISPLAYS

The Library will consider requests from organizations, businesses, and industries to exhibit displays and post advertisements and brochures. Approval of materials for display or distribution ultimately shall be at the sole discretion of the Director or their designee. In all instances, the Library reserves the right to refuse any materials for exhibit, display., or posting. It is the policy of t The Library does not to advertise commercial endeavors unless the Library is a beneficiary of those endeavors. The Library will attempt to protect material displayed, but cannot be is not responsible for loss or damage to such material.

The Board hereby defines the terms and conditions under which items may be accepted for display or posting in the Library:

- 1. The Director or their designee may determine the suitability of a given item for display or posting, considering both the facilities available and the objectives of the Library.
- 2. Display items will be accepted for limited times only. In general, these periods will not exceed 30 days. Requests for a longer display period may be made to the Director or their designee.
- 3. No liability for loss of, or damage to, display items is assumed either by the Library or by Boise City the City of Boise. Exhibitors are advised to carry their own insurance; such insurance should indemnify exhibitors for the entire value of items to be exhibited displayed at the library.
- 4. In the event that the owner of the display does not reclaim it within 30 days of the ending date for the loan, the Library will make every effort to sell and dispose of the property in accordance with applicable Idaho law.
- 5. A display application form, clearly stating the duration of the display and its terms available as Exhibit 8.01b, will must be completed, and signed, in every case and must be on file with the Library in the Library Administration office before a displays will be approved. (Exhibit 8.01b)

| Document Type: | Regulation |
|----------------|---------------------|
| Number: | 8.01a |
| Effective: | 03-01-11 |
| Revised: | 03-01-11 |
| | 08-10-2022 |
| | |

DISPLAY CASES

Upon completion of the display form (Exhibit 8.01b), displays of crafts or artifacts will be scheduled by staff as designated by the Director or their designee.

Display cases may be used for one month, unless other arrangements are made in advance. It is the responsibility of the individual or organization using the cases to arrange and label the items.

| Document Type: | Exhibit |
|----------------|----------|
| Number: | 8.01b |
| Effective: | 03-01-11 |
| Revised: | 03-01-11 |
| | |

LOANED OBJECT DISPLAY AGREEMENT

Loan Agreement between the Boise Public Library and:

| Owner: | | | |
|------------|------|------|--|
| Address: | | | |
| Telephone: | | | |

Description of objects loaned for display or exhibition (quantity, appearance, condition):

| Borrowed on | |
|--|--|
| To be returned | |
| Owner's estimated value of loaned object(s) | |
| Owner's insurance carrier and policy number: | |
| 1 5 | |

_____, hold, covenant and agree to indemnify and I, _ (Owner or Owner's Authorized Representative)

save and hold harmless Boise City and Boise Public Library from and against any and all loss, damage, injury, liability and claims for loss, damages or injuries to persons or property or loaned object(s) arising out of the loan of the above-described object(s) to Boise Public Library for display or special exhibit purposes. If I have not physically reclaimed the loaned object(s) from Boise Public Library within thirty (30) days of the date to be returned specified above then I hereby authorize Boise City and/or Boise Public Library to sell and dispose of the loaned object(s) or to transfer said object(s) to another entity and waive any claims to the loaned object(s) or consideration received for the loaned object(s) by the owner, his/her heirs, assigns or those in probity with the owner. Whatever monies or other consideration Boise City or Boise Public Library has received upon sale or disposition of the loaned objects may, after being held in trust for a period of six (6) months, be deemed a gift to the Boise Public Library, free and clear of any claim on the part of the owner.

By executing this document, I agree to the terms stipulated above and hereby certify and swear that I am the owner of the loaned object(s) or the owner's duly authorized representative and that I am authorized to execute this document and enter into and bind the owner to the obligations cited herein.

Signed and effective this _____ day of _____, 20___:

| Document Type: | Policy |
|----------------|---------------------|
| Number: | 8.02 |
| Effective: | 03-01-11 |
| Revised: | 03-01-11 |
| | 08-10-2022 |

BULLETIN BOARDS

The Library may permit distribution of, or may post on its bulletin boards, announcements of the cultural activities of the community (those concerned with literature, art, music, drama, and related activities) and public announcements of general interest to the community.

As a service to our users, the Library may make informational materials regarding educational and cultural events, local support agencies, and public announcements of general interest to the community available in public display areas from time to time. The Library provides this service within the space limitations of each library location and within the discretion of the Director or their designee.

| Regulation |
|---------------------|
| 8.02a |
| 03-01-11 |
| 03-01-11 |
| 08-10-2022 |
| |

BULLETIN BOARD GUIDELINES

Postings to Library bulletin boards are subject to the following guidelines:

- 1. Under no circumstances will postings be allowed on the grounds or on the outside of any Library building. Postings are limited to designated areas within each library location as determined by the Director or their designee.
- 2. Posters, notices, and material for distribution shall be submitted to Library staff for approval and if posted, may be removed only by Library staff. Nothing may be posted or removed from bulletin boards except by staff.
- 3. Items to be posted or distributed must be delivered to the Library for approval. Approved items will be date-stamped and posted. All items will be removed by authorized staff members immediately following the event advertised. Postedmaterials which do not advertise a specific event will be removed 30 days afterposting. All items will may be discarded by Library staff upon a determination that the iems will not be posted or upon their removal by Library staff. The-Library will discard all items not approved for posting or distribution.
- 4. Posters and notices with printed price charges may be accepted, but not those announcing events designed to make a profit for a commercial enterprise.
- 5. In the field of education, only those announcements of courses given by educational institutions or sponsored by recognized community groups (e.g., the Chamber of Commerce) may be accepted.
- 6. Announcements concerning interdenominational religious activities (e.g., joint Good Friday services) may be accepted, but not those of individual churches, sects, or cults.
- 7. Items for public review and comment are received at the 3rd floor reference desk of the Main Library or at any service desk in the Library's branch locations. Individuals submitting these materials must leave a contact name, phone number, and date on which the materials will be picked up or after which they may be discarded. Items not collected after the comment period expires are considered gifts to the Library, as are items left without a pick-up date.
- 8. Individuals representing themselves or a group are strictly forbidden to distribute advertising literature, circulate or post petitions, or solicit funds for any purposeeither in a Library building or in any place on the premises that would interferewith the ability of staff or patrons to conveniently enter or exit the building.
- 9. Non-Library sale of any item(s) in any Library building or anywhere on Library grounds is allowed only with the written permission of the Director or designee. Under limited circumstances, the Library may act as an agent to sell materials. The determining factor in allowing sales or acting as the agent for sales will be whether the Library is a beneficiary of the sale.
- 10. Posting of notices and distribution of material does not imply endorsement by the Library.

| TO: | Boise Public Library Board of Trustees |
|-------|---|
| FROM: | Jessica Dorr |
| CC: | Jill Johnson, Sarah Kelley-Chase, Kari Davis |
| DATE: | 8/5/2022 |
| RE: | Friends of the Boise Public Library Memorandum of Understanding |
| | |

BACKGROUND

Last year, the City of Boise developed a framework to use consistently with non-profits which lease City property. The Friends of the Boise Public Library was not included in these discussions because of their unique relationship with the Library. Discussions between the Library and the Friends determined that a Memorandum of Understanding (MOU) would be a more appropriate tool.

With significant support from Legal, we have worked to develop a MOU which outlines the relationship between the Library and the Friends, including how the Library supports the Friends and how the Friends supports the Library.

A draft copy of the agreement was presented during the July Board of Trustee meeting where Trustees were able to review and provide feedback. The agreement was then presented to the Friends of the Boise Public Library Board where it was approved. In the August Board of Trustee meeting, Trustees will be asked to approve the MOU between the Boise Public Library and Friends of the Boise Public Library.

NEXT STEPS

The MOU will be forwarded to the Mayor's Office if approved by the Trustees.

Memorandum of Understanding

Between the Boise Public Library and the Friends of the Boise Public Library

The following is a memorandum of understanding ("Agreement") between the Boise Public Library ("Library") and the Friends of the Boise Public Library ("Friends"). The initial term of the Agreement is five years from the latest signature date at the end of the Agreement. The Agreement can be modified or renewed by mutual written agreement of the parties.

The Friends' mission is to support and advocate for the Library and to promote reading and literacy in the community. As a non-profit, 501(c)(3) organization, it is a legally distinct entity and is not a part of the Library

The Library agrees to include the Friends in the long-term planning process to ensure that the Friends are an active stakeholder of the goals and direction of the Library.

The Library agrees to include a member from the Friends' administration as a non-voting presence at all Library public meetings and to allow room on the agenda for a Friends report.

The Library agrees to share with the Friends the Library's strategic priorities on an annual basis, discuss with Friends how their resources and support might increase the Library's impact, and determine timing and process for funding requests.

The Library agrees to provide public space for Friends membership brochures and promotional materials.

The Library agrees to provide the Friends with space in the Library, as available, for book storage and sorting, acceptance of donations, book sales, a bookstore, and office needs. The Library will provide basic utilities, maintenance and repair of the premises. The Friends and the Library, through its Director, agree to meet quarterly to discuss the Friends' use of Library space. The Library Board of Trustees has the ultimate decision-making authority on use of Library space.

The Library agrees to include reference to the Friends on its website. The Library's website will link out to the Friends' website, which will be the sole responsibility of the Friends.

The Library agrees to appoint a Friends Liaison who will serve as the main point of contact between the Friends and the Library. The Friends agree to communicate with the Library through the Friends Liaison.

The Friends agree to publicly support the Library and its policies.

The Friends agree to include a member from the Library's administration as a non-voting presence at all Friends' meetings and to allow room on the agenda for a Library report.

The Friends agree that any and all monies raised will be spent exclusively for Friends' operations, Library programs, service, and other Library defined needs, unless otherwise agreed to by both the Friends and the Library. Parties agree that money received by the Friends should be used to support a Library branch, the Library system, Library initiatives, or Library employee

education and development, and that those funds should supplement and not supplant public funding.

The Friends agree that the Library Board of Trustees has the final say in accepting or declining any and all gifts made to the Library.

The Friends agree to engage in advocacy efforts on behalf of the Library under the guidance of the Library.

The Friends agree that if they cease to actively fundraise and promote the Library, they will disband allowing for a new Friends group to be established in the future.

FRIENDS OF THE BOISE PUBLIC LIBRARY, INC.

| Approv | red by the Board of Directors on July 14, ' | , 2022. |
|--------|---|---------|
| By: | All foram | |
| Name: | VILL JOHNSON | |
| Title: | PRESIDENT, BOARD OF DIRECTORS | |
| Date: | 7/14/2022 | |
| | | |

BOISE PUBLIC LIBRARY

| Appr | oved as to Content: | |
|------|--------------------------------|------|
| By: | | |
| | Jessica Dorr, Library Director | Date |

Approved by the Board of Trustees on _____, 2022

By:

Phil Magnuson, Board Vice President

CITY OF BOISE CITY

By:

Lauren McLean, Mayor

Date

Attest:

City Clerk

Date

Library Board of Trustees August 10, 2022 Page 14

BOISE PUBLIC LIBRARY SYSTEM STATISTICS REPORT June 2022

| | | June 2022 | | | | |
|--|-------------------|--------------------------------|--------------------------|-----------------------------|--|--------------------------|
| CIRCULATION/Books | <u>This Month</u> | Last Year <u>This Month</u> | Percent <u>Change</u> | This Year <u>To Date</u> | Last Year <u>To Date</u> | Percent <u>Change</u> |
| Adult | 42,799 | 40,512 | 5.65 | 401,308 | 293,686 | 36.65 |
| Young Adult | 6,742 | | -2.73 | 54,430 | 40,678 | 33.81 |
| Juvenile | 63,814 | | 8.35 | 538,523 | 341,912 | 57.50 |
| Sub | Total 113,355 | 106,339 | 6.60 | 994,261 | 676,276 | 47.02 |
| | <i>`</i> | | | · · · · | í de la companya de la | |
| <u>CIRCULATION / Audio Visual</u> | | | | | | |
| Adult | 18,299 | 19,692 | -7.07 | 181,167 | 139,576 | 29.80 |
| Young Adult | 883 | 1,081 | -18.32 | 8,445 | 6,124 | 37.90 |
| Juvenile | 5,572 | 6,697 | -16.80 | 51,330 | 38,075 | 34.81 |
| Sub | Total 24,754 | 27,470 | -9.89 | 240,942 | 183,775 | 31.11 |
| | | | | | | |
| CIRCULATION/Digital eAudio | 25,826 | 24,312 | 6.23 | 221,420 | 209,523 | 5.68 |
| eBooks | 22,020 | 24,312 | -1.80 | 198,970 | 209,523 | 5.68 -6.37 |
| eVideo | 22,020 | 22,424 | 17.75 | 2,746 | 3,048 | -0.37 -9.91 |
| eMusic | 70 | 14 | 400.00 | 413 | 139 | 197.12 |
| eMagazine | 2,168 | | 10.61 | 24,991 | 26,998 | -7.43 |
| - | Total 50,356 | | 2.89 | 448,540 | 452,210 | -0.81 |
| TOTAL CIRCULA | | | 3.13 | 1,683,743 | 1,312,261 | 28.31 |
| | 100,403 | 102,750 | 5.15 | 1,003,743 | 1,512,201 | 20.51 |
| CIRCULATION SUMMARY | | | | | | |
| Main Library | 60,508 | 55,210 | 9.60 | 556,908 | 356,803 | 56.08 |
| Collister | 12,259 | | -10.08 | 113,187 | 90,871 | 24.56 |
| Hillcrest | 9,317 | 9,559 | -2.53 | 81,947 | 62,444 | 31.23 |
| Cole & Ustick (C&U) | 26,150 | 23,558 | 11.00 | 219,722 | 149,661 | 46.81 |
| Bown | 27,875 | 29,718 | -6.20 | 243,093 | 183,941 | 32.16 |
| Home Service | 2,000 | 2,131 | -6.15 | 20,346 | 16,331 | 24.59 |
| Digital Collection | 50,356 | 48,941 | 2.89 | 448,540 | 452,210 | -0.81 |
| TOTAL CIRCULA | TION 188,465 | 182,750 | 3.13 | 1,683,743 | 1,312,261 | 28.31 |
| PATRON COUNT | | | | | | |
| Main Library | 22,295 | 16,595 | 34.35 | 181,676 | 92,101 | 97.26 |
| Collister | 5,279 | | 20.25 | 41,409 | 24,405 | 69.67 |
| Hillcrest* | 4,608 | 3,678 | 25.29 | 36,841 | 25,391 | 45.09 |
| Cole & Ustick | 8,600 | 5,600 | 53.57 | 64,089 | 15,608 | 310.62 |
| Bown | 8,344 | | 19.71 | 62,137 | 38,731 | 60.43 |
| TOTAL PATRON CO | | | 31.94 | 386,152 | 196,236 | 96.78 |
| | | | | | | |
| POLARIS CATALOG | · | | | | | |
| System External Use Counts | 230,275 | | -27.44 | 2,407,771 | 3,183,764 | -24.37 |
| Main Internal Use Counts | 30,009 | | 5.29 | 275,300 | 228,475 | 20.49 |
| Collister Internal Use Counts | , | 1,790 | 32.35 | 15,483 | 7,423 | 108.58 |
| Hillcrest Internal Use Counts | 2,907 | | 85.63 | 17,292 | 5,782 | 199.07 |
| C&U Internal Use Counts | 7,016 | | 62.94 | 45,717 | 16,613 | 175.19 |
| Bown Internal Use Counts | 5,756 | 4,957 | 16.12 | 37,199 | 57,239 | -35.01 |

| NEW CARDS ISSUED | <u>This Month</u> | Last Year <u>This Month</u> | Percent <u>Change</u> | This Year <u>To Date</u> | Last Year <u>To Date</u> | Percent <u>Change</u> |
|---|-------------------|--------------------------------|--------------------------|---|-----------------------------|--------------------------|
| Resident | 1,018 | 925 | 10.05 | 6,929 | 4,313 | 60.65 |
| Non-Resident | 3 | 2 | 50.00 | 55 | 33 | 66.67 |
| Internet Only | 0 | 0 | 0.00 | 8 | 0 | 100.00 |
| TOTAL CARDS ISSUED | 1,021 | 927 | 10.14 | 6,992 | 4,346 | 60.88 |
| | | | | | | |
| INTERLIBRARY LOANS Out-of-State | 00 | 60 | 41.94 | 616 | 216 | 04.04 |
| In-State | 88 65 | 62 26 | 150.00 | 616 356 | 316 121 | 94.94 194.21 |
| III-SIGIE | 05 | 20 | 150.00 | 350 | 121 | 194.21 |
| INTERLIBRARY BORROWING | | | | | | |
| Out-of-State | 101 | 186 | -45.70 | 1,830 | 1,306 | 40.12 |
| In-State | 32 | 60 | -46.67 | 576 | 381 | 51.18 |
| | | | | | | |
| REFERENCE SUMMARY | | | | | | |
| Main Adult Desk | 1,042 | 926 | 12.53 | 10,561 | 5,410 | 95.21 |
| Main Adult Telephone | 609 | 765 | -20.39 | 6,081 | 8,118 | -25.09 |
| Main Adult Electronic | 124 | 158 | -21.52 | 1,146 | 1,951 | -41.26 |
| Sub Total Adult Reference | 1,775 | 1,849 | -4.00 | 17,788 | 15,479 | 14.92 |
| Main Youth Desk | 1 105 | 660 | 79.55 | 5 622 | 1,793 | 214.17 |
| Main Youth Telephone | 1,185 32 | 40 | -20.00 | 5,633 215 | 1,793 | -84.20 |
| Main Youth Electronic | 32 | 40 | -20.00 | 12 | 209 | -94.20 |
| Sub Total Youth Reference | 1,220 | 706 | 72.80 | 5,860 | 3,363 | 74.25 |
| | 1,220 | 700 | 72.00 | 5,800 | 3,303 | 74.23 |
| Information Desk | | | | | | |
| Readers Advisory | 5 | 16 | -68.75 | 52 | 113 | -53.98 |
| Directional/Informational | 1,906 | 2,767 | -31.12 | 17,356 | 35,782 | -51.50 |
| Sub Total Information Desk | 1,911 | 2,783 | -31.33 | 17,408 | 35,895 | -51.50 |
| | | | | | | |
| Collister Desk | 1,244 | 1,200 | 3.67 | 8,891 | 10,702 | -16.92 |
| Collister Phone | 106 | 136 | -22.06 | 1,201 | 1,067 | 12.56 |
| Sub Total Collister Reference | 1,350 | 1,336 | 1.05 | 10,092 | 11,769 | -14.25 |
| | | | | | | |
| Hillcrest Desk | 441 | 581 | -24.10 | 3,787 | 7,466 | -49.28 |
| Hillcrest Phone | 57 | 99 | -42.42 | 850 | 1,443 | -41.09 |
| Sub Total Hillcrest Reference | 498 | 680 | -26.76 | 4,637 | 8,909 | -47.95 |
| Colo & Unick Dock | 1 450 | 007 | AE 44 | 9 550 | 15 017 | 42.04 |
| Cole & Ustick Desk Cole & Ustick Phone | 1,450 184 | 997 162 | 45.44 13.58 | 8,550 1,338 | 15,217 2,407 | -43.81 -44.41 |
| | | | | - | 17,624 | |
| Sub Total C&U Reference | 1,634 | 1,159 | 40.98 | 9,888 | 17,624 | -43.89 |
| Bown Desk | 641 | 919 | -30.25 | 4,801 | 15,431 | -68.89 |
| Bown Phone | 48 | 133 | -63.91 | 907 | 1,258 | -27.90 |
| Sub Total Bown Reference | 689 | 1,052 | -34.51 | 5,708 | 16,689 | -65.80 |
| TOTAL REFERENCE | 9,077 | 9,565 | -5.10 | 71,381 | 109,728 | -34.95 |
| | | | 0.10 | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | 100,120 | 01.00 |

| <u>MEETING ROOM USE SUMMARY</u> Programs | <u>This Month</u> | Last Year <u>This Month</u> | Percent <u>Change</u> | This Year <u>To Date</u> | Last Year <u>To Date</u> | Percent <u>Change</u> |
|---|-------------------|--------------------------------|--------------------------|-----------------------------|-----------------------------|--------------------------|
| Main Adult Programs | 5 | 1 | 400.00 | 37 | 8 | 362.50 |
| Main Youth Programs | 39 | 70 | -44.29 | 257 | 271 | -5.17 |
| Main Community Programs | 59 | 0 | 100.00 | 695 | 0 | 100.00 |
| Sub Total Main | 103 | 71 | 45.07 | 989 | 279 | 254.48 |
| Collister Adult Programs | 1 | 1 | 0.00 | 14 | 1 | 1300.00 |
| Collister Youth Programs | 33 | 32 | 3.13 | 165 | 222 | -25.68 |
| Collister Community Programs | 79 | 0 | 100.00 | 465 | 0 | 100.00 |
| Sub Total Collister | 113 | 33 | 242.42 | 644 | 223 | 188.79 |
| Hillcrest Adult Programs | 6 | 0 | 100.00 | 34 | 1 | 3300.00 |
| Hillcrest Youth Programs | 12 | 23 | -47.83 | 88 | 183 | -51.91 |
| Hillcrest Community Programs | 54 | 0 | 100.00 | 481 | 0 | 100.00 |
| Sub Total Hillcrest | 72 | 23 | 213.04 | 603 | 184 | 227.72 |
| C&U Adult Programs | 9 | 0 | 100.00 | 39 | 10 | 290.00 |
| C&U Youth Programs | 44 | 9 | 388.89 | 225 | 63 | 257.14 |
| C&U Community Programs | 70 | 0 | 100.00 | 378 | 0 | 100.00 |
| Sub Total Cole & Ustick | 123 | 1 | 12200.00 | 642 | 73 | 779.45 |
| Bown Adult Programs | 7 | 1 | 600.00 | 20 | 9 | 122.22 |
| Bown Youth Programs | 36 | 33 | 9.09 | 136 | 77 | 76.62 |
| Bown Community Programs | 57 | 0 | 100.00 | 107 | 0 | 100.00 |
| Sub Total Bown | 100 | 34 | 194.12 | 263 | 86 | 205.81 |
| TOTAL PROGRAMS | 511 | 170 | 200.59 | 3,141 | 845 | 271.72 |

Program Attendance

| nogium Anenuunce | | | | | | |
|----------------------------|-------|-------|--------|--------|--------|---------|
| Main Adult Attendance | 46 | 20 | 130.00 | 613 | 79 | 675.95 |
| Main Youth Attendance | 1,194 | 2,164 | -44.82 | 5,671 | 4,876 | 16.30 |
| Main Comm Attendance | 353 | 0 | 100.00 | 6,328 | 0 | 100.00 |
| Sub Total Main | 1,593 | 2,184 | -27.06 | 12,612 | 4,955 | 154.53 |
| Collister Adult Attendance | 2 | 6 | -66.67 | 328 | 6 | 5366.67 |
| Collister Youth Attendance | 898 | 1,145 | -21.57 | 11,304 | 6,389 | 76.93 |
| Collister Comm Attendance | 170 | 0 | 100.00 | 1,201 | 0 | 100.00 |
| Sub Total Collister | 1,070 | 1,151 | -7.04 | 12,833 | 6,395 | 100.67 |
| Hillcrest Adult Attendance | 36 | 0 | 100.00 | 211 | 25 | 744.00 |
| Hillcrest Youth Attendance | 226 | 1,194 | -81.07 | 2,765 | 3,670 | -24.66 |
| Hillcrest Comm Attendance | 221 | 0 | 100.00 | 1,708 | 0 | 100.00 |
| Sub Total Hillcrest | 483 | 1,194 | -59.55 | 4,684 | 3,695 | 26.77 |
| C&U Adult Attendance | 33 | 0 | 100.00 | 108 | 297 | -63.64 |
| C&U Youth Attendance | 1,572 | 418 | 276.08 | 9,117 | 2,044 | 346.04 |
| C&U Comm Attendance | 366 | 0 | 100.00 | 3,317 | 0 | 100.00 |
| Sub Total Cole & Ustick | 1,971 | 418 | 371.53 | 12,542 | 2,341 | 435.75 |
| Bown Adult Attendance | 33 | 50 | -34.00 | 190 | 465 | -59.14 |
| Bown Youth Attendance | 934 | 2,013 | -53.60 | 5,331 | 4,231 | 26.00 |
| Bown Comm Attendance | 156 | 0 | 100.00 | 357 | 0 | 100.00 |
| Sub Total Bown | 1,123 | 2,063 | -45.56 | 5,878 | 4,696 | 25.17 |
| TOTAL PROGRAM ATTENDANCE | 6,240 | 7,010 | -10.98 | 48,549 | 22,082 | 119.86 |
| | | | | | | |

BOISE PUBLIC LIBRARY RECIPROCAL BORROWING STATISTICS June 2022

Items checked out at BPL by consortium members' patrons.

| <u>CHECKOUTS</u> | This Month | Percent of This Month <u>Circulation</u> | Last Year <u>This Month</u> | Percent <u>Change</u> | This Year <u>To Date</u> | Percent of To Date <u>Circulation</u> | Last Year <u>To Date</u> | Percent <u>Change</u> |
|-----------------------|------------|--|--------------------------------|--------------------------|-----------------------------|---|-----------------------------|--------------------------|
| Ada Community | 2,658 | 1.41 | 2,873 | -7.48 | 37,031 | 2.20 | 13,178 | 181.01 |
| Caldwell | 362 | 0.19 | 157 | 130.57 | 2,164 | 0.13 | 874 | 147.60 |
| Eagle | 598 | 0.32 | 518 | 15.44 | 7,432 | 0.44 | 2,654 | 180.03 |
| Emmett | 28 | 0.01 | 15 | 86.67 | 384 | 0.02 | 388 | -1.03 |
| Garden City | 1,025 | 0.54 | 838 | 22.32 | 10,404 | 0.62 | 5,110 | 103.60 |
| Hailey | 0 | 0.00 | 2 | -100.00 | 207 | 0.01 | 64 | 223.44 |
| Meridian | 2,590 | 1.37 | 1,044 | 148.08 | 20,836 | 1.24 | 9,746 | 113.79 |
| Mountain Home | 155 | 0.08 | 175 | -11.43 | 1,519 | 0.09 | 1,228 | 23.70 |
| Nampa | 658 | 0.35 | 583 | 12.86 | 5,987 | 0.36 | 3,758 | 59.31 |
| Twin Falls | 93 | 0.05 | 8 | 1062.50 | 304 | 0.02 | 188 | 61.70 |
| Total | 8,559 | 4.54 | 6,322 | 35.38 | 88,396 | 5.25 | 37,297 | 137.01 |
| Total BPL Circulation | 188,465 | | 182,750 | | 1,683,743 | | 1,312,261 | |

Items checked out at consortium member locations by BPL patrons.

| | | Last Year | This Year | Last Year | |
|------------------|-------------------|-------------------|----------------|----------------|--|
| | <u>This Month</u> | <u>This Month</u> | <u>To Date</u> | <u>To Date</u> | |
| CHECKOUTS | | | | | |
| Ada Community | 11,512 | 11,385 | 85,671 | 63,810 | |
| Caldwell | 218 | 124 | 1,302 | 1,265 | |
| Eagle | 7,744 | 5,445 | 54,918 | 26,405 | |
| Emmett | 51 | 137 | 547 | 380 | |
| Garden City | 9,197 | 8,196 | 69,679 | 43,821 | |
| Hailey | 4 | 57 | 169 | 291 | |
| Meridian | 7,004 | 7,339 | 59,790 | 57,653 | |
| Mountain Home | 4 | 145 | 73 | 536 | |
| Nampa | 580 | 541 | 5,504 | 3,337 | |
| Twin Falls | 46 | 30 | 72 | 143 | |
| Total | 36,524 | 33,683 | 285,409 | 197,925 | |