



BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

Boise Public Library Board of Trustees Regular Meeting Agenda Wednesday, January 11, 2023, 11:30 a.m. • Main Library, Marion Bingham Room, 715 S. Capitol Blvd., Boise, ID 83702

Public can attend the meeting in person or via YouTube at the following link:
<https://www.youtube.com/channel/UCJo0NAsCybsN0DtzuAI3LGA>

BOARD OF TRUSTEES Brian Klene, President Rebecca Lemmons, Vice President Phil Magnuson Nicole Trammel Pantera Natasha Rush	MISSION The Boise Public Library improves community members' quality of life by supporting their efforts to enhance knowledge, realize creative potential, and share ideas and stories.
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MAIN LIBRARY

715 S. Capitol Blvd., Boise, Idaho 83702
P: 208-972-8200 | TTY: 800-377-3529

LIBRARY! AT
BOWN CROSSING
P: 208-972-8360

LIBRARY! AT
COLE & USTICK
P: 208-972-8300

LIBRARY! AT
COLLISTER
P: 208-972-8320

LIBRARY! AT
HILLCREST
P: 208-972-8340

BOISE CITY COUNCIL: Elaine Clegg (President), Holli Woodings (President Pro Tem), Patrick Bageant, Jimmy Hallyburton, Lisa Sánchez, Luci Willits

BOISEPUBLICLIBRARY.ORG

AGENDA

Boise Public Library Board of Trustees Regular Meeting Agenda

Wednesday, January 11, 2023, 11:30 a.m. • Main Library, Marion Bingham Room,
715 S. Capitol Blvd., Boise, ID 83702

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1. Call to Order and Introductions

2. Communications

None

3. Minutes-Action Item

December 14, 2022, Regular Meeting

4. Consent Agenda-Action Item

All matters on the consent agenda are considered routine and may be approved in a single motion. A trustee may ask that an item be removed from the consent agenda and considered separately.

a. Payment of Bills and Payroll

b. Financial Reports

Year-to-Date through November 30, 2022

Gift Fund activity for November 2022

5. Reports

a. Friends of the Boise Public Library

b. Boise Public Library Foundation

c. Library Director including administration and management

6. Old Business

a. Boise Public Library Policy Review:

Section 3.00, Services, Subsection 3.03-Action Item

Library Public Services Manager Sarah Kelley-Chase will review section 3.00, Services (subsection 3.03, Services for Schools) of the Boise Public Library Policy Manual with the Trustees. Recommended changes to policy 3.03 are included in the meeting packet. A motion to approve the recommended changes will be requested.

This continues the Library Board of Trustees annual policy review for Fiscal Year 2022 as stipulated by the Board's bylaws.

b. Strategic Planning

Main Library Manager Heidi Lewis will provide an update on the strategic planning process the Library is engaged in.

c. Library Director Performance Evaluation

The Library Board of Trustees has responsibility for hiring, supervising, and evaluating the Library Director. Trustees will continue their discussion on the process and timing of the Director's performance review.

7. New Business

None

8. Selection of Trustee to Review Payment Vouchers

Trustee review for December vouchers by Rush.

9. Selection of Meeting Date

Next regular meeting on Wednesday, February 8, 2023.

10. Adjourn

Any person needing special accommodations to participate in the above notice meeting should contact the library administration office at 208-972-8258 no later than three working days before the scheduled meeting.

BOISE PUBLIC LIBRARY

Library Director's Report

January 2023

Operations

Hours and Services Status

Staff capacity constraints led to two service adjustments:

- On Saturday, December 24th, the Library! at Cole & Ustick offered curbside pickup only.
- On Tuesday, December 27th, the Library! at Hillcrest offered curbside pickup only from 6:00-8:00pm.

Website Redesign Update

During initial work for the Library's website redesign, the Department of Information Technology (IT) determined the underlying platform used to support many of the city's website is meaningfully out-of-date and no longer supported. Before any major redesign of the Library's website aimed at improving the user experience can be undertaken, it needs to be migrated to a new platform. During their December 13th meeting, City Council approved \$350,000 for this platform update and to help the city create a migration strategy for all other city websites using the same technology.

In the short term, we are prioritizing the rapid migration of the Library's website to a new platform and will revisit major improvements to the user experience once the platform is stable.

Telehealth Privacy Pod Donation

The Library received a donation from the Idaho Commission for Libraries and the Idaho Department of Health and Welfare for a privacy pod, which prioritizes use for telehealth appointments. The donation of equipment includes a pod similar to [this one](#) and all of the supporting equipment such as a laptop, webcam and microphone, keyboard for the visually impaired, and lights. The pod will be located downtown and will be reservable by the public in the same way study rooms are reserved. We expect the equipment to arrive in early March and are working with Legal and IT to add it to our list of services with appropriate policies in place.

3-D Printing

At the beginning of the COVID-19 pandemic, the Library stopped offering some technology resources for the public due to concerns about health and safety. These resources included virtual reality (VR) headsets, 3-D printers, and a laser engraver. As part of reopening to the public, the Library prioritized making access to the internet its top technology priority for public usage. In response to questions from staff in 2021, Library management made the decision that until a new strategic plan was in place these resources would be available for staff to use in programming but not offered as tools for use by the public.

As we move forward to our next stage in strategic planning, we'll have the opportunity to look at how technology can best support all goals and objectives that will be identified. If there is a role for these services, we will also need to address the following issues:

- User expectations: Pre-pandemic the Library offered 3-D printing as a service, most often in two hours blocks of time. 3-D printing is a slow process and we often found that two hours was not sufficient for users. With the capacity we have, we will need to determine what offerings and support we can sustain going forward.

- Staff knowledge and capacity: Supporting the public to use these resources requires trained staff who know how to use the technology and troubleshoot problems. With much of the Library's workforce hired within the last three years, most staff have not been trained to use the tools.
- Appropriate spaces: Reconfigured Library spaces have prioritized space for the public instead of technology. In particular, the laser engraver requires a separate room with adequate ventilation and must always be supervised by a staff person. As we have reconfigured spaces during the pandemic, we will need to reassess which locations are appropriate for these tools in their new configurations.
- New equipment: All equipment was originally purchased by the Boise Public Library Foundation before 2017. These one-time investments by the Foundation were designed to pilot how the Library might either use these tools in programming or make them available to the public. This equipment is outdated and would need to be upgraded or replaced to make it fully functional for public usage.

Administration and Management Reports:

Programming

- Youth Services held a [Snow Ball](#) for teens, based on the popular show *Stranger Things*. Crafts, games, costumes, and music were all based off the show's theme.
- After two remote years, [Noon Year's Eve](#) was held in-person at all locations. Over 700 people came to celebrate the new year!
- All locations held a variety of seasonal programming which included gingerbread house decorating, ornament making, science activities, and a polymer clay jewelry class which has now become a recurring event.

Staff Development

- Youth Services staff trained in the [Collaborative Summer Library Program's](#) Summer Symposium in preparation for the upcoming season.
- The Training Team visit to Arts and History was postponed due to weather.

Community Partners

- An Information Services Librarian gave a presentation on Library resources and services to [Delta Kappa Gamma Society of Women Educators'](#) Boise chapter.
- Staff signed adults and families up for library cards at [International Rescue Mission's Monarch Landing](#).
- All locations held programs for visitors to create placemats for the [Dick Eardley Senior Center's](#) holiday luncheon. Over 325 placements were delivered by our Home-based Services team.
- The Library! at Bown Crossing joined in the annual community Bown Crossing Holiday Party and hosted an American Red Cross blood drive.
- [CATCH](#), [Lawyers in the Library](#), and [Fit and Fall Proof](#) continued to visit locations.

Communications

Monthly Email Newsletter: [December](#)

- Sent Monday, December 5, 8,625 successful deliveries
- Open Rate 48.8% (4,206) / Click Rate 3.6% (308)
- January – To be sent Tuesday, January 3 to 8,788 contacts

Ultimate Book Nerd Newsletter: [December](#)

- Sent Monday, December 19, 529 contacts
- Open Rate 64.4% (339) / Click Rate 13.5% (71)

Social Media

- In December, we posted about the Library Snow Ball, book clubs and Noon Year's Eve.
- In January, we'll be posting about UBN, Winter Reading and Lego events.

MAIN LIBRARY MRM & CAPITAL IMPROVEMENTS PROJECT STATUS REPORT

Project Start Date:	Summer 2022	Planned Finish Date:	Spring 2024 (Phase 2)
Project Manager:	Rob Bousfield	Department:	Library

PROJECT STATUS:

Period Covered:	Dec. 2022
Project Summary	After a condition assessment evaluation completed in the of summer 2020 it found that there a numerous major repair and maintenance items that need to be addressed to give the Main Library another 10+ years of life, along with space reconfigurations to better serve the public.
Bid Package Updates	<p><u>Roofing</u> – Contract approved</p> <ul style="list-style-type: none"> • Estimated construction start early summer 2023 when materials arrive <p><u>Stairwell Railing</u> – Bidder selected</p> <ul style="list-style-type: none"> • Contract in progress • Estimated construction start in February <p><u>Phase 1 Renovations (4 Story renovations)</u> – Design</p> <ul style="list-style-type: none"> • Waiting on MEP final review set, design to be wrapped up 12/30 • Construction start estimated for April with approximately a 15-month duration • Early demo package for storage room estimated in Feb. <p><u>Phase 2 Renovations (1st floor remodel)</u> – Design</p> <ul style="list-style-type: none"> • Concept design completed • Estimated construction start early 2024 <p><u>Misc. projects:</u> <i>Auto sorter:</i> Architect working on design documents, room construction estimated to begin in March, delivery/ install anticipated late Spring 2023 <i>Parking lot repairs:</i> estimated for spring/ summer timeframe, a site circulation review being completed with final concept narrowed down in January. <i>Brick/ window repairs:</i> mortar testing completed, to be evaluated in the spring <i>Fire pumps:</i> to be included with Phase 1 work</p>
Highlights	Contract approved for roofing and contract is in progress for stair railing project. Phase 1 renovations are anticipated to go out to bid next month.

SCOPE MANAGEMENT:

Status	Discussion
Accomplished	<ul style="list-style-type: none">• Roof package contract approved• Stairwell railing bidder selected• Phase 2 concept design
Planned	<ul style="list-style-type: none">• Developing concept for parking lot site circulation• Wrap up Phase 1 design• Phase 1 & 2 estimates

Boise Public Library

Policy Review January 11, 2023

Policy items reviewed and presented are as follows:

SECTION 3.00, *Services*

- Policy 3.03, *Services for Schools*

Staff Recommendations:

Section 3.00, *Services* of the Boise Public Library Policy Manual is presented to the Library Board for review. Recommended changes to Policy 3.03 are included. A motion to approve the recommended changes will be requested.

Policy Summary

This month, the Board of Trustees will revisit Policy 3.03.

Policy 3.03, Services for Schools

We are suggesting changes for clarity and to provide context for how we decide if we can visit a school outside the City of Boise.

This policy references Title 11, chapter 15, of the Boise City Code. Chapter 15 no longer exists.

This policy was last updated in 2011.

Document Type: Policy
Number: 3.03
Effective: 03-01-11
Revised: ~~03-01-11~~
~~12-14-2022~~
01-11-2023

SERVICES FOR SCHOOLS

~~Programs for school class visits and library programs delivered at schools may be scheduled upon request. Representatives of those public and or private schools physically located within the Boise city limits and or within the Boise Area of City Impact, as defined by Title 11, chapter 15, of the Boise City Code, are eligible to can request these special services school class visits to the library and library programs delivered to the school. These library will schedule school visits and in-school programs will be scheduled to the extent practicable considering library that staffing, limitations and other library program or service priorities, and so as not to diminish availability for these programs and services for schools located within the Boise city limits or the Boise Area of City Impact. permit. The Director or designee will consider requests from classes outside the Boise city limits and Boise Area of Impact for specialized programs at the Library or library programs at their school on an individual basis.~~

Representatives of public or private schools physically located outside the Boise city limits and outside the Boise Area of City Impact may also request school class visits to the library and library programs delivered to the school. The library will schedule these school visits and in-school programs to the extent practicable considering library staffing, other library program or service priorities, and so as not to diminish availability for these programs and services for schools located within the Boise city limits or the Boise Area of City Impact.

Updated proposed copy without edit marks:

Representatives of public or private schools physically located within the Boise city limits or within the Boise Area of City Impact, as defined by Title 11 of the Boise City Code, can request school class visits to the library and library programs delivered to the school. The library will schedule school visits and in-school programs to the extent practicable considering library staffing, other library program or service priorities, and so as not to diminish availability for these programs and services for schools located within the Boise city limits or the Boise Area of City Impact.

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BOISE PUBLIC LIBRARY SYSTEM STATISTICS REPORT October 2022-Revised

	<u>This Month</u>	<u>Last Year This Month</u>	<u>Percent Change</u>	<u>This Year To Date</u>	<u>Last Year To Date</u>	<u>Percent Change</u>
<u>CIRCULATION/Books</u>						
Adult	42,854	43,064	-0.49	42,854	43,064	-0.49
Young Adult	5,416	5,901	-8.22	5,416	5,901	-8.22
Juvenile	61,642	59,103	4.30	61,642	59,103	4.30
Sub Total	109,912	108,068	1.71	109,912	108,068	1.71

<u>CIRCULATION /Audio Visual</u>						
Adult	16,881	19,888	-15.12	16,881	19,888	-15.12
Young Adult	871	1,246	-30.10	871	1,246	-30.10
Juvenile	5,208	6,233	-16.44	5,208	6,233	-16.44
Sub Total	22,960	27,367	-16.10	22,960	27,367	-16.10

<u>CIRCULATION/Digital</u>						
eAudio	28,904	24,289	19.00	28,904	24,289	19.00
eBooks	23,085	22,028	4.80	23,085	22,028	4.80
eVideo	286	219	30.59	286	219	30.59
eMusic	64	23	178.26	64	23	178.26
eMagazine	2,936	3,037	-3.33	2,936	3,037	-3.33
Sub Total	55,275	49,596	11.45	55,275	49,596	11.45
TOTAL CIRCULATION	188,147	185,031	1.68	188,147	185,031	1.68

<u>CIRCULATION SUMMARY</u>						
Main Library	62,873	59,857	5.04	62,873	59,857	5.04
Collister	11,209	13,365	-16.13	11,209	13,365	-16.13
Hillcrest	8,413	9,135	-7.90	8,413	9,135	-7.90
Cole & Ustick (C&U)	23,069	23,405	-1.44	23,069	23,405	-1.44
Bown	24,719	27,277	-9.38	24,719	27,277	-9.38
Home Service	2,589	2,396	8.06	2,589	2,396	8.06
Digital Collection*	55,275	49,596	11.45	55,275	49,596	11.45
*TOTAL CIRCULATION	188,147	185,031	1.68	188,147	185,031	1.68

<u>PATRON COUNT</u>						
Main Library	23,988	18,522	29.51	23,988	18,522	29.51
Collister	4,856	4,045	20.05	4,856	4,045	20.05
Hillcrest	4,421	3,500	26.31	4,421	3,500	26.31
Cole & Ustick	8,308	6,142	35.27	8,308	6,142	35.27
Bown	7,981	6,302	26.64	7,981	6,302	26.64
TOTAL PATRON COUNT	49,554	38,511	28.67	49,554	38,511	28.67

<u>POLARIS CATALOG</u>						
System External Use Counts	216,962	297,773	-27.14	216,962	297,773	-27.14
Main Internal Use Counts	34,682	29,307	18.34	34,682	29,307	18.34
Collister Internal Use Counts	1,641	1,550	5.87	1,641	1,550	5.87
Hillcrest Internal Use Counts	1,933	1,591	21.50	1,933	1,591	21.50
C&U Internal Use Counts	5,402	4,842	11.57	5,402	4,842	11.57
Bown Internal Use Counts	4,166	3,964	5.10	4,166	3,964	5.10

* The Digital Collection and Total Circulation numbers for the Circulation Summary were misreported in the December 14, 2022 Library Board packet. The numbers have been corrected and are republished for the January 11, 2023 packet.

	<u>This Month</u>	<u>Last Year This Month</u>	<u>Percent Change</u>	<u>This Year To Date</u>	<u>Last Year To Date</u>	<u>Percent Change</u>
<u>NEW CARDS ISSUED</u>						
Resident	842	678	24.19	842	678	24.19
Non-Resident	5	11	-54.55	5	11	-54.55
Internet Only	0	1	-100.00	0	1	-100.00
TOTAL CARDS ISSUED	847	690	22.75	847	690	22.75

<u>INTERLIBRARY LOANS</u>						
Out-of-State	104	74	40.54	104	74	40.54
In-State	50	35	42.86	50	35	42.86

<u>INTERLIBRARY BORROWING</u>						
Out-of-State	56	261	-78.54	56	261	-78.54
In-State	27	73	-63.01	27	73	-63.01

<u>REFERENCE SUMMARY</u>						
Main Adult Desk	1,284	992	29.44	1,284	992	29.44
Main Adult Telephone	574	675	-14.96	574	675	-14.96
Main Adult Electronic	112	128	-12.50	112	128	-12.50
Sub Total Adult Reference	1,970	1,795	9.75	1,970	1,795	9.75

Main Youth Desk	868	564	53.90	868	564	53.90
Main Youth Telephone	22	22	0.00	22	22	0.00
Main Youth Electronic	3	0	100.00	3	0	100.00
Sub Total Youth Reference	893	586	52.39	893	586	52.39

Information Desk						
Readers Advisory	1	3	-66.67	1	3	-66.67
Directional/Informational	1,776	2,151	-17.43	1,776	2,151	-17.43
Sub Total Information Desk	1,777	2,154	-17.50	1,777	2,154	-17.50

Collister Desk	1,253	821	52.62	1,253	821	52.62
Collister Phone	126	134	-5.97	126	134	-5.97
Sub Total Collister Reference	1,379	955	44.40	1,379	955	44.40

Hillcrest Desk	330	410	-19.51	330	410	-19.51
Hillcrest Phone	92	78	17.95	92	78	17.95
Sub Total Hillcrest Reference	422	488	-13.52	422	488	-13.52

Cole & Ustick Desk	1,149	804	42.91	1,149	804	42.91
Cole & Ustick Phone	202	146	38.36	202	146	38.36
Sub Total C&U Reference	1,351	950	42.21	1,351	950	42.21

Bown Desk	483	464	4.09	483	464	4.09
Bown Phone	45	83	-45.78	45	83	-45.78
Sub Total Bown Reference	528	547	-3.47	528	547	-3.47
TOTAL REFERENCE	8,320	7,475	11.30	8,320	7,475	11.30

<u>MEETING ROOM USE SUMMARY Programs</u>	<u>This Month</u>	<u>Last Year This Month</u>	<u>Percent Change</u>	<u>This Year To Date</u>	<u>Last Year To Date</u>	<u>Percent Change</u>
Main Adult Programs	7	3	133.33	7	3	133.33
Main Youth Programs	74	41	80.49	74	41	80.49
Main Community Programs	101	36	180.56	101	36	180.56
Sub Total Main	182	80	127.50	182	80	127.50
Collister Adult Programs	3	1	200.00	3	1	200.00
Collister Youth Programs	34	22	54.55	34	22	54.55
Collister Community Programs	77	25	208.00	77	25	208.00
Sub Total Collister	114	48	137.50	114	48	137.50
Hillcrest Adult Programs	11	5	120.00	11	5	120.00
Hillcrest Youth Programs	19	7	171.43	19	7	171.43
Hillcrest Community Programs	99	22	350.00	99	22	350.00
Sub Total Hillcrest	129	34	279.41	129	34	279.41
C&U Adult Programs	9	5	80.00	9	5	80.00
C&U Youth Programs	34	27	25.93	34	27	25.93
C&U Community Programs	98	6	1533.33	98	6	1533.33
Sub Total Cole & Ustick	141	38	271.05	141	38	271.05
Bown Adult Programs	10	1	900.00	10	1	900.00
Bown Youth Programs	36	8	350.00	36	8	350.00
Bown Community Programs	71	0	100.00	71	0	100.00
Sub Total Bown	117	9	1200.00	117	9	1200.00
TOTAL PROGRAMS	683	209	226.79	683	209	226.79

<u>Program Attendance</u>	<u>This Month</u>	<u>Last Year This Month</u>	<u>Percent Change</u>	<u>This Year To Date</u>	<u>Last Year To Date</u>	<u>Percent Change</u>
Main Adult Attendance	28	34	-17.65	28	34	-17.65
Main Youth Attendance	2,327	622	274.12	2,327	622	274.12
Main Comm Attendance	783	255	207.06	783	255	207.06
Sub Total Main	3,138	911	244.46	3,138	911	244.46
Collister Adult Attendance	12	4	200.00	12	4	200.00
Collister Youth Attendance	804	1,261	-36.24	804	1,261	-36.24
Collister Comm Attendance	202	81	149.38	202	81	149.38
Sub Total Collister	1,018	1,346	-24.37	1,018	1,346	-24.37
Hillcrest Adult Attendance	17	3	466.67	17	3	466.67
Hillcrest Youth Attendance	186	141	31.91	186	141	31.91
Hillcrest Comm Attendance	438	160	173.75	438	160	173.75
Sub Total Hillcrest	641	304	110.86	641	304	110.86
C&U Adult Attendance	29	0	100.00	29	0	100.00
C&U Youth Attendance	1,181	421	180.52	1,181	421	180.52
C&U Comm Attendance	683	65	950.77	683	65	950.77
Sub Total Cole & Ustick	1,893	486	289.51	1,893	486	289.51
Bown Adult Attendance	104	1	10300.00	104	1	10300.00
Bown Youth Attendance	1,091	235	364.26	1,091	235	364.26
Bown Comm Attendance	418	0	100.00	418	0	100.00
Sub Total Bown	1,613	236	583.47	1,613	236	583.47
TOTAL PROGRAM ATTENDANCE	8,303	3,283	152.91	8,303	3,283	152.91

BOISE PUBLIC LIBRARY SYSTEM STATISTICS REPORT November 2022

	<u>This Month</u>	<u>Last Year This Month</u>	<u>Percent Change</u>	<u>This Year To Date</u>	<u>Last Year To Date</u>	<u>Percent Change</u>
<u>CIRCULATION/Books</u>						
Adult	42,122	42,761	-1.49	84,976	85,825	-0.99
Young Adult	4,836	5,681	-14.87	10,252	11,582	-11.48
Juvenile	59,479	59,666	-0.31	121,121	118,769	1.98
Sub Total	106,437	108,108	-1.55	216,349	216,176	0.08

<u>CIRCULATION /Audio Visual</u>						
Adult	17,792	19,474	-8.64	34,673	39,362	-11.91
Young Adult	884	843	4.86	1,755	2,089	-15.99
Juvenile	5,294	5,723	-7.50	10,502	11,956	-12.16
Sub Total	23,970	26,040	-7.95	46,930	53,407	-12.13

<u>CIRCULATION/Digital</u>						
eAudio	28,395	23,572	20.46	57,299	47,861	19.72
eBooks	23,517	21,717	8.29	46,602	43,745	6.53
eVideo	365	516	-29.26	651	735	-11.43
eMusic	64	55	16.36	128	78	64.10
eMagazine	2,955	2,985	-1.01	5,891	6,022	-2.18
Sub Total	55,296	48,845	13.21	110,571	98,441	12.32
TOTAL CIRCULATION	185,703	182,993	1.48	373,850	368,024	1.58

<u>CIRCULATION SUMMARY</u>						
Main Library	61,723	60,258	2.43	124,596	120,115	3.73
Collister	11,707	12,202	-4.06	22,916	25,567	-10.37
Hillcrest	8,120	9,221	-11.94	16,533	18,356	-9.93
Cole & Ustick (C&U)	22,527	23,021	-2.15	45,596	46,426	-1.79
Bown	23,644	27,173	-12.99	48,363	54,450	-11.18
Home Service	2,686	2,273	18.17	5,275	4,669	12.98
Digital Collection	55,296	48,845	13.21	110,571	98,441	12.32
TOTAL CIRCULATION	185,703	182,993	1.48	373,850	368,024	1.58

<u>PATRON COUNT</u>						
Main Library	24,015	18,940	26.80	48,003	37,462	28.14
Collister	4,789	4,291	11.61	9,645	8,336	15.70
Hillcrest	4,803	3,577	34.27	9,224	7,077	30.34
Cole & Ustick	9,065	6,119	48.15	17,373	12,261	41.69
Bown	8,588	7,447	15.32	16,569	13,749	20.51
TOTAL PATRON COUNT	51,260	40,374	26.96	100,814	78,885	27.80

<u>POLARIS CATALOG</u>						
System External Use Counts	218,348	289,567	-24.59	435,310	587,340	-25.88
Main Internal Use Counts	32,908	30,794	6.86	67,590	60,101	12.46
Collister Internal Use Counts	1,586	1,496	6.02	3,227	3,046	5.94
Hillcrest Internal Use Counts	2,266	1,457	55.53	4,199	3,048	37.76
C&U Internal Use Counts	5,785	4,671	23.85	11,187	9,513	17.60
Bown Internal Use Counts	4,094	3,947	3.72	8,260	7,911	4.41

	This Month	Last Year This Month	Percent Change	This Year To Date	Last Year To Date	Percent Change
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NEW CARDS ISSUED

Resident	740	683	8.35	1,582	1,361	16.24
Non-Resident	1	8	-87.50	6	19	-68.42
Internet Only	0	1	-100.00	0	2	-100.00
TOTAL CARDS ISSUED	741	692	7.08	1,588	1,382	14.91

INTERLIBRARY LOANS

Out-of-State	94	41	129.27	198	115	72.17
In-State	58	33	75.76	108	68	58.82

INTERLIBRARY BORROWING

Out-of-State	74	221	-66.52	130	482	-73.03
In-State	18	55	-67.27	45	128	-64.84

REFERENCE SUMMARY

Main Adult Desk	1,199	1,393	-13.93	2,483	2,385	4.11
Main Adult Telephone	536	636	-15.72	1,110	1,311	-15.33
Main Adult Electronic	85	88	-3.41	197	216	-8.80
Sub Total Adult Reference	1,820	2,117	-14.03	3,790	3,912	-3.12

Main Youth Desk	912	539	69.20	1,780	1,103	61.38
Main Youth Telephone	22	31	-29.03	44	53	-16.98
Main Youth Electronic	7	5	40.00	10	5	100.00
Sub Total Youth Reference	941	575	63.65	1,834	1,161	57.97

Information Desk

Readers Advisory	1	0	100.00	2	3	-33.33
Directional/Informational	714	1,563	-54.32	2,490	3,714	-32.96
Sub Total Information Desk	715	1,563	-54.25	2,492	3,717	-32.96

Collister Desk	1,308	730	79.18	2,561	1,551	65.12
Collister Phone	110	185	-40.54	236	319	-26.02
Sub Total Collister Reference	1,418	915	54.97	2,797	1,870	49.57

Hillcrest Desk	369	422	-12.56	699	832	-15.99
Hillcrest Phone	105	97	8.25	197	175	12.57
Sub Total Hillcrest Reference	474	519	-8.67	896	1,007	-11.02

Cole & Ustick Desk	1,160	628	84.71	2,309	1,432	61.24
Cole & Ustick Phone	175	96	82.29	377	242	55.79
Sub Total C&U Reference	1,335	724	84.39	2,686	1,674	60.45

Bown Desk	501	433	15.70	984	897	9.70
Bown Phone	35	86	-59.30	80	169	-52.66
Sub Total Bown Reference	536	519	3.28	1,064	1,066	-0.19
TOTAL REFERENCE	7,239	6,932	4.43	15,559	14,407	8.00

<u>MEETING ROOM USE SUMMARY</u>	<u>This Month</u>	<u>Last Year This Month</u>	<u>Percent Change</u>	<u>This Year To Date</u>	<u>Last Year To Date</u>	<u>Percent Change</u>
Programs						
Main Adult Programs	14	3	366.67	21	6	250.00
Main Youth Programs	71	42	69.05	145	83	74.70
Main Community Programs	109	65	67.69	210	101	107.92
Sub Total Main	194	110	76.36	376	190	97.89
Collister Adult Programs	4	3	33.33	7	4	75.00
Collister Youth Programs	32	15	113.33	66	37	78.38
Collister Community Programs	69	31	122.58	146	56	160.71
Sub Total Collister	105	49	114.29	219	97	125.77
Hillcrest Adult Programs	11	1	1000.00	22	6	266.67
Hillcrest Youth Programs	24	14	71.43	43	21	104.76
Hillcrest Community Programs	97	39	148.72	196	61	221.31
Sub Total Hillcrest	132	54	144.44	261	88	196.59
C&U Adult Programs	10	6	66.67	19	11	72.73
C&U Youth Programs	34	22	54.55	68	49	38.78
C&U Community Programs	109	26	319.23	207	32	546.88
Sub Total Cole & Ustick	153	54	183.33	294	92	219.57
Bown Adult Programs	9	1	800.00	19	2	850.00
Bown Youth Programs	39	10	290.00	75	18	316.67
Bown Community Programs	67	0	100.00	138	0	100.00
Sub Total Bown	115	11	945.45	232	20	1060.00
TOTAL PROGRAMS	699	278	151.44	1,382	487	183.78

Program Attendance

Main Adult Attendance	65	58	12.07	93	92	1.09
Main Youth Attendance	1,748	505	246.14	4,075	1,127	261.58
Main Comm Attendance	1,246	384	224.48	2,029	639	217.53
Sub Total Main	3,059	947	223.02	6,197	1,858	233.53
Collister Adult Attendance	14	207	-93.24	26	211	-87.68
Collister Youth Attendance	929	1,129	-17.71	1,733	2,390	-27.49
Collister Comm Attendance	260	96	170.83	462	177	161.02
Sub Total Collister	1,203	1,432	-15.99	2,221	2,778	-20.05
Hillcrest Adult Attendance	49	7	600.00	66	10	560.00
Hillcrest Youth Attendance	342	462	-25.97	528	603	-12.44
Hillcrest Comm Attendance	452	94	380.85	890	254	250.39
Sub Total Hillcrest	843	563	49.73	1,484	867	71.16
C&U Adult Attendance	33	31	6.45	62	31	100.00
C&U Youth Attendance	877	670	30.90	2,058	1,091	88.63
C&U Comm Attendance	701	145	383.45	1,384	210	559.05
Sub Total Cole & Ustick	1,611	846	90.43	3,504	1,332	163.06
Bown Adult Attendance	54	0	100.00	158	1	15700.00
Bown Youth Attendance	821	913	-10.08	1,912	1,148	66.55
Bown Comm Attendance	350	0	100.00	768	0	100.00
Sub Total Bown	1,225	913	34.17	2,838	1,149	147.00
TOTAL PROGRAM ATTENDANCE	7,941	4,701	68.92	16,244	7,984	103.46

BOISE PUBLIC LIBRARY RECIPROCAL BORROWING STATISTICS November 2022

Items checked out at BPL by consortium members' patrons.

	Percent of				Percent of			
	<u>This Month</u>	<u>This Month</u>	<u>Last Year</u>	<u>Percent</u>	<u>This Year</u>	<u>To Date</u>	<u>Last Year</u>	<u>Percent</u>
<u>CHECKOUTS</u>	<u>Circulation</u>	<u>This Month</u>	<u>Change</u>	<u>To Date</u>	<u>Circulation</u>	<u>To Date</u>	<u>To Date</u>	<u>Change</u>
Ada Community	2,760	1.49	2,378	16.06	5,485	1.47	4,901	11.92
Caldwell	247	0.13	246	0.41	519	0.14	470	10.43
Eagle	628	0.34	742	-15.36	1,252	0.33	1,508	-16.98
Emmett	91	0.05	26	250.00	115	0.03	46	150.00
Garden City	1,068	0.58	1,305	-18.16	2,092	0.56	2,416	-13.41
Hailey	13	0.01	155	-91.61	13	0.00	155	-91.61
Kuna	322	0.17	165	95.15	709	0.19	320	121.56
Meridian	2,726	1.47	2,131	27.92	5,737	1.53	4,219	35.98
Mountain Home	198	0.11	158	25.32	434	0.12	330	31.52
Nampa	423	0.23	591	-28.43	858	0.23	1,322	-35.10
Twin Falls	40	0.02	38	5.26	65	0.02	95	-31.58
Total	8,516	4.59	7,935	7.32	17,279	4.62	15,782	9.49

Total BPL Circulation	185,703	182,993	373,849	368,024
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Items checked out at consortium member locations by BPL patrons.

<u>CHECKOUTS</u>	<u>This Month</u>	<u>Last Year</u> <u>This Month</u>	<u>This Year</u> <u>To Date</u>	<u>Last Year</u> <u>To Date</u>
Ada Community	8,556	8,166	18,377	17,397
Caldwell	161	167	338	295
Eagle	6,036	5,502	11,624	11,061
Emmett	0	117	6	174
Garden City	6,888	7,482	14,099	14,942
Hailey	0	0	3	0
Kuna	123	239	280	440
Meridian	6,595	7,098	12,984	13,697
Mountain Home	4	24	11	29
Nampa	596	641	1,290	1,428
Twin Falls	3	0	6	2
Total	28,962	29,436	59,018	59,465