



BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

Boise Public Library Board of Trustees Regular Meeting Agenda

Wednesday, December 11, 2024, 11:30 a.m. • Main Library, Marion Bingham Room, 715 S. Capitol Blvd., Boise, ID 83702

Public can attend the meeting in person or via YouTube at the following link:

<https://www.youtube.com/channel/UCJo0NAsCybsN0DtzuAI3LGA>

BOARD OF TRUSTEES Rebecca Lemmons, President Ron Pisaneschi, Vice President Reshma Kamal Brian Klene Nicole Trammel Pantera	MISSION The Boise Public Library's mission is to provide access and opportunity for everyone by connecting people to ideas, information, and community.
---	---

TABLE OF CONTENTS

AGENDA 1

DIRECTOR'S REPORT 3

Library Social Media Monthly Report August 2024 to September 2024 6

Main Library MRM & Capital Improvements Project Status Report 7

AGENDA ITEM 6a: Requests for Reconsideration

Request for Reconsideration of Materials, The Renaissance Nude 12

Library Director's Recommendation 18

AGENDA ITEM 7a: Boise Public Library Policy Review 21

Section 2.00, Personnel

Policy 2.01, Personnel 22

Policy 2.02, Continuing Education 23

AGENDA ITEM 7b: FY2025 Interim Budget Change

Fiscal Year 2025 Interim Budget Change (IBC) 24

AGENDA ITEM 8a: Library Fiscal Year 2024 Year-End Budget Report 25

AGENDA ITEM 8b: Certification of the Idaho Commission for Libraries Annual Report 26

AGENDA ITEM 8c: Library Director Performance Evaluation

Performance Review Process for the Boise Public Library Director 48

BOISE PUBLIC LIBRARY STATISTICS

Library Statistics Report to the Board of Trustees, November 2024 49

MAIN LIBRARY

715 S. Capitol Blvd., Boise, Idaho 83702
P: 208-972-8200 | TTY: 800-377-3529

LIBRARY! AT
BOWN CROSSING
P: 208-972-8360

LIBRARY! AT
COLE & USTICK
P: 208-972-8300

LIBRARY! AT
COLLISTER
P: 208-972-8320

LIBRARY! AT
HILLCREST
P: 208-972-8340

AGENDA

Boise Public Library Board of Trustees Regular Meeting Agenda

Wednesday, December 11, 2024, 11:30 a.m. • Main Library, Marion Bingham Room,
715 S. Capitol Blvd., Boise, ID 83702

Public can attend the meeting in person or via YouTube at the following link:

<https://www.youtube.com/channel/UCJo0NAsCybsN0DtzuAl3LGA>

1. Call to Order and Introductions

2. Communications

None

3. Minutes-Action Item

November 13, 2024, Regular Meeting

4. Consent Agenda-Action Item

All matters on the consent agenda are considered routine and may be approved in a single motion. A trustee may ask that an item be removed from the consent agenda and considered separately.

a. Payment of Bills and Payroll

b. Financial Reports

Year-to-Date through October 31, 2024

Gift Fund activity for October 2024

5. Reports

a. Friends of the Boise Public Library

b. Boise Public Library Foundation

c. Library Director including administration and management

6. Requests for Reconsideration- Action Item

Requests for the move, or removal of materials are brought to the Board for reconsideration at the Board President's discretion.

a. The Renaissance Nude edited by Thomas Kren with Jill Burke and Stephen J. Campbell

7. Old Business

**a. Boise Public Library Policy Review:
Section 2.00, Personnel**

Library Public Services Manager Sarah Kelley-Chase will review section 2.00 of the Boise Public Library Policy Manual with the Trustees. The staff recommends no changes to this section of the policy manual. This is a discussion item only and requires no action unless the Trustees direct a change in the presented policies.

This continues the Library Board of Trustees annual policy review for Fiscal Year 2025 as stipulated by the Board's bylaws.

b. Interim Fiscal Year 2025 Budget Changes-Action Item

Staff will review with Trustees requests for additional funding for FY25.

Action: A motion to approve the recommended items and forward to Council for consideration will be requested.

8. New Business

a. Fiscal Year 2024 Year-End Budget Report

Staff will review the Library's Fiscal Year 2024 budget outcomes. A copy of the year-end report is included in the meeting packet. This is a discussion item only and requires no action.

b. Certification of the Idaho Commission for Libraries Annual Report- Action Item

The Library Board of Trustees is required under state code to certify the annual data report to the Idaho Commission for Libraries. Library staff will review the report, which is included in the meeting packet. The Trustees will be asked to certify the 2024 Idaho Public Library Survey as prepared and forward it to the Idaho Commission for Libraries.

Action: motion to certify the 2024 Idaho Public Library Survey as prepared and forward to the Idaho Commission for Libraries will be requested.

c. Library Director Performance Evaluation- Action Item

The Library Board of Trustees has responsibility for hiring, supervising, and evaluating the Library Director. Trustees will discuss the process and select members who will oversee the Director's performance review.

9. Selection of Trustee to Review Payment Vouchers

Trustee review for vouchers by Pantera.

10. Selection of Meeting Date

Next regular meeting on Wednesday, January 8, 2025.

11. Adjourn

Any person needing special accommodations to participate in the above notice meeting should contact the library administration office at 208-972-8258 no later than three working days before the scheduled meeting.

BOISE PUBLIC LIBRARY

Library Director's Report

December 2024

Operations

Hours and Services Status

All locations experienced normal operations during November without the need for adjustments to hours or services for any reason.

Strategic Planning

During the November trustee meeting a question was raised about the consultants and the expenses included in the 'Library System Strategic Plan' budget category. The total budget amount for 'Library System Strategic Plan' support is \$605,000. The following table lists all expenses coded to this category from 2021 to 2024. An amount of \$2,014 is currently unspent/unallocated and held for future contingency.

Consultant	Purpose	2021	2022	2023	2024	Total
Margaret Sullivan Studios	Strategic Planning Support	\$ 3,000				\$ 3,000
Berk Consulting	Strategic Planning Support		\$ 165,481	\$ 2,519		\$ 168,000
Cushing Terrell	Facilities Planning Support			\$ 18,831	\$ 4,763	\$ 23,593
K2OH Solutions	Strategic Plan Implementation Support			\$ 36,476	\$ 58,675	\$ 95,151
Group 4 Architecture Research	Facilities Planning Support				\$ 90,850	\$ 90,850
Liberum	Strategic Plan Implementation Support				\$ 18,915	\$ 18,915
Public Works Cross Charges	Interdepartment Support	\$ 5,557	\$ 10,286	\$ 138	\$ 1,660	\$ 17,642
Total		\$ 8,557	\$ 175,767	\$ 57,964	\$ 174,863	\$ 417,151

In FY25 we have budgeted the following:

Consultant	Purpose	2025
Group 4 Architecture Research	Facilities Planning Support	\$ 154,750
Liberum	Strategic Plan Implementation Support	\$ 31,085
Total		\$ 185,835

Lynx Library Consortium

As part of their December 10th meeting, Boise City Council will consider an Interim Budget Change for FY25 for additional funding to be transferred to the Lynx Library Consortium. With the approval in March of this year of the Joint Powers Agreement to manage the Lynx Library Consortium, work began to transfer administration of the shared online catalog (ILS) to the Consortium. Part of this includes the transfer of the Lynx reserve funds from the Heritage Fund to the Lynx Library Consortium. This transfer was previously approved as part of the FY25 budget; however, the amount to be transferred needs to be increased to account for additional interest earned on the reserve funds.

Boise Public Library Board of Trustees

On Saturday, November 9th Reshma Kamal attended the Boise Book Faire on behalf of the Board of Trustees.

Administration and Management Reports:

Programming

- In honor of the presidential election, the Library! at Cole & Ustick held a “Stuffie Election”. Youth voters chose a giant llama, a koala, rabbit, fox, cat, and a dog to join the children’s area.
- Library! at Hillcrest Assistant Alene submitted our (3rd!) Mayors’ Monarch pledge report. In collaboration with our community partners which include Boise Parks & Recreation, Ada Soil & Water Conservation District, US Fish & Wildlife Service, and the Boise River Rewild Project, we completed 13 action items to support the monarch population), far exceeding the requirement to complete three. To best raise awareness about how Boise residents can prepare safe habitats, projects included public involvement, either as education or volunteerism.
- Youth Services Librarian Emma hosted a special tween program called Tween Tiny Things where 36 students made photo flat lays*, experimented with AI photography, and played tiny games.

*photographs taken directly from above that capture objects artfully arranged on a flat surface!
- Garfield and Riverside Elementary 6th grade GATE students visited the library for a field trip that the students planned. They learned about public libraries and made a Wild Robot craft to tie in with the book and movie.
- Information Services continued to have several successful weekly and monthly programs in a wide range of topics from connecting through conversation to crafting to job seeking and business start-up support.

Staff Development

- Youth Services Librarians Mackie and Micaela attended the [Idaho Early Years Conference](#), a two-day conference hosted by the Idaho Department of Health and Welfare, to promote networking and discussion of early childhood partnerships, programs, and initiatives. Topics included were resources for strengthening families (Idaho AEYC), building positive relationships with parents, and infant mental health.
- Youth Services Librarian Emma attended an [ICfl](#) training called AAPI* Inclusive Collections.

*Asian American and Pacific Islander
- Home-based Services held their quarterly meeting with home-based services librarians in the Treasure Valley. They met at the Ada Victory Library to learn about the library’s history, growth and strategy, and unique collections including one designed to support users with dementia.
- Training Team hosted a field trip to the [Wassmuth](#) Center’s new Phil Batt building and made connections for future collaboration.

Community Partners

- All four neighborhood branch locations collaborated with [Ada County Elections](#) to serve as polling locations for the presidential election.

- Library! at Cole & Ustick Staff attended a “Drive-In Reading Night” for children and families at McMillan Elementary. Staff shared information about programs and gave out books to over 120 children thanks to ICfL’s [Library Outreach to Children](#) program.
- All locations partnered with Ballet Idaho for storytimes with the Sugar Plum Fairy. Over 160 people attended the session at Bown Crossing alone!
- All locations partnered with the Boise Philharmonic for family storytimes with live music.
- Home-based Services held their quarterly meeting with Dick Eardley Senior Center staff to discuss upcoming programs and share ideas and resources.

Communications

Monthly Email Newsletter: November

- Sent Tuesday November 5 at 4:07 p.m., 8,412 recipients
- Open Rate: 57.44% (4,832) / Click Rate: 4% (335)

Ultimate Book Nerd Newsletter: October

- Sent Saturday, October 26 at 4:00 p.m., 942 recipients
- Open Rate: 70.91% (668) / Click Rate: 6.8% (21)

Social Media Social Media

- In November we posted about: Thanksgiving, story time programming
- In December we plan to post about: Programming (Memory Café, Writer in Residence, T Swift Night, Kid Craft Program, Readers Theater, Party Games), Best Book from each Library Branch

Library Social Media Monthly Report - November

FACEBOOK Benchmarks:

- Posts: 5/week
- Impressions: 7,500
- Engagement Rate: 3%

INSTAGRAM Benchmarks:

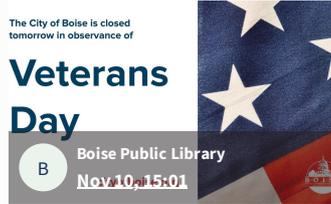
- Posts: 5/week
- Impressions: 3,000
- Engagement Rate: 9%

Top 3 Facebook Posts



The Boise Book Faire is coming up this Saturday! This library-based program promotes reading, writing and literacy in the

1,170 impressions



All Boise Public Library branches will be closed tomorrow, November 11, in observance of Veterans Day.

798 impressions



Our branches are closed tomorrow for Thanksgiving, but we'll be open regular hours all weekend!

301 impressions

Total Facebook Posts

3 posts

↘ **72.7%** from **11**

Page impressions

5,883 impressions

↘ **75.5%** from **23,984**

Page engagements

236 engagements

↘ **78.9%** from **1,119**

Post engagement rate

3.24% engagement rate

↘ **28.7%** from **4.55%**

Page fans

16,188 fans

↘ **0%** from **16,188**

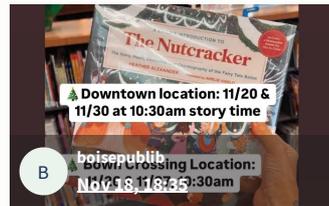
Top Instagram Posts



758 reach



611 reach



462 reach

Total Posts

3 posts

↘ **25%** from **4**

Profile impressions

2,839 impressions

↘ **44.3%** from **5,097**

Post engagement

0 engagements

↘ **100%** from **395**

Post engagement rate

0% engagement rate

↘ **100%** from **8.62%**

Followers

6,394 followers

↗ **1.1%** from **6,326**

MAIN LIBRARY MRM & CAPITAL IMPROVEMENTS

PROJECT STATUS REPORT

Project Start Date:	Summer 2022	Estimated Finish Date:	Ongoing
Project Manager:	Lindsay Erb	Department:	Library

PROJECT STATUS:

Period Covered:	November 2024
Project Summary	After a condition assessment evaluation completed in the of summer 2020 it was found that there are numerous major repair and maintenance items that need to be addressed to give the Main Library another 10+ years of life, along with space reconfigurations to better serve the public. This work will consist of a program of projects to occur over several years based on project prioritization and budget.
Bid Package Updates	<p><u>Restroom Renovations</u></p> <ul style="list-style-type: none"> ✓ Project Scope: Includes four story portion only for restroom renovations, plumbing line replacement and fire pump replacement <p>Status:</p> <ul style="list-style-type: none"> • 1st, 2nd & 3rd floor restroom construction complete. Remaining punch list items for 3rd floor restrooms to be addressed week of 12/9. 2nd floor punch list items to be addressed week of 12/23. One restroom at a time will be closed while punch list items are being addressed to ensure proper public restroom availability. • 4th floor restrooms construction near completion. Partitions install planned for week of 12/24 due to shipment delays. • Project tracked a couple months behind schedule due to several construction related factors. <p><u>Partial 1st & 4th Floor Renovations</u></p> <ul style="list-style-type: none"> ✓ Project Scope: First floor includes new office for Staff and bookstore area on the 1st floor. ✓ Fourth floor includes reconfiguring & constructing new offices for new ATS area, breakroom, IT space, Friends storage, maintenance office, Youth Services storage along with new mechanical HVAC system. <p>Status:</p> <ul style="list-style-type: none"> • 1st & 4th floor construction is complete. Punchlist work is wrapping up. • New flooring for 1st floor staff restroom installed mid-November. <p><u>1st Floor Renovations</u></p> <ul style="list-style-type: none"> ✓ Project Scope: Includes 1st story portion of building only which includes renovations to information desk, Hayes auditorium, collections, and youth services areas. ✓ Deferred maintenance / building systems upgrades will be part of this project scope which includes updates and modifications to the existing mechanical, electrical and plumbing systems along with exterior window improvements. <p>Status:</p> <ul style="list-style-type: none"> • Design development is complete. • Construction Documentation phase to kick off mid-December.

	<ul style="list-style-type: none"> • Construction start is estimated to begin late spring/ early summer dependent on design timeline and budget review. <p>Major Parking Lot Replacement</p> <ul style="list-style-type: none"> ✓ Project Scope: Includes replacing existing parking lot storm drainage system and reconfiguring vehicular access, circulation, parking, bike / pedestrian traffic, geothermal line replacement feeding library, landscaping, and site amenities (Book Drop location). <p>Status:</p> <ul style="list-style-type: none"> • Schematic design is complete, and pricing received from CM Co for FY27 budget request preparation. • Design effort started early to get pricing for budgeting as well as coordinate with adjacent project design and future construction work at the Cabin, Capitol Blvd, Greenbelt re-routing project around Anne Frank Memorial, and Wassmuth Center. • Potential to do south end of parking upgrades if CCDC funding can cover geothermal line connecting Capitol Blvd and 8th Street lines and tie into existing line feeding the library. This portion of work bid out as an alternate with CCDC work at Anne Frank Memorial and greenbelt re-alignment project at end of 8th Street. Bid opening date for this work is 12/17. <p>Misc. projects:</p> <p><u>Brick repairs:</u></p> <ul style="list-style-type: none"> ✓ Project Scope: Repair exterior cracks in mortar <p>Status:</p> <ul style="list-style-type: none"> • Draft plans are under review by City. • Schedule timing is to be determined. Work is tentatively planned for Spring 2025.
<p>Overall Project Health</p>	<p><u>Summary:</u></p> <p>In fiscal year 2024, the 4th floor renovations and new staff office area and bookstore on the 1st floor, restroom renovations (1st – 4th floors), exit stair railing replacement, fire pump replacement and parking lot repairs was completed.</p> <p>For fiscal year 2025, 1st floor remodel and exterior brick repairs are anticipated to begin.</p> <p>Major parking lot replacement construction is estimated to begin in fiscal year 2027 when funding is available.</p> <p>The project program will continue to be reviewed by Public Works and Library to determine sequence and timing for the remainder of the projects based on both budget & prioritization.</p>
<p>Highlights</p>	<p>Only punch list items remain for the restrooms and 1st/ 4th floor renovations. Design is progressing on the 1st floor remodel and deferred maintenance items.</p>

PROJECT COMPONENTS:

Component	Notes
Scope	Public Works is continuing to review the program of projects to determine proper prioritization based on the information provided in the condition assessment report, efficiencies, and budget.
Budget	The budget will continue to be monitored as we receive estimates and bids to determine the work that can be completed this fiscal year. We have City contingency set aside for each project to ensure we have funding for any potential change orders during construction.
Schedule	Any project specific schedule delays will be noted in the bid package updates section.
Risks	Construction market challenges, including finding multiple bidders and pricing. 1 st floor renovation project will include deferred maintenance and full electrical replacement for the building. Electricians are in high demand with large scale projects under construction in the valley.
Resources	

SCOPE MANAGEMENT:

Status	Discussion
Accomplished	<ul style="list-style-type: none">• Music room wall and flooring demo on 4th floor to allow for extra storage space• Auto sorter room construction complete & operational• Roof replacement & lighting upgrades along parapet• 1st – 3rd floor restrooms• 4th floor tenant improvement• Minor Parking Repairs• East & West stair railing work• Visioning work to establish alignment for interior design materials & finishes• Fire pump replacement
Planned	<ul style="list-style-type: none">• Restroom/ plumbing construction work – punch list items remaining• 1st floor partial (4 story) remodel – punch list items remaining• Design services for 1st floor renovations• Exterior brick repairs• Major parking lot replacement

4th Floor Restroom – November 2024



1st Floor Construction – November 2024



Document Type: Exhibit
Number: 5.02a
Effective: 03-01-11
Revised: 05-08-2024
Last Reviewed: 05-08-2024

REQUEST FOR RECONSIDERATION OF MATERIALS FORM

This form can be used to request reconsideration of Materials the Boise Public Library makes available. If your request is made pursuant to Idaho Code § 18-1517B, the “Children’s School and Library Protection Act,” and you are alleging that the Material is Material Harmful to Minors, fill out and submit Section 1 and Section 2 of this form. Doing so will constitute the Written Notice required by Idaho Code § 18-1517B(3). If you are not alleging the Material is Material Harmful to Minors, you only need to fill out and submit Section 1.

A completed Request for Reconsideration of Materials or Written Notice can be submitted by the following means. Only one means of submission is required.

A. Physical mail to:

Boise Public Library
ATTN: Acquisitions Manager – Material Challenge
715 S. Capitol Blvd.
Boise, ID 83702

B. E-mail to:

materialchallenge@cityofboise.org

C. Facsimile to:

1 (208) 384-4025

D. To submit in-person, the completed Request for Reconsideration of Materials or Written Notice can be given to a Library staff member at any service desk at all Boise Public Library locations.

Upon submission of this form, it will become a public record. The Boise Public Library will evaluate if any redactions to personal information contained in the form are required by Idaho law prior to making the completed form publicly available.

REQUEST FOR RECONSIDERATION OF MATERIALS

Please fill out the requested information to the best of your ability. The information you provide will be an important part of the Boise Public Library's review of the Materials. If you need additional space to answer the questions, you may attach additional pages.

I. Section 1 – Request for Reconsideration of Materials.

a. Information about the Material.

- i. Title: the Renaissance Nude
- ii. Author/Performer: N/A
- iii. Publisher/Copyright Date: N/A
- iv. Item Barcode: N/A

b. Information about the requestor.

- i. Name: N/A
- ii. Email Address: N/A
- iii. Telephone Number: N/A
- iv. Preferred means of contact: N/A
- v. Are you a minor? Y / N
- vi. Are you filing this request on behalf of a dependent minor? Y / N
- vii. Do you represent an organization? Y / N
 - a. If so, which organization? classified
- viii. Do you have legal representation? Y / N
 - a. If so, who are they and how do we contact them? cops
- ix. Are you a Boise Public Library cardholder? Y / N
- x. Did you obtain the Material from the Boise Public Library? Y / N
- xi. Did you check out, request, or use the Material that is the subject of this request? Y / N

c. Information about the request.

- i. To what in the Material do you object? Why do you object? (Please be specific; for example, cite pages and specific passages. Use additional sheet if necessary.)
The Renaissance nude had child porn in it

- ii. Did you read, view or listen to the entire Material? view yes
- iii. If not, what parts did you read, view or listen to? —
- iv. What do you feel would be the result of reading, viewing, or listening to this Material? Its [redacted] up and I will sue
- v. What parts of the Material do you think are accurate and valuable? the nude adults not the nude children thank you
- vi. What do you believe the theme of this Material to be? art theme
- vii. Are you aware of judgments of this Material by professional critics? destroy the book
- viii. For what age group would you recommend this Material? none its got [redacted] child porn
- ix. What action are you requesting the library take in regard to this Material? destroy the book or get sued into the ground
- x. Is there additional information that the Library Board should be aware of while reviewing your request? I'm going to sue =>

Signature

Date

By signing this section of the form I understand that I am making a formal request to the Boise Public Library about a Material they have made available. I acknowledge that this document will become a public record as soon as it is received by library staff and will be posted to the library's website.

II. Section 2 – Complaints Alleging Material Harmful to Minors.

FILLING OUT AND SUBMITTING THIS SECTION OF THE FORM CONSTITUTES WRITTEN NOTICE PURSUANT TO THE “CHILDREN’S SCHOOL AND LIBRARY PROTECTION ACT.”

[] Initial this box and fill out this section if you intend for this form to constitute Written Notice pursuant to Idaho Code § 18-1517B(3). By initialing this box, you affirm your belief that the Materials are Materials Harmful to Minors as defined by Idaho Code and Boise Public Library policy, and you request the Materials be relocated to a section designated for adults only within sixty (60) days of the Boise Public Library’s receipt of this notice.

Idaho Code defines material harmful to minors as:

“Harmful to minors” includes in its meaning the quality of any material or of any performance or of any description or representation, in whatever form, of nudity, sexual conduct, sexual excitement, or sado-masochistic abuse, when it:

(a) Appeals to the prurient interest of minors as judged by the average person, applying contemporary community standards; and

(b) Depicts or describes representations or descriptions of nudity, sexual conduct, sexual excitement, or sado-masochistic abuse which are patently offensive to prevailing standards in the adult community with respect to what is suitable material for minors and includes, but is not limited to, patently offensive representations or descriptions of:

(i) Intimate sexual acts, normal or perverted, actual or simulated; or

(ii) Masturbation, excretory functions or lewd exhibition of the genitals or genital area. Nothing herein contained is intended to include or proscribe any matter which, when considered as a whole, and in context in which it is used, possesses serious literary, artistic, political or scientific value for minors[.]”

Idaho Code § 18-1514(6).

The following subdefinitions found in Idaho Code § 18-1514 apply to the above definition of “harmful to minors:

“Minor” means any person less than eighteen (18) years of age.

“Nudity” means the showing of the human male or female genitals, pubic area or buttocks with less than a full opaque covering, or the showing of the female breast with less than a full opaque covering of any portion thereof below the top of the nipple, or the depiction of covered male genitals in a discernibly turgid state.

“Sexual conduct” means any act of masturbation, homosexuality, sexual intercourse, or physical contact with a person’s clothed or unclothed genitals, pubic area, buttocks or, if such person be a female, the breast.

“Sexual excitement” means the condition of human male or female genitals when in a state of sexual stimulation or arousal.

“Sado-masochistic abuse” means flagellation or torture by or upon a person who is nude or clad in undergarments, a mask or bizarre costume, or the condition of being fettered, bound or otherwise physically restrained on the part of one who is nude or so clothed.

“Material” means anything tangible which is harmful to minors, whether derived through the medium of reading, observation or sound.

“Performance” means any play, motion picture, dance or other exhibition performed before an audience.

“Promote” means to manufacture, issue, sell, give, provide, deliver, publish, distribute, circulate, disseminate, present, exhibit or advertise, or offer or agree to do the same.

“Knowingly” means having general knowledge of, or reason to know, or a belief or reasonable ground for belief that warrants further inspection or inquiry.

“School” means any public or private school providing instruction for students in kindergarten through grade 12.

a. Complainant’s Information.

- i. Name: N/A
- ii. Address: N/A

b. Complaint Information.

- i. Please fill out Section I of this form. The information you provide will be an important part of the Boise Public Library’s review of the Materials.
- ii. How did you, or your dependent Minor, obtain the Material? Please include the format of the Material and the Boise Public Library location the Material was obtained.

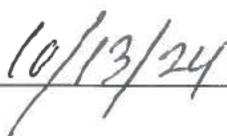
[CONTINUED ON NEXT PAGE]

iii. In what ways do you believe the challenged Material meets the definition of Material Harmful to Minors? Please state the basis of the claims and provide all explanation that may be helpful.

a. How does the Material appeal to the prurient interests of minors, as judged by the average person applying contemporary community standards?

b. In what ways is the Material patently offensive to prevailing standards in the adult community with regard to what is suitable for Minors?

c. Does the Material, when considered as a whole and in the context in which it is used possess serious literary, artistic, political or scientific value for Minors? Why or why not?

 
Signature _____ Date _____

By signing this section of the form I understand that I am making a formal complaint to the Boise Public Library about a Material they have made available. I acknowledge that this document will become a public record as soon as it is received by library staff and will be posted to the library's website.



BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

MEMO

TO: Rebecca Lemmons, Board President
FROM: Jessica Dorr, Library Director
CC: Boise Public Library Board of Trustees
DATE: 12/3/2024
RE: Request for Reconsideration – *The Renaissance Nude*

Overview

On November 13, 2024, Library Staff received a Request for Reconsideration form regarding *The Renaissance Nude* edited by Thomas Kren with Jill Burke and Stephen J. Campbell. This memo provides an overview of the title and its circulation history, an analysis of the title through the lens of the “Children’s School and Library Protection Act,” and a recommendation to the Board for consideration in the December meeting.

Background

The Renaissance Nude was published in 2018 and added to the Boise Public Library collection in December of 2018. Boise Public Library currently owns one copy of the title at the Downtown Library. *The Renaissance Nude* is in the adult non-fiction collection located on the second floor.

The title was added to the collection in accordance with the Library’s [Collection Development and Maintenance](#) Policy. Links to reviews are included at the end of this memo starting on page three.

Boise Public Library’s copy of *The Renaissance Nude* has been checked out 16 times since December 2018 and once to date in 2024. While it does not check out as often as the average adult non-fiction title, it provides insights into a subject area that is covered in a limited way in the collection, so staff have retained it.

Applicability to the “Children’s School and Library Protection Act”

This Request for Reconsideration does not meet the legal requirements for being considered under the “Children’s School and Library Protection Act” due to the following reasons:

- The request was not filed by or on behalf of an impacted minor.

MAIN LIBRARY
 715 S. Capitol Blvd., Boise, Idaho 83702
 P: 208-972-8200 | TTY: 800-377-3529

LIBRARY! AT
 BOWN CROSSING
 P: 208-972-8360

LIBRARY! AT
 COLE & USTICK
 P: 208-972-8300

LIBRARY! AT
 COLLISTER
 P: 208-972-8320

LIBRARY! AT
 HILLCREST
 P: 208-972-8340

Request to remove *The Renaissance Nude* from the Boise Public Library collection

Staff reviewed *The Renaissance Nude* based on the concerns raised in the Request for Reconsideration form:

- “had child porn in it”

Staff researched reviews and the art contained in the book. Based on Boise Public Library's [The Nature and Quality of Materials](#) Regulation, *The Renaissance Nude* meets the criteria to remain in the collection:

- suitability of subject and style for intended audience
- appropriateness of medium to content
- insight into human and social condition
- relation to existing collection and other material on subject
- scope and authority of subject matter
- comprehensiveness and depth of treatment
- artistic presentation
- authenticity of historical or social setting

Regarding the concerns that *The Renaissance Nude* presents child pornography, staff researched the definition for applicability. (A link to the “Citizen’s Guide to U.S. Federal Law on Child Pornography” follows the review section at the end of this memo on page three.) Most pertinent to this Request for Reconsideration is the definition of “child pornography” contained in criminal law. Pursuant to Section 2256, Title 18, United States Code, “child pornography” means any visual depiction of sexually explicit conduct involving a minor (someone under 18 years of age). Idaho law contains a similar definition at Idaho Code Section 18-1507C, which criminalizes distribution of a visual depiction that depicts a child engaging in explicit sexual conduct and is obscene.

Based on BPL staff review, the nude images of children in *The Renaissance Nude* do not depict sexually explicit conduct.

Recommendation

Staff acknowledge that art can incite many reactions, and indeed, many of the essays in *The Renaissance Nude* explore various reactions to nude art created during the Renaissance. As stated in the Library’s Collection Development and Maintenance Policy, the Board recognizes that the residents of Boise possess widely diverse and separate interests, backgrounds, cultural heritages, social values, and needs. Specifically, *The Renaissance Nude* provides material to meet the diverse information needs and recreational interests of all people in the community due to its artistic merit and value as a human document helping to illuminate the Renaissance period.

Based on these findings, staff recommend keeping *The Renaissance Nude* in the adult non-fiction collection.



Documentation:

The Renaissance Nude was published in tandem and to further support an art exhibition at the Getty Center of the same name:

https://www.getty.edu/art/exhibitions/renaissance_nude/

Review sites:

Good Reads: <https://www.goodreads.com/en/book/show/39105247-the-renaissance-nude>

Amazon:

<https://www.amazon.com/Renaissance-Nude-Thomas-Kren/dp/160606584X>

Historians of Netherlandish Art Reviews: <https://hnanews.org/hnar/reviews/the-renaissance-nude/>

Citizen's Guide to U.S. Federal Law on Child Pornography

<https://www.justice.gov/criminal/criminal-ceos/citizens-guide-us-federal-law-child-pornography>



Boise Public Library

Policy Review December 11, 2024

Policy items reviewed and presented are as follows:

SECTION 2.00, *Personnel*

- Policy 2.01, Personnel
- Policy 2.02, Continuing Education

Staff Recommendations:

Section 2.00, *Personnel* of the Boise Public Library Policy Manual is presented to the Library Board for review. Staff have no recommended changes on the policies presented.

Document Type:	Policy
Number:	2.01
Effective:	03-01-2011
Revised:	12-02-2015
Last Reviewed:	11-08-2023

PERSONNEL

The Board follows the personnel policies of Boise City, as outlined in the Boise City Employees Handbook.

The Board has sole responsibility for hiring, supervising, and evaluating the Director, who serves at the pleasure of the Board.

Nevertheless, the Board expects members of the Library's management to bring serious concerns related to the Director's job performance to the attention of the Board. These concerns would include: 1) job performance that clearly does not meet the job description or job performance standards adopted by the Board; 2) intentional actions by the Director that circumvent the written library policies as adopted by the Board; 3) the creation of a hostile, harassing, or threatening work environment whether as an ongoing practice or a single incident; 4) unethical or illegal actions or behavior.

The Director and supervisory staff have the authority to dismiss any library employee whose attitude, professional ethics and conduct, or performance of duties make such action advisable. The Director and supervisory staff shall follow the personnel policies of Boise City when exercising this authority, as outlined in the Boise City Employees Handbook.

The Library is committed to providing equal employment opportunities for all persons.

Document Type: Policy
Number: 2.02
Effective: 03-01-2011
Revised: 03-01-2011
Last Reviewed: 11-08-2023

CONTINUING EDUCATION

The Board encourages the personal and professional development of staff members through participation in civic, educational, and professional organizations. Attendance at library institutes and the conferences of library associations may be financed within the restriction of the Library's budget. Insofar as it is feasible, attendance at conferences will be rotated among eligible staff members.

All non-probationary members of the staff, regardless of job classification, are eligible to apply for permission to attend work-related conferences, workshops, and classes on library work time. Exceptions for introductory or temporary staff may be made at the discretion of the Director or designee. Opportunities for training will involve as many people on the staff as feasible given budgetary and staffing constraints. Priority will be given to training that supports Library strategic plan activities and/or supports an individual employee's approved performance plan for work-related training.

Boise Public Library

FY 2025 Interim Budget Change (IBC)

December 11, 2024

Interim budget change (IBC) items are off-cycle requests to adjust current budget and are vetted through the following process:

1. Department identifies need and submits request to the Budget Office
2. Budget Office performs necessary due diligence, prepares narrative, and sends to Mayor’s Office
3. Mayor’s Office reviews requests and places on Executive Management Team (EMT) agenda
4. EMT offers final recommendation for City Council approval

Library (Capital Fund)- \$263,780 (one-time)

In partnership with Public Works, the Library requests approval of a \$263,780, revenue-neutral, appropriation increase to its capital budget for an Energy Efficiency Conservation Block Grant. This grant was awarded by the United States Department of Energy to help increase energy efficiency, reduce greenhouse gases, and reduce fossil fuel use. Specifically, this grant will be used to retrofit the Downtown Library to install LED lights and fixtures.

This request is a revenue neutral request as the Library is seeking an increase in both its Capital revenue and expenditure accounts. If approved by the Library Board of Trustees and presented to Council, this request would be considered at the January 14, 2025 Boise City Council meeting.

Source/Use	Fund	Dept/Org	Acct. Type	Current Budget	Proposed Budget	Budget Change Amount
Source	Capital	Library	Revenue – Energy Efficiency Grant (DOE)	\$0	\$263,780	\$263,780
Use	Capital	Library	CIP – Energy Efficiency Grant	\$0	\$263,780	\$263,780

	2023	2024		Actual vs Budget Variance	
	Actual	Actual	Budget	\$	%
Revenue					
Departmental Revenue	392,246	430,583	442,145	(11,562)	-3%
Fines & Forfeitures	5,511	4,717	6,700	(1,983)	-30%
Internal Charges	26,436	34,663	22,000	12,663	58%
Other Revenue	103,926	38,494	42,200	(3,706)	-9%
Total Revenues	528,118	508,457	513,045	(4,588)	-1%
Expenses					
Personnel	7,270,241	7,602,208	8,280,602	(678,394)	-8%
Maintenance & Operations	2,743,175	3,024,199	3,074,791	(50,592)	-2%
Cost Allocation Plan	5,191,290	5,465,461	5,650,166	(184,705)	-3%
Major Equipment	839,522	763,854	795,449	(31,595)	-4%
Miscellaneous	15,883	19,167	19,167	-	0%
Total Expenditures	16,060,111	16,874,889	17,820,175	(945,286)	-5%
Departmental Net Position	(15,531,992)	(16,366,432)	(17,307,130)	940,698	5%

Library revenues came in slightly under budgeted targets, and expenses were below budget, resulting in the department's net position ending the year \$941K ahead of budget.

FY 2024 Actuals to FY 2024 Budget

Total revenues were \$4,588 below budgeted levels:

- Revenue from facility rentals was less than budgeted due to changes in how the city manages space rental for nonprofit organizations.
- Courier revenues were higher than budgeted due to more branches participating and higher frequency of deliveries.
- Revenue collected from consortium members was less than budgeted based on the formula calculation under the new agreement.

Total expenses were \$945K below budgeted levels:

- Approximately \$678K of the variance is attributed to personnel savings. There were vacancies due to labor market constraints.
- The second largest driver of the variance was the Cost Allocation Plan expenses being \$184.7K less than budgeted, which is controlled centrally by the city's accounting department.
- The \$50.1K of M&O cost savings was mainly attributable to software maintenance costs being less than estimated, and a delay in new accounting guidance for software costs prevented the department from fully reallocating the budget for other needs.

Boise Public 2024 Idaho Public Library Survey

Due January 1, 2025

General Information (1.1-1.19)

Click on question mark for help

1.1	Fiscal year begins (mm-dd-yy)	10/1/2023
1.2	Fiscal year ends (mm-dd-yy)	9/30/2024
*1.3	Name of library	BOISE PUBLIC
1.4	Established according to the Idaho Code as a	C
1.5	Legal Service Area Boundary Change	No
1.6	Levy rate	general fund
1.7	Mailing address	715 S CAPITOL BLVD
1.8	City (of mailing address)	BOISE
1.9	Zip (of mailing address)	83702
1.10	Street address	715 S CAPITOL BLVD
1.11	City (of street address)	BOISE
1.12	Zip (of street address)	83702
1.13	County	ADA
*1.14	Phone	2089728258
1.16	E-mail Address	jsouder@cityofboise.org
1.17	Person completing form	James Souder
1.18	Name of current library director	Jessica Dorr
1.19	Library's Website Address	boisepubliclibrary.org

Service Area (2.1-2.10)

Click on question mark for help

2.1	Population of legal service area	243,657
2.2	Registered users in legal service area	112,272
2.3	Population of any areas served under contract	0
2.4	Registered users in contract area	0
2.5	Source of contract population information (#2.4)	N/A
2.6	Non-Resident users	567
2.6a	Non-Resident Fees per person	\$75
2.6b	Non-Resident Fees per family	\$75
2.7	Total Number of Registered Users (2.7 = 2.2 + 2.4 + 2.6) LOCKED [Calculated]	112,839
2.8	Central or main library	1
2.9	Branches	4
2.10	Bookmobiles	0

Paid Staff (Full-Time Equivalent) (3.1-3.9)

Click on question mark for help

Remember: to compute the FTE (full-time equivalent) of a part-time employee, divide the number of hours worked per week by 40. Thus, an employee working 20 hours per week equals .50 FTE (20/40 =.50), and an employee working 16 hours per week equals .40 FTE (16/40=.40).

Do not include volunteers in the FTE calculation.

3.1	Librarians with master's degree from an ALA-accredited program	25.80
3.2	Others holding title of librarian	4.00
3.3	Total librarians (3.3 = 3.1 + 3.2) LOCKED [Calculated]	29.80
3.4	All other paid staff (include maintenance staff)	79.05
*3.5	Total paid staff (3.5 = 3.3 + 3.4) LOCKED [Calculated]	108.85

Note: Include staff paid by another agency, e.g., School

3.6	Library director's annual salary	\$168,667
3.7	Number of hours Director worked per week (not to exceed 40)	40
3.8	Number of Individual Volunteers who worked for the library	103
3.9	Number of hours volunteers worked for the library	6,027

Beginning Balance and Carryover (4.1-4.5)

Click on question mark for help

4.1	Operating carryover	\$0
4.2	Capital Improvement Fund (Repairs, equipment, vehicles, etc.)	\$3,064,795
4.3	Building Fund (Land, new construction, and additions only)	\$0
4.4	Other	\$111,052
4.5	Total Unexpended balance on hand at beginning of Fiscal year. (4.5 = 4.1 + 4.2 + 4.3 + 4.4) LOCKED [Calculated]	\$3,175,847

Library Revenue By Source (5.1-5.7)

Click on question mark for help

Use WHOLE NUMBERS for all dollar amounts

*Local Government

*5.1a	Local Operating Revenue	\$16,827,827
*5.1b	Local Government Capital Revenue	\$4,471,123
*5.1c	Local Total Revenue (5.1c = 5.1a + 5.1b) LOCKED [Calculated]	\$21,298,950

State Government (exclude federal dollars distributed by state)

5.2a	State Operating Revenue	\$10,000
5.2b	State Government Capital Revenue	\$0
5.2c	State Total Revenue (5.2c = 5.2a + 5.2b) LOCKED [Calculated]	\$10,000

Federal government (include LSTA & other federal dollars distributed by state)

5.3a Federal Operating Revenue \$0

5.3b Federal Government Capital Revenue \$0

5.3c Federal Total Revenue (5.3c = 5.3a + 5.3b) LOCKED [Calculated] \$0

Contracts for services to other libraries

5.4a Contract Operating Revenue \$408,125

5.4b Contract Capital Revenue \$0

5.4c Contract Total Revenue (5.4c = 5.4a + 5.4b) LOCKED [Calculated] \$408,125

Other income

5.5a Other Operating Revenue \$178,966

5.5b Other Capital Revenue \$0

5.5c Other Total Revenue (5.5c = 5.5a + 5.5b) LOCKED [Calculated] \$178,966

Total Other Income

5.6a Total Contract and Other Operating Revenue (5.6a = 5.4a + 5.5a) LOCKED [Calculated] \$587,091

5.6b Total Contract and Other Capital Revenue (5.6b = 5.4b + 5.5b) LOCKED [Calculated] \$0

5.6c Total Contract and Other Revenue (5.6c = 5.6a + 5.6b) LOCKED [Calculated] \$587,091

GRAND TOTAL and totals by type of revenue for this fiscal year [Calculated fields]

5.7a Grand Total Operating Revenue (5.7a = 5.1a + 5.2a + 5.3a + 5.6a) LOCKED [Calculated] \$17,424,918

5.7b Grand Total Capital Revenue (5.7b = 5.1b + 5.2b + 5.3b + 5.6b) LOCKED [Calculated] \$4,471,123

5.7c Grand Total Revenue (5.7c = 5.1c + 5.2c + 5.3c + 5.6c) LOCKED [Calculated] \$21,896,041

Library Expenditures (6.1-6.21)

Click on question mark for help

SECTION A. STANDARD OPERATING EXPENDITURES

Staff Expenditures

6.1	Salaries and wages	\$5,305,090
6.2	Library Benefits Obligations (Include Social Security, Medicare, Retirement, Health Insurance and any other benefit that was paid in whole or partially by the LIBRARY)	\$2,297,118
6.3	Total staff expenditures (6.3 = 6.1 + 6.2) [For staff expenditures paid by another agency use 6.13a & b] LOCKED [Calculated]	\$7,602,208

Collection Expenditures

6.4	Print Materials	\$609,797
6.5	Electronic Content Expenditures	\$1,050,838
6.6	Other Physical Materials Expenditures	\$187,453
6.7	Total collection expenditures (6.7 = 6.4 + 6.5 + 6.6) LOCKED [Calculated]	\$1,848,088

Other Operating Expenditures

6.8	Contracts for services from other libraries	\$601,665
6.9	Miscellaneous Operating Expenditures	\$7,886,995
6.10	Total other operating expenditures (6.10 = 6.8 + 6.9) LOCKED [Calculated]	\$8,488,660
6.11	Total operating expenditures (6.11 = 6.3 + 6.7 + 6.10) LOCKED [Calculated]	\$17,938,956
6.12a	Salaries or wages paid by another agency	\$0

6.12b	Benefits paid by another agency	\$0
6.12c	Collections paid by another agency	\$0
6.12d	Other Operating Expenditures paid by another agency	\$0
6.12	Operating Expenditures made by other agencies (6.12 = 6.12a + 6.12b + 6.12c + 6.12d) LOCKED [Calculated]	\$0

SECTION B. CAPITAL EXPENDITURES

6.13	Capital expenditures	\$3,141,876
------	----------------------	-------------

SECTION C. UNEXPENDED BALANCE AND CARRYOVER

6.14	Unexpended balance at end of report year (6.14 = [(4.5 + 5.7c) - (6.11 + 6.13)]) LOCKED [Calculated]	\$3,991,056
------	---	-------------

6.15	How much, if any, of the unexpended balance reported in Item 6.14 will be returned to your funding authority's general account?	0
------	---	---

Carried forward to Next Fiscal Year

6.16	Operating carryover	\$0
6.17	Capital Improvement Fund (Repairs, equipment, vehicles, etc.)	\$4,135,038
6.18	Building Fund (Land, new construction, and additions only)	\$0
6.19	Name of Other Source	N/A
6.20	Amount from Other Source	\$207,154
6.21	Final balance to be carried forward to next fiscal year (6.21 = 6.16 + 6.17 + 6.18 + 6.20) LOCKED [Calculated]	\$4,342,192

Library Collection (7.1-7.32)

Click on question mark for help

7.1	Total library items (physical units) added during the year	43,776
-----	--	--------

7.2	Total library items (physical units) withdrawn during the year	51,511
7.3	Book Materials held at end of fiscal year (volume count) [Physical]	316,906
7.3a	Current Print Serial Subscriptions [Physical]	57
7.3b	Total Print Materials (7.3b = 7.3 + 7.3a) LOCKED [Calculated]	316,963
7.4	Audio Materials [Physical Units]	9,473
7.5	Video Materials [Physical Units]	18,800
7.6	Other Circulating Physical Items	17,586

TOTAL PHYSICAL COLLECTION

7.7	Total Physical Items in Collection (7.7 = 7.3b + 7.4 + 7.5 + 7.10) [LOCKED] [Calculated]	362,822
-----	---	---------

ELECTRONIC COLLECTIONS (7.15-7.32)

Please Answer Yes or No to the following question: "Did the **library** provide access to the following materials purchased solely by the (Library, Consortia, or State Agencies)?"

7.15	E-Books provided by Library	Yes
7.16	E-Books provided by Consortia	No
7.17	E-Books provided by State Agencies	No
7.18	E-Serials provided by Library	Yes
7.19	E-Serials provided by Consortia	No
7.20	E-Serials provided by State Agencies	No
7.21	E-Audiobooks provided by Library	Yes
7.22	E-Audiobooks provided by Consortia	No
7.23	E-Audiobooks provided by State Agencies	No
7.24	E-Videos provided by Library	No
7.25	E-Videos provided by Consortia	No

7.26	E-Videos provided by State Agencies	No
7.27	Research databases provided by Library	Yes
7.28	Research databases provided by Consortia	No
7.29	Research databases provided by State Agencies	Yes
7.30	Online learning platforms provided by Library	Yes
7.31	Online learning platforms provided by Consortia	No
7.32	Online learning platforms provided by State Agencies	Yes

Library Services (8.1-8.4)

Click on question mark for help

*8.1	Total Public Service Hours (Annual) Note: The total for all outlets, including multi-outlet systems, will be calculated and automatically filled in here. Branch hours are entered individually in 12.17.	12,846
8.2	Total library visits (Annual)	712,345
8.2a	Library Visits Reporting Method: Is this an annual count or an annual estimate based on a typical week or weeks? Select one of the following: CT - Annual Count or ES - Annual Estimate	CT - Annual Count
8.3	Total reference transactions completed (Annual)	84,171
8.3a	Reference Transactions Reporting Method: Is this an annual count or an annual estimate based on a typical week or weeks? Select one of the following: CT - Annual Count or ES - Annual Estimate	CT - Annual Count

8.4 **Total square footage** This will be the total for all outlets, including multi-outlet systems, and will be calculated and automatically filled in with your entries from 12.16 located in the Outlet Section. LOCKED 131,374

Circulation (9.1-9.16)

Click on question mark for help

9.1	Loan period for books (in weeks)	4
9.2	Current Overdue Fine Policy	No
9.3	Automatic Renewal of Physical Materials	Yes
9.4	Circulation of Children's PHYSICAL Materials	800,340
9.5	Circulation of Books - Physical	1,382,915
9.6	Circulation of Magazines/Periodicals - Physical	26
9.7	Circulation of Videos/DVDs - Physical	183,496
9.8	Circulation of Audios - Physical	39,727
9.9	Circulation of Other Items - Physical	47,989
9.10	Total PHYSICAL circulation transactions (9.10 = 9.5 + 9.6 + 9.7 + 9.8 + 9.9) LOCKED [Calculated]	1,654,153
9.11	E-Book Circulation	360,626
9.12	E-Serial Circulation	109,936
9.13	E-Audiobook Circulation	487,293
9.14	E-Video Circulation	12,945
9.15	TOTAL Electronic Circulation (9.15 = 9.11 + 9.12 + 9.13 + 9.14) LOCKED [Calculated]	970,800
9.16	TOTAL Circulation (9.16 = 9.10 + 9.15) LOCKED [Calculated]	2,624,953

Programming (10.1-10.17)

Click on question mark for help

If you know you did not provide programs for one of the elements (for example, no offsite programs for adults), please enter 0 instead as appropriate.

Synchronous Programs (10.1-10.6c)

10.1 Number of Synchronous Program Sessions Targeted at Children Ages 0-5 (Onsite) 1,035

10.1a Number of Synchronous Program Sessions Targeted at Children Ages 0-5 (Offsite) 121

10.1b Number of Synchronous Program Sessions Targeted at Children Ages 0-5 (Virtual) 0

10.1c Number of Synchronous Program Sessions Targeted at Children Ages 0-5 (10.1c = 10.1 + 10.1a + 10.1b) [LOCKED] [Calculated] 1,156

10.2 Number of Synchronous Program Sessions Targeted at Children Ages 6-11 (Onsite) 572

10.2a Number of Synchronous Program Sessions Targeted at Children Ages 6-11 (Offsite) 108

10.2b Number of Synchronous Program Sessions Targeted at Children Ages 6-11 (Virtual) 0

10.2c Number of Synchronous Program Sessions Targeted at Children Ages 6-11 (10.2c = 10.2 + 10.2a + 10.2b) [LOCKED] [Calculated] 680

10.3 Number of Synchronous Program Sessions Targeted at Young Adults Ages 12-18 (Onsite) 188

10.3a Number of Synchronous Program Sessions Targeted at Young Adults Ages 12-18 (Offsite) 27

10.3b	Number of Synchronous Program Sessions Targeted at Young Adults Ages 12-18 (Virtual)	0
10.3c	Number of Synchronous Program Sessions Targeted at Young Adults Ages 12-18 (10.3c = 10.3 + 10.3a + 10.3b) [LOCKED] [Calculated]	215
10.4	Number of Synchronous Program Sessions Targeted at Adults Age 19 or Older (Onsite)	982
10.4a	Number of Synchronous Program Sessions Targeted at Adults Age 19 or Older (Offsite)	26
10.4b	Number of Synchronous Program Sessions Targeted at Adults Age 19 or Older (Virtual)	0
10.4c	Number of Synchronous Program Sessions Targeted at Adults Age 19 or Older (10.4c = 10.4 + 10.4a + 10.4b) [LOCKED] [Calculated]	1,008
10.5	Number of Synchronous General Interest Program Sessions (Onsite)	132
10.5a	Number of Synchronous General Interest Program Sessions (Offsite)	12
10.5b	Number of Synchronous General Interest Program Sessions (Virtual)	0
10.5c	Number of Synchronous General Interest Program Sessions (10.5c = 10.5 + 10.5a + 10.5b) [LOCKED] [Calculated]	144
10.6	Number of Synchronous In-Person Onsite Program Sessions (10.6 = 10.1 + 10.2 + 10.3 + 10.4 + 10.5) [LOCKED] [Calculated]	2,909

10.6a Number of Synchronous In- 294
Person Offsite Program Sessions ($10.6a = 10.1a + 10.2a + 10.3a + 10.4a + 10.5a$) [LOCKED] [Calculated]

10.6b Number of Synchronous Virtual 0
Program Sessions ($10.6b = 10.1b + 10.2b + 10.3b + 10.4b + 10.5b$)
[LOCKED] [Calculated]

10.6c Total Number of Synchronous 3,203
Program Sessions ($10.6c = 10.6 + 10.6a + 10.6b$) [LOCKED] [Calculated]

Attendance At Synchronous Programs (10.7-10.12c)

10.7 Attendance at Synchronous 37,840
Programs Targeted at Children Ages 0-5
(Onsite)

10.7a Attendance at Synchronous 41,440
Programs Targeted at Children Ages 0-5
(Offsite)

10.7b Attendance at Synchronous 0
Programs Targeted at Children Ages 0-5
(Virtual)

10.7c Attendance at Synchronous 79,280
Programs Targeted at Children Ages 0-5
($10.7c = 10.7 + 10.7a + 10.7b$)
[LOCKED] [Calculated]

10.8 Attendance at Synchronous 11,286
Programs Targeted at Children Ages 6-
11 (Onsite)

10.8a Attendance at Synchronous 3,668
Programs Targeted at Children Ages 6-
11 (Offsite)

10.8b Attendance at Synchronous 0
Programs Targeted at Children Ages 6-
11 (Virtual)

10.8c Attendance at Synchronous 14,954
Programs Targeted at Children Ages 6-
11 ($10.8c = 10.8 + 10.8a + 10.8b$)
[LOCKED] [Calculated]

10.9 Attendance at Synchronous Programs Targeted at Young Adults Ages 12-18 (Onsite)	1,484
10.9a Attendance at Synchronous Programs Targeted at Young Adults Ages 12-18 (Offsite)	501
10.9b Attendance at Synchronous Programs Targeted at Young Adults Ages 12-18 (Virtual)	0
10.9c Attendance at Synchronous Programs Targeted at Young Adults Ages 12-18 (10.9c = 10.9 + 10.9a + 10.9b) [LOCKED] [Calculated]	1,985
10.10 Attendance at Synchronous Programs Targeted at Adults Age 19 or Older (Onsite)	9,248
10.10a Attendance at Synchronous Programs Targeted at Adults Age 19 or Older (Offsite)	286
10.10b Attendance at Synchronous Programs Targeted at Adults Age 19 or Older (Virtual)	0
10.10c Attendance at Synchronous Programs Targeted at Adults Age 19 or Older (10.10c = 10.10 + 10.10a + 10.10b) [LOCKED] [Calculated]	9,534
10.11 Attendance at Synchronous General Interest Programs (Onsite)	4,309
10.11a Attendance at Synchronous General Interest Programs (Offsite)	9,130
10.11b Attendance at Synchronous General Interest Programs (Virtual)	0
10.11c Attendance at Synchronous General Interest Programs (10.11c = 10.11 + 10.11a + 10.11b) [LOCKED] [Calculated]	13,439

10.12 Synchronous In-Person Onsite Program Attendance ($10.12 = 10.7 + 10.8 + 10.9 + 10.10 + 10.11$) 64,167
[LOCKED] [Calculated]

10.12a Synchronous In-Person Offsite Program Attendance ($10.12a = 10.7a + 10.8a + 10.9a + 10.10a + 10.11a$) 55,025
[LOCKED] [Calculated]

10.12b Synchronous Virtual Program Attendance ($10.12b = 10.7b + 10.8b + 10.9b + 10.10b + 10.11b$) [LOCKED] 0
[Calculated]

10.12c Total Attendance at Synchronous Programs ($10.12c = 10.12 + 10.12a + 10.12b$) [LOCKED] 119,192
[Calculated]

Asynchronous Programs (10.13-10.14d)

10.13 Total Number of Asynchronous Program Presentations Targeted at Children Ages 0-5 0

10.13a Total Number of Asynchronous Program Presentations Targeted at Children Ages 6-11 0

10.13b Total Number of Asynchronous Program Presentations Targeted at Young Adults Ages 12-18 0

10.13c Total Number of Asynchronous Program Presentations Targeted at Adults Age 19 or Older 0

10.13d Total Number of Asynchronous Program Presentations General Interest 0

10.13e Total Number of Asynchronous Program Presentations ($10.13e = 10.13 + 10.13a + 10.13b + 10.13c + 10.13d$) [LOCKED] [Calculated] 0

10.14 Total Views of Asynchronous Program Presentations within 30 Days Targeted at Children Ages 0-5 0

10.14a Total Views of Asynchronous Program Presentations within 30 Days Targeted at Children Ages 6-11 0

10.14b Total Views of Asynchronous Program Presentations within 30 Days Targeted at Young Adults Ages 12-18 0

10.14c Total Views of Asynchronous Program Presentations within 30 Days Targeted at Adults Age 19 or Older 0

10.14d Total Views of Asynchronous Program Presentations within 30 Days General Interest 0

10.14e Total Views of Asynchronous Program Presentations within 30 Days ($10.14e = 10.14 + 10.14a + 10.14b + 10.14c + 10.14d$) [LOCKED] [Calculated] 0

Other Library Activities (10.15-10.17)

10.15 Total Number of Self-Guided Activities 154

10.16 Total Participation in Self-Guided Activities 24192

10.17 Total Number of Community/Outreach Events 51

Resource Sharing (11.1-11.2)

Click on question mark for help

11.1 Interlibrary loans provided to other libraries 257,301

11.2 Interlibrary loans received from other libraries 292,511

Internet Terminals and Users (11.3-11.6)

11.3 Total of all Internet Terminals [LOCKED] [Calculated] This will be the total from all entries in 12.13 in the Outlet section. 102

11.4 Total of all Internet Terminal Uses [LOCKED] [Calculated] This will be the total from all entries in 12.13a in the Outlet section. 78,021

11.4a Is this an Actual Count or an Estimate? CT - Annual Count

11.5 Number of Wireless Sessions 3,137,433
(Annual) [LOCKED] [Calculated] This
will be the total from all entries in 12.14
in the Outlet section.

11.5a Is this an Actual Count or an Estimate? CT - Annual Count

11.6 Most recent date of Internet Use Policy Review (MM/DD/YYYY) 4/10/2024

Outlets (12.1-12.28a)

Click on question mark for help

If you see anything in a locked field that needs to be changed, please enter the correct information in the Federal Note Area for the item in question and flag it by clicking on the shadowed icon to the right of the item. [12.1-12.9a, 12.10-12.12, 12.16, 12.20-12.22, and 12.24-12.27 are prefilled with last years' data and locked]

12.1	LIB ID	IDB
12.2	PLSC ID	ID0005
12.2a	PLSC SEQ	002
12.3	Name of Outlet	BOISE PUBLIC
12.4	Street Address [physical address]	715 S CAPITOL BLVD
12.4a	Mailing Address if different from Street Address (enter N/A if they are the same)	N/A
12.5	City	BOISE
12.6	County of the Outlet	ADA
12.7	Zip for Street Address	83702
12.8	Zip for Mailing Address if different from Street Address (enter N/A if they are the same)	N/A
12.9	Phone	(208) 972-8198
12.9a	Current Library Branch or Outlet Director (If no library branch, enter N/A)	Heidi Lewis
12.9b	E-mail address for this Outlet (If none, enter N/A)	boisepubliclibrary.org
12.10	Outlet Type Code	CE

12.12	Number of Bookmobiles in the Bookmobile Outlet Record	0
12.13	Number of this Outlet's Internet Computers used annually by the General Public	31
12.13a	Number of Uses of this Outlet's Internet Computers annually	37,716
12.13b	Is this an Actual Count or an Estimate?	CT - Annual Count
12.14	Number of this Outlet's Wireless Sessions (Annual)	886,344
12.14a	Is this an Actual Count or an Estimate?	CT - Annual Count
12.15	Internet Connectivity Speed in Mbps	1000
12.16	Square Footage (main or branch) [LOCKED]	79,381
12.17	Public Service Hours per Year for this Outlet	2,814
12.18	Number of Weeks this Outlet is Open per Year	52
12.1	LIB ID	IDB
12.2	PLSC ID	ID0005
12.2a	PLSC SEQ	008
12.3	Name of Outlet	BOISE PUBLIC - BOWN CROSSING BRANCH
12.4	Street Address [physical address]	2153 E. RIVERWALK DR.
12.4a	Mailing Address if different from Street Address (enter N/A if they are the same)	N/A
12.5	City	BOISE
12.6	County of the Outlet	ADA
12.7	Zip for Street Address	83706
12.8	Zip for Mailing Address if different from Street Address (enter N/A if they are the same)	N/A
12.9	Phone	(208) 972-8360

12.9a Current Library Branch or Outlet Director (If no library branch, enter N/A)	Joni Hansen
12.9b E-mail address for this Outlet (If none, enter N/A)	boisepubliclibrary.org
12.10 Outlet Type Code	BR
12.12 Number of Bookmobiles in the Bookmobile Outlet Record	0
12.13 Number of this Outlet's Internet Computers used annually by the General Public	12
12.13a Number of Uses of this Outlet's Internet Computers annually	6,882
12.13b Is this an Actual Count or an Estimate?	CT - Annual Count
12.14 Number of this Outlet's Wireless Sessions (Annual)	770,303
12.14a Is this an Actual Count or an Estimate?	CT - Annual Count
12.15 Internet Connectivity Speed in Mbps	1000
12.16 Square Footage (main or branch) [LOCKED]	15,900
12.17 Public Service Hours per Year for this Outlet	2,508
12.18 Number of Weeks this Outlet is Open per Year	52
12.1 LIB ID	IDB
12.2 PLSC ID	ID0005
12.2a PLSC SEQ	007
12.3 Name of Outlet	BOISE PUBLIC-COLE AND USTICK BRANCH
12.4 Street Address [physical address]	7557 W USTICK RD
12.4a Mailing Address if different from Street Address (enter N/A if they are the same)	N/A
12.5 City	BOISE

12.6	County of the Outlet	ADA
12.7	Zip for Street Address	83704
12.8	Zip for Mailing Address if different from Street Address (enter N/A if they are the same)	N/A
12.9	Phone	(208) 972-8300
12.9a	Current Library Branch or Outlet Director (If no library branch, enter N/A)	Renee Addington
12.9b	E-mail address for this Outlet (If none, enter N/A)	boisepubliclibrary.org
12.10	Outlet Type Code	BR
12.12	Number of Bookmobiles in the Bookmobile Outlet Record	0
12.13	Number of this Outlet's Internet Computers used annually by the General Public	26
12.13a	Number of Uses of this Outlet's Internet Computers annually	15,712
12.13b	Is this an Actual Count or an Estimate?	CT - Annual Count
12.14	Number of this Outlet's Wireless Sessions (Annual)	648,209
12.14a	Is this an Actual Count or an Estimate?	CT - Annual Count
12.15	Internet Connectivity Speed in Mbps	1000
12.16	Square Footage (main or branch) [LOCKED]	15,300
12.17	Public Service Hours per Year for this Outlet	2,508
12.18	Number of Weeks this Outlet is Open per Year	52
12.1	LIB ID	IDB
12.2	PLSC ID	ID0005
12.2a	PLSC SEQ	005
12.3	Name of Outlet	BOISE PUBLIC-COLLISTER BRANCH

12.4	Street Address [physical address]	4724 W STATE ST
12.4a	Mailing Address if different from Street Address (enter N/A if they are the same)	N/A
12.5	City	BOISE
12.6	County of the Outlet	ADA
12.7	Zip for Street Address	83703
12.8	Zip for Mailing Address if different from Street Address (enter N/A if they are the same)	N/A
12.9	Phone	(208) 972-8320
12.9a	Current Library Branch or Outlet Director (If no library branch, enter N/A)	Jennifer Villalobos
12.9b	E-mail address for this Outlet (If none, enter N/A)	boisepubliclibrary.org
12.10	Outlet Type Code	BR
12.12	Number of Bookmobiles in the Bookmobile Outlet Record	0
12.13	Number of this Outlet's Internet Computers used annually by the General Public	8
12.13a	Number of Uses of this Outlet's Internet Computers annually	6,799
12.13b	Is this an Actual Count or an Estimate?	CT - Annual Count
12.14	Number of this Outlet's Wireless Sessions (Annual)	236,389
12.14a	Is this an Actual Count or an Estimate?	CT - Annual Count
12.15	Internet Connectivity Speed in Mbps	1000
12.16	Square Footage (main or branch) [LOCKED]	12,169
12.17	Public Service Hours per Year for this Outlet	2,508

12.18	Number of Weeks this Outlet is Open per Year	52
12.1	LIB ID	IDB
12.2	PLSC ID	ID0005
12.2a	PLSC SEQ	006
12.3	Name of Outlet	BOISE PUBLIC-HILLCREST BRANCH
12.4	Street Address [physical address]	5246 W OVERLAND RD
12.4a	Mailing Address if different from Street Address (enter N/A if they are the same)	N/A
12.5	City	BOISE
12.6	County of the Outlet	ADA
12.7	Zip for Street Address	83705
12.8	Zip for Mailing Address if different from Street Address (enter N/A if they are the same)	N/A
12.9	Phone	(208) 972-8340
12.9a	Current Library Branch or Outlet Director (If no library branch, enter N/A)	Huda Shaltry
12.9b	E-mail address for this Outlet (If none, enter N/A)	boisepubliclibrary.org
12.10	Outlet Type Code	BR
12.12	Number of Bookmobiles in the Bookmobile Outlet Record	0
12.13	Number of this Outlet's Internet Computers used annually by the General Public	25
12.13a	Number of Uses of this Outlet's Internet Computers annually	10,912
12.13b	Is this an Actual Count or an Estimate?	CT - Annual Count
12.14	Number of this Outlet's Wireless Sessions (Annual)	596,188
12.14a	Is this an Actual Count or an Estimate?	CT - Annual Count

12.15	Internet Connectivity Speed in Mbps	1000
12.16	Square Footage (main or branch) [LOCKED]	8,624
12.17	Public Service Hours per Year for this Outlet	2,508
12.18	Number of Weeks this Outlet is Open per Year	52
12.20	LIB ID [LOCKED] [PREFILLED]	IDB
12.21	Name of Legal Entity [LOCKED] [PREFILLED]	BOISE PUBLIC
12.22	Interlibrary Relationship Code [LOCKED] [PREFILLED]	ME
12.23	Network and Consortium membership(s)	
12.24	Legal Basis Code [LOCKED] [PREFILLED]	CI
12.25	Administrative Structure Code [LOCKED] [PREFILLED]	MO
12.26	PLSC Public Library Definition [LOCKED] [PREFILLED]	Y
12.27	Geographic Code [LOCKED] [PREFILLED]	CD1
12.28	Building Projects	
12.28a	Project Scope	

Performance Review Process for the Boise Public Library Director

December 2024

The Library Board of Trustees has responsibility for hiring, supervising, and evaluating the Library Director.

Step	Timeframe
<p>Library Board of Trustees appoint a subcommittee of two Board members to conduct a performance review with and for the Director. The Library Board President and Vice President traditionally serve as the subcommittee or “Executive Committee” for such purpose. The subcommittee with the Director establishes a timeline for review completion in conjunction with the City’s review process.</p> <ul style="list-style-type: none"> • The Library Director informs the Mayor’s office of the process and invites input from the City. 	December
<p>Input gathered for the review discussion</p> <ul style="list-style-type: none"> • The Library Director completes a self-evaluation based on the “Director Performance Review” template • Human Resources provides input from ConnectBoise / Conduct survey from Director’s direct reports 	February
<p>A meeting with the Director and subcommittee is held to review and discuss all documentation and annual performance. Review form completed by Subcommittee.</p>	March
<p>An Executive Session with the Board of Trustees is held to review subcommittee report and to add comments or make changes as desired.</p> <ul style="list-style-type: none"> • A final written copy is written by the subcommittee and submitted to the Mayor’s office and the Library Director. • The Board President may write a submittal letter to the Mayor to accompany the written review summarizing the review and to make salary and goal achievement recommendations. However, the compensation decision is determined by the Mayor. 	April



BOISE PUBLIC LIBRARY

Library Statistics Report to the Board of Trustees | December 2024

In-Person Visits

2,755

Month-to-date Visitors

63,802

Prior Month

56,697

Prior Month Prior Year

+13%

Month Percent Change

139,016

YTD Fiscal

118,492

LastYTD Fiscal

+17%

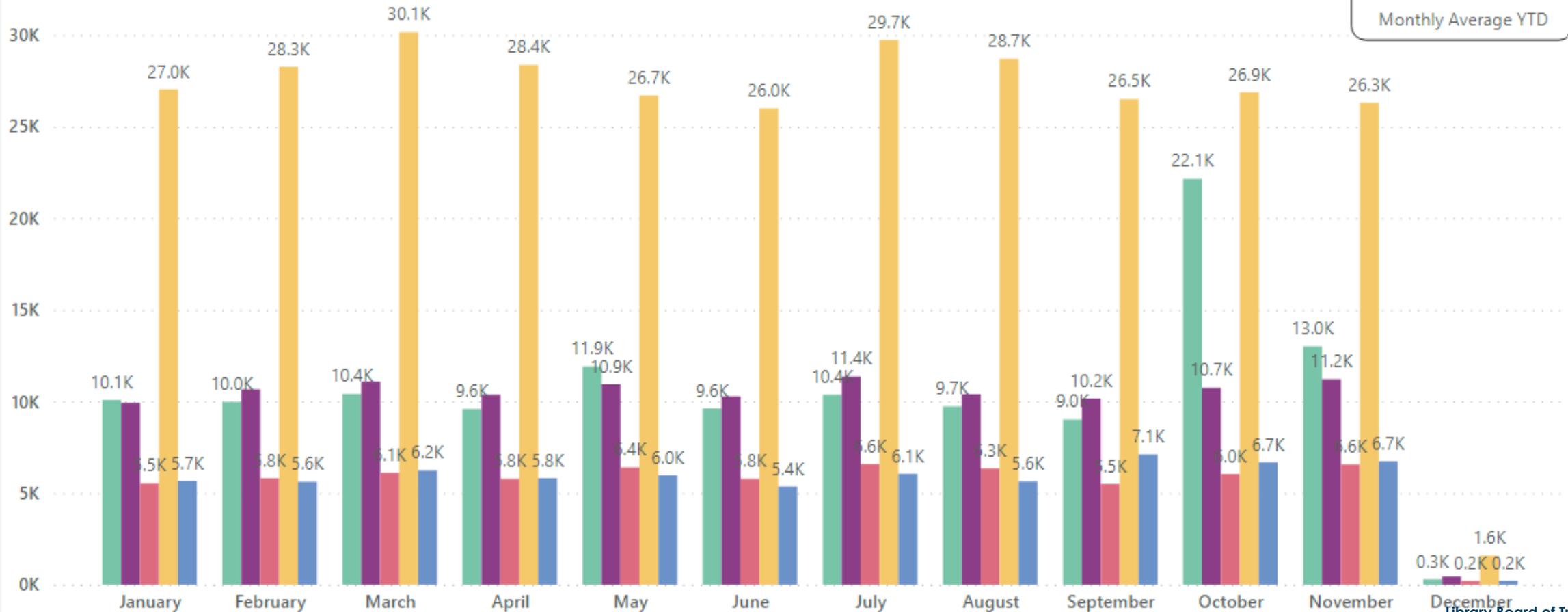
YTD Percent Change

In-Person Visits

● Bown Crossing ● Cole & Ustick ● Collister ● Downtown ● Hillcrest

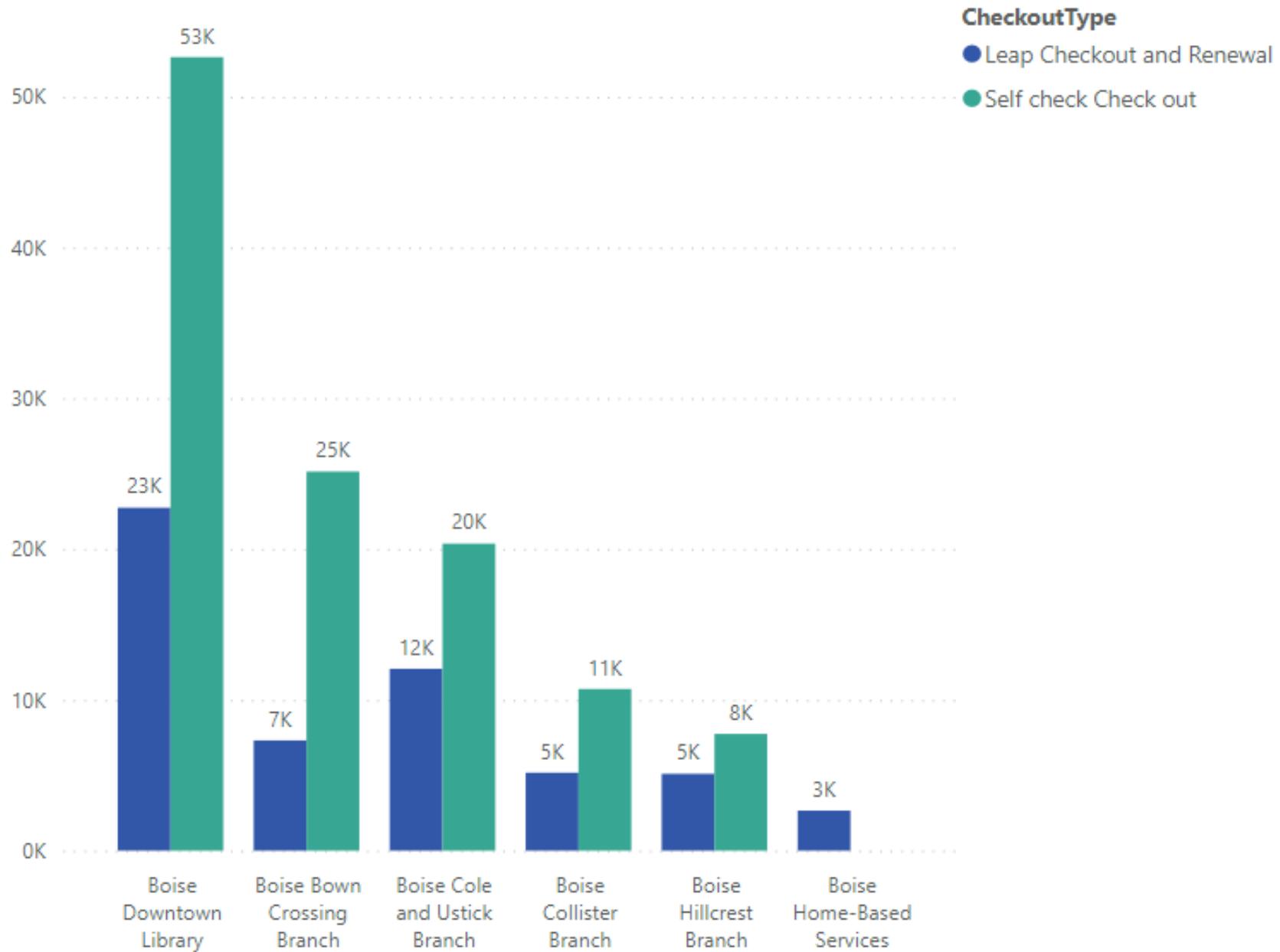
61,876

Monthly Average YTD



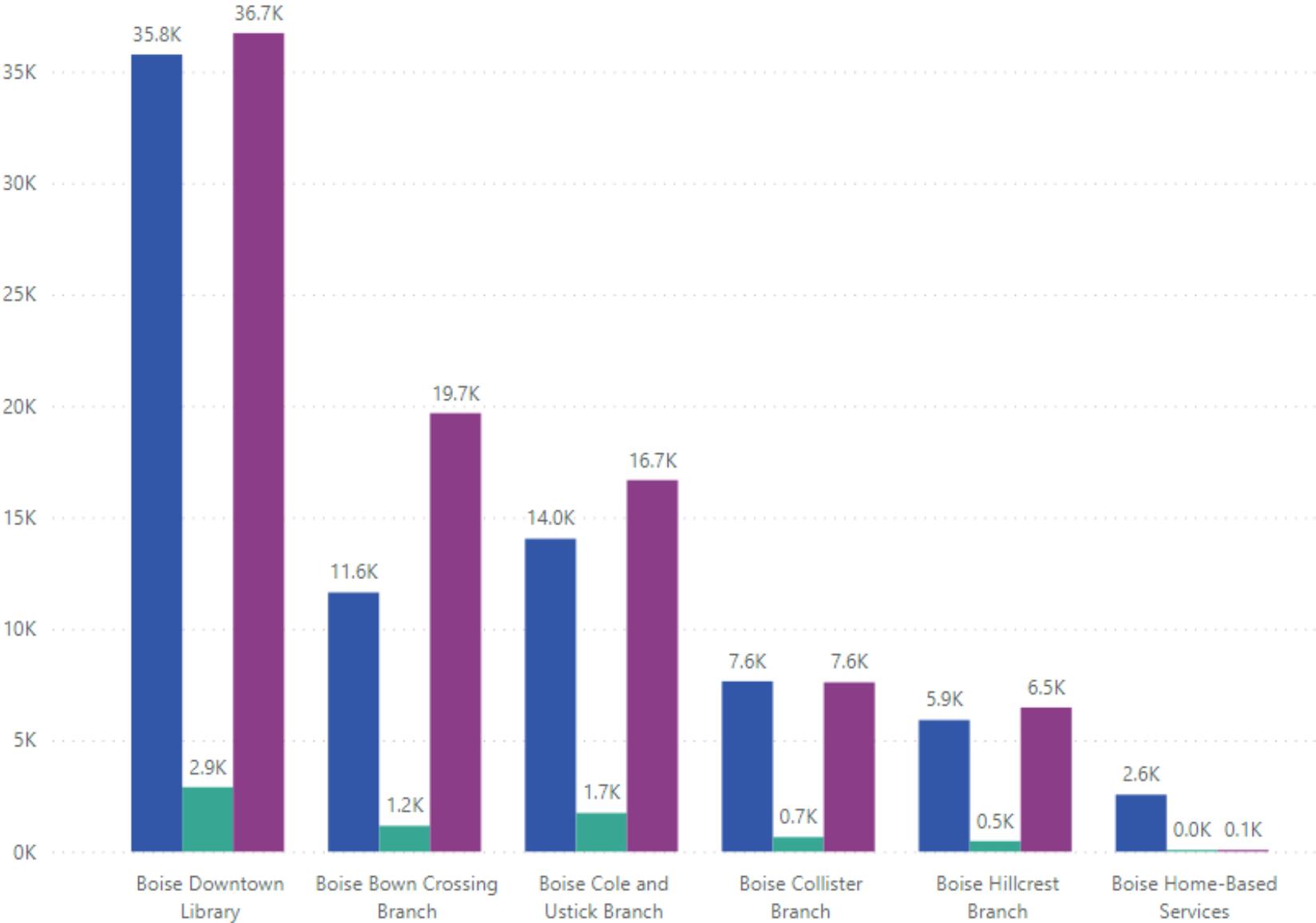
Physical Circulation

Physical Circ by Location FYTD25

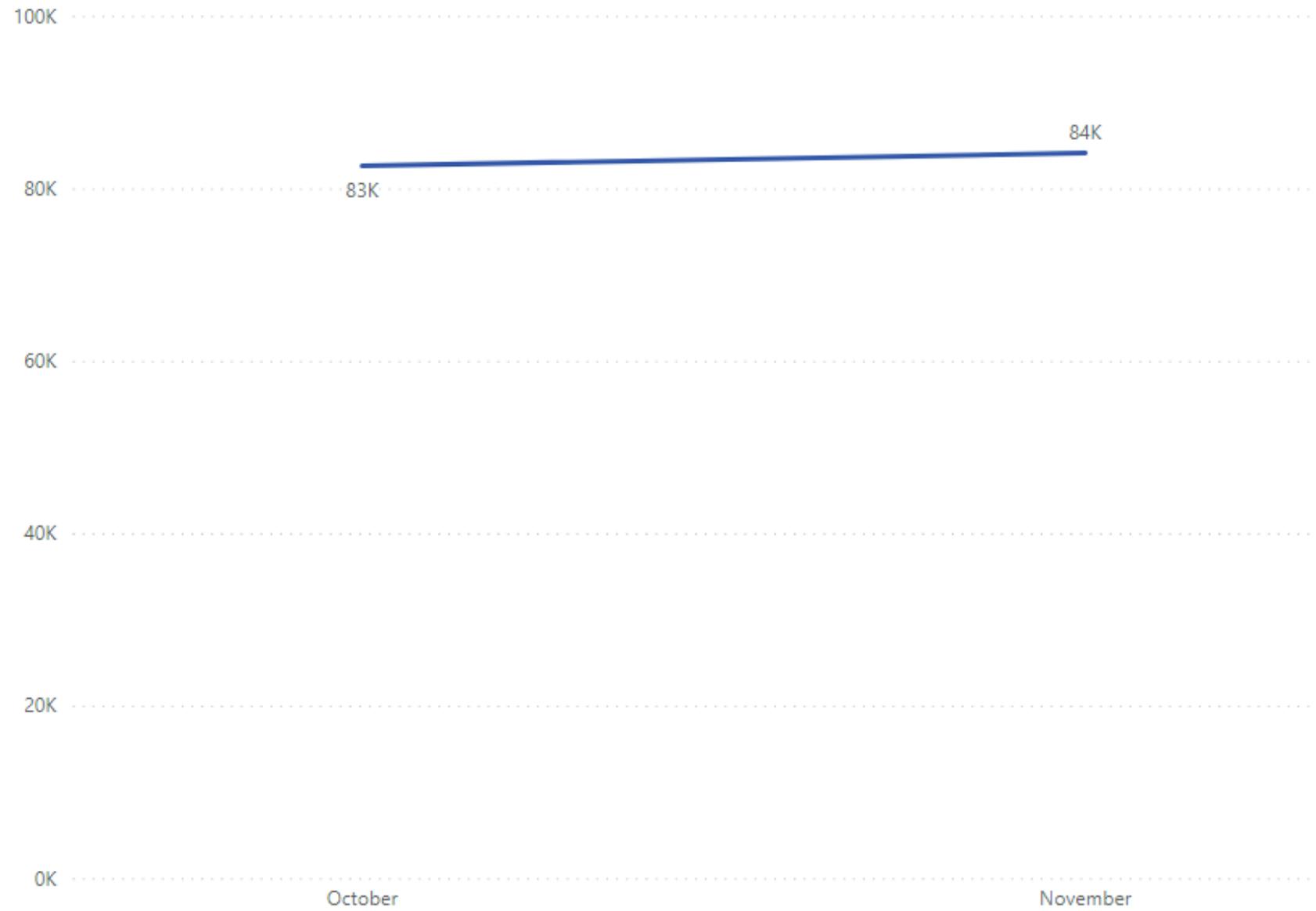


Physical Circulation by Audience FYTD '25

Audience ● Adult ● Teen ● Youth

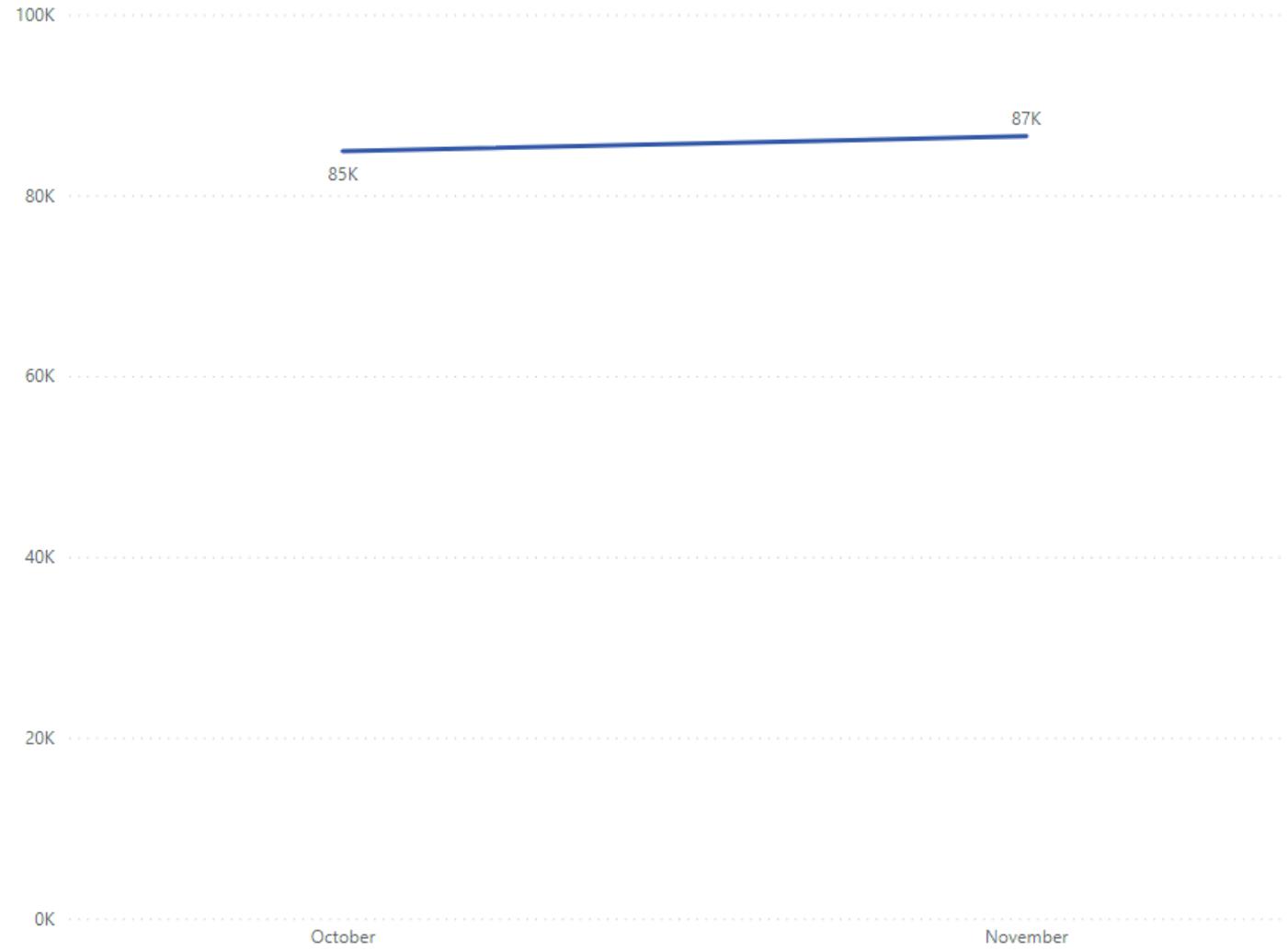


Physical Circulation - Fiscal Year '25



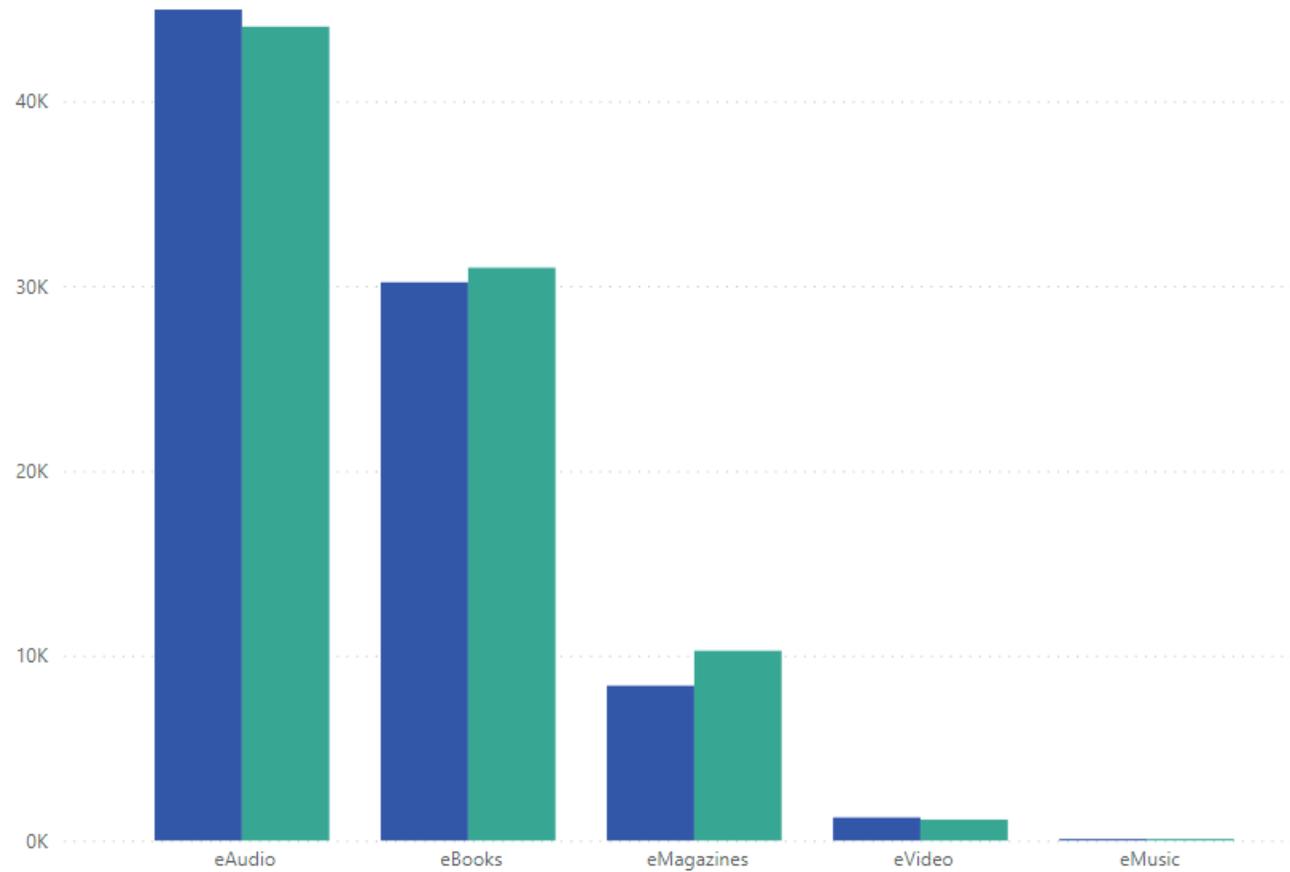
Digital Circulation

Digital Circulation by Month - FY25



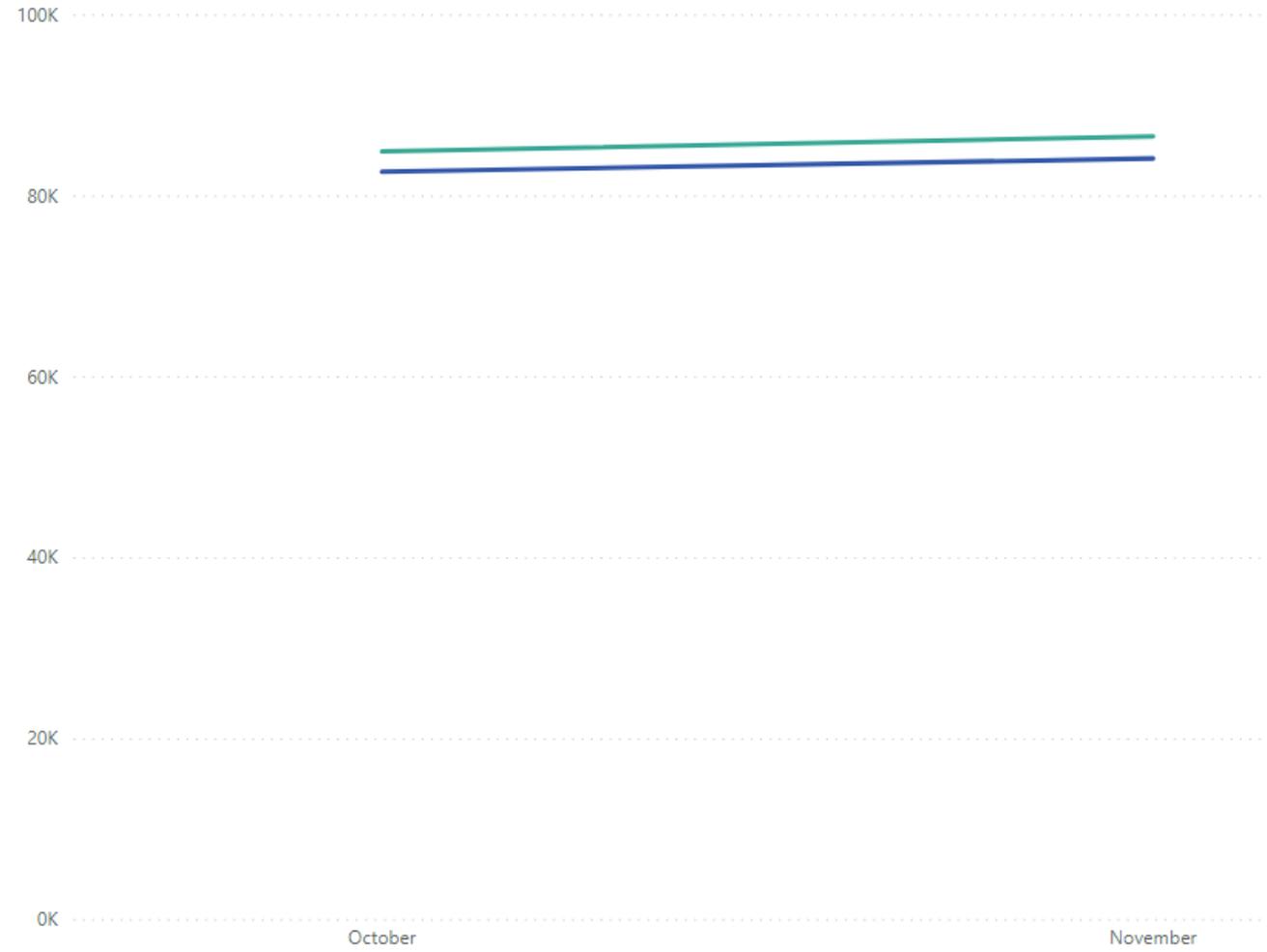
Digital Circulation by Format FY '25

Month ● October ● November



Physical and Digital Circulation FY25

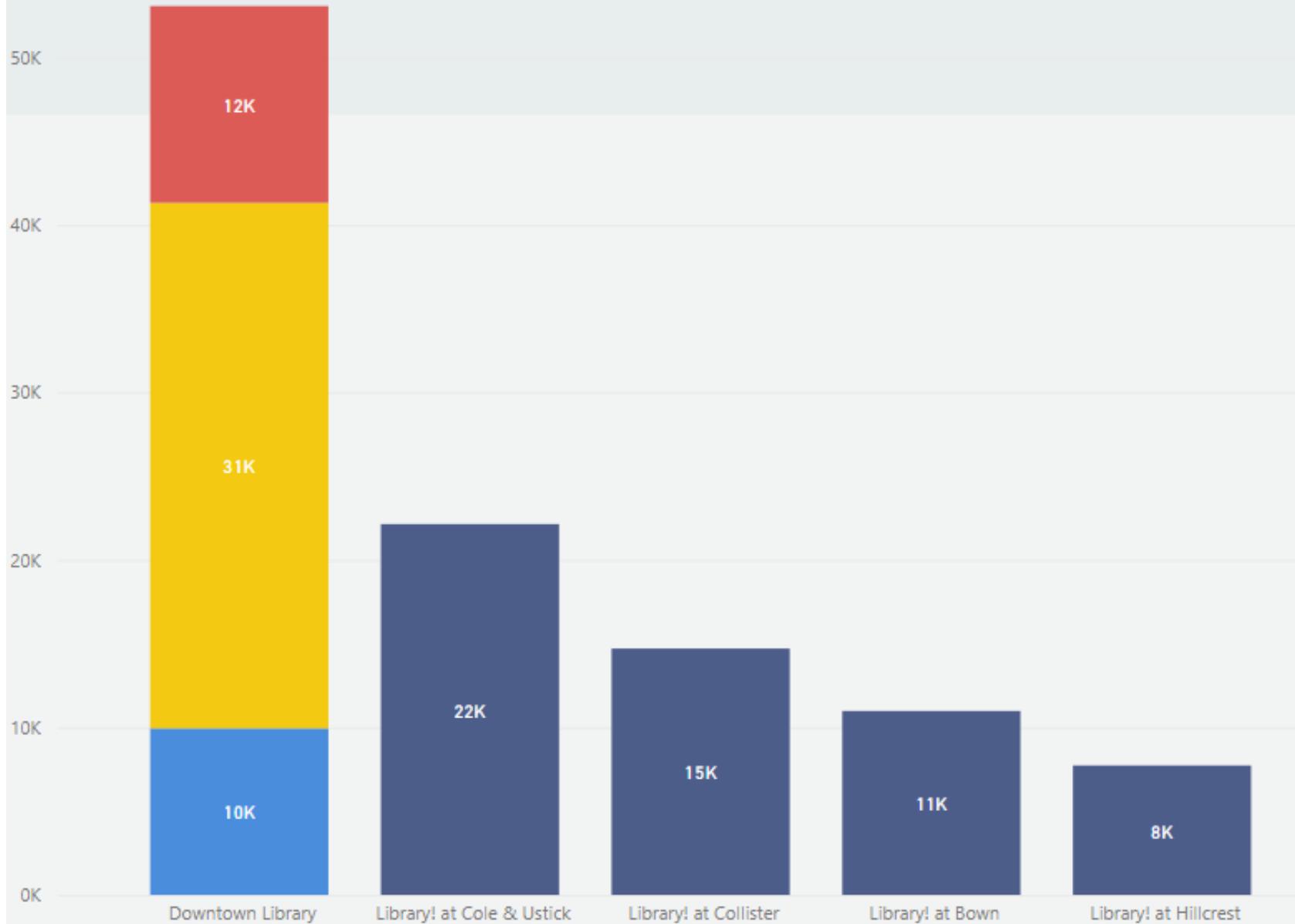
● Physical Circulation ● Digital Circulation



Reference

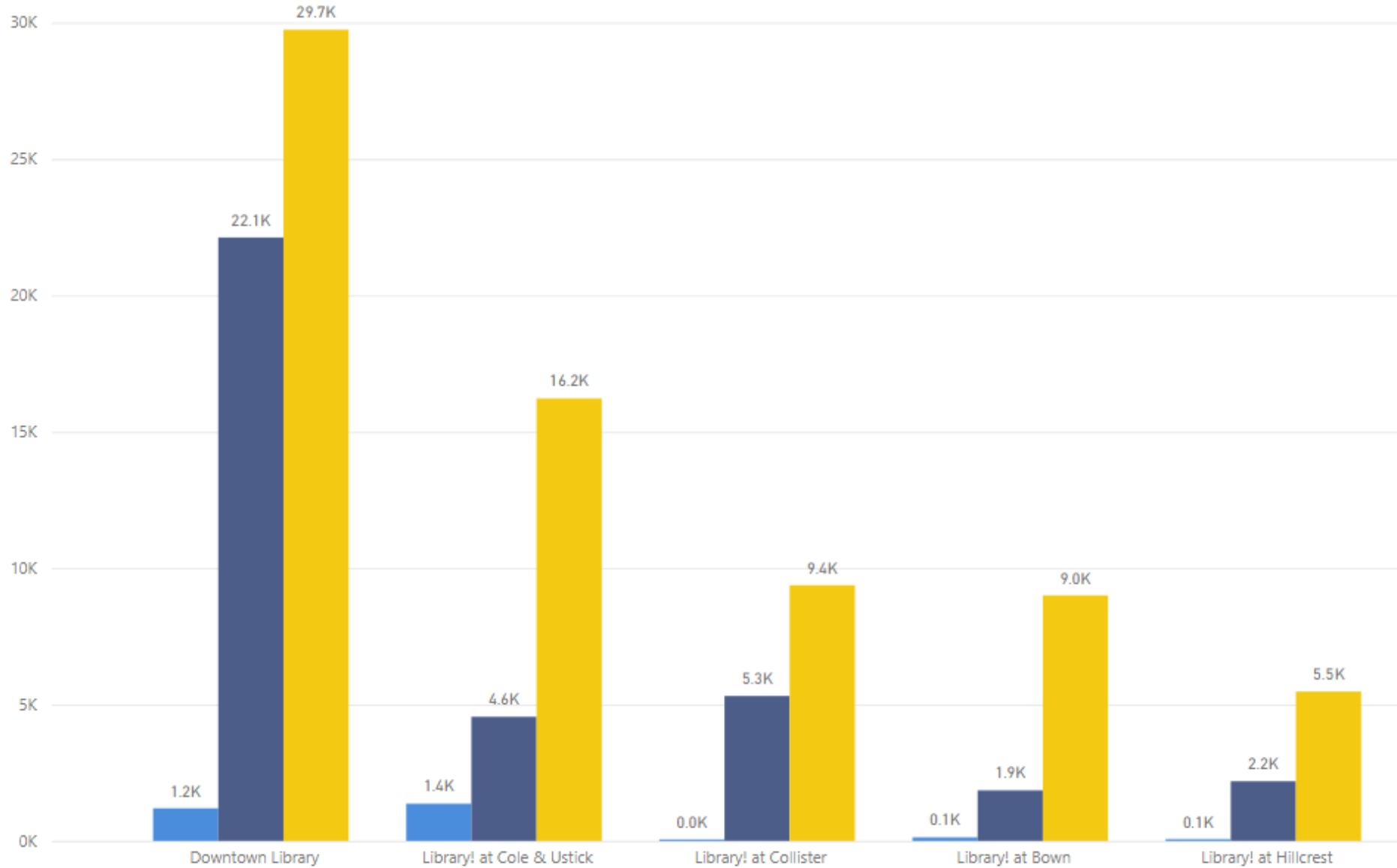
Question Count by Desk and Location CY24

Location ● Circulation ● Desk ● Info Services ● Youth Services



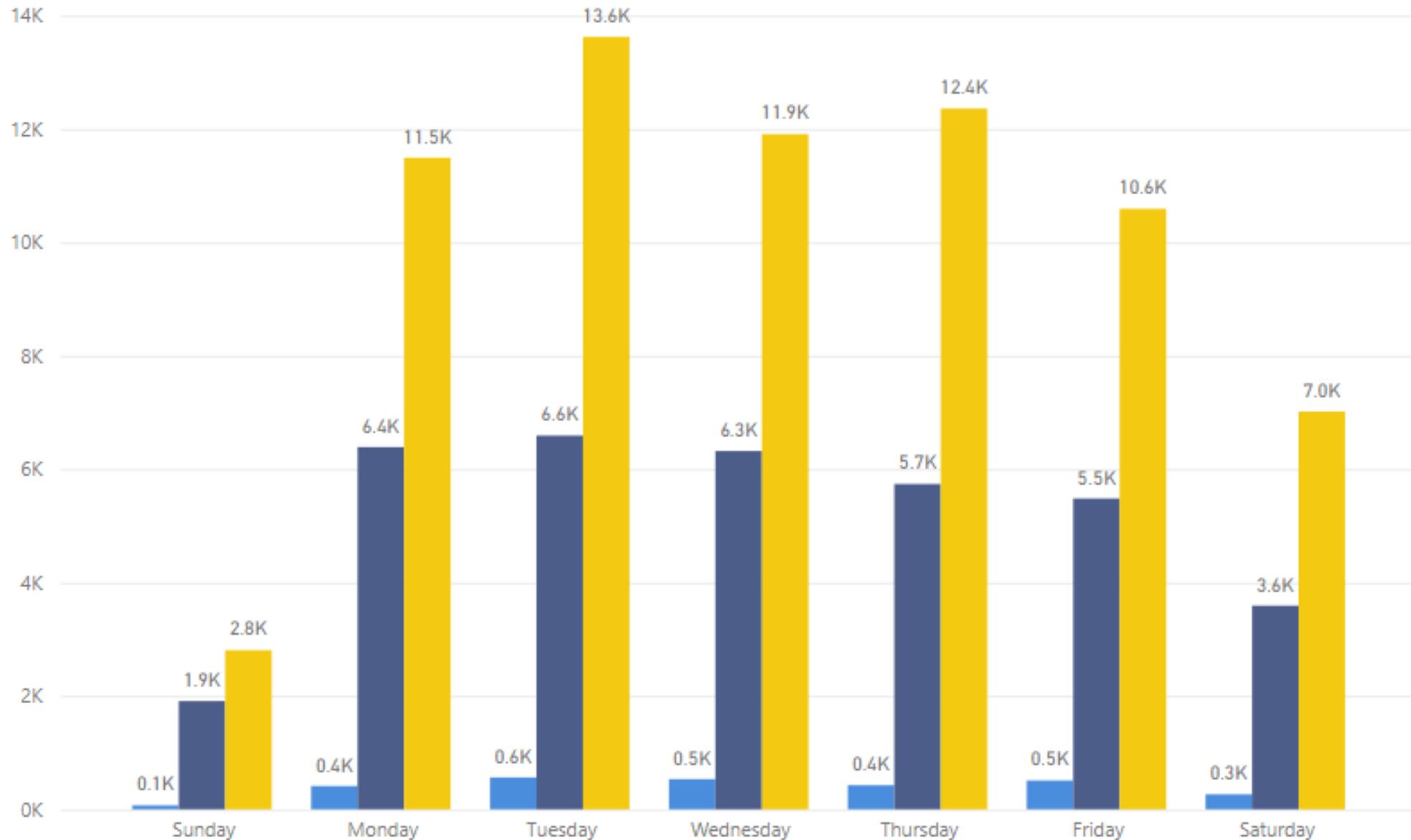
Question Type by Location CY24

Question Kind ● Curbside Holds Pickup ● Directional ● Reference



Question Type by Day of Week CY24

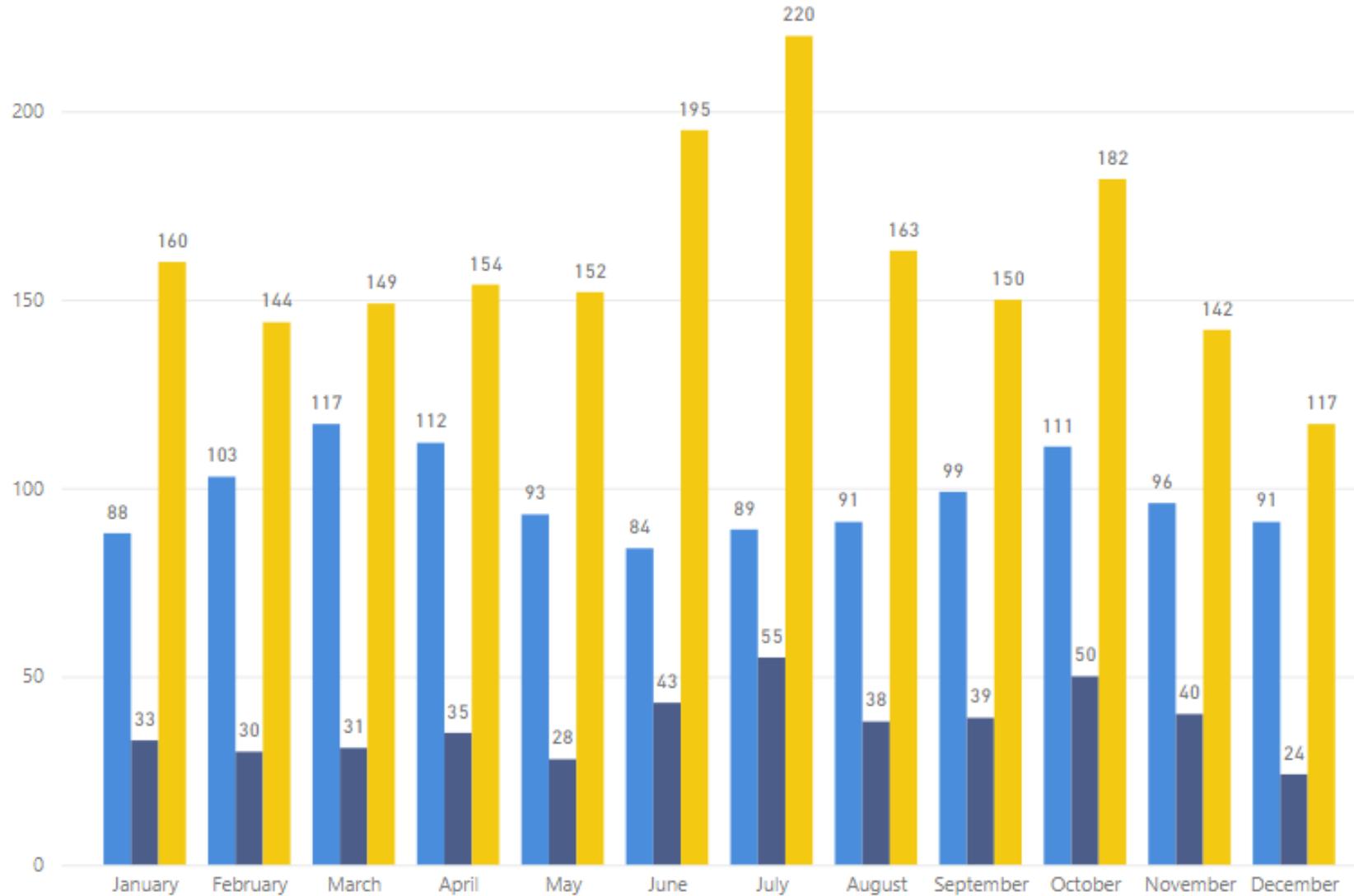
Question Kind ● Curbside Holds Pickup ● Directional ● Reference



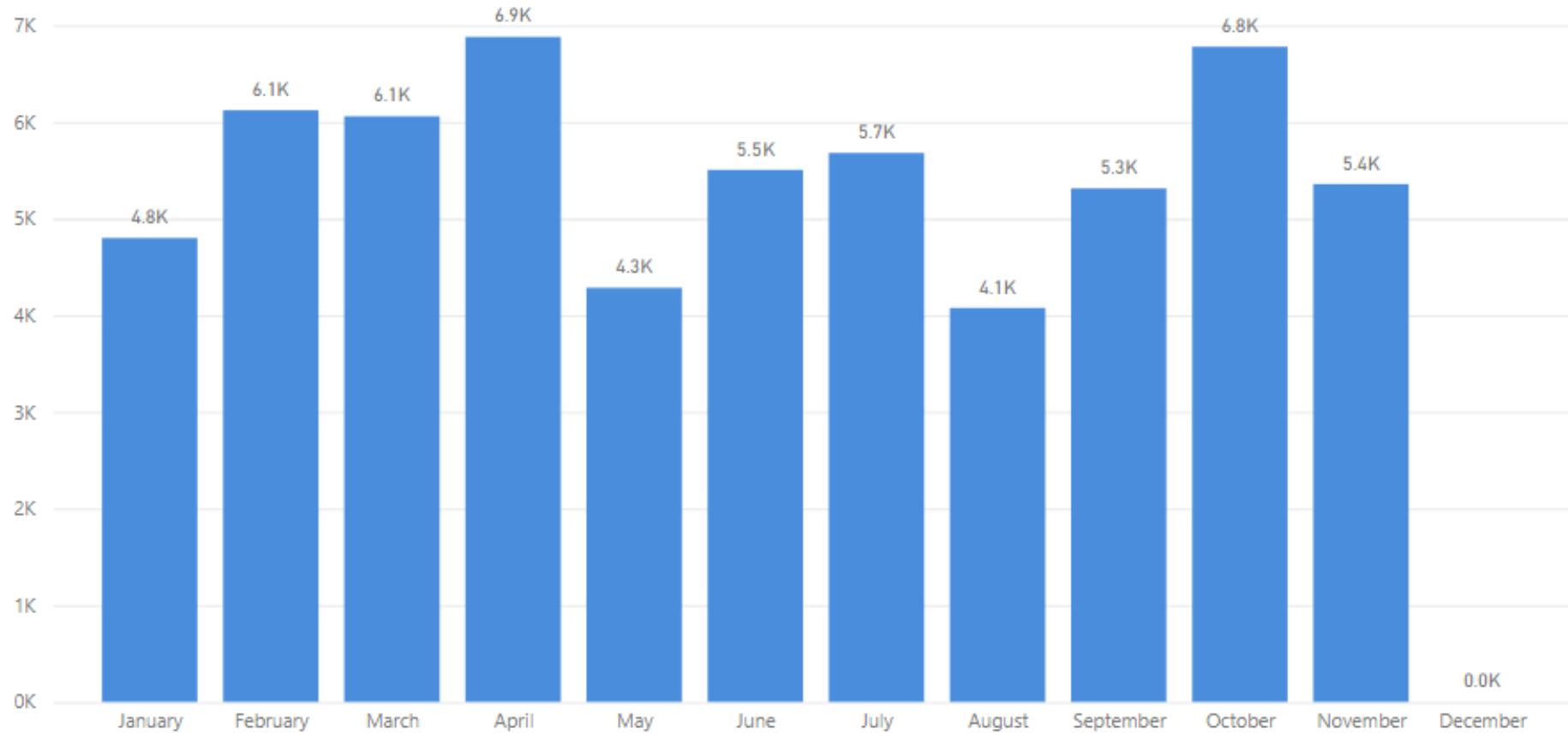
Programs

Events by Audience Each Month CY24

Audience Type ● Adults (18 & Over) ● Teens (12-17) ● Youth



Attendance by Month CY 24



Total Events by Month CY 24

