



BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

BOISE PUBLIC LIBRARY BOARD OF TRUSTEES Regular Meeting Minutes February 14, 2024

The Boise Public Library Board of Trustees met at the Main Library in the Marion Bingham Room for their regular meeting at 11:30 a.m. on Wednesday, February 14, 2024.

City Staff and Partners Present

Jessica Dorr, Library Director
Lauren McLean, Mayor of Boise
Courtney Washburn, Chief of Staff
Colin Nash, Boise City Council President
Kathleen Stalder, Library Acquisitions and Technical Services Senior Manager
Sarah Kelley-Chase, Library Services Senior Manager
Heidi Lewis, Main Library Division Manger
Kari Davis, Library Administrative Assistant
Emily Johnson, Library Chief Administrative Officer
Joshua Letsinger, Library Communications Manager
Eliza Ruby, Information Services Supervisor
Monique Gaddy, Information Services Librarian
Ed Jewell, Boise City Legal Counsel
Zac Monahan, President of the Friends of the Boise Public Library (Remote)
Brian Manship, Chair of the Boise Public Library Foundation (Remote)

1. Call to Order and Introductions

The meeting was called to order at 11:30a.m., and a roll call was conducted.

Present: Nicole Trammel Pantera, President (Remote); Reshma Kamal; Brian Klene; Ron Pisaneschi.

Absent: Rebecca Lemmons, Vice President.

There were no introductions.

2. Minutes - Action Item

MOTION to approve the January 10, 2024 regular meeting minutes.

Motion: Pisaneschi

Second: Klene

Result: Motion carried on roll call vote of Kamal, yes; Klene, yes; Pisaneschi, yes; Pantera, yes.

MAIN LIBRARY
715 S. Capitol Blvd., Boise, Idaho 83702
P: 208-972-8200 | TTY: 800-377-3529

LIBRARY! AT
BOWN CROSSING
P: 208-972-8360

LIBRARY! AT
COLE & USTICK
P: 208-972-8300

LIBRARY! AT
COLLISTER
P: 208-972-8320

LIBRARY! AT
HILLCREST
P: 208-972-8340

BOISE CITY COUNCIL: Colin Nash (President), Meredith Stead (President Pro Tem), Kathy Corless, Jimmy Hallyburton, Jordan Morales, Luci Willits

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3. Consent Agenda - Action Item

a. Payment of Bills and Payroll

b. Financial Reports

MOTION to approve the January bills and payroll, the expenditure/revenue reports for the period ending December 31, 2023, and the gift fund activity report for December 2023.

Motion: Klene

Second: Kamal

Result: Motion carried on roll call vote of Kamal, yes; Klene, yes; Pisaneschi, yes; Pantera, yes.

4. Reports

a. Friends of the Boise Public Library

Monahan reported that the Friends have authorized their first donation of the year for a family workstation and floor seating for use during Storytimes.

Monahan reported that the Friends Media Sale at the Library! at Cole & Ustick brought in over \$2,000. Additionally, the Friends upcoming sale activity will include an online auction April 25-May 5. A Spring Book Sale will then be held at the Library! at Bown Crossing from May 22-25, including a Members Only Day on May 22. Finally, a Fall Book Sale will take place at the Library! at Hillcrest September 26-28.

5. Communications

Mayor McLean began by recognizing Trustees for their service and the policies that have been established under their leadership. Mayor McLean also commended Library staff for their dedication to providing service to the community.

Mayor McLean and Trustees discussed city priorities, including the upcoming Facilities Plan.

6. Reports

a. Boise Public Library Foundation

With it being his last meeting as Chair of the Foundation, Manship was recognized for his service to Boise Public Library.

Manship shared an update with Trustees and staff relating to the recent election of officers. Camille Franks will serve as the new Chair of the Foundation and will be present for the March Board meeting. Meredith Turner will serve as the Vice Chair. Manship will remain on the Board in a new role as Secretary. Finally, Doug Achtemeier will continue in his role as Treasurer.

Manship reported that the Foundation will be making two contributions to the Library this month. A \$30,000 distribution from the Mary Clara Allison Fund for print materials, as well as a \$30,000 contribution for the Boise Comic Arts Festival Sponsorship.



b. Library Director’s Report including Administration and Management

Dorr began her report by thanking Manship for his commitment to the library as Chair of the Foundation. Dorr also gave thanks to the Friends for their donation.

Dorr provided an update on the library-related bills presented in the Idaho legislature. The beginning of session saw the introduction of the first library bill and Dorr and Trustees Pantera and Pisaneschi registered to testify at a House State Affairs committee hearing but were not called. This year’s public hearings have featured an overwhelming amount of community members testifying in support of current library policies. Dorr assured Trustees that if any legislation should pass, the board will have time to carefully consider the legislation and determine what, if any changes, will need to be made to library policy.

Trustees were provided with a status update on the upcoming Facilities Plan. City Council gave approval to move forward with the preferred vendor and a kickoff meeting was held on February 13. The discussion surrounded the scope of the project and a plan for future conversations involving Trustees and City Council.

Lastly, Dorr shared that she was interviewed by City Cast Boise on February 13 where they discussed recent library-related bills.

7. Educational Item

Business Value Calculator

Gaddy presented the Urban Libraries Council’s (ULC) Business Value Calculator. The calculator is designed to help libraries monetarily capture the value of the resources they provide local businesses. Gaddy explained the methods for calculations. Values are broken into four categories – training and education, research services, physical space, and technology equipment.

In total, Boise Public Library provided nearly \$1.6 million worth of resources to local businesses for fiscal year 2023. The most value came from the research services category, calculating to approximately \$1.5 million on its own.

Trustees and staff discussed next steps and focus for fiscal year 2024-2025.

8. Old Business

a. Boise Public Library Policy Review

Section 4.00, Use of the Library, Subsections 4.01-4.03

Section 4.00, Use of the Library was presented to the Board with no changes recommended.

Trustees and staff discussed the relevance of services mentioned within the language of the policy.



This continues the Library Board of Trustees annual policy review for Fiscal Year 2024 as stipulated by the Board's bylaws.

b. Library Director Performance Evaluation

Trustee Pantera provided an update on the 2024 Library director performance evaluation and the timeline the subcommittee will pursue. In January, a survey evaluating Dorr was sent to city leadership. In February, Dorr will complete her self-evaluation. The subcommittee will then draft a report for the Board to review, and an executive session will take place in March to discuss. Finalization will be in April.

Trustees discussed compensation factors relating to the evaluation.

9. New Business

a. Lynx Library Consortium Joint Powers Agreement - Action Item

Dorr and Stalder presented the newly revised Lynx Library Consortium Joint Powers Agreement to the Board. Dorr provided background and context, as well as next steps concerning anticipated changes in 2024 and beyond.

Trustees and staff discussed the language of the agreement concerning sharing amongst consortium members.

MOTION to approve the Lynx Library Consortium Joint Powers Agreement and forward to Council for consideration.

Motion: Pisaneschi

Second: Klene

Result: Motion carried on roll call vote of Kamal, yes; Klene, yes; Pisaneschi, yes; Pantera, yes.

10. Selection of Trustee to Review Vouchers

Lemmons was selected to be the Trustee to review vouchers.

11. Selection of Meeting Date

The next regular meeting is March 13, 2024.

Klene left the meeting at 12:25 p.m.

Klene returned to the meeting at 12:26 p.m.

12. Adjourn

MOTION to adjourn the meeting.

Motion: Klene

Second: Pisaneschi

Result: Motion carried

The meeting ended at 12:59 p.m.



Approved:

Jessica Dorr, Director

Nicole Trammel Pantera, President

