



BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

BOISE PUBLIC LIBRARY BOARD OF TRUSTEES Regular Meeting Minutes February 11, 2026

The Boise Public Library Board of Trustees met at the Library! at Cole and Ustick in the Sagebrush Room for their regular meeting at 11:30 a.m. on Wednesday, February 11, 2026

City Staff and Partners Present

- Jessica Dorr, Library Director
- Emily Johnson, Chief Administrative Officer
- Kathy Stalder, Acquisitions & Technical Services Sr Manager
- Heid Lewis, Public Services Sr Manager
- Sarah Kelley-Chase, Public Services Sr Manager
- Shivaun Korfanta, Library Marketing Manager
- Kari Davis, Library Administrative Manager
- Megan McIntosh, Library Administrative Specialist
- Ed Jewell, Boise City Legal Counsel
- Renée Addington, Library Branch Manager
- James Souder, Library Data Analyst
- Zac Clarke, Deputy Chief of Staff, Community Programs
- Maggie Smith, Senior Budget Analyst
- Lindsay Erb, Public Works Senior Project Manager
- Luci Willits, Boise City Council Member
- Meredith Turner, Chair of the Boise Public Library Foundation (Remote)
- Kirsten Ocker, Friends of the Boise Public Library President (Remote)

1. Call to Order and Introductions

The meeting was called to order at 11:37 a.m., and a roll call was conducted.

Present: Ron Pisaneschi, President; Evelyn Johnson; Reshma Kamal; Brian Klene.

Absent: Nicole Trammel Pantera

Pisaneschi introduced the new Library Council Liaison Council Member Luci Willits.

2. Communications

None

3. Minutes-Action Item

a. January 14, 2026, Regular Meeting

DOWNTOWN LIBRARY
715 S. Capitol Blvd., Boise, Idaho 83702
P: 208-972-8200 | TTY: 711

LIBRARY! AT
BOWN CROSSING
P: 208-972-8360

LIBRARY! AT
COLE AND USTICK
P: 208-972-8300

LIBRARY! AT
COLLISTER
P: 208-972-8320

LIBRARY! AT
HILLCREST
P: 208-972-8340

BOISE CITY COUNCIL: Meredith Stead (President), Kathy Corless (President Pro Tem), Jimmy Hallyburton, Jordan Morales, Colin Nash, Luci Willits

BOISEPUBLICLIBRARY.ORG

MOTION to approve the January 14, 2026 regular meeting minutes.

Motion: Klene

Second: Pisaneschi

Result: Motion carried on a roll call vote of Johnson, yes; Kamal, yes; Klene, yes; Pantera, yes; Pisaneschi, yes.

Vice President Pantera (Remote) joined the meeting at 11:41 a.m.

4. Consent Agenda-Action Item

a. Payment of Bills and Payroll

b. Financial Reports

MOTION to approve the January bills and payroll, the expenditure/revenue reports for the period ending December 31, 2025, and the gift fund activity report for December 2025.

Motion: Johnson

Second: Klene

Result: Motion carried on a roll call vote of Johnson, yes; Kamal, yes; Klene, yes; Pantera, yes; Pisaneschi, yes.

5. Reports

a. Friends of the Boise Public Library

Ocker reported the Friends fiction sale on February 7 was successful. The Friends will hold their spring sale and online auction in April. A new board has been selected, with Penny Manning as vice president and Michael Guillen as secretary. Current efforts are focused on recruitment and social media.

b. Boise Public Library Foundation

Turner reported the Foundation is seeking to add two board members with fundraising and financial expertise and requested candidate recommendations from Trustees. The Foundation is updating its website to reflect new officers. Turner also noted a round-up fundraising partnership with Lost Grove Brewing through March and that additional fundraising opportunities are being developed.

c. Library Director's Report including Administration and Management

Dorr reported the Downtown Library closed early on January 20 and January 21 due to sprinkler head damage that caused flooding in the first-floor construction area. Staff and community members were thanked for their flexibility during the closures. It was noted that contractors' insurance will cover any resulting damage or losses. Trustees also requested notification of unscheduled closures in addition to the policy requirement to notify the Board President.

Dorr reported progress on the Downtown Library electrical system upgrades. Work was conducted overnight to allow the library to remain open. A closure request will be brought to the Board in March for the electrical system switch, which will require the Downtown Library to close to staff and the public for approximately one week in May.



Dorr requested Trustee participation in two surveys: the Idaho Commission for Libraries' Idaho Library Needs Assessment Survey, open through March 31 for library staff, volunteers, and trustees; and The Trustee Project survey, funded by the Institute of Museum and Library Services, focused on understanding the Trustee experience.

6. Requests for Reconsideration

None

7. Old Business

a. Boise Public Library Policy Review:

Section 4.00, Use of the Library-Action Item

Kelley-Chase reviewed section 4.00, Use of the Library, specifically subsections 4.01-4.03 of the Boise Public Library Policy Manual with Trustees. Recommended changes to Regulation 4.02b, Limits on Borrowing Services did not require the Board's approval. Recommended changes to Policy 4.03, Fees included the addition of Regulation 4.03a, Fee Schedule.

Trustees discussed the new check-out limit of 999 items added to Regulation 4.02b. It was noted the limit was established by the Consortium and the Library previously did not have a check out limit. The change was made to align with the rest of the Consortium libraries.

MOTION to approve the recommended changes to Policy 4.03.

Motion: Pantera

Second: Kamal

Result: Motion carried on a roll call vote of Johnson, yes; Kamal, yes; Klene, no; Pantera, yes; Pisaneschi, yes.

This continues the Library Board of Trustees annual policy review for Fiscal Year 2026 as stipulated by the Board's bylaws.

b. Library Facility Plan Discussion

Dorr and Erb continued discussion with Trustees on the Library Facility Plan. Upcoming meetings include a joint work session with Council on February 24 focused on site selection criteria and service goals, a Council work session on April 28 addressing options to expand access and meet service goals, and a final joint work session on June 16 focused on the capital plan. Site selection criteria and a scoring matrix have been developed, and service goals and baseline metrics continue to be refined.

The current system of four branches, established through prior planning efforts, is now undersized for current and future needs. The Facility Plan recommends focusing on square footage per capita, with an estimated need for an additional 30,000–40,000 square feet to serve Boise's current population.



Maps showing transit corridors, Title I schools, and library proximity using drive times and a two-mile radius were presented. The two-mile radius was noted as less reflective of travel patterns and more likely to result in smaller branches. Projected growth areas may present opportunities for co-location.

Recommendations include maintaining the three-mile proximity goal, increasing square footage per person systemwide, and coordinating with city planning to identify expansion opportunities tied to growth. Trustees supported the recommendations, noted users' willingness to travel for certain services, discussed Proposition 1 limitations, and asked about services offered by consortium libraries.

Trustees identified site selection criteria, service goals, and proximity goals as priorities for the upcoming joint work session with Council and expressed interest in aligning Board and Council priorities.

8. New Business

a. Library Board Trustee Recruitment

Dorr reviewed the recruitment timeline for a new Board member to replace Klene, whose term ends June 30. Applications will be open March 30–April 24, followed by Mayor's Office review and interviews. Appointment and confirmation are scheduled for the June 16 Council meeting.

Trustees discussed desired qualifications for candidates, including experience in public financing, nonprofit work, digital services, facilities planning, and geographic representation across the city.

9. Selection of Trustee to Review Payment Vouchers

Trustee review for vouchers by Klene.

10. Selection of Meeting Date

Next regular meeting on Wednesday, March 11, 2026, at the Library! at Hillcrest.

11. Adjourn

MOTION to adjourn the meeting.

Motion: Johnson

Second: Klene

Result: Motion carried.

The meeting ended at 1:16 p.m.

Approved

Jessica Dorr, Director

Ron Pisaneschi, President





BOISE PUBLIC LIBRARY

Library Facilities Discussion | February 11, 2026



MISSION

The mission of the Boise Public Library is to provide access and opportunity for everyone by connecting people to ideas, information, and community.



FACILITIES PLANNING

- A Facilities Plan will help us ensure that our Libraries are:
 - Welcoming
 - Accessible
 - Attractive
 - Comfortable spaces for the entire community
- The plan will recommend how to improve the Library's buildings over the next 10-20 years.

NEXT STEPS

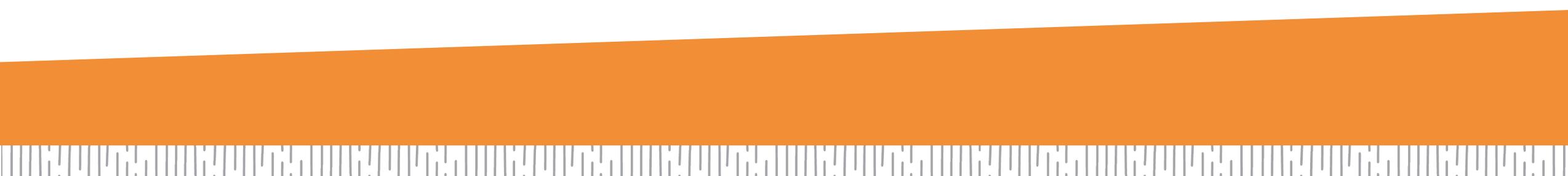
December 16, 2025: Council Work Session:
Downtown Library

February 24, 2026: Joint Work Session: Library Site
Location Criteria and Service Goals

Council Work Session: Options to expand access
and meet updated Service Goals (April 28, 2026)

Joint Work Session: Capital Plan (June 16, 2026)

GOALS FOR TODAY'S DISCUSSION

- Update board on work done since January meeting
 - Prep for Joint Work Session by reviewing recommendations previously discussed
 - Discuss the Library's need for additional space and strategies in response
 - Proximity goal
 - Square feet per capita goal
 - Highlight some connected city planning discussions
 - Answer questions about the Joint Work Session with Council
- 

UPDATES

- Library Site Selection Criteria have been refined and a scoring matrix has been created
 - Pages 46-48 of the packet
- Library Services Goals continue to be refined
 - Baseline based on FY25 numbers being developed

OCTOBER 2025 RECOMMENDATIONS

Invest in Current Facilities

- Schedule and fund replacement cycles for major repair and maintenance at all current locations
- Continue to participate in the Lynx Library Consortium
- Renew leases at Collister and Hillcrest

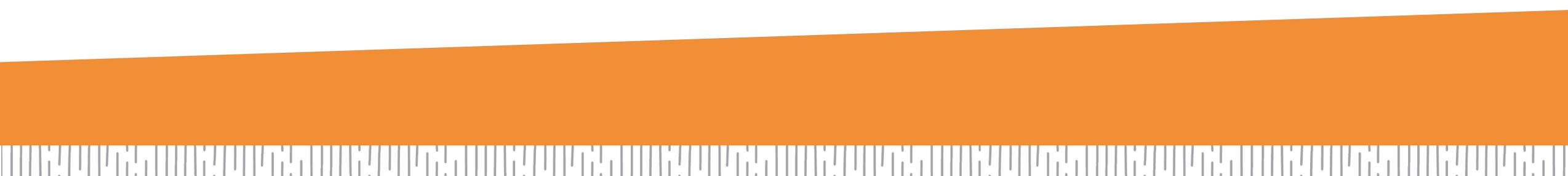
Explore Innovation and Partnerships

- Look for opportunities to provide specialized services at suitable locations
- Consider non-staffed models of access to materials
- Explore partnerships for expanded programs and services with Lynx Library partners

Increase Library Space

- Budget to secure, equip, and staff additional Library space
- Look for opportunities to collocate Library services with other City services
- Meet community expectations of Proposition 1 passed in 2019

OUR NEED FOR GROWTH



STRATEGIES FOR GROWTH

2000 Master Facility Plan
Branch Strategy

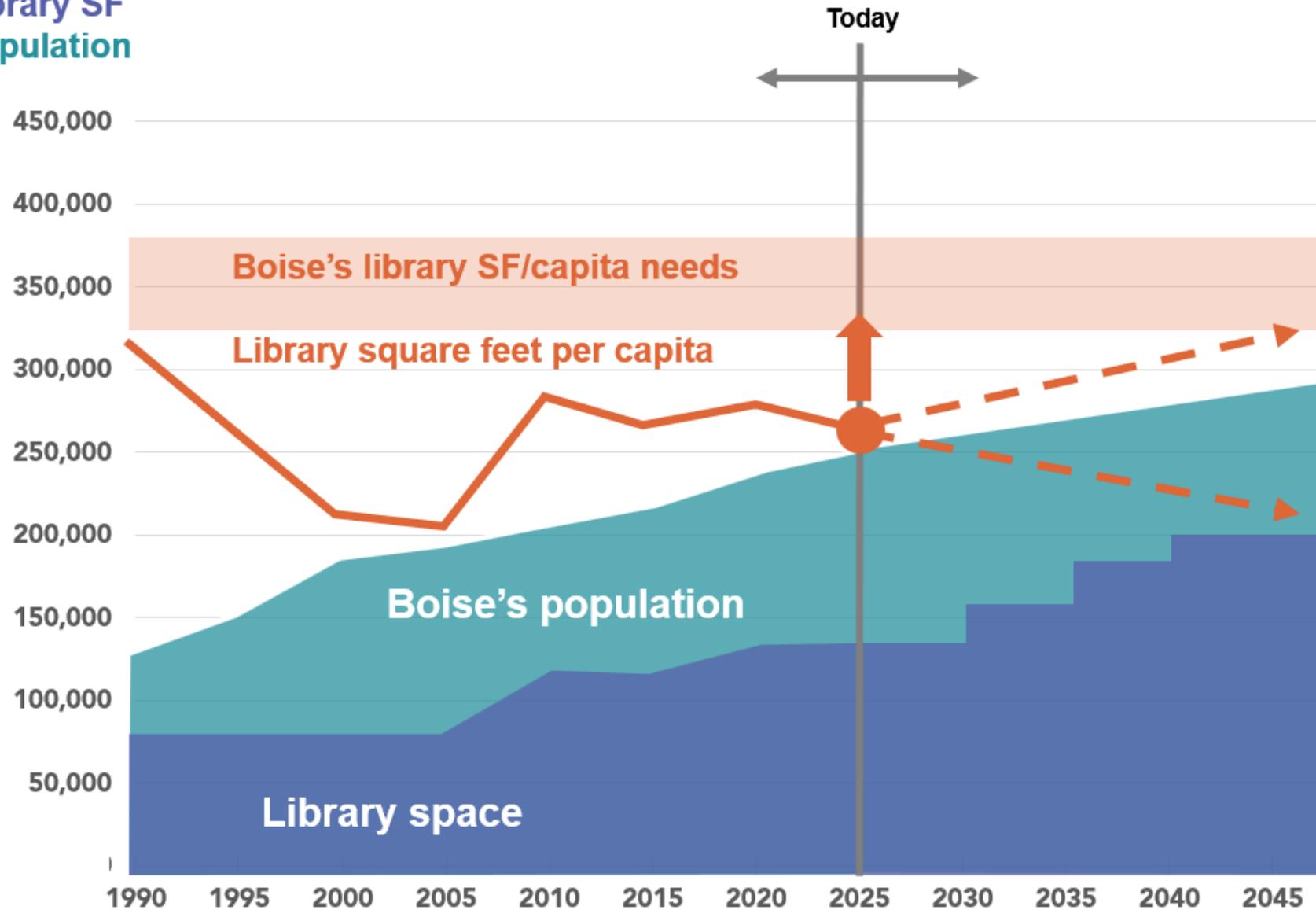
2011 Blueprint Boise
Proximity Goal

2026
Square Footage per
Capita Recommendation

LIBRARY NEEDS WILL GROW



Library SF
Population



THE GROWING GAP

- We currently have 0.52 square feet of space per capita
- To adequately serve the current population of Boise, we need 20-30% more space
 - This would put us between 0.66 and 0.71 square feet per capita
 - 30,000 to 40,000 additional square feet
- To serve the projected population of Boise of 280,000 in 2045, we need to increase space as the population grows

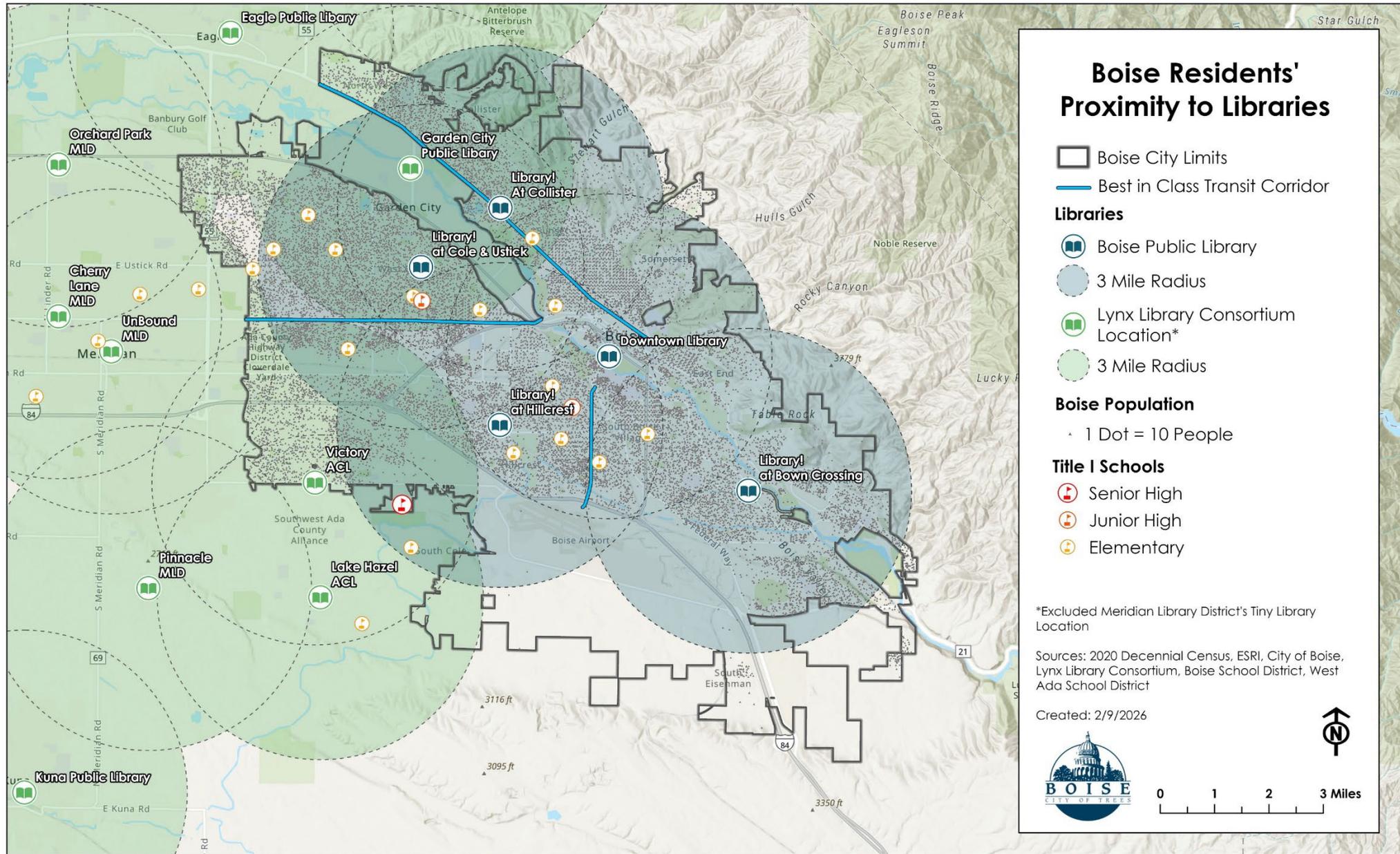
Location	Square Footage
Bown Crossing	15,900
Cole and Ustick	15,300
Collister	12,200
Downtown	79,400
Hillcrest	8,400
Total	131,200

WHY TARGET SQUARE FOOTAGE AND NOT PROXIMITY

- There are no industry standards for library square footage or proximity
- The 2000 Master Facilities Plan and Blueprint Boise's goal of a three-mile radius have resulted in well-located branches with comprehensive coverage
 - 87% of Boise within three miles of a Boise Public Library
 - 97% of Boise within three miles of Boise Public or Lynx Library
- It has also resulted in branches inadequately sized to meet the needs and expectations of our current and future users

NEW VIEWS

- In previous discussions, the following information was requested:
 - Map with “Best in Class” Transit Corridor
 - Map with Title 1 schools identified
 - Library proximity views and assessment with drive time calculations
 - 5 minute
 - 10 minute
 - 15 minute
 - Library proximity views and assessment with a two-mile radius



Boise Residents' Proximity to Libraries

- Boise City Limits
- Best in Class Transit Corridor

Libraries

- Boise Public Library
- 3 Mile Radius
- Lynx Library Consortium Location*
- 3 Mile Radius

Boise Population

- 1 Dot = 10 People

Title I Schools

- Senior High
- Junior High
- Elementary

*Excluded Meridian Library District's Tiny Library Location

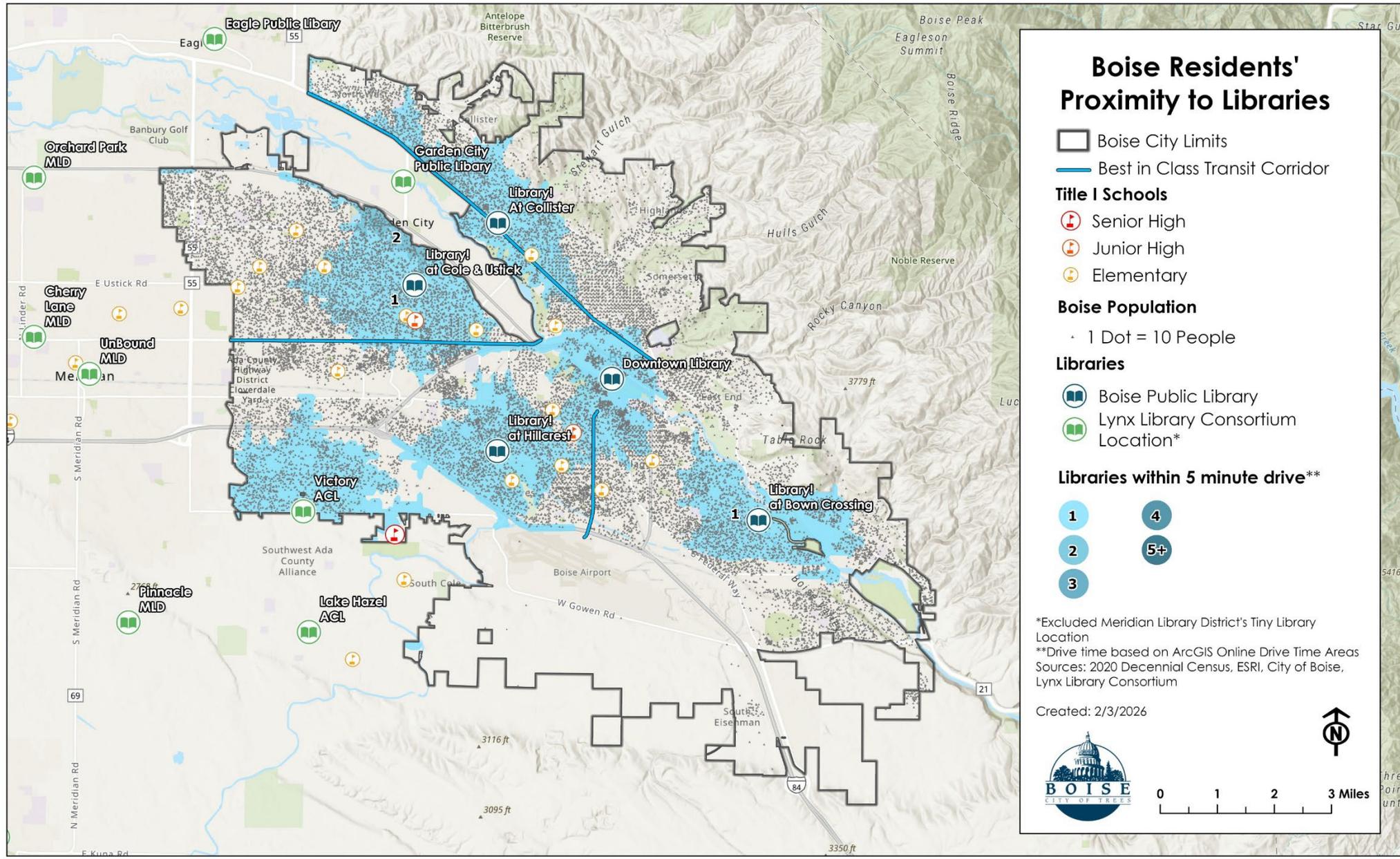
Sources: 2020 Decennial Census, ESRI, City of Boise, Lynx Library Consortium, Boise School District, West Ada School District

Created: 2/9/2026



PROXIMITY DRIVE TIMES





Boise Residents' Proximity to Libraries

- Boise City Limits
- Best in Class Transit Corridor

Title I Schools

- Senior High
- Junior High
- Elementary

Boise Population

1 Dot = 10 People

Libraries

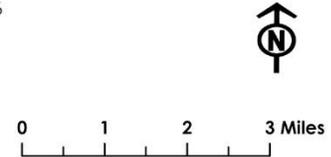
- Boise Public Library
- Lynx Library Consortium Location*

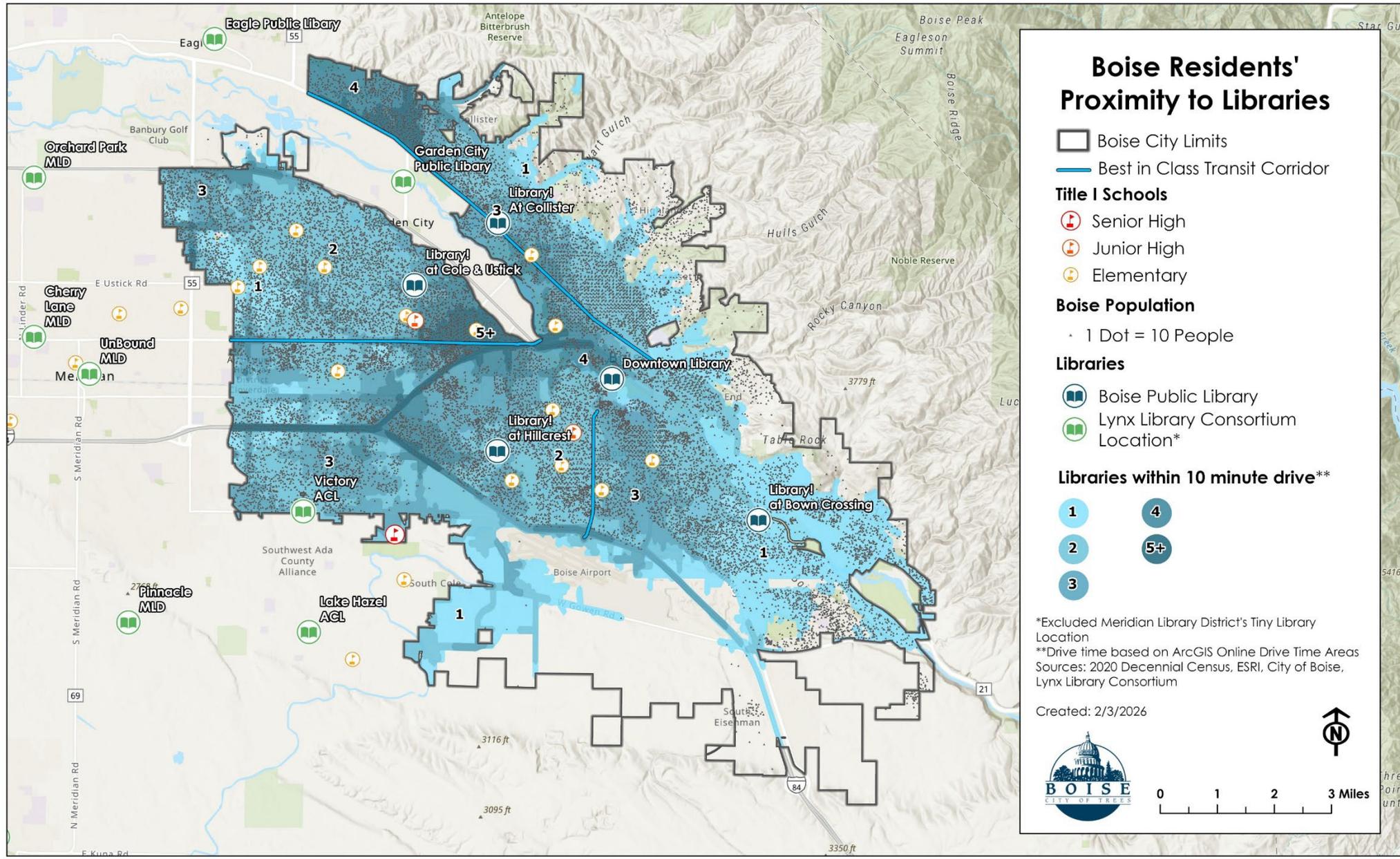
Libraries within 5 minute drive**

- 1
- 2
- 3
- 4
- 5+

*Excluded Meridian Library District's Tiny Library Location
 **Drive time based on ArcGIS Online Drive Time Areas
 Sources: 2020 Decennial Census, ESRI, City of Boise, Lynx Library Consortium

Created: 2/3/2026





Boise Residents' Proximity to Libraries

- Boise City Limits
- Best in Class Transit Corridor

Title I Schools

- Senior High
- Junior High
- Elementary

Boise Population

1 Dot = 10 People

Libraries

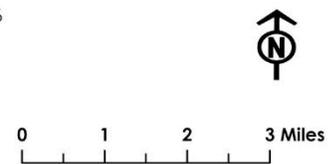
- Boise Public Library
- Lynx Library Consortium Location*

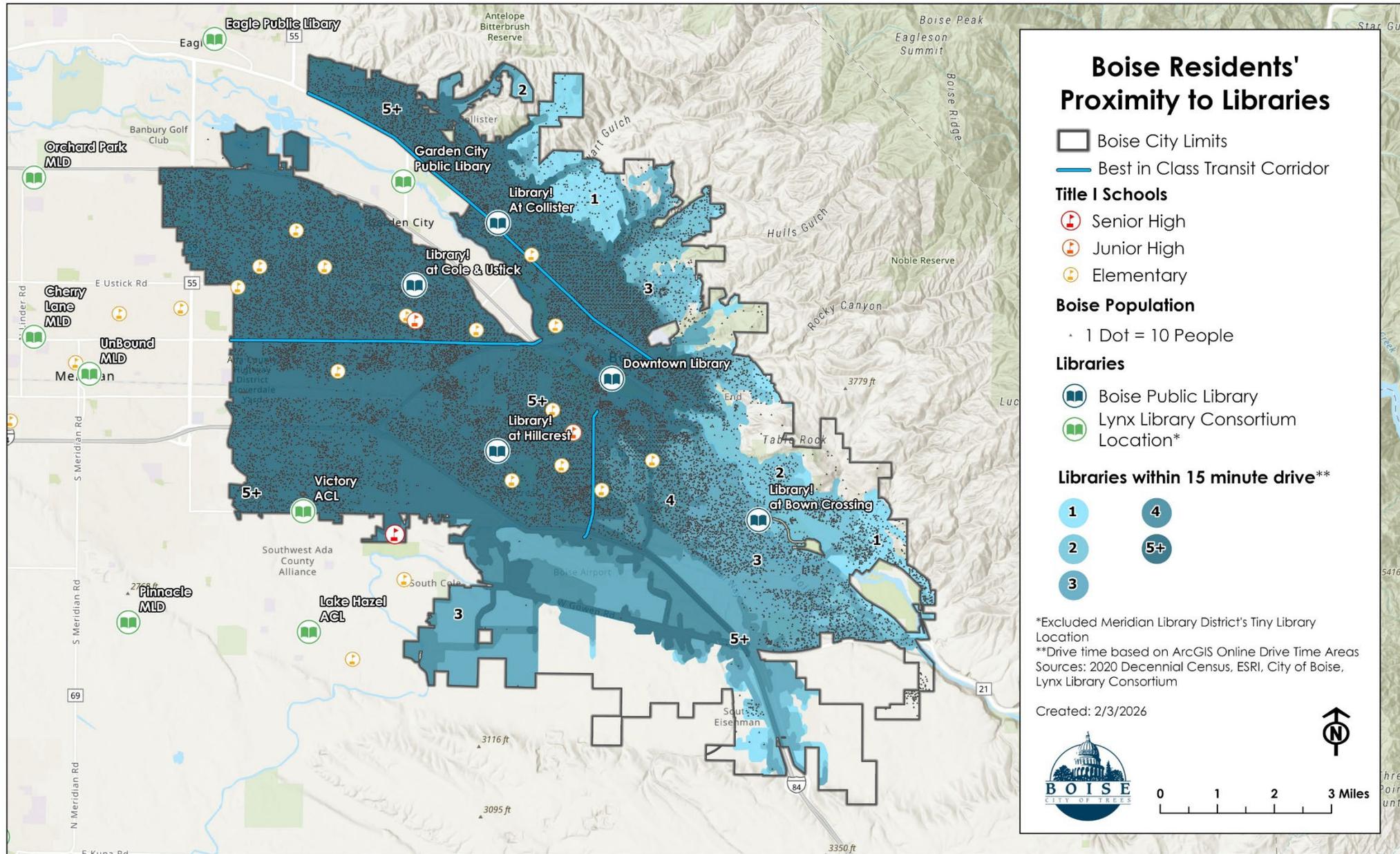
Libraries within 10 minute drive**

- 1
- 2
- 3
- 4
- 5+

*Excluded Meridian Library District's Tiny Library Location
 **Drive time based on ArcGIS Online Drive Time Areas
 Sources: 2020 Decennial Census, ESRI, City of Boise, Lynx Library Consortium

Created: 2/3/2026





Boise Residents' Proximity to Libraries

- Boise City Limits
- Best in Class Transit Corridor

Title I Schools

- Senior High
- Junior High
- Elementary

Boise Population

1 Dot = 10 People

Libraries

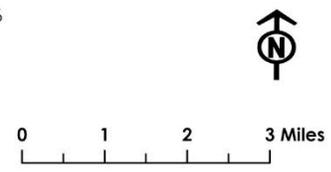
- Boise Public Library
- Lynx Library Consortium Location*

Libraries within 15 minute drive**

- 1
- 2
- 3
- 4
- 5+

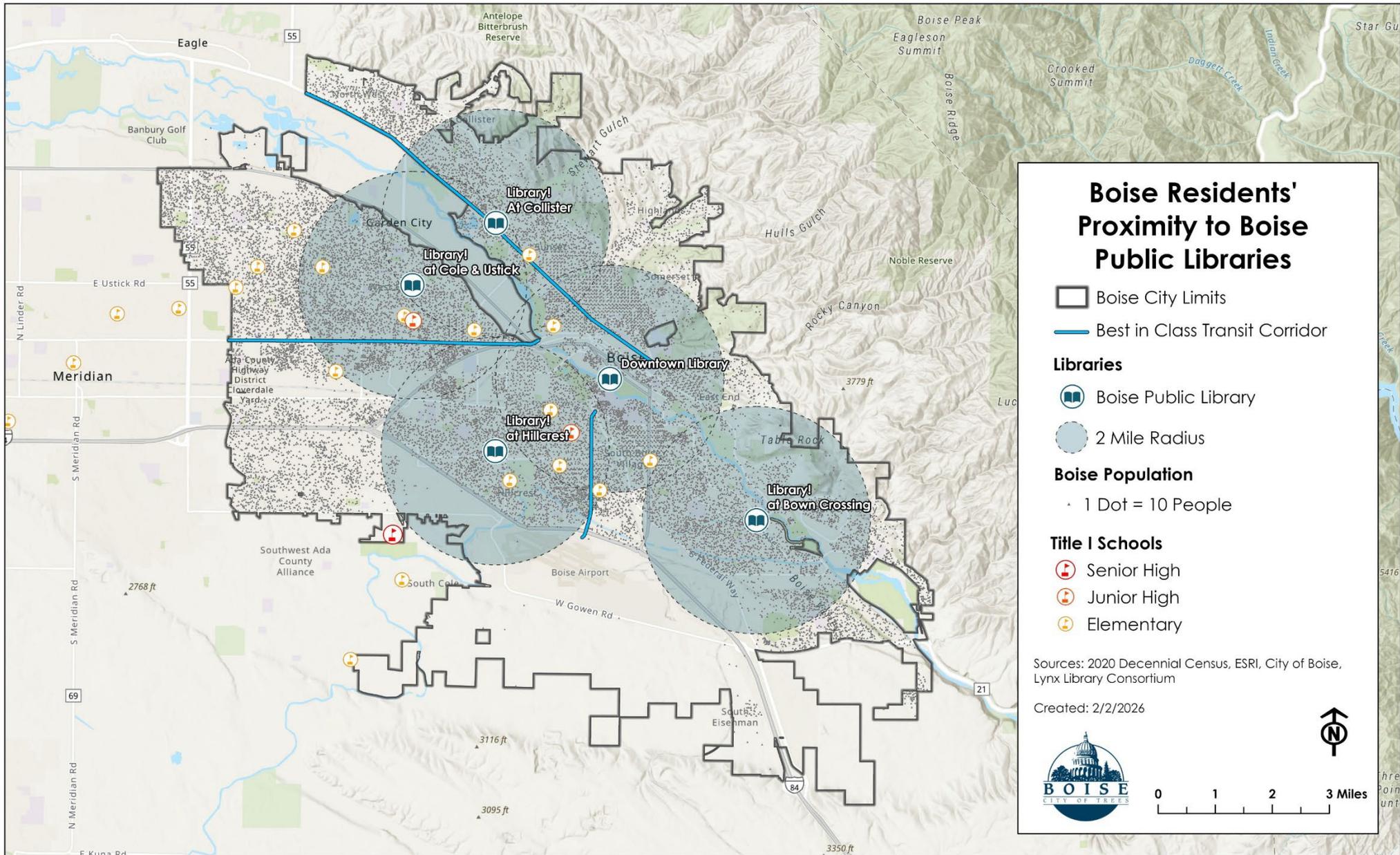
*Excluded Meridian Library District's Tiny Library Location
 **Drive time based on ArcGIS Online Drive Time Areas
 Sources: 2020 Decennial Census, ESRI, City of Boise, Lynx Library Consortium

Created: 2/3/2026



PROXIMITY TWO-MILE RADIUS





Boise Residents' Proximity to Boise Public Libraries

- Boise City Limits
- Best in Class Transit Corridor

Libraries

- Boise Public Library
- 2 Mile Radius

Boise Population

- 1 Dot = 10 People

Title I Schools

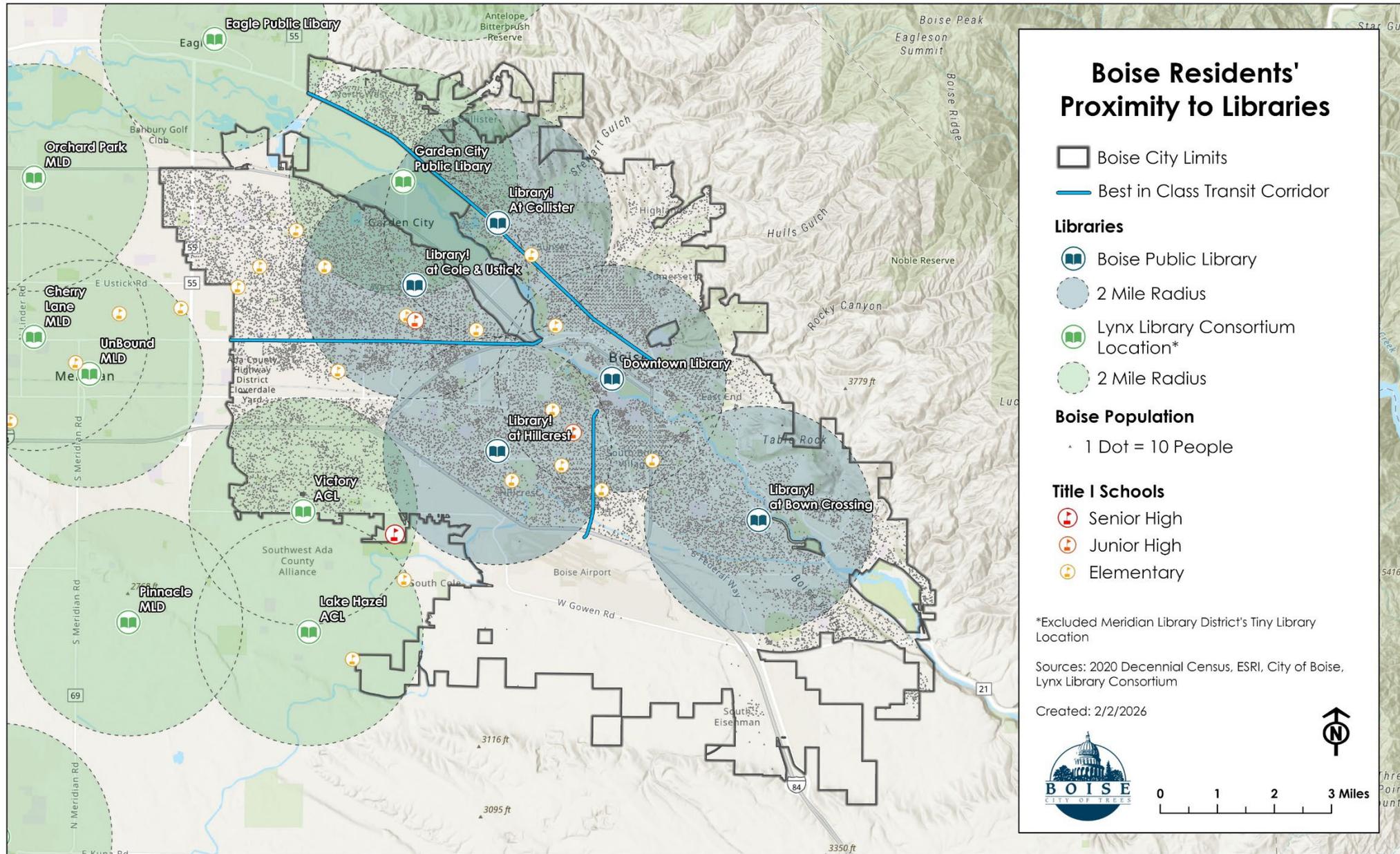
- Senior High
- Junior High
- Elementary

Sources: 2020 Decennial Census, ESRI, City of Boise, Lynx Library Consortium

Created: 2/2/2026



Three Point Unit



Boise Residents' Proximity to Libraries

- Boise City Limits
- Best in Class Transit Corridor

Libraries

- Boise Public Library
- 2 Mile Radius
- Lynx Library Consortium Location*
- 2 Mile Radius

Boise Population

• 1 Dot = 10 People

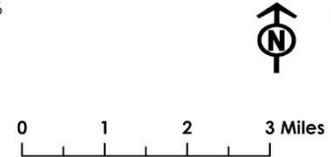
Title I Schools

- Senior High
- Junior High
- Elementary

*Excluded Meridian Library District's Tiny Library Location

Sources: 2020 Decennial Census, ESRI, City of Boise, Lynx Library Consortium

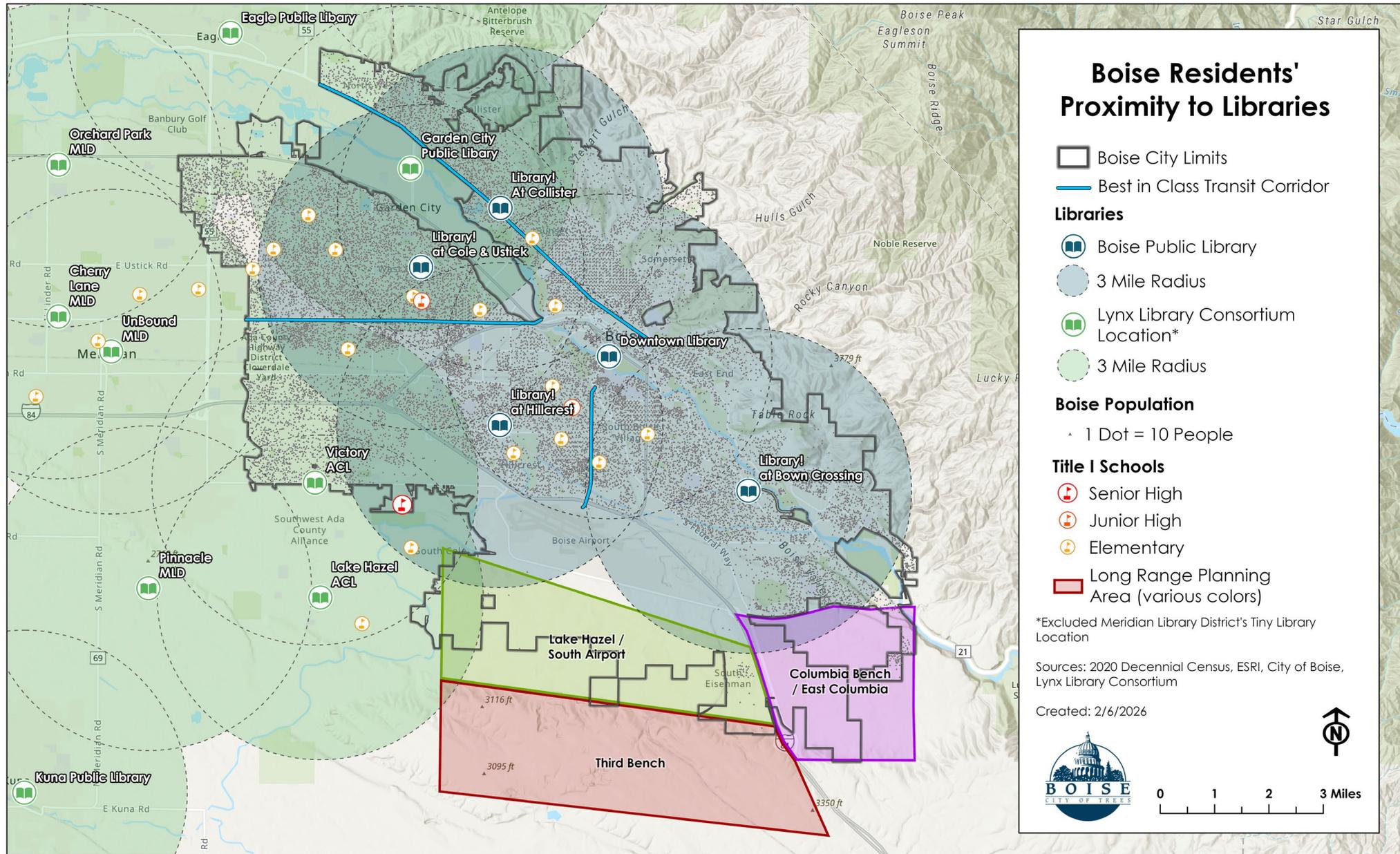
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Three Point Unit

CONNECTING TO CITY PLANNING DISCUSSIONS





Boise Residents' Proximity to Libraries

- Boise City Limits
- Best in Class Transit Corridor

- Libraries**
- Boise Public Library
 - 3 Mile Radius
 - Lynx Library Consortium Location*
 - 3 Mile Radius

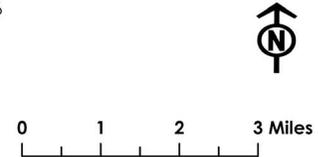
- Boise Population**
- 1 Dot = 10 People

- Title I Schools**
- Senior High
 - Junior High
 - Elementary
 - Long Range Planning Area (various colors)

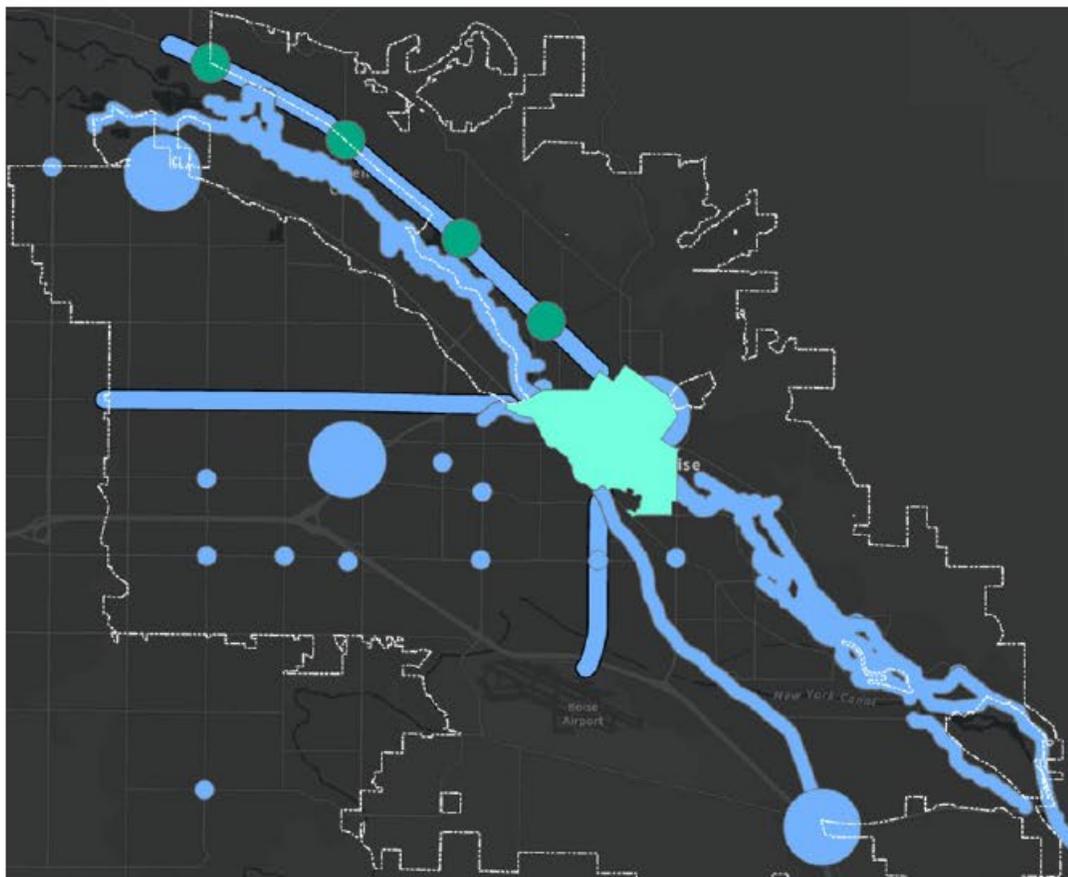
*Excluded Meridian Library District's Tiny Library Location

Sources: 2020 Decennial Census, ESRI, City of Boise, Lynx Library Consortium

Created: 2/6/2026



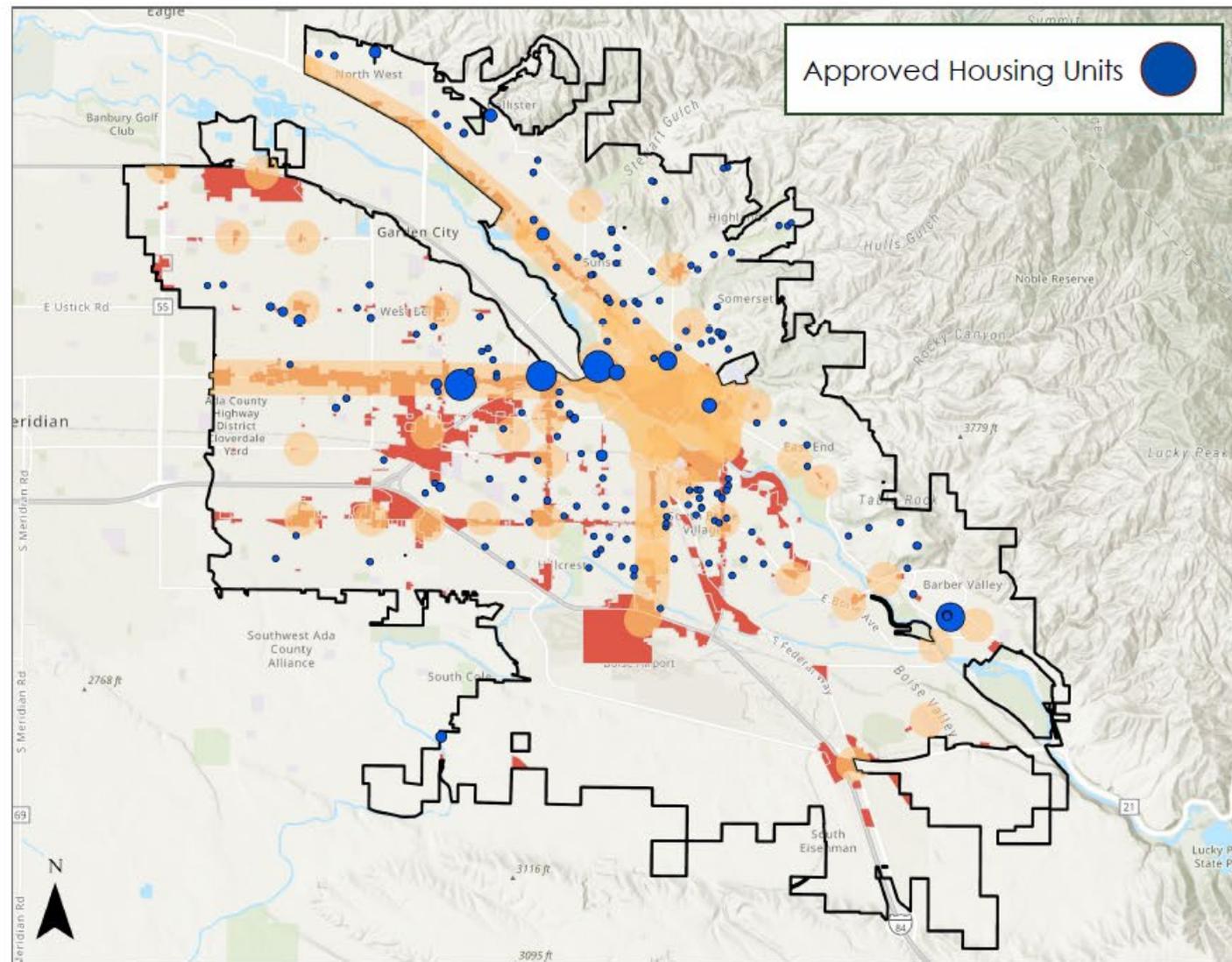
FOCUS DEVELOPMENT IN KEY AREAS

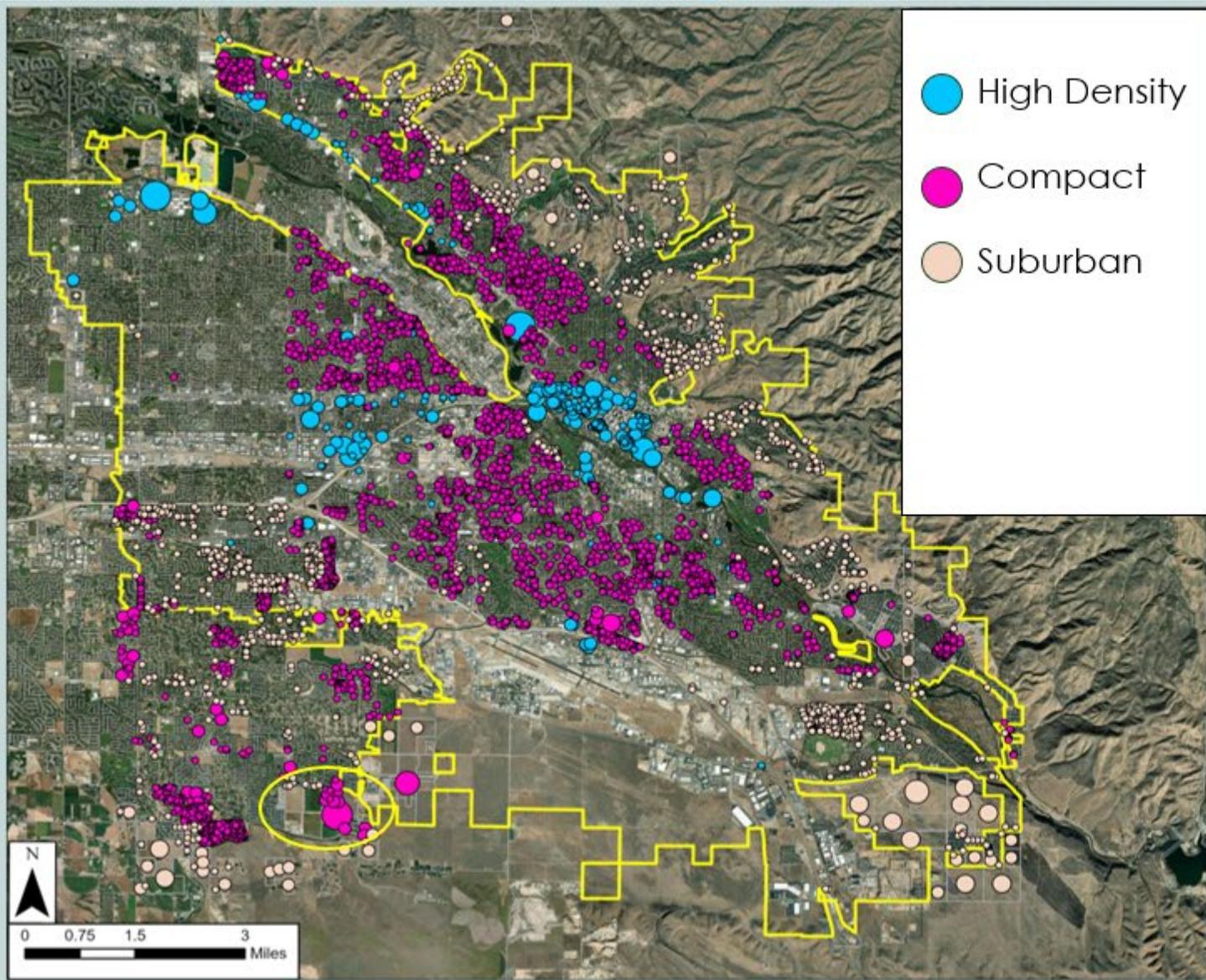


- Downtown Planning Area
- Best-In-Class Transit Routes (State St., Vista Ave., Fairview Ave.)
- Regional & Community Activity Centers as identified in *Blueprint Boise*
- Mixed Use Zones

FOCUS IN KEY AREAS:

		New Housing Units	% of All New Units
	Downtown	325	17%
	¼ Mile of Best-in-Class Transit	780	40%
	¼ Mile of Activity Center	134	7%
	Other Mixed-Use Zones	60	3%
	All Key Areas	1299	65%





Near Term Sites Unit Capacity by Building Type

SUBAREAS

% of near-term capacity	
Southwest*	25%
Downtown	18%
Outer Southeast	12%
Outer West Bench	10%
Inner West Bench	7%
Central Bench	7%
Northwest	7%
North End	5%
Foothills*	3%
Inner Southeast	3%
Barber Valley	1%
Total Capacity	68,000 units

*Does not include recent policy decisions re: Foothills and Unincorporated SW Boise

RECOMMENDATIONS



RECOMMENDATIONS

- Keep the current three-mile proximity goal as is
- Set a target for increased square footage per person across the system
 - Use the Library Site Selection Criteria to evaluate potential sites to add footage
 - Focus on the Collister and Hillcrest neighborhoods and relocating Admin from Downtown
 - Forecast the additional staff needed for additional space
- Engage in city planning discussions to identify expansion opportunities tied to growth
 - Add updated Library site selection criteria to related plans

STAFFING ADDITIONAL SPACE

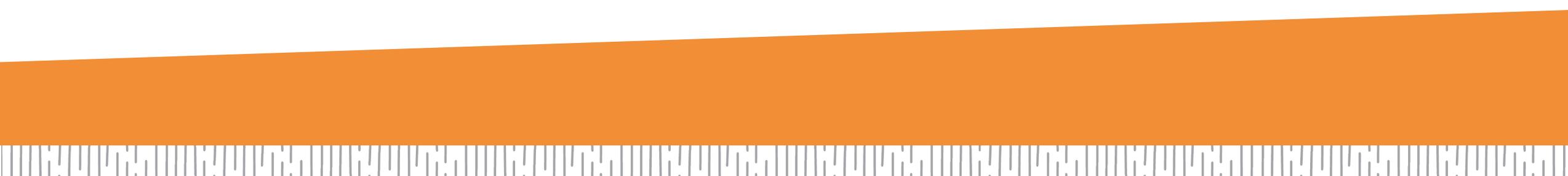
Building Square Footage	Total FTE needed for the space
15,000 and under	15.30
15,000-25,000	17.00
25,000-35,000	20.40
35,000-45,000	25.50
45,000-55,000	34.00
55,000-65,000	42.50

- Staffing levels calculated by size of building, number of hours open to the cover, number of service desks per location

DISCUSSION

- What are your thoughts on shifting focus from proximity to square foot per person as a goal?
- Other questions/thoughts?
- Joint Work Session on Tuesday, February 24th
 - What would you like to make sure we discuss with council on the 24th?
 - What information would you like to make sure is included in meeting prep materials?

THANK YOU



Library Site Selection Criteria

February 11, 2026

DRAFT for review by the Boise Public Library Board of Trustees

The following criteria and scoring matrix can help the Boise Public Library Board of Trustees and City of Boise identify potential sites for future Library locations. They have been developed as part of work in 2025 to create a Facilities Plan for the Library and they build on the Library’s 2000 Master Facilities Plan.

Access & Connectivity

How easily and equally people can reach and use the library

These criteria focus on who can access the library and how, aligning directly with the Library’s *Expand Access* strategic priority.

1. Demographic Reach & Service Impact

- Population served today and projected growth through 2045
- Proximity to schools, youth, seniors, and underserved populations
- Ability to relieve demand at other BPL locations
- Alignment with equitable distribution of services across the city

2. Access & Connectivity

- Proximity to frequent transit routes (current and planned)
- Walkability and bicycle access
- Accessibility for users without access to a car
- Safe and intuitive auto access
- Parking availability and flexibility (on-site or shared)

Site Capacity & Functionality

Whether the site can physically support a modern, future-ready library

These criteria evaluate whether the site or pre-existing building can deliver Library services efficiently and effectively.

3. Site Capacity & Expandability

- Ability to accommodate a 25,000–30,000 SF facility
- Capacity for outdoor program and gathering space
- Room for future expansion
- Efficient building footprint (preferably single-story)
- Parking and service area feasibility

4. Site Conditions & Buildability

- Topography and ability to provide unrestricted access for all users
- Soil conditions and geotechnical risk
- Floodplain or environmental constraints
- Solar orientation and operational efficiency implications

Community Context & Experience

How the library fits into and strengthens its surroundings

This category captures the library's role as a civic place and neighborhood asset and alignment with long-term City goals.

5. Visibility & Civic Presence

- Prominence within the community
- Visibility from major streets or activity nodes
- Ability to create a recognizable civic identity
- Compatibility with adjacent public spaces (plazas, sidewalks, greenbelt)

6. Community Fit & Neighborhood Compatibility

- Compatibility with surrounding land uses
- Alignment with City of Boise plans, such as Blueprint Boise, Future Land Use Map, neighborhood plans, etc.
- Ability to support community gathering without conflict
- Reinforcement of neighborhood character and identity

7. Partnership & Co-Location Potential

- Co-location with housing, parks, arts, or other City services
- Potential for operational or programmatic partnerships
- Opportunities for joint-use or shared parking

Feasibility, Risk & Long-Term Value

How realistic, resilient, and cost-effective the site is over time

These criteria focus on delivery risk, lifecycle value, and alignment with City climate goals.

8. Legal, Zoning & Entitlement Risk

- Zoning compliance or likelihood of rezone
- Easements, covenants, and title constraints
- Acquisition complexity
- Acquisition allowable within the requirements of Prop 1

9. Climate, Sustainability & Resilience

- Transit-oriented location that reduces vehicle trips
- Ability to support city Climate Action Goals
- Heat, smoke, and extreme weather resilience
- Adaptive reuse potential where appropriate

Potential Non-Weighted Scoring Scale

Score	General Meaning
5 – Excellent	Fully meets or exceeds Facilities Plan goals; minimal constraints
4 – Good	Meets most goals with minor limitations
3 – Adequate	Meets basic needs but with notable tradeoffs
2 – Poor	Significant limitations; compromises library service
1 – Unacceptable	Fails to meet minimum requirements

Criteria	Score (1-5)
1. Access & Connectivity	
2. Demographic Reach & Service Impact	
3. Site Capacity & Expandability	
4. Site Conditions & Buildability	
5. Visibility & Civic Presence	
6. Community Fit & Neighborhood Compatibility	
7. Partnership & Co-Location Potential	
8. Legal, Zoning & Entitlement Risk	
9. Climate, Sustainability & Resilience	
Total	